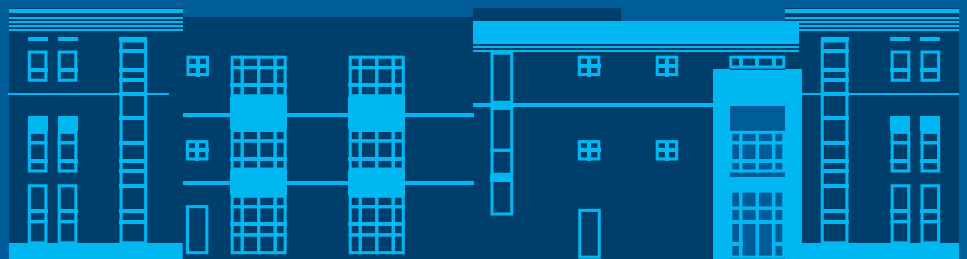


Graduate Catalog

2020-2021



Mission

Oklahoma City University prepares all learners to Create, Lead, and Serve. We provide a diverse, inclusive culture committed to producing graduates who think critically and innovatively, communicate effectively, and use their knowledge and talents to make a local and global impact.

Oklahoma City University is committed to an education that:

- Provides students with the skills and confidence to adapt to and excel in a complex and dynamic world
- Invests continually in its students, staff, faculty, alumni, and programming to enrich academic and co-curricular offerings
- Fosters partnerships within and beyond the university to enrich lifelong learning
- Develops informed global citizens ready to engage with their communities and contribute to the world
- Develops graduates who are ethical, highly employable professionals
- Honors our United Methodist history and tradition of scholarship and service

Table of Contents

General Information	1	University Services and Programs	40
The University	2	Global Engagement (Study Abroad)	41
Accreditation	2	Center for Interpersonal Studies Through Film and Literature	41
Assessment	3	Dulaney-Browne Library	41
Diversity	3	Learning Enhancement Center (LEC)	42
Oklahoma City	5	Disability and Access Services	42
Maps	6	Computer and Information Resources	42
Graduate Degree Programs	8	ELS Language Centers	43
Graduate Admission	9	Petree College of Arts and Sciences	44
General Admission Policy	10	School of Liberal Arts and Sciences	47
Transfer Credit	11	Wimberly School of Religion	64
Non-Degree-Seeking Student Admission	12	Meinders School of Business	66
International Graduate Admission Procedure	12	School of Law	79
Expenses and Financial Aid	14	Wanda L. Bass School of Music	81
General Financial Information	15	Kramer School of Nursing	88
Rules Governing Payment of Tuition	15	Physician Assistant Studies	99
Special Service Fees	16	Physical Therapy Program	103
Veterans Benefits	16	School of Theatre	109
Tuition Adjustments	16	Graduate Course Descriptions	112
Adding and Dropping Courses	16	Course Offering Key	113
Withdrawals	16	Trustees & Personnel	158
Email	17	Index	170
Identification Cards	17		
Book Charge Program	17		
Financial Assistance	17		
Financial Aid Programs	18		
Endowed Chairs and Professorships	19		
Student Services	21		
On-Campus Housing	22		
Religious Life	22		
Campus Life	23		
Extracurricular Activities	25		
Cultural Enrichment Events	26		
Academic Regulations	28		
General Requirements	29		
Thesis, Dissertation, and Capstone Project			
Enrollment and Grading Policy	33		
Academic Honesty	34		
Academic Probation and Dismissal	37		
Graduation Procedures and Commencement	38		

General Information

The University	2
Accreditation	2
Assessment	3
Diversity	3
Oklahoma City	5
Maps	6
Oklahoma City University Campus	6
Directions to Oklahoma City University	7
Graduate Degree Programs	8

The University

Oklahoma City University is a nationally and internationally renowned educational institution. A private, United Methodist-affiliated university, Oklahoma City University offers a unique blend of tradition, quality, community, and innovation. *U.S. News & World Report* consistently ranks Oklahoma City University among the best master's level institutions in the Western region.

The university traces its roots to Epworth University, chartered in 1904 as a joint venture of the Methodist Episcopal Church, the Methodist Episcopal Church, South (now the combined United Methodist Church), and the Oklahoma City Trade Club (now the Greater Oklahoma City Chamber of Commerce). From 1911 to 1922, the university was located in Guthrie, Oklahoma, and known as the Methodist University of Oklahoma. Oklahoma City University has been at its present location at NW 23rd Street and Blackwelder Avenue in Oklahoma City since 1922, when what is now the Clara E. Jones Administration Building was completed.

Located in the state's capital city, Oklahoma City University's beautiful campus occupies 104 acres in a diverse and vibrant metropolitan area. The architecture on campus is a pleasing blend of American collegiate, Gothic, and functional contemporary. The OCU School of Law's campus is located downtown in the historic Central High School building at 800 N. Harvey.

A broad spectrum of courses is offered through the Petree College of Arts and Sciences, which comprises the School of Liberal Arts and Sciences, School of Visual Arts, and Wimberly School of Religion; the Meinders School of Business; the Margaret E. Petree College of Performing Arts which comprises the Ann Lacy School of American Dance and Entertainment, Bass School of Music, and School of Theatre; the School of Law; and the Kramer School of Nursing.

Saint Paul School of Theology at Oklahoma City University (SPST at OCU) is a United Methodist-affiliated seminary accredited by the Association of Theological Schools, the Higher Learning Commission, and the University Senate of the United Methodist Church. SPST at OCU offers the Master of Divinity degree. The School's mission, rooted in the Wesleyan tradition, is to inspire passion for ministry in diverse Christian bodies and to educate leaders to make disciples for Jesus Christ, renew the church, and transform the world. For more information about SPST at OCU, see www.spst.edu.

Oklahoma City University takes pride in its dual role as Oklahoma City's university and the United Methodist university of Oklahoma. Its students come from 48 states in the United States and from more than 60 countries throughout the world.

Oklahoma City University creates an environment that brings together outstanding faculty, exceptional students, excellent teaching facilities, and the most advanced and innovative ideas

in curriculum and teaching methods. Because of the personal involvement possible on campus, Oklahoma City University students are known by fellow students and professors, and benefit from the personalized education offered by the university's low student-faculty ratio of 11:1.

With a 115-year tradition of church-related service and academic excellence, Oklahoma City University today is a vital institution with a growing reputation as a center of quality, values-conscious higher education. Oklahoma City University holds memberships in Oklahoma Independent Colleges and Universities, the National Association of Independent Colleges and Universities, the National Association of Schools and Colleges of the United Methodist Church, the National Association of Intercollegiate Athletics, and the Council on Undergraduate Research.

The Kramer School of Nursing is a member of the Council of Baccalaureate and Higher Degree Programs of the National League for Nursing. The School of Law is a member of the Association of American Law Schools. Oklahoma City University is an equal educational opportunity institution.

Accreditation

Oklahoma City University is approved by the University Senate of the United Methodist Church. Oklahoma City University and many of its academic programs are accredited by nationally recognized organizations. The following information is provided so students may contact accrediting organizations:

Oklahoma City University

The Higher Learning Commission
230 South LaSalle St., Suite 7-500
Chicago, IL 60604
(312) 263-0456 or (800) 621-7440
www.hlcommission.org
Accredited since 1951

Petree College of Arts & Sciences

Council for the Accreditation of Educator Preparation
1140 19th St., Suite 400
Washington, DC 20036
www.caepnet.org
(202) 223-0077
Accredited since 2012

Oklahoma Office of Educational Quality and Accountability
840 Research Parkway, Ste 455
Oklahoma City, OK 73104
www.ok.gov/oeqa
(405) 522-5399
Accredited since 1997

Montessori Accreditation Council for Teacher Education
420 Park St
Charlottesville, VA 22902
(434) 202-7793
www.macte.org
Accredited since 1991

Meinders School of Business

The Association to Advance Collegiate Schools of Business
777 South Harbour Island Blvd., Suite 750
Tampa, FL 33602
(813) 769-6500
www.aacsb.edu
Accredited since 2014

American Association of Professional Landmen
800 Fournier St
Fort Worth, TX 76102
(817) 847-7700
www.landman.org
Accredited since 2013

School of Law

*American Bar Association Section of Legal Education
and Admissions to the Bar*
321 North Clark St., 21st Floor
Chicago, IL 60654
(312) 988-5000
www.americanbar.org/groups/legal_education
Accredited since 1960

Association of American Law Schools
1614 20th Street, NW
Washington, DC 20009
www.aals.org
(202) 296-8851
Member since 2003

Wanda L. Bass School of Music

National Association of Schools of Music
11250 Roger Bacon Drive, Suite 21
Reston, VA 20190
(703) 437-0700
www.nasm.arts-accredit.org
Accredited since 1944

Kramer School of Nursing

Accreditation Commission for Education in Nursing, Inc.
3343 Peachtree Road, N.E., Suite 850
Atlanta, GA 30326
(404) 975-5000
www.acenursing.org
B.S.N. Accredited since 1985
M.S.N. Accredited since 2007
D.N.P. Accredited since 2012

Oklahoma Board of Nursing
2915 N. Classen Blvd., Suite 524
Oklahoma City, OK 73106
(405) 962-1800
www.nursing.ok.gov

General Information 2020-2021

Approved since 1981

Physical Therapy Program

Commission on Accreditation in Physical Therapy Education
1111 North Fairfax Street
Alexandria, VA 22313
(703) 706-3246
www.captionline.org/Home.aspx
Candidate for Accreditation since October 29, 2019

Physician Assistant Program

Accreditation Review Commission on Education
for the Physician Assistant, Inc.
12000 Findley Road, Suite 275
Johns Creek, GA 30097
(770) 476-1224
<http://www.arc-pa.org/>
Accreditation Status: Accreditation - Continued
Next Validation Review: March 2030

National Council for State Authorization Reciprocity Agreements (NC-SARA) State Portal Agency

Daniel Archer, Assistant Vice Chancellor for Academic Affairs
Oklahoma State Regents for Higher Education
655 Research Parkway, Ste. 200
PO Box 108850
Oklahoma City, OK 73101-8850
(405) 225-9142
www.Nc-sara.org
Member since 2016

Assessment

Oklahoma City University is committed to creating an environment in which faculty and staff work in collaboration with students to enhance learning. We believe that effective assessment practices are central to understanding the impact of this work. Our assessment team develops meaningful partnerships with faculty, students and staff as they collect information about learning. Assessment is an integral part of the strategic planning and budgeting process for Oklahoma City University. Ultimately, the purpose of assessment is to use results to inform program and system improvement.

Diversity and Inclusion

Oklahoma City University celebrates and seeks diversity and practices inclusion in all its forms—from human qualities of gender, race, sexual orientation, and disability, to diversity of ideas regarding religious beliefs, cultural identities, and political and social convictions. It is understood that the intersections of varied social identities, lived experiences, and ideas enrich lives. The enrichment occurs all while developing personal values based on expansive interactions with those with whom common experiences are shared and those with whom few

common experiences are shared. Diversity enriches academic, professional, and personal opportunities and is a source of strength and empowerment for all and allows OCU to prioritize inclusion as we consider and embrace all who are a part of our community.

Oklahoma City University actively seeks all forms of diversity among the faculty, staff, and administration, and pursues learning—both in and beyond the classroom—that examines and responds to the world of ideas from an ethical stance shaped by knowledge and regularly in the pursuit of equity and justice and anchored to OCU’s core values.

Oklahoma City

A Modern Metropolitan Setting

Home to more than 1.2 million Oklahomans and an average of 300 days of sunshine per year, the Oklahoma City metro offers an abundance of the arts, quality healthcare, excellence in education, and more. And it does so without high costs, energy shortages, or traffic congestion. It is a distinctly liveable city where you can chase your dreams and still enjoy a rich quality of life.

Oklahoma City's hip, spirited environment blends with its deep Western heritage to create a place where culture and commerce thrive. With renowned festivals, national sporting events, treasure-filled museums, and a variety of districts highlighting arts and entertainment, the possibilities for adventure and fun in Oklahoma City are endless. Situated on vibrant 23rd Street, our campus sits in the heart of OKC in the historic Uptown District, which has been experiencing an exciting time of revitalization. A variety of historic ethnic neighborhoods, as well as a wide range of educational, civic, religious, entertainment, sporting, shopping, and dining options, surround Oklahoma City University.

