

APPROVED INTERIM LOCATION POLICY

(approved by President June 26, 2024)

ACCREDITATION STATEMENT

As an institution, Oklahoma City University is accredited by the Higher Learning Commission, one of the regional institutional accreditors in the United States. Many individual programs have additional specific accreditations (<https://www.okcu.edu/about/accreditations-and-affiliations>).

STATE AUTHORIZATION

Oklahoma City University is a member of the National Council for State Authorization Reciprocity Agreement (NC-SARA), which allows us to provide distance learning programs and coursework to residents of states other than Oklahoma. NC-SARA membership, however, does not grant reciprocity or exempt us from state professional licensing requirements. As a result, licensing requirements in Oklahoma may not be recognized as sufficient to obtain a license in any other state.

Students have a right to submit a complaint or grievance via the NC-SARA Student Complaints Process. The student should begin the complaint process with the institution (<https://www.okcu.edu/current/academic-affairs/academic-complaints>) and if resolution is not found, Oklahoma City University students may find information about filing a complaint with another entity. (<https://www.okcu.edu/current/distance-learning-complaints>).

This communication addresses disclosures to prospective and current students as required by Stetson's membership with the National Council for State Authorization Reciprocity Agreements (NC-SARA) and those set forth in 34 CFR 668.43(a)(5)(v), 34 CFR 668.43(c)(1), and 34 CFR 668.72(c)(2).

DEFINITION OF PERMANENT ADDRESS

When students participate in on-campus coursework, it is Oklahoma City University's policy that the permanent address submitted on the student's application/program approval form will be presumed to be the same as the *location* the student will return to upon completion of their coursework.

When students participate in distance education coursework, it is Oklahoma City University's policy that the permanent address submitted on the student's application/program approval form will be presumed to be the same as the *location* of the student when completing coursework, for the duration of enrollment. It is the student's responsibility to notify Oklahoma City University if their location while completing coursework differs from that listed on the application/program approval form.

RELOCATION

Relocating during the course of a program to another state may impact state licensure requirements, access to practicums, and/or federal financial aid.

Should a student relocate during the course of a program to another state, it may impact the student's ability to remain in the program, meet the state licensure requirements, and/or continue to receive financial aid funding. Prior to considering relocation, please contact your program to discuss authorization and licensure eligibility requirements.

INTERNATIONAL STUDENTS

Prior to enrolling in any program at Oklahoma City University, prospective students living and/or working outside of the United States should confirm with the appropriate certifying agency whether successful completion of any degree program at Oklahoma City University will meet the credentialing requirements of the country in which they intend to seek employment, as to certain types of employment or for advanced/specialized educational programs.

PROFESSIONAL LICENSURE REQUIREMENTS

All of Oklahoma City University's licensure or certification track programs curricula meet State of Oklahoma educational requirements for licensure or certification and/or prepare students to take an Oklahoma licensing exam. The curricula for programs customarily leading to licensure at Oklahoma City University have been designed to meet the licensure/certification requirements in Oklahoma, as well as preparing students to apply for licensure exams in the State of Oklahoma.

Determination outside of Oklahoma varies by program. States vary in what professions they require to be licensed and how licensure is acquired. Some states require an individual to graduate from an accredited program. Others require individuals to obtain additional coursework, additional fieldwork, background checks, passage of additional state licensing exams, additional fees, or other requirements.

The licensure boards in each state are responsible for establishing the requirements for licensure/certification for their state. Students who intend to return or move to any state other than Oklahoma need to review the professional licensure disclosures pertaining to their program and consult with the state professional licensing board. The state professional licensing boards make the ultimate decision as to whether or not an individual will be eligible for licensure based on the rules and regulations in place at the time the individual submits their application for licensure.

It is each student's responsibility to regularly check with the state where you intend to seek licensure to confirm all licensing/certification requirements. Licensure/certification requirements can vary by state, as each state sets their own standards.