On any given night you may find yourself dining at one of the local hot spots in Automobile Alley or Deep Deuce, enjoying a festival in the Plaza District or Midtown, appreciating one of the many art galleries in the Paseo Arts District, taking in a Thunder basketball game downtown, playing laser tag in the Bricktown Entertainment District, or taking a stroll by beautiful Lake Hefner. There is always an adventure waiting for you in Oklahoma City!

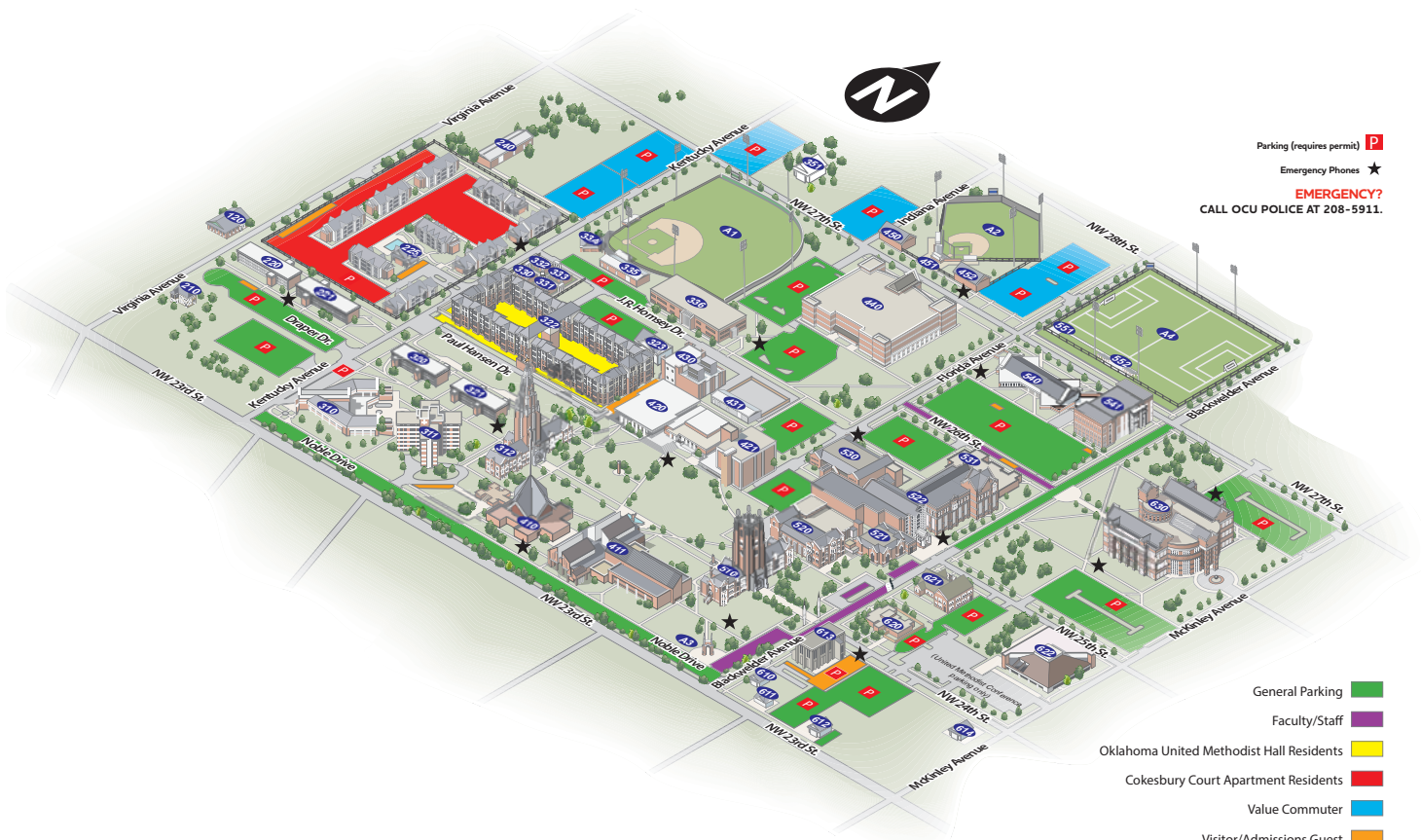
“Oklahoma City offers so much more than I initially expected when I came here from out of state. It has all the conveniences of a big city while at the same time retaining small town comfort. It is a unique hybrid of those two different cultures.”

—Ken,
Junior, Mathematics
& Chemistry Education

Did you know that Oklahoma City is one of the top river sports destinations in the world?

Home to more than 1.2 million Oklahomans and an average of 300 days of sunshine per year, the Oklahoma City metro offers an abundance of the arts, quality healthcare, excellence in education, and more. And it does so without high costs, energy shortages, or traffic congestion. It is a distinctly liveable city where you can chase your dreams and still enjoy a rich quality of life.

Campus Map



- 120** Lambda Chi Alpha
- 210** Kappa Sigma
- 220** Harris Hall
- 221** Draper Hall
- 225** Cokesbury Court Apartments
- 240** Theatre Storage
- 310** Sarkeys Center
- 311** Walker Hall
- 312** Gold Star Memorial Building (Wimberly School of Religion)
- 320** Smith Hall
- 321** Banning Hall
- 322** Oklahoma United Methodist Hall
- 323** Aduddell Center (fitness center)
- 330** Gamma Phi Beta
- 331** Phi Mu
- 332** Alpha Phi
- 333** Alpha Chi Omega
- 334** J.R. Homsey Press Box
- 335** C.R. Sutton Baseball Complex
- 336** Dawson-Loeffler Center
- A1** Jim Wade Stadium
- 351** Facilities Department (Housekeeping)
- 410** Bishop W. Angie Smith Chapel

- (Saint Paul School of Theology)
- 411** Edith Kinney Gaylord Center (Ann Lacy School of American Dance and Entertainment)
- 420** Tom and Brenda McDaniel University Center
- 421** Dulaney-Browne Library (Center for Excellence in Teaching and Learning)
- 430** Facilities Department
- 431** Facilities Department (shops)
- 440** Henry J. Freede Wellness and Activity Center
- 450** Ann Lacy Stadium (west building)
- 451** Ann Lacy Stadium (press box)
- 452** Ann Lacy Stadium (east building)
- A2** Ann Lacy Stadium
- A3** Kerr-McGee Centennial Plaza
- 510** Clara E. Jones Administration Building
- 520** Kirkpatrick Fine Arts Center
- 521** Margaret E. Petree Recital Hall
- 522** Wanda L. Bass Music Center
- 530** Walker Center for Arts and Sciences

- 531** Norick Art Center
- 540** Campus Health Center
- 541** Kramer School of Nursing (east)
- 551** Stars Soccer Ticket Booth
- 552** Jim Wade Press Box
- A4** Brian Harvey Field
- 610** Exercise & Sports Science
- 611** Police Department
- 612** Dance and Entertainment Costume Storage
- 613** Lacy Admissions and Visitor Center
- 614** Dance and Entertainment Costume Storage
- 620** Wilson House
- 621** Children's Center for the Arts (Oklahoma Children's Theatre)
- 622** Oklahoma United Methodist Conference Center
- 630** Meinders School of Business (Love's Entrepreneurship Center)

Oklahoma City Map



Oklahoma City

OCU: 2501 N. Blackwelder Ave., Oklahoma City, OK 73106

Directions to Oklahoma City University

From I-35 (north or south): Take I-35 to I-40. Follow I-40 west to Classen Boulevard (Western Ave exit). Take Classen north to NW 23rd Street. Turn west and take 23rd Street to Blackwelder. The campus is on the north side of NW 23rd Street and Blackwelder.

From I-40: Coming from the east, take the Western Ave. exit to Classen Blvd. Go north on Classen to NW 23rd St. and take NW 23rd St. west to Blackwelder Ave. Coming from the west, take I-40 to Pennsylvania Avenue. Take Penn north to NW 23rd Street. Turn east on NW 23rd to Blackwelder. The campus is on the north side of NW 23rd Street between Pennsylvania and Blackwelder avenues.

Graduate Degree Programs

Most of Oklahoma City University's graduate degrees have an "area of emphasis." This helps students to choose the field of study for which they are best suited within a degree program. This focused area of study will develop and complement students' interests, abilities, and goals and will ultimately give them the best possible preparation for careers in their respective fields.

The university offers the following degrees:

Doctor of Nursing Practice (D.N.P.)

Adult-Gerontology Acute Care Nurse Practitioner
Clinical
Community-based Public Health
Executive Leadership
Family Nurse Practitioner
Psychiatric Mental Health Nurse Practitioner

Doctor of Philosophy (Ph.D.) in Nursing

Doctor of Physical Therapy (D.P.T.)

Doctor of Psychology (PsyD)

Juris Doctor (J.D.)

Juris Doctor (J.D.)/Master of Arts in Nonprofit Leadership (M.A.)

Juris Doctor (J.D.)/Master of Business Administration (M.B.A.)

Master of Arts (M.A.)

Criminology
Nonprofit Leadership Social and Voluntary
Services Administration
Nonprofit Leadership Arts Administration
Nonprofit Leadership Fundraising
Teaching English to Speakers of Other Languages

Leadership Master of Business Administration (M.B.A.)

Early Advantage MBA (Full-time, one-year program)
Healthcare Administration
Professional MBA (Part-time program for working professionals)

Master of Education (M.Ed.)

Applied Behavioral Studies
Professional Counseling

Master of Fine Arts (M.F.A.)

Creative Writing
Screen Acting

Master of Laws (LL.M.)

Master of Liberal Arts (M.L.A.)

Master of Music (M.M.)

Conducting
Multiple Woodwinds
Music Composition
Music Theater
Opera Performance
Performance
Vocal Coaching

Master of Physician Assistant Studies (M.P.A.S)

Master of Science in Accounting (M.S.A.)

Master of Science (M.S.)

Computer Science
Criminology
Energy Management
Energy Legal Studies

Master of Science in Nursing (M.S.N.)

Clinical Nurse Leader
Community-based Public Health
Nursing Education
Nursing Leadership

Master's Certificate in Financial Fraud and Forensic Accounting

Master's Certificate in Healthcare Practice Management

Master's Certificate in Nonprofit Fundraising

Master's Certificate in Teaching English as a Second Language

Master's Certificate in Nonprofit Leadership

Post Master's Certificate

Adult-Gerontology Acute Care Nurse Practitioner
Family Nurse Practitioner
Nursing Education
Nursing Leadership
Psychiatric Mental Health Nurse Practitioner

Graduate Admission

General Admission Policy	10
Admission Requirements	10
Admission Procedure	10
Candidacy	11
Readmission	11
Transfer Credit	11
Non-Degree-Seeking Student Admission	12
Undergraduate/Graduate Concurrent Enrollment	12
Admission Inquiries	12
International Graduate Admission Procedure	12
Admission of International Students	12
English Proficiency Policy	12
Financial Support	13
Transcript Evaluation	13

General Admission Policy

Oklahoma City University is interested in graduate students who want to learn. Careful consideration is given to each application. Important factors to be considered include undergraduate records and recommendations from academic counselors, desirable traits of character and personality, and the interests and goals of the applicant in relation to the graduate programs of study offered by the university.

In the quest for academic excellence, preference will be given to those applicants whose evidence of academic fitness and professional promise indicates that they are particularly qualified to study in the graduate programs at Oklahoma City University.

Admission Requirements

Admission to Oklahoma City University's graduate programs is open to all domestic students holding, at minimum, bachelor's degrees from national or regionally accredited colleges or universities and all international students whose credentials have been approved by their country's ministry of education. All students must meet the criteria indicating high potential to succeed in graduate-level work. The academic unit holds final authority over admission decisions regarding entry into its programs. All graduate programs require a minimum cumulative GPA of 3.00 for admission, based on the undergraduate or most recent degree. Some programs require a qualifying GMAT or GRE score.

The university reserves the right to deny admission or continued enrollment. The university does not discriminate against any individual because of race, color, religion, national origin, gender, age, handicap or disability, sexual orientation, or veteran status. Meeting minimum requirements to apply does not guarantee admission into a graduate program.

Admission on Probation

Admission may be granted on a case-by-case basis to applicants who do not meet the minimum GPA requirement or other academic standards. No applicant will be admitted on probation with a cumulative GPA below 2.75 except by permission of the dean.

A student admitted on probation will remain on probation until 9 hours of graduate course work are completed with a GPA of 3.000 or greater. You must also earn a GPA of 3.000 or greater in the first 9 hours of graduate work in order to continue in the program.

Admission Procedure

All application material must be sent directly to the following:

Office of Admissions, Oklahoma City University
2501 North Blackwelder
Oklahoma City, OK 73106

Application

Apply online at www.okcu.edu/admissions/graduate. The application process varies for each program, so please contact the Office of Graduate Admissions at (405) 208-5351 or at gadmissions@okcu.edu to determine the complete application requirements.

Some programs will require an additional statement or other documents:

Each application to a graduate program requires a statement of purpose. The statement of purpose should be approximately 250 words describing reasons for pursuing a graduate degree and academic and professional goals (applicable to all programs unless otherwise indicated below). In addition, submission of a current resume is also required of each program.

- **Master of Music:** 150 to 200 words describing reasons for pursuing a graduate degree and academic and professional goals. In addition to statement, please attach a separate document indicating recitals, programs and all performance experience.
- **MBA:** A minimum of 500 words addressing reasons for pursuing the MBA, background in business, and academic and professional goals. Applicants must also submit a current resume.
- **Master of Science:** Accounting: 750+ words, and Energy Management or Energy Legal Studies: 500+ words describing background in industry, business experience, and purpose for seeking the degree. Applicants must also submit a professional resume.
- **Criminology:** Submit a typed, double-spaced response to the following question, with a minimum of one typed page: What are the three most significant social issues currently facing us today, and what are the solutions you would suggest?
- **Ph.D. or DNP:** 500–750 words demonstrating effective writing skills describing how the doctorate will help achieve life and career goals. In addition to the statement, submit a separate paragraph describing competency in word processing, basic spreadsheet use, presentation software, and Internet skills.

- **Master of Fine Arts in Creative Writing:** No more than three pages addressing the following two prompts:

- 1 Write about a book that you have read recently. Explain, with specific references to the book and to craft elements*, why that book did or did not work for you.

* (Craft elements: plot, characterization, setting, scenes, metaphor, line breaks, imagery, sonnets, etc.).
- 2 Explain your preparation (academic or personal) for an MFA program. Explain why a low-residency program will work for you. To prepare for this part of the personal statement, please read Lori A. May's article, "Is a Low-Residency MFA Right for You?" which is available at http://www.loriamay.com/lowres_excerpt.pdf

In addition to the statement and in a separate document (no more than 20 pages), submit a sample of creative work in one genre of choice. Although students can, and are encouraged to work in multiple genres, students are initially accepted on the basis of the strength of their work in one genre.

Application Fee

Attach a nonrefundable fee of \$60.

Transcripts

Official transcripts must be received by the Office of Admissions from all colleges and universities attended. Preferred method of delivery is by mail directly from the institution or an electronic transcript sent by one of the approved secure transmission systems. The complete list of acceptable systems can be found on the Registrar's website (www.okcu.edu/admin/academic-affairs/registrar). An official transcript is delivered in a sealed envelope which should not be opened by anyone except the Office of Admissions or the Registrar's Office. Faxed or emailed transcripts are not considered official. Unofficial or photocopies of transcripts from all colleges or universities attended may be included with the application for review purposes.

Letters of Recommendation

Letters of recommendation are required for admission from persons able to comment on professional and academic ability. Please verify the number of letters needed for the preferred program. They may submit the letters electronically at www.okcu.edu/graduate/recommendation/ or by mail to the Office of Admissions.

Students applying to the Master of Music (M.M.) or the Master of Fine Arts in Screen Acting program must arrange an audition with the Bass School of Music: www.okcu.edu/music/auditions.

All transcripts, test scores, correspondence, or other materials submitted for the purpose of applying for admissions become the property of the university and will not be returned.

Candidacy

Admission means only that the student will be permitted to enroll for courses in the various programs. It does not imply that the graduate student will be accepted for candidacy. See Acceptance to Candidacy for selected graduate programs of study.

Readmission

Former students who have not attended Oklahoma City University for two consecutive semesters (excluding summer) must be readmitted before enrollment. An application for readmission and official transcript of all work completed since leaving OCU must be submitted to be considered for readmission.

Transfer Credit

Transfer credit is approved by the dean of the student's school only after the student has been admitted to Oklahoma City University. Petitions for transfer of graduate credit must be submitted to the dean of the student's school. No course credit may be transferred unless the grade received was at least a B (3.00 on a 4.00 scale) from a national or regionally accredited institution or appropriately accredited institution located outside the U.S. Correspondence courses are not accepted toward a graduate degree.

Transfer credit for institutions outside of the U.S. must be fully recognized by the appropriate accrediting body (such as the Ministry of Education) in the country of origin. The Office of International Admissions will determine the accreditation of institutions outside the U.S. International students may not receive credit for English as a Second Language courses taken at U.S. colleges, and students may not receive credit for English language courses taught in countries where the medium of instruction is a language other than English.

Transfer credit will not be granted until official transcripts of all graduate work completed at national or regionally accredited U.S. institutions have been received by the registrar and official transcripts for graduate work completed at institutions outside the U.S. have been received by the Office of International Admissions. The dean or director of the

graduate program is responsible for granting transfer credit. See additional school- or program-specific requirements related to acceptance of graduate transfer credit.

Degree requirements may be fulfilled by courses transferred from a completed degree conferred by another national or regionally accredited university. However, the student will not be awarded credit hours associated with those courses.

Degree requirements may be fulfilled by courses transferred from an uncompleted degree begun at another national or regionally accredited university, and the student may be awarded the credit hours associated with those courses up to one-third of the total required courses/credit but not to exceed 12 credit hours for the Oklahoma City University master's degree.

Degree requirements may be fulfilled by courses transferred from a completed Oklahoma City University degree, and the student may be awarded the credit hours associated with those courses up to one-third of the total required courses/credits but not to exceed 12 credit hours for the Oklahoma City University master's degree.

Non-Degree-Seeking Student Admission

A student who does not wish to work toward an advanced degree, but who seeks to earn graduate credits for appropriate courses may enter graduate school as a nondegree-seeking student. In the event the student is subsequently admitted to a graduate program for an advanced degree, a maximum of 12 credits taken as a nondegree-seeking student may be used retroactively in meeting the student's credit requirement for a degree.

Undergraduate/Graduate Concurrent Enrollment

Undergraduate students who have fewer than 9 credit hours remaining to complete a bachelor's degree and wish to enroll concurrently in graduate courses may seek conditional admission to a graduate program. Once admitted, the student is limited to 6 graduate-level credit hours in that program. The student must complete his or her undergraduate degree prior to enrolling in a second semester of graduate study.

Admission Inquiries

For information concerning graduate programs at Oklahoma City University, contact the Office of Admissions at (405) 208-5094, visit our website at

www.okcu.edu/graduate, or contact us by email at gadmissions@okcu.edu.

International Graduate Admission Procedure

Oklahoma City University currently has students from over 60 countries studying in its undergraduate and graduate programs. The university is authorized under federal law to enroll nonimmigrant alien students.

Admission of International Students

All international student applications, graduate and undergraduate, are processed by the Office of International Admissions. Applications and information may be obtained online at www.okcu.edu/admissions/international, by emailing ia@okcu.edu, or by writing to:

Office of International Admissions
Oklahoma City University
2501 North Blackwelder
Oklahoma City, OK 73106 U.S.A.

Most graduate programs at Oklahoma City University do not have application deadlines, but the office of International Admission recommends that applications be submitted no later than six weeks before the semester begins. Please check with the Office of International Admissions directly to learn if your program has an application deadline.

English Proficiency Policy

International students from non-English speaking countries (as indicated in the Cambridge Encyclopedia of Languages, 2003*) must demonstrate proof of English proficiency by meeting one of the following criteria:

Regular Admission

Regular admission to most graduate programs requires one of the following:

- 1 TOEFL internet-based test (iBT) score of 79 or higher, an overall IELTS score of 6.5 with at least a 6.0 on each sub-band*, PTE Academic of 53+.
- 2 Successful completion of the highest "proficiency" level at an university approved English language learning institute.
- 3 Two years attendance and graduation from high school in an English** speaking country with the minimum GPA required for admission to OCU.

- 4 Two semesters at a U.S. regionally accredited higher education institution with a minimum of 24 transferable credits including any undergraduate program at Oklahoma City University and good academic standing.

Provisional Admission***

Students who do not meet the English proficiency required for regular admission may be considered for provisional admission by submitting one of the following:

- TOEFL internet-based (iBT) score of 60-78
- IELTS overall score of 6.0 with no sub-band below 5.5
- PTE Academic 48-52

Provisionally admitted students must complete 9 credit hours of regularly graded course work with a GPA of 3.00 or higher. Prior to matriculation, provisionally admitted students are strongly encouraged to enroll in a university approved English language center program to further advance their skillset. A student who fails to maintain a GPA of 3.00 in his or her first 9 credit hours of academic course work will be asked to attend a university approved English language center and provide evidence of successful completion of the highest “proficiency” level. Or the student may submit a new TOEFL, IELTS, or PTE score that meets the requirements for regular admission.

A student who is unable to successfully complete one of the above mentioned options has the right to appeal academic dismissal. Please see the catalog section on the appeal of academic dismissal for more details. The office of International Admissions will maintain the equivalency chart of appropriate English proficiency assessments.

- * Some graduate programs may require score(s) higher than those listed above. Check for specific department admissions criteria.
- ** Current English-speaking countries as listed in the Cambridge Book of Languages: American Samoa, Anguilla, Antigua/Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, British Guyana, Canada (except Quebec), Cayman Islands, Dominica, Falkland Islands, Fiji, Grenada, Guam, Guyana, Ireland, Jamaica/other West Indies, Liberia, Montserrat, New Zealand, Sierra Leone, South Africa, St. Helena, St. Kitts and Nevis, St. Lucia, St. Vincent, Trinidad and Tobago, Turks and Caico Isle, United Kingdom, Virgin Islands, and US Pacific Trust.
- *** Provisional Admission is not available for all programs.

Conditional Admission

Students who meet the academic requirements for admission, but who have not yet met the required English proficiency, will receive conditional admission. Conditionally admitted students may demonstrate successful completion of the highest “proficiency” level at a university approved English language learning institute or may submit a qualifying English proficiency test score in order to receive regular admission. Conditional status will continue until the student attains regular admission.

Financial Support

International applicants must submit a certified letter of support from a sponsor, family member, or other source showing that they have adequate financial resources to provide for educational and living expenses at Oklahoma City University.

Transcript Evaluation

Any applicant, whether international or domestic, who holds a degree from a college or university outside the United States, must have transcripts from that institution evaluated by Oklahoma City University’s Office of International Admissions.

Expenses and Financial Aid

General Financial Information	15
Rules Governing Payment of Tuition	15
Special Service Fees	16
Veterans Benefits	16
Tuition Adjustments	16
Adding and Dropping Courses	16
Withdrawals	16
Email	17
Identification Cards	17
Book Charge Program	17
Financial Assistance	17
Types of Assistance Available	17
Eligibility for Financial Assistance	17
Financial Aid Application Procedures	17
Return of Unearned Federal Title IV Funds	18
Satisfactory Academic Progress (SAP) Policy for Financially Aided Students	18
Renewals and Annual Awarding	18
Award Notifications	18
Financial Aid Programs	18
Federal Aid	18
Oklahoma City University Assistance	18
Corporate Education Benefits Program	18
Endowed Chairs and Professorships	19

General Financial Information

The graduate tuition rate varies by program, but is the same for all students within each program regardless of their state of permanent residence.