Licensure/certification requirements are always subject to change at the discretion of the state. The University will routinely update these pages, but we strongly recommend you inquire with the state board or agency to confirm your eligibility for licensure/certification. For questions regarding licensure/certification please contact the state board or agency directly.

Oklahoma City University shall not be held responsible, and specifically disclaims liability if a student is unable to qualify for licensure or certification in any jurisdiction or cannot obtain a practicum/internship location, since all situations are unique and requirements may change.

PROFESSIONAL LICENSURE DISCLOSURES

Public Notifications- The 2019 Department of Education Higher Education Rule 34 CFR 668.43 requires that Oklahoma City University provide published professional licensure disclosures by state for all Oklahoma City University licensure track programs, regardless of modality.

- A list of all states for which the institution has determined its curriculum meets the State educational requirements for licensure or certification.
- A list of all States for which the institution has determined that its curriculum does not meet the State educational requirements for licensure.
- A list of all States for which the institution has not made a determination.

Oklahoma City University faculty and staff will make a good faith effort to assist you in ascertaining the state requirements and any reciprocity agreements for a state outside of Oklahoma. If you wish to return to your home state or move to another state after successful completion of your degree program and/or obtaining your Oklahoma State license/certification, you will be governed by the rules and regulations of the relevant State professional licensing board where you wish to practice.

Direct Notifications- The 2019 Department of Education Higher Education Rule also requires that Oklahoma City University make individual written disclosures related to professional licensure. Oklahoma City University will do this via email. You will receive a disclosure indicating:

- that Oklahoma City University has made a determination for the state where you are located that the program DOES NOT meet State requirements for professional licensure or certification; or
- that Oklahoma City University HAS NOT MADE A DETERMINATION for the state where you are located that the program meets State requirements for professional licensure or certification.

Additionally, we encourage out-of-state students to contact the appropriate licensing board or agency where you are located to familiarize yourself with the state educational and other licensing requirements for the profession or occupation that you are interested in.

CERTIFICATION REQUIREMENTS- U.S. DEPARTMENT OF EDUCATION PROGRAM PARTICIPATION AGREEMENTS (PPA'S)

For those programs where a state or federal agency requires accreditation, including as a condition for employment in the occupation for which the program prepares the student, effective July 1, 2024, Oklahoma City University is required by federal law¹ to satisfy the educational requirements of a state

- where the institution is located (Oklahoma)
- where a student is enrolled in distance education
- where a student attests they will seek employment after completion of the program.

¹ 34 CFR §668.14(b)(32)

Thus, you may only enroll in a program offered by Oklahoma City University if, after completion of the program, you will seek employment

- in Oklahoma;
- in the state where you are enrolled in distance education, so long as Oklahoma City University has satisfied the educational requirements of that state; or
- in another state where you attest you intend to seek employment after completion of the program, so long as Oklahoma City University has satisfied the educational requirements of that state. Attestation forms may be found at [INSERT LINK].

For purposes of this certification, Oklahoma City University defines the time of enrollment as the time of admission to the program.

In the event you have applied for admission but fail to:

- a.) list a permanent address in Oklahoma;
- b.) list a permanent address in another state where Oklahoma City University has satisfied the educational requirements of that state; or
- c.) submit an attestation that you intend to seek employment in a state where Oklahoma City University has satisfied the educational requirements of that state

your application for admission will be denied for failure to comply with requirements imposed on Oklahoma City University by operation of federal law.

In instances where a student has submitted an attestation consistent with this Policy, Oklahoma City University will rely wholly on such attestation in making the required disclosures and certifications. In the event a student falsifies such attestation, or otherwise fails to provide accurate information on such attestation, Oklahoma City University specifically disclaims any liability for costs, damages, or other hardships incurred as a result of such deficient attestation.

See the list below of professional licensure programs offered at Oklahoma City University for specific information.

STATE-BY-STATE PROGRAM REQUIREMENTS

- Accounting
- Mental Health Counseling
- Education
- Law
- Nursing
- Physician Assistant
- Physical Therapy
- Doctorate of Psychology: Clinical Psychology