A music student will be charged the current tuition per hour rate that is associated with their matriculation term. Typically a music student's enrollment may include up to two half-hour lessons each semester, however for any additional lessons that increase the student's enrollment for the semester will be charged the current per hour tuition rate associated with their matriculation date, plus any general university or music specific fees.

Rules Governing Payment of Tuition

All tuition charges and fees are due on the first day of class for each semester or term according to the official Oklahoma City University academic calendar. All students must make arrangements for their account balances either by paying their balance in full (Option 1) or enrolling in a monthly payment plan (Option 2).

Option 1: Payment in Full

Any remaining balance due after loans, grants, or scholarships, etc. will be due in full on the first day of class for each semester that the student is enrolled.

Option 2: Installment Plan Fee

Students may sign up for the installment plan; a \$50 fee is assessed to allow students to make four interest-free payments over the course of the semester.

A "No Enrolled Payment Plan" fee of \$100 will be assessed to any student who has either not signed up for the installment plan, not paid account in full by the first day of class, nor made appropriate payment arrangements. Failure to enroll in an installment plan can lead to cancellation for non-payment. If a payment is not made by the payment due date each month, accounts are subject to a late payment fee of \$30 per month. Any account with an unpaid balance at the end of the term will be subject to a \$50.00 default fee as well as a finance fee of 2.67 percent.

Students awarded financial aid in the form of work-study should be aware that this form of aid is not considered in determining the balance due in tuition, fees, room and board for the semester. If a student chooses, they may request their work-study earnings be applied directly to their student account. Work-study payments will reduce the student's installment plan.

If tuition charges and fees are to be paid by a third party other than the student's family or financial aid, a written authorization from the third party must be presented at the time of enrollment; otherwise, the student will be required to meet the financial requirements listed above. Veterans attending the university under the GI Bill[®] are required to comply with the same rules and payment tables governing non-veteran obligations. GI Bill[®] is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.

No student will be allowed to enroll in any semester or term if his or her account is past due. No student will be given a letter of good standing, transcript, or diploma until all financial obligations to the university are paid.

All tuition, fees, and charges made by the university are payable at the Student Accounts Office. Students may also submit payment for Oklahoma City University charges online via their Oklahoma City University BlueLink Account.

Payments to student accounts are applied first to tuition and fees and then to other charges. The only exception to this application of payment is donor restriction on a gift or endowed scholarship.

By enrolling at Oklahoma City University, students agree to the following:

- That to the extent their educational expenses are not paid by parents, scholarships, employers, or other sources, they are responsible for such payments plus interest.
- That by enrolling, they are subject to applicable charges and/or fees and that these charges and/or fees constitute a legal debt until paid or otherwise settled. Any balance due is a student loan and will be considered non-dischargeable under the federal and state laws governing bankruptcy.
- That any additional cost or legal fees, including but not limited to reasonable attorney's fees, incurred by Oklahoma City University, its successors and/or assigns, in collecting the amounts due shall be added to the amount the student owes and will bear the same rate of interest as the principle amount.
- That if they drop or withdraw from some or all of the classes for which they register, they will be responsible for paying all of the tuition and fees in accordance with the published tuition refund schedule at Oklahoma City University.

They also specifically acknowledge the following:

- I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that

my failure to attend class or receive a bill does not absolve me of my financial responsibility, as described above.

- I authorize Oklahoma City University and/or its agents, including attorneys and/or collection agencies, to contact the student via cellular telephone and/or electronic technology to collect any outstanding debt, unless the student notifies the university or its agents in writing to cease such communication.

Special Service Fees

Fees are published annually in a separate tuition and fees announcement. The following is a list of typical fees. All fees are subject to change annually.

- All students pay a general university fee. This fee provides general budget funding for a variety of services including campus technology, academic enrichment and assessment, athletics and facilities, safety and crisis preparedness, career services, health services, personal counseling, intramurals, student government association, student traditions, religious life, and student publications.
- Laboratory fees, as well as fees required for some courses are charged on a flat-fee basis in addition to tuition.
- An annual parking permit is required of all students for on-campus parking.
- OCU requires all full-time students to maintain student health insurance as a condition of enrollment. If a student already has health insurance coverage, they are encouraged to complete the Student Health Insurance Plan (SHIP) waiver form online at <https://studentcenter.uhcsr.com/okcu.edu>. If a student would like to use the health insurance offered in partnership with Oklahoma City University, they may begin the sign-up process by visiting <https://www.okcu.edu/students/health/insurance>, or call (918) 949-6709 for more information.
- An international student fee and international student insurance fee are charged each semester. All fees are mandatory for international students.
- Charges for tests given to persons not enrolled in the university vary depending upon the test taken.
- All students pay a one-time comprehensive records fee per degree sought that allows students and alumni to request copies of their official transcripts at no additional charge. The registrar reserves the right to limit the number of official transcripts an individual may receive within a particular time period.

Veterans Benefits

A Veterans Service Office is operated by Oklahoma City University as a service to veteran students. It neither sets policy nor administers Veterans Affairs programs. University personnel assigned to the office process the forms as a service to the student who is claiming VA educational benefits and act as liaison between the student and the Veterans Affairs Regional Office. Students who wish to receive benefits must report to the Oklahoma City University certifying official in the Registrar's Office each semester to fill out a Request for Certification. VA regulations require the submission and review of transcripts from all previous institutions including military transcripts as appropriate. For further information, please contact Mindy DeLone at the Veterans Service Office at (405) 208-5492 or madelone@okcu.edu.

Tuition Adjustments

Each term has a published first day of class as outlined in the academic calendar. A 100 percent tuition adjustment is made at varying time periods beginning with the published first day of class. After these periods, there will be no further adjustments:

Fall and spring semesters—up to and including the Friday after ten semester class days.

Summer and accelerated cycles—up to and including the first Thursday of the term.

Approximately the third week of class each semester, if the student's account is paid in full, any excess personal, state, private, or federal financial aid awarded will be refunded to the student. The charges to be paid include, but are not limited to, tuition, fees, room and board, and traffic fines. If aid includes proceeds from Parent PLUS loans, any excess funds MUST be returned to the parent unless otherwise indicated on the application. Only then can the refund go to the student. Oklahoma City University processes refunds by direct deposit. Contact the Student Accounts Office for details.

Adding and Dropping Courses

Procedures and deadlines for adding and dropping classes are described in this catalog under Academic Regulations.

Withdrawals

Students unable to remain at the university to complete their courses for the term must process a full withdrawal. Procedures for all classes are in this catalog under Academic Regulations. **Full withdrawals from the university are**

not complete until the student has been counseled by a financial aid representative and validated by the Student Accounts Office. Tuition adjustments, if any, are based on the date of Student Accounts Office validation. (See also “Return of Unearned Federal Title IV Funds” under Financial Assistance.)

Email

All students receive an Oklahoma City University email account that they are responsible for activating and maintaining. Access to this account is available through a web browser and most email applications. It will never expire for current students or those who graduate from the university. The student email account is the official correspondence for the following:

- Financial Aid
- Billing notices
- Student activities
- Academic communication with the university and professors
- Important dates, times, deadlines and emergency university notifications

Email is the sole method of correspondence used by most university departments.

All students are expected to check their email accounts regularly. A student’s failure to check and maintain his or her account on a regular basis will not be accepted as an excuse for missing information, dates, and/or deadlines.

International students will receive all updates on immigration regulations and newsletters through their Oklahoma City University email accounts.

Identification Cards

Identification cards issued to all students are valid for as long as the student is enrolled in the university. Students must be enrolled and a picture ID is required at the Student Accounts Office when requesting an Oklahoma City University ID card. A valid driver’s license or passport is acceptable. The card identifies the student and allows participation in student activities and elections. It admits the student to all home athletic events and various student activities, and enables students to receive free or half-price tickets to university drama, opera, and dance productions and concerts. A student identification card grants access to libraries for printing and copying services and serves as a meal ticket for students who are on a board plan. If an Oklahoma City

University ID is lost, a student may purchase a new one for a replacement fee of \$5. Price subject to change.

Book Charge Program

Oklahoma City University’s bookstore is managed by Tree of Life. Tree of Life offers a charge program. Charges, resulting from class required items, such as utilizing the book charge program, will be added to the student’s account. The charges will be included in the monthly invoice and will be due upon receipt or can be paid monthly as part of the approved payment plan. Students who have a hold as a result of a past due balance will not be permitted to participate in the book charge program.

Financial Assistance

Types of Assistance Available

The Office of Financial Aid assists admitted students in developing a financial aid package to help meet their basic educational expenses. Financial aid includes the university scholarships, federal grants, student loans, and federal and institutional work study.

Eligibility for Financial Assistance

The Office of Financial Aid considers the official Cost of Attendance at Oklahoma City University, the family’s Estimated Family Contribution (EFC) as determined by the Free Application for Federal Student Aid (FAFSA), and the student’s incoming academic achievements to determine eligibility for financial aid. Oklahoma City University scholarships may be applied to tuition charges only and are not refundable to the student.

Financial aid may be available to help fund OCU-approved study abroad programs. More information is available from the Study Abroad Coordinator in the Provost Office at studyabroad@okcu.edu.

Financial Aid Application Procedures

To be evaluated for financial assistance, a student must first be admitted to the university. Most federal and state programs require at least half-time enrollment. Transfer students must provide official transcripts from all institutions previously attended. Audited courses and courses not applicable to the student’s degree program will not be considered in the financial aid package. Students who repeat course work for which financial aid has already been received may not be eligible for additional financial aid for those repeated classes.

All students are encouraged to apply for federal student aid. The student should file a Free Application for Federal Student Aid (FAFSA) online at <https://studentaid.gov> and designate Oklahoma City University (code 003166) on the application in order for the Office of Financial Aid to receive a copy of the results. The student will receive an electronic link to his or her Student Aid Report (SAR) from the Federal Student Aid Processing Center in response to the FAFSA.

The 2020–21 deadline for priority processing is March 1 annually. FAFSAs received after the deadline will be considered in the order received for as long as aid resources are available. Funding restrictions may alter eligibility for some programs.

In addition to the FAFSA, other forms may be required based on the student’s individual circumstances. Students should monitor their Oklahoma City University email and BlueLink for additional requested items.

Return of Unearned Federal Title IV Funds

Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of Title IV funds the student was originally scheduled to receive.

If a recipient of Title IV grant or loan funds withdraws from a school after beginning attendance, the amount of Title IV grant or loan assistance earned by the student must be determined. If the amount disbursed to the student is greater than the amount the student earned, unearned funds must be returned.

The Office of Financial Aid will calculate the amount of Title IV funds the student has earned in accordance with federally prescribed procedures as detailed in the Federal Compliance and Student Consumer Information found at <https://www.okcu.edu/heoa>.

Satisfactory Academic Progress (SAP) Policy for Financially Aided Students

In accordance with federal, state, and university aid and scholarship program guidelines, academic progress toward a degree must be made in order for students to continue receiving funds.

The Office of Financial aid will monitor the quantitative and qualitative progress of each student receiving financial assistance in accordance with the current guidelines and procedures as detailed in the Satisfactory Academic Progress

Policy found at <https://www.okcu.edu/uploads/financial-aid/docs/SAP-Policy.pdf>.

Renewals and Annual Awarding

Students are evaluated annually for continued financial aid eligibility. Federal renewal applications must be submitted annually and are available after October 1 of each year at <https://studentaid.gov>. Scholarship renewal is based on SAP and is reviewed every semester. Scholarships generally require maintaining full-time enrollment and other criteria set forth at the time of the initial award.

Award Notifications

More specific information about financial aid opportunities at Oklahoma City University may be obtained from the Office of Financial Aid.

Financial Aid Programs Available at Oklahoma City University for Graduate Students

Federal Aid

Bureau of Indian Affairs Grants
Federal Unsubsidized Stafford Student Loan
Federal Work-Study Program
Fulbright Scholarship

Oklahoma City University Assistance

Departmental Graduate Scholarships
Music Talent Scholarship
Institutional Work-Study Program
Miss Oklahoma City University Scholarship
Oklahoma City University Employee/
Dependent Tuition Remission
Study Abroad Scholarship
United Methodist Minister Tuition Remission

Corporate Education Benefits Program

Oklahoma City University partners with local employers to assist their employees in obtaining a graduate degree from the university. Benefits include deferred billing, and fee discounts. For information about whether your company participates in the corporate education benefits program, contact your employer’s human resources department or Graduate Admissions at (405) 208-5351.

Endowed Chairs and Professorships

Endowed Chairs

The American Floral Services Endowed Chair in Marketing was established in 1987 by Herman and LaDonna Meinders. Dr. Michael Williams serves as the American Floral Services Chair in Marketing.

The Wanda L. Bass Chair in Choral Music Education/ Canterbury Youth Chorus was established in 2004 by Wanda Bass to support both the choral music education program at Oklahoma City University and the Canterbury Youth Chorus.

The Wanda L. Bass Chair in Organ was established in 2004 by Wanda Bass to support the study of organ at Oklahoma City University. Dr. Melissa Plamann holds the Wanda L. Bass Chair in Organ.

The C.R. Anthony Endowed Chair in Competitive Enterprise was established in 1980 by members of the C. R. Anthony family, the C. R. Anthony Company, and business associates in memory of Mr. C. R. Anthony of Oklahoma City. Dr. Robert A. Greve holds the chair for the C.R. Anthony Chair in Competitive Enterprise.

The James Burwell Endowed Chair was established in 1962 through the estate of James Burwell of Oklahoma City. Dr. James Ma holds the James Burwell Chair in Finance.

The Eleanor Lou Carrithers Chair of Writing and Composition was established by OCU graduate and long-time trustee Eleanor Lou Carrithers. Dr. Regina McManigell-Grijalva is the current chair.

The B.C. Clark, Jr. Chair in the Meinders School of Business was established in 2009 through a bequest from Mr. Clark's late wife, Jeroldine Zachritz Clark. The chair recognizes members of the Meinders School of Business faculty who have demonstrated excellence in teaching and research and who have attained a recognized level of accomplishment within their academic discipline. Dr. Meredith Wegener serves as the B.C. Clark Jr. Chair in Legal Studies, and Dr. Jonathan Willner holds the B.C. Clark Jr. Chair in Economics.

The Katherine and Mary Clary Chair of Creative Writing was established in 2015 to honor these alumnae. Robert Roensch currently holds the chair.

The Darbeth-Whitten Endowed Chair in History was established in 1971 by Mr. and Mrs. Darwin Wells of Hunter, Oklahoma. Dr. Mohamed Daadaoui holds the Darbeth-Whitten Chair.

The Endowed Chair in Hebrew Bible was established in 1985 by a friend of the university to lift up the study of the Hebrew Scriptures. Dr. Lisa Wolfe serves as the Hebrew Bible Endowed Chair.

The Henry J. Freede, M.D., Endowed Chair in Teaching Excellence in Business Administration was established in 1999 to memorialize the belief in the value of education expressed by the late Dr. Freede and to insure his vision of commitment to the highest ideals and teaching standards in promoted in the Meinders School of Business. Dr. Jacob T. Dearmon holds the Dr. Henry J. Freede Chair in Teaching Excellence.

The V.V. Harris Endowed Chair in Christian Education was established in 1980 by The Harris Foundation of Oklahoma City in memory of Mr. Harris. Dr. Leslie Long serves as the V.V. Harris Endowed Chair.

The T.K. Hendrick Endowed Chair in Marketing and Management was established in 1987 as a gift from T.K. Hendrick and the Hadson Petroleum Corporation to attract and retain superior faculty members in the Meinders School of Business. Dr. James Guzak and Dr. Carol A. Howard serve as the T.K. Hendrick Chairs in Marketing and Management.

The Ann Hundley Hoover Chair for the Dean of the School of Music was established in 2009 by friends of the school of music in the memory of Ann Hundley Hoover. Dean Mark Parker holds the Ann Hundley Hoover Chair.

The Islamic Studies Endowed Chair was established in 2011 by multiple friends of the university, to support the development of quality education, community outreach, and religious understanding of Islam; and to honor the strong tradition of Islam and Islamic culture in the state of Oklahoma. Dr. Imad Enchassi currently holds the Islamic Studies Chair.

The Norick Brother's Distinguished Professor of Marketing Chair honors both the Norick family, with its rich tradition of service and philanthropy to the Oklahoma City community, and the firm which bears its name. Dr. Nicholas Jason Flores serves as the Norick Brother's Distinguished Professor of Marketing Chair.

The Margaret K. Replogle Endowed Chair in Religion was established in 1979 by the late Mrs. Margaret Replogle of Oklahoma City in memory of her husband, Dee Replogle. Dr. Sharon Betsworth serves as the Margaret K. Replogle Endowed Chair in Religion.

The Francis Marion Riley and Martha Washington Riley Religion Chair was established in 1927 upon the death of Mr. Riley, a member of First Methodist Episcopal Church. Prominent in real estate, cattle, banking and railroads in Oklahoma City Mr. Riley was a contemporary of Anton Classen and Henry Overholser. The current Riley Religion chair is Dr. Sharon Betsworth.

Endowed Professorships

The J. Bart Aldridge Professorship was established in 1980 to honor a prominent Wewokan attorney, J. Bart Aldridge. Mr. Aldridge was a member of the First United Methodist Church in Wewoka and served in the 10th and 11th Oklahoma legislatures. Dr. Leslie Long holds the current J. Bart Aldridge Professorship.

The Claude and Ollie Bell Professorship in Church History was established in 1982 by Mrs. Ollie Bell. Dr. Sharon Betsworth holds the the Claude and Ollie Bell Professorship.

The Florence Birdwell Professorship in Voice was established in 2007 by friends and former students of Florence Birdwell.

The Webster Lance Benham Endowed Professorship in Mathematics was established in 1973 by Dr. David B. Benham of Oklahoma City in memory of his father, a former professor of civil engineering at Oklahoma City University. Dr. Kourosh Tavakoli holds the the Webster Lance Benham Professorship.

The Dr. Johnny Blue Professorship in History was established in 1975 to honor Dr. Johnny A. Blue, a 1930 Arts and Sciences graduate in the subject of History. Dr. Mohamed Daadaoui is the current recipient of the Dr. Johnny A. Blue Professorship.

The Bishop Paul W. Milhouse Endowed Professorship in Religion was established by his friends and colleagues in the Oklahoma Annual Conference of the United Methodist Church upon the occasion of his retirement as bishop in 1980. Dr. Mark Y.A. Davies currently serves as the Bishop Paul W. Milhouse Professor of Religion.

The Don E. Schooler Endowed Professorship in Religion was established in 1979 in memory of Dr. Don E. Schooler, United Methodist minister and university trustee. Dr. Lisa Wolfe is the Don E. Schooler Professor.

The Owen and Vivian Wimberly Professorship in Christian Thought was established in 1982 to support faculty in the School of Religion. Dr. Mark Y. A. Davies holds the Owen and Vivian Wimberly Professorship in Christian Thought..

Student Services

On-Campus Housing	22
Residence Halls	22
Rates for Residence Halls	22
Apartment Living	22
Food Service	22
Religious Life	22
Organizations	22
Worship and Activities	22
Clergy Support	23
Interfaith Prayer Center	23
Campus Life	23
Career Services	23
The Involved Center	23
Office of Student Diversity and Inclusion	23
University Counseling	24
Student Government Association	24
Honor Societies	24
Student Organizations	25
Extracurricular Activities	25
Varsity Athletics	25
Fitness Center	25
Intramural Sports	26
Open Recreation	26
Artistic Performance Groups	26
Student Publications	26
Publication of Student Work	26
Speech and Debate Team	26
Cultural Enrichment Events	26
The Distinguished Speakers Series	27
The Harbour Winn OCU Film Institute	27
Lecture Series	27

On-Campus Housing

Residence Halls

The university believes that a valuable part of a student's learning experience occurs in the university residence halls. The student lives and learns with other students from different cultures and lifestyles. Numerous social and academic activities occur in the residence halls during the academic year. There are four residence halls on the Oklahoma City University campus: Methodist, Draper, Walker, and Banning halls. Walker and Banning Hall house our freshmen students while Methodist Hall and Draper Hall are for sophomore and above students. Each residence hall is directed by a Residence Life Director and Resident Assistants, who develop community living and are resources to help students succeed.

All single, full-time undergraduate students under the age of 21 are required to live in university housing unless they are living with their parent or legal guardian. Students may apply for an exemption of the residency requirement in the housing portal. Falsification of residence address may result in termination of enrollment. If a student cancels their housing contract after June 30th there will be a \$500 cancellation fee applied to their account. For more information concerning university housing, call (405) 208-6363 or email residencelife@okcu.edu.

Rates for Residence Halls

Housing rates for each academic year are published separately in a tuition and fees schedule. A one-time, non-refundable \$250 housing processing fee is required along with a completed housing application and contract to live on campus. ***Scholarship students and athletes are NOT exempt from submitting a housing processing fee and application.*** Cancellation of a completed housing contract must be emailed to the Director of Housing and Residence Life. **Cancellations after June 30th to the first day of classes will result in a \$500 cancellation fee.**

Housing assignments will automatically be cancelled if a student has not checked into his or her room by 8:00 a.m. on the first day of scheduled classes for each semester or term, unless the Housing and Resident Life department is notified of late arrival. The fall housing assignment will be canceled if a student's advance registration is canceled, and the processing fee will be forfeited in full.

Apartment Living

The Cokesbury Court apartment complex is a great alternative to the traditional residence-hall style living. The

Cokesbury Court apartment complex offers the security of a gated apartment complex. Apartment options include furnished efficiencies and two- and four-bedroom apartment layouts. The complex offers an outdoor swimming pool and on-site parking and laundry. Students classified as sophomore and above are eligible to apply for housing in Cokesbury Court. For more information, call (405) 208-6363.

Food Service

There are several meal plans available to Oklahoma City University students, including a variety of residence hall board plans, apartment convenience plans, and commuter plans. Students residing in on-campus housing are required to purchase meal plan. Weekly meals can be used in the campus cafeteria and points can be used in Alvin's Market and Chick-fil-A, located in the Tom and Brenda McDaniel University Center. Food services are provided by Chartwells.

Religious Life

The goal of Religious Life at Oklahoma City University is to promote spiritual enrichment and to minister to the spiritual needs of the campus community. The Director of Religious Life, Rev. Elizabeth Horton-Ware, can help students connect with varied student groups that address spiritual needs and religious traditions. There is also programming to encourage interfaith understanding and engagement.

Organizations

The Oklahoma City University Wesley Center is the on campus student ministry. Most programs take place in the lower level of the Chapel. Affiliated with the United Methodist Church, the Wesley Center ministries and programs are open to all students and have student leaders from various Christian denominations. The Wesley Center directs Evensong worship services, the Kappa Phi Christian Women's Service Organization, Delta Alpha Chi Christian fraternity, and small group ministries. There are various opportunities offered for spiritual enrichment throughout the year.

Worship and Activities

Each week, during the fall and spring semesters, there are two on-campus worship opportunities. The university chapel service is held on Thursdays at 1:00 p.m. Evensong, a casual worship service, is held on Monday at 8:00 pm in the lower level of the Chapel. We sponsor mission opportunities throughout the year, both domestic and international. Everyone is invited to participate.

Clergy Support

Rev. Elizabeth Horton-Ware is available to provide students of all faith affiliations pastoral care and spiritual encouragement. Rev. Horton-Ware works closely with our Muslim chaplain, and together can assist students in finding area houses of worship to connect with local faith communities. For more information, visit www.okcu.edu/campus/religious-life.

Interfaith Prayer Center

Students, staff and faculty of all faiths are invited to visit the Dr. Raniyah Ramadan Interfaith Prayer Center located on the west end of the Kramer School of Nursing building. Members of the campus may swipe their ID cards for 24-hour access to the prayer center.

Campus Life

Oklahoma City University recognizes that learning takes place in many forms and places and not exclusively in the classroom. Students are encouraged to participate in activities both on and off campus. Activities sponsored by the Division of Student Affairs and the Student Government Association are for all Oklahoma City University students and are well publicized around campus.

Students at Oklahoma City University play a large role in determining and regulating their own activities. Good student-faculty-administration relations are maintained through cooperative, responsible student leadership.

There are numerous social and academic organizations available to students on campus. When the school year begins, information is made available to all students about dates and meeting times for many organizations.

Career Services

The Martha Burger Career Services Center assists all undergraduate and graduate students to blend their talents, interests, and academic achievement with the career development skills that will lead to success in internships, post-graduate employment or continued education programs. Career planning and decision-making is a process that helps the undecided student choose a major, while providing a 'plan of action' for those who are ready for the next step. The career center combines traditional career development elements such as resume development and interview skills with career and personal education tools, so that graduates are empowered with the practical knowledge needed to transition from college to 'real-world.' Career Services wants every student to be confident in their ability to market key skills and experiences, and

shine with a polished professional image. Students are encouraged to schedule an individual appointment to begin planning their success and join our online employment program: Handshake.

Career advisors are available to help students each step of the way.

- Self-Assessment and Career Exploration
- Individual Career Counseling
- Resume and Cover Letter Development
- Internship and Job Search Strategies
- Interview Techniques
- Professional Etiquette
- Graduate School Planning
- Career Development Events and Workshops
- Summer Internship Funding
- Alumni Mentor Connections
- On-Campus Interviews and Interactive Online Job Board (Handshake)

The Martha Burger Career Services Center is located in the Meinders School of Business, Suite 200. Office hours: Monday-Friday 8:00 a.m.-5:00 p.m. (405) 208-5171 or careerservices@okcu.edu. Sign up for Handshake at okcu.joinhandshake.com.

The Involved Center

The Involved Center provides information to students, faculty/staff, and campus organizations regarding events, campus involvement, co-curricular transcripts, space reservation, Orgsync basics, maintaining/starting a new student organization, flyer approval, and much more. The Involved Center is located in Room 114 of the Tom and Brenda McDaniel University Center across from the Student Leadership Center. Hours of operation are 8 a.m.-5 p.m., Monday-Friday during the school year, and 8:00 a.m.-5:30 p.m., Monday-Thursday during summer hours.

Office of Student Diversity and Inclusion

Student Diversity and Inclusion, within the Office of Diversity and Inclusion, creates and supports programs and initiatives designed to expand awareness, understanding, appreciation, and respect for OCU's culturally, ethnically, socially, and spiritually diverse campus community. In collaboration with students, student organizations, and campus partners, the staff hosts events celebrating cultural heritages, including African American, Chinese, Hispanic, Indian, Jewish, Iraqi, Korean, Muslim, Native American and Hawaiian Native, Saudi, Taiwanese, and so many more cultures from around the world. The OSDI presents LGBTQIA2S+ and Ally

activities, supports disability services, access, and accommodations, and promotes student activism, and spiritual, and interfaith activities.

University Counseling

Counseling is a confidential process designed to help you address concerns, come to a greater understanding of yourself, and learn effective personal and interpersonal coping strategies. University counseling services are available for all currently enrolled students. Our goal is to provide short-term mental health services that will assist OCU students with emotional development, problem solving skills and decision making capabilities. University Counseling prioritizes cultural competency and continuing education for counselors and staff.

Counseling sessions are confidential, typically 45 to 50 minutes long, and are free of charge. OCU University Counseling services are triage based, meaning the basic symptoms are identified and treated as needed based on individual terms. If you could benefit from a more specialized level of care, your counselor can assist with referrals. The office of University Counseling is located in Walker Hall, on the northwest side and the hours are Monday - Friday 8 am to 5 pm. Call (405) 208-7901 to make an appointment. For more information and resources, visit www.okcu.edu/campus/resources/counseling/

Student Government Association

Student Government Association (SGA) is the governing body for all Oklahoma City University students. SGA consists of four branches: Executive, Legislative, Judicial and the Student Activities Council. This organization plans and implements a variety of activities for the campus community, appropriates money for student organizations, drafts and approves resolutions concerning issues facing students, and serves as the voice for students in university governance. The president of SGA serves as a voting member of the university's board of trustees. Elections for High Officer and Senate positions (sophomores, juniors, and seniors) are held late in the spring semester. Elections for the freshman senator positions are held early in the fall semester.

Honor Societies

The following honor societies and professional organizations are open to graduate students and are active on the Oklahoma City University campus. Partial membership requirements are listed.

Alpha Phi Sigma Lambda

The national criminal justice society is open to justice studies majors who have completed one-third of their course work and are in the top 35 percent of the class.

Alpha Psi Omega

Theatre student honor society.

Beta Beta Beta National Biological Honor Society, Alpha Chapter

Completion of three semesters in biology with 3.00 GPA in biology and overall is required.

Beta Gamma Sigma

Business student international honor society. Membership is offered to undergraduate business students who are at the end of either their junior or senior year and in the top 10 percent of their applicable junior or senior class. Graduate business students in the top 20 percent of their graduating class qualify for membership.

International Education Honor Society

Undergraduates must have first-term sophomore standing (30 semester hours), a GPA of 3.00 or higher, and at least 12 semester hours in education courses programmed, in progress, or completed. Graduate students must have regular admission status, 6 or more semester hours earned at Oklahoma City University, at least 12 semester hours of education courses, and a graduate GPA of 3.25 or higher.

Order of Omega

Greek scholastic honor society. Initiates the top 3 percent of Greek students.

Phi Alpha Delta National Legal Fraternity

Membership is by election.

Phi Kappa Phi

An all-discipline national honor society with election by invitation only. Those elected must be ranked in the upper 7.5 percent of last-term juniors and upper 10 percent of seniors and graduate students.

Phi Mu Alpha Sinfonia

National professional music fraternity.

Psi Chi National Honor Society

Psychology student honor society.

Sigma Alpha Iota National Professional Music Fraternity

Membership is by election.

Sigma Tau Delta

International English honor society.

Upsilon Pi Epsilon

The mission of Upsilon Pi Epsilon is to recognize academic excellence in the computing and information disciplines. Undergraduate computer science majors must rank in the top 35 percent of their class and have a minimum GPA of 3.0 in not less than 45 graded credit hours, including 15 credit hours in computer science courses. Graduate students must rank in the top 35 percent of their class, have completed at least 18 credit hours in graduate computer science course work with a cumulative GPA of 3.5 or higher.

Student Organizations

The following student organizations are active at Oklahoma City University:

Academic

Alpha Chi Honors Society, Alpha Mu Gamma, Beta Beta Beta Biology Honors Society, Blue Key Honors Society, Honors Student Council, Phi Alpha Delta Pre-Law, Phi Eta Sigma, OCU Mobile Device Developers Club, Philosophy Club, Psi Chi Chapter at OCU, Sigma Tau Delta, Student Accounting Society, TESOL Club

Faith-Based

Better Together, Catholic Student Association, Delta Alpha Chi, Generation Blessed Gospel Choir, Fellowship of Christian Athletes, Jewish Stars, Kappa Phi, Muslim Student Organization, Nurses Christian Fellowship

Greek

Alpha Chi Omega; Alpha Kappa Alpha Sorority, Inc.; Alpha Phi; Alpha Phi Alpha Fraternity, Inc.; Gamma Phi Beta, Interfraternity Council; Kappa Sigma; Lambda Chi Alpha, Panhellenic Council; Phi Mu; Sigma Lambda Alpha Sorority, Inc.

Multicultural

Asian American Student Association, Black Student Association, Chinese Scholars and Students Association, Hispanic Students Association, Indian Student Association, Iraqi Student Organization, Native American Society, Saudi Student Association, Taiwanese Student Association

Performing Arts

Alpha Psi Omega, Collegiate Oklahoma Music Educators Association, OCUPELLA, Out of the Box, Project 21, Shadow Collective Project

Political

OCU Students for Liberty, Secular Student Alliance at Oklahoma City University, Student Government Association

Professional

American Choral Directors Association, Black Student Nurses Association, Business Professionals of America and DECA, Delta Epsilon Iota, Kramer Student Nursing Association, KSN Men in Nursing, Marketing & Management Club, Student Oklahoma Education Association, Students of Arts Management, United States Institute of Theatre Technology

Service/Volunteerism

R is for Thursday, Relay for Life, Rotaract OCU

Sports

Exercise and Sport Science Club, Intramural Sports, OCU Weightlifting Club

Other

Amnesty International at OCU, Meinders School of Business Toastmasters, OCU Art Club, OCU Student Ethics Consortium, SPECTRUM, The National Society of Leadership and Success

Extracurricular Activities

Varsity Athletics

Oklahoma City University sponsors a variety of varsity sports programs including men's and women's basketball, men's baseball, competitive cheer and competitive pom squad, men's and women's cross country/track, men's and women's golf, men's and women's rowing, men's and women's soccer, men's and women's wrestling, women's softball, and women's volleyball. Oklahoma City University is a member of the National Association of Intercollegiate Athletics and the Sooner Athletic Conference. The tradition of our sports programs is known nationwide.

Fitness Center

The Aduddell Fitness Center provides full service to a large selection of fitness equipment including state-of-the-art treadmills, ellipticals, stationary bikes, and cross-training equipment. The center also offer a wide range of free weights, stationary weight machines, and other aerobic equipment (jump ropes, steppers, etc.). Showers, day lockers, and towels are also available at the Aduddell Center.

The front desk provides a fully trained staff to answer any questions or assist students during their workouts. The staff also offers an orientation twice a week. For more information, contact (405) 208-5378.

Intramural Sports

Oklahoma City University features an intramural sports program designed to encourage interaction between students, faculty, and staff. The department provides a variety of league and tournament events. The Intramural Sports program strives to meet the competitive and recreational needs of the campus community. The department offers opportunities to maintain physical fitness while interacting with friends and classmates.

Sports offered include 3-on-3 basketball, 5-on-5 basketball, dodge ball, flag football, soccer, softball, table tennis (ping pong), volleyball (indoor and outdoor), and kickball. For more information about Intramurals or how to register, call (405) 208-5378.

Open Recreation

The Henry J. Freede Wellness Center and its Abe Lemons Arena provide the home court to many Oklahoma City University sports. The recreation department offers open recreation nights at Freede. Open recreation takes place in the fall and spring semesters. Each Sunday, Monday, and Wednesday, Freede is open from 8 p.m. to 11 p.m. for use by anyone who carries an OCU ID. For more information, contact (405) 208-5378.

Dance

All full-time students are eligible to audition for the American Spirit Dance Company, the Student Choreography Show, the Oklahoma City University Spirit of Grace Liturgical Dancers, and the Oklahoma City University Pep Dancers. Contact the American Spirit Dance Company company manager in the Ann Lacy School of American Dance and Entertainment for further information. Noncredit dance classes are available through the Community Dance Center.

Music

University students are encouraged to participate in music activities, including performing in ensembles, taking private music lessons, and auditioning for productions. All qualified students are eligible to participate in Bass School of Music performing ensembles (Symphony Orchestra, Wind Philharmonic, Ad Astra Women's Chorus, University Chorale, University Singers, Chamber Choir, Jazz Ensemble, Pep Band, and various small ensembles). Auditions for Oklahoma Opera and Music Theater Company productions are open to all students. See the director of the organization in which you are interested for further information, or call the music office at (405) 208-5474.

Theatre

All students may audition for parts in TheatreOCU productions presented each year by the School of Theatre. Contact the School of Theatre at (405) 208-5121 for detailed audition information.

Student Publications

All students, regardless of their major fields of study, are invited to apply to work for the Student Publications staff. The staff publishes *The Campus* (the student newspaper) and MediaOCU (the student media website at www.mediaocu.com).

Publication of Student Work

All students can submit poetry, fiction, nonfiction and art to *The Scarab*, Oklahoma City University's literary journal, sponsored by the English honor society Sigma Tau Delta. The undergraduate research journal *Stellar* accepts submissions of research papers written for undergraduate courses. Both annual publications can be viewed at www.okcu.edu/artsci/departments/english/publications.

Speech and Debate Team

All OCU students are eligible to participate on the OCU Speech and Debate team. We have a rich history that goes back to our historic debate in 1931 with Wiley College, the first debate between an all white team and an all black team south of the Mason-Dixon line. Today OCU Speech and Debate continues its vision of inclusivity. Students can compete in a broad range of areas, including Parliamentary Debate, Platform Speech Public Speaking, Limited Prep Speaking, and Individual Events. Scholarships are available for team members. To apply, students should complete the online application for the Speech and Debate team: www.okcu.edu/speechanddebate.

Cultural Enrichment Events

An array of music, drama, music theater, art, literature, cinema, and lecture events occur annually on the Oklahoma City University campus. Among the cultural enrichment opportunities available and easily accessible in the Oklahoma City area are the Oklahoma City Philharmonic concerts, the Oklahoma City Museum of Art, Science Museum Oklahoma, and several theaters.

The Martha Jean Lemon Distinguished Speaker Series

This series features annual events that enrich the academic environment for the University and the surrounding community. Programs may relate to the arts and sciences, business, dance and entertainment, law, music, nursing, theatre, or religious topics. The series was created through an endowment gift from Lynette Lemon Wert and Larry H. Lemon in 2010 on behalf of the Lemon family of Oklahoma City, in honor of Martha Jean Lemon, who graduated from OCU in 1968 with a degree in history and worked as an independent comparative religion scholar. This series continues OCU's tradition of the Distinguished Speakers Series which has included speakers such as David Brooks, Marian Wright Edelman, Henry Louis Gates, Jane Goodall, Robert F.Kennedy Jr., Jonathan Kozol, Rabbi Harold Kushner, N.Scott Momaday, Bill Moyers, Sister Helen Prejean, Kurt Vonnegut Jr., and Andrew Weil, as well as Nobel Laureates Archbishop Desmond Tutu, Elie Wiesel, Clive Thompson, Piper Kerman, Fabien Cousteau, Wangari Maathai, and Jody Williams.

The Harbour Winn OCU Film Institute

The Oklahoma City University Film Institute offers the university and the greater Oklahoma City community the opportunity to view classic and contemporary international and art house films. Since 1982, the institute has been screening films through the academic year to an audience of university and community viewers. Each year the series focuses on a theme, and information on the theme and series films is available at the screenings. A discussion session follows each screening. The films are also available for university courses. The film series is supported by Oklahoma City University, the Oklahoma City University Film Institute Endowment, the designated endowment in the Community Foundation of the Kirkpatrick Family Fund, and the Thatcher Hoffman Smith Endowment for the Center for Interpersonal Studies through Film and Literature.

The 2020-2021 academic year will be the Film Institute's 39th year.

The Neustadt Lectures

Walter and Delores Neustadt of Ardmore, Oklahoma, established the lecture series in 1983 for the purpose of strengthening understanding of the great contributions of the Judaic religious tradition to Western civilization and thought. Scholars are invited to the campus to speak on informative themes in the areas of Hebrew Scriptures, Judaic thought, and Jewish ethics and art.

The Willson Lectures

This lectureship is provided by an endowment from James M. and Mavis Willson of Floydada, Texas. The lectures are directed to the interest of students in the area of religion and society. The Willsons were outstanding members of the United Methodist Church. Their Christian vision was truly ecumenical in its outreach. Since 1953, their gift to Oklahoma City University has brought to campus speakers of international stature from the areas of religion, science, Christian theology and ethics, church history, biblical studies, and liturgical studies.

Academic Regulations

General Requirements	29
Residency Requirements	29
Student Discipline	29
Attendance	29
Time Limits	29
Academic Advisement	29
Adding, Dropping, and Withdrawing from Courses	30
Incomplete Courses	30
Credit Hour	31
Grade Points	31
Grade Reports	32
Auditing Courses	32
Repetition of Courses	32
Course Numbering Systems	32
Course Cancellation Policy	32
Final Examinations	32
Records and Transcripts	33
Official Transcripts From Other Institutions	33
Thesis, Dissertation, and Capstone Project Enrollment and Grading Policy	33
Academic Honesty	34
Grievance Procedure for Grade Appeal	36
Academic Probation and Dismissal	37
Readmission Policy for Students Dismissed for Poor Academic Performance	38
Appeal Procedure for University Academic Dismissal	38
Graduation Procedures and Commencement	33
Graduation Honors	39
University Honors	39

General Requirements

Degree requirements for students are listed in the catalog in effect at the time of their first semester at Oklahoma City University. Students who are not in attendance for two consecutive semesters, excluding summer, will be required to complete the degree requirements listed in the catalog in effect at the time of their re-entry.

The final authority in determining the fulfillment of graduation requirements for each graduate program lies with the academic dean from each respective school. Graduate students are expected to read and to comply with published regulations.

Every effort has been made to ensure the accuracy of the information presented in this catalog. However, all courses, course descriptions, materials, schedules, sequences of courses in programs, instructor designations, curricular degree requirements, methods of instruction, locations of instruction, and fees described herein are subject to change or elimination without notice. This information is provided solely for the convenience of the reader and does not constitute or create a contract between prospective or current students and Oklahoma City University. Students should consult the appropriate department, school, college, or graduate division for current information, as well as for any special or temporary rules or requirements imposed by the department, school, college, or graduate division.

Residency Requirements

The minimum number of hours to be taken in residence for any master's degree offered may be noted under the individual degree programs.

Student Discipline

Every student is expected to observe the highest standards of conduct, both on and off the campus. The university cannot accept the responsibility for the education of any student who is not in sympathy with the purposes and the regulations of the university. **NOTE:** In the case of Law School students, the Law School Student Conduct Code Article 2.01 governs, and such students are subject to the Law School Disciplinary Tribunal.

Oklahoma City University reserves the right to exclude any student whose conduct or academic standing it regards as undesirable, without assigning any further reason. In such cases the fees due or which may have been paid in advance to the university will not be remitted or refunded in whole or in part. Neither the university nor any of its officers will be under any liability whatsoever for such exclusion. Any student under

disciplinary suspension will be persona non grata on campus except for official business.

The entire judicial structure of the university is set forth in the *Student Code of Conduct* and in the *Student Handbook*, which is available on the university website. Students are responsible for all information contained in this catalog, the *Student Code of Conduct*, *Student Handbook*, and all class schedules. Copies of class schedules can be obtained in the Registrar's Office.

Concerns regarding student behavior and wellbeing should be reported to the Behavioral Intervention Team. Resources and contact information are found here: www.okcu.edu/campus/resources/bit/.

Attendance

Regular attendance is essential to satisfactory progress in a course. The student is responsible for meeting course requirements regardless of the cause of absences. A student unable to attend classes should confer in advance with the professors involved. Failure to attend classes may result in the loss of credit or exclusion from the final examinations, or both. (See the Law School catalog for attendance policy in that degree program.)

Time Limits

Students are expected to complete requirements for a graduate degree within a set period of time—usually five to six years after being admitted into a program. See the dean or department chair for the time limits established for a specific degree program.

Course work that is five to 10 years old, whether taken prior to or after admission, may, upon approval by the dean or director, be applied to a degree in accordance with the policy of the school, division, or department. Any course work that is more than 10 years old, whether taken prior to, or after admission to a graduate program, cannot be applied to a degree.

Academic Advisement

Academic advising is a collaborative effort between the student and academic advisor aimed at maximizing the student's educational and life goals. By using different styles of advising, such as prescriptive and developmental, advisors may be able to assist students in recognizing their own individual, educational learning styles.

In academic advising, the role of an advisor may include being the facilitator of learning, whereby the advisor works with the student to develop decision-making and problem-solving skills. Advisors can be an information source

on school policies and procedures, programs, and other resources to further help students achieve their academic and life-learning objectives. Advisors, while working with students, may play a role in making sure the students proactively participate in choosing and enrolling in the required courses necessary for graduation and obtaining a degree in their chosen field. It is understood the academic advisor works in an advisory capacity and is not responsible for the failure of the student to follow the requirements for graduation set forth in the catalog.

Every student at Oklahoma City University is assigned an academic advisor in their major area of interest, with undecided students, who are classified as university studies students, being advised by the dean of the Petree College of Arts and Sciences or his or her designee. The provost is the ultimate authority on interpretation of requirements for graduation.

GradStar Degree Audit

GradStar by Degree Works is a Web-based tool to help students and advisors monitor a student's academic progress toward degree completion using their specific major and catalog. A GradStar degree audit is a review of past, current, and planned course work. It provides information of completed and outstanding catalog requirements necessary to complete a degree/major/minor/concentration. GradStar is divided into requirement blocks such as a degree block, a general education block, and a major block. Check boxes exist within each block to easily outline which courses and requirements are complete. Students can access GradStar through the Student tab in their Bluelink account.

A GradStar degree audit can be a useful tool in the advisement process. The student's academic advisor should be contacted for assistance in interpreting the degree audit. The audit is not an academic transcript, and it is not official notification of degree or certificate completion. Students must contact their advisors regarding degree audit and official degree/certificate status.

Adding Courses

For the fall and spring semesters, courses may be added through the first Friday after four class days of the semester without instructor approval. Courses added after the first Friday after four class days and through the second Friday after nine class days may be added only with instructor approval. Courses may not be added after this date. For the summer terms, courses may be added through the first two class days of the term. Courses added after the first two class days and through the Thursday after three class days may be added only with instructor approval. Courses may not be added after this date.

Dropping Courses

The final date to drop a course is listed in the academic calendar. Students dropping courses before the final drop date will receive a W (withdrawal). After the final drop date, a student must receive approval from his or her instructor. The instructor must assign a grade of WP (withdrawal passing) or WF (withdrawal failing) for the course. (A grade of WF will be calculated into the student's grade point average as a failing grade.) The student then must receive approval from his or her advisor, academic dean, and the provost/VPAA before the change in class schedule can be processed. No course may be dropped after the last day of classes.

Courses dropped through the 100 percent refund date will not appear on the student's permanent record. Changes in class schedule become effective on the day the form is processed by the Registrar's Office.

A 100 percent tuition adjustment is made for varying time periods beginning with the published first day of class. After this period, there will be no further adjustments. The time periods vary. See Tuition Adjustments for more information. Student attendance in a course does not affect the tuition reduction. The date the completed form is processed by the Student Accounts Office is the determining factor.

Withdrawal

A student who is completely withdrawing from the university must obtain a withdrawal form from the Office of the Registrar, International Student Office, Financial Aid Office, or his or her dean's office. Once this form is properly completed and processed through the Office of the Registrar and Student Accounts, the withdrawal becomes effective on the date it is validated by Student Accounts. A "W" (withdrawal) will be assigned for each course. Nonattendance of classes does not constitute official withdrawal. Withdrawal will be permitted up to and including the final regular day of classes for all semesters or terms. No withdrawals are permitted during finals week.

Incomplete Courses

When a course is not completed by the end of the semester or summer session, a professor may assign an incomplete (I) at his or her discretion. The student must be performing at a passing level and have a legitimate reason to receive an "I." Students cannot be assigned an "I" because they have excessive unexcused absences or because they are failing the course. Academic units and faculty members may establish their own policies in determination of legitimate reasons to assign the "I" grade.

At the time that the incomplete is issued, the instructor will submit information which specifies what work must be done to remove the “I” and the grade to be assigned if the work is not completed. This information is made available through the on-line system. The student is responsible for submitting the work by the deadline assigned by the instructor, not to exceed one year. If the “I” is not completed by the specified deadline, the grade will convert to the grade assigned by the professor.

In the event that a faculty member is no longer available, appropriate faculty shall be assigned by the dean or department chair to determine the grade.

Credit Hour

The credit hour or semester hour, terms used interchangeably, is the unit of instruction. One credit hour is constituted by a minimum of one hour of classroom or direct instruction and a minimum of two hours of out of class student work each week for a semester (or its equivalent). An equivalent amount of work (minimum three hours per week for a semester or its equivalent of combined direct instruction and outside of class student work) must be represented for a credit hour in other academic activities such as laboratory work, internships, practica, studio work and other academic work.

Semester is defined as not less than 16 weeks. Courses offered in shorter timeframes must have an equivalent number of hours dedicated to instruction and student work as that spent in a semester-based class.

The following guidance indicates how this policy is applied to credit situations that are not taught in the standard 16-week format or are not classroom-based learning experiences. The credit hour guidelines represent a minimum baseline. It is acceptable to exceed these levels.

Courses Meeting Fewer than 16 Weeks and Online or other Distance Learning Guidance

The credit hours awarded for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per credit hour for a 16-week semester.

If a course is offered both on-ground and online, and each of the following conditions is met, then the online course is considered to have equivalent classroom and out-of-class time as the on-ground course.

- Term length is the same
- Syllabus (including course activities) is the same
- Stated student learning outcomes are the same
- Online students are required to regularly engage with the instructor and with other students in the course. Regular engagement between the instructor and the student is initiated by the instructor.

If each of the above conditions are not met then additional information will be used to calculate in-class and out-of-class time equivalencies for the online course.

Independent Study and Internship Guidance

Credit hours applicable for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per week, per credit hour for a 16-week semester.

A 3-credit independent study or internship should require the equivalent of 9 hours of combined direct instruction and student work per week for the equivalent of a 16-week semester.

Travel Seminar Credit Hour Guidance

The Oklahoma City University definition of a credit hour indicates that the calculation of credit hours applicable for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per week, per credit hour for a semester (or equivalent).

See the Office of Academic Affairs for the complete credit hour policy with equivalency details: https://myokcuedu.sharepoint.com/:b/g/departments/aa/Eda6Oht0xvNEpyJ_AL7HQpYBYtQ-KDkWHkF6fU8OXoduDw

Grade Points

Grade point totals are calculated by multiplying the number of credit hours of a course by the number of points for the corresponding grade received. The grades of W (withdrawal), WA (administrative withdrawal), WP (withdrawal passing), WH (withdrawal health), CR (credit), NC (no credit), I (incomplete), or NR (not reported) are omitted in counting grade points. The grade of WF (withdrawal failing) will be calculated into the grade point as a failing grade. A student's GPA will be determined by dividing the total number of grade points earned at Oklahoma City University by the total number of hours attempted at Oklahoma City University with the exception of courses in which marks of CR, W, WA, WH, WP, NC, I, and NR are received. At Oklahoma City University, the official GPA will be rounded to the third decimal place.

The following system of points is used for computing GPA:

A	4.00
A-	3.75
B+	3.25
B	3.00
B-	2.75
C+	2.25

C	2.00
C-	1.75
D+	1.25
D	1.00
D-	0.75
F	0.00

Grade Reports

Final grade reports are posted only through BlueLink unless the student has requested in writing to the Office of the Registrar that grades be mailed to a specific address.

Auditing Courses

An Oklahoma City University student may audit a course (excluding courses offered by the School of Law) by attending class sessions and completing classroom assignments. No examinations are taken, and no credit is given. The student transcript carries the designation AU. The AU designation, once recorded on the transcript, may not be changed to a letter grade. Audited courses do not satisfy degree requirements. If a student determines that a course that has been audited is needed to fulfill a major requirement, the student must repeat the course and earn a letter grade.

A student may audit only if permitted by the appropriate school or department policy and on a space-available basis. Students may not audit individualized academic experiences such as internships, directed study, independent study, music lessons, dance instruction, etc. Audited courses will not be considered in a student's normal semester load.

Procedure

The audit option can only be selected through the second Friday of the regular semester and through the first Thursday after three class days of a summer session. Once the time period is over, the option to audit a course is forfeited. Students must obtain permission and the signature of the instructor whose course they choose to audit. An instructor has the right to refuse to permit students to audit a course. Students registered to audit a class are not guaranteed a space until after the time period. A separate audit form is available from the Registrar's Office.

Fees

Students are assessed a nonrefundable audit fee. Fee schedules are available from the Student Accounts Office. Audit fees are not part of the structure for block tuition charges and will be assessed in addition to regular tuition charges.

Repetition of Courses

Graduate students may repeat a maximum of two separate courses, but cannot repeat any one course more than once. The repeated course number must be the same as that of the original course. The last grade received in a course is the one that will be calculated into the student's GPA. This grade

will be posted in the semester earned. The first grade will be recorded on the transcript as an R (repeat) and excluded from the student's GPA.

Course Numbering Systems

The first digit in each course number indicates the academic level at which the department places the course (1—freshman level, 2—sophomore level, 3—junior level, 4—senior level, and 5–9—graduate level). The second digit, in combination with the third, gives the course a unique number within its department and academic level. The second digit may be used to indicate sequence where two or more courses dealing with the same subject matter are sequential in arrangement. The third digit indicates the type of course. The type indicated by specific numbers varies from school to school. The fourth digit indicates the number of semester hours credit assigned to the course. The fourth digit of an 'A' indicates credit hours of ten or more.

Courses numbered 1000–4999 are for undergraduate students; 1000–2999 courses are freshman and sophomore level courses; 3000–4999 courses are junior and senior level (upper-division) courses. Graduate students who are satisfying program prerequisites or otherwise remedying deficiencies may, with approval, enroll in undergraduate courses, but will not receive graduate credit for such undergraduate course work.

Courses numbered 5000–9999 are for graduate credit in graduate degree programs; 5000–5999 courses are graduate courses that may be dual-listed with upper-division undergraduate courses; 6000–6999 courses are not open to undergraduate students. Courses numbered 7000–9999 are restricted to doctoral students; 9000–9999 courses are for independent study (such as research, thesis, or dissertation) and are restricted to doctoral students. The School of Law establishes its own course numbering policies.

Course Cancellation Policy

The decision to cancel a course due to insufficient enrollment, faculty overload, or other circumstances will be made by the dean of the school offering the course in consultation with the instructor of the course. After notifying the Registrar's Office of a course cancellation, the dean will inform students enrolled in the course of the cancellation.

Final Examinations

Final examinations are held in all courses upon the completion of each semester's or term's work. No one is to be excused from the final examinations. All classes will meet

during the time stipulated by the Registrar's Office for final examinations. Students who have three final examinations scheduled on the same day may seek permission from either their professors or their academic dean to have one exam rescheduled for another day within final examination week.

Records and Transcripts

All permanent records are in the Office of the Registrar. Requests for grades, transcripts, and diplomas should be made to that office.

A graduate student who completes the requirements for a degree cannot be issued a complete transcript or a statement that the requirements have been completed until the end of the semester or term in which he or she is registered for credits needed for the degree. Students who complete the requirements for a degree in a semester other than the spring semester may secure from the Office of the Registrar a statement that requirements for the degree have been completed.

Official transcripts may be ordered by mail or in person from the Registrar's Office. A request for official transcripts must include the following information:

- Student's full name (while enrolled)
- Student identification number
- Date of birth
- Last date of enrollment
- Current address and phone number
- Address where the transcript is to be sent
- Student's signature

The cost of official transcripts is included in the comprehensive records fee; therefore, there is no additional charge for transcripts. The registrar may limit the number of transcripts a student may receive within a given time period. Transcripts are not issued until all outstanding accounts with the university are paid in full. Students and former students may call Student Accounts at (405) 208-5146, or go to the office in the administration building to determine their financial status.

Photo identification is required when picking up transcripts from the Office of the Registrar. Written authorization is required for a transcript to be released to a third party. Parents may obtain a student's transcript provided they have written authorization from the student or a signed affidavit stating that the student is their financial dependent according to IRS regulations.

Official Transcripts From Other Institutions

Oklahoma City University requires all students to submit official transcripts, such as high school transcripts, undergraduate transcripts with or without a degree, or graduate transcripts. These transcripts must be official. Preferred method of delivery is by mail directly from the institution or an electronic transcript sent by one of the approved secured transmission systems. The complete list of acceptable systems can be found on the Registrar's website (www.okcu.edu/admin/academic-affairs/registrar). An official transcript is delivered in a sealed envelope which should not be opened by anyone except the Office of Admissions or the Registrar's Office. Faxed or emailed transcripts are not considered official. Unofficial or photocopies of transcripts from all colleges or universities attended may be included with the application for review purposes.

Thesis, Dissertation, and Capstone Project Enrollment and Grading Policy

The student must have an initial enrollment for the master's thesis, doctoral dissertation, or other graduate-level capstone project (all hereafter termed "thesis"). Following the initial enrollment in the thesis course, the student must maintain continuous enrollment or obtain an approved leave of absence during each regular semester until all degree requirements are completed, or the candidacy is discontinued. Upon successful completion of the thesis, a grade of CR will be recorded for the final semester of enrollment. The graduation date awarded will be the first graduation date after the final term of enrollment.

The student's initial enrollment for the thesis will be charged the current rate per credit hour for the course and will be subject to all standard fees. Subsequent enrollments will use a different number that will be of equal credit hours for the thesis, but only one credit hour will be charged and no fees will be charged.

Students are not required to enroll in the thesis during the summer session unless one of the following applies:

- the student is actively working on the thesis
- the student is seeking committee advice on the thesis
- the student is otherwise using university facilities
- the degree is to be conferred in the summer session

Subsequent to the initial enrollment for the thesis, if a student wishes to remain in the program without continuous enrollment, the student must request a leave of absence. Such requests must be submitted in writing to the dean of the student's program and must specify the reason for the request and the expected duration of the leave. The granting of such requests will be at the dean's discretion. Requests based on financial circumstances will generally not be granted. Failure to obtain an approved leave of absence will result in the student having to apply for readmission.

If a student does not comply, or has not complied, with the above procedures, then the student must reapply to the program of study and, if readmitted, enroll in sufficient hours of thesis to make the total hours thereof at least equal to the total thereof had he or she completed with continuous enrollment. Retroactive tuition will be assessed at the current semester rates. Readmission of the student to the program of study will be at the discretion of the dean of the student's school. Determination of the number of hours of thesis in which the student must enroll, along with the collection of the appropriate fees, will be the responsibility of the dean of the student's school and the Student Accounts Office.

Thesis, Dissertation and Project Grades

- X** Indicates that satisfactory ongoing progress was made during the semester, however subsequent enrollment must occur in the next semester as components necessary to satisfactorily complete the thesis are required. It is a neutral grade to be used only for thesis grades. This grade will remain a permanent grade on the student's transcript.
- NC** No credit. Indicates that unsatisfactory progress was made during the semester.
- CR** Credit. Indicates that the thesis was satisfactorily completed during the semester.

Guidelines for the Graduate Thesis, Dissertation, or Other Bound Capstone Product ("Thesis")

- All theses necessary for partial fulfillment of graduate degrees must be approved by the graduate student's committee and be submitted to the person designated by the graduate program three weeks before commencement. Exceptions must have prior approval of the program director and dean.
- The title page and abstract will follow a standard form that may be obtained from the graduate program directors.

- Style sheets are determined by each graduate program. Endnotes or footnotes are acceptable, but each program will use only one form of citation.
- In the case of serious, documented violation of the Academic Honesty policy in thesis work, a student will be dismissed from the university, subject to normal academic appeals processes.

Preparing the Copies

- At least one copy of each thesis will be delivered to the Dulaney-Browne Library for binding. Graduate programs may require additional copies for the school/department or online submission through the ProQuest ETD administrator.
- Each graduate student must pay a binding fee for each copy of the thesis. Additional fees may apply to theses that include additional work samples or media requiring special binding. The Dulaney-Browne Library will bind the copies of the theses, using the same binding, cover, and spine format for all graduate theses (Oklahoma City University blue with gold type).

All Copies for Binding Will:

- be submitted to the library unbound on white, letter-size, acid-free, 20–24 pound, 25–100 percent rag content paper,
- include the original signature of the student's thesis advisor and/or committee,
- include one and one-half-inch left, and one inch right, top, and bottom margins,
- use 12-point type,
- and include type on one side only (except musical compositions).

Thesis Submission Form

The student is responsible for completing the Thesis Submission Form as well as ensuring that each office has provided a signature acknowledging satisfactory completion of the requirements related to that office. Signatures should be received in the order stipulated on the form, with the Registrar's Office receiving the final copy of the Thesis Submission Form that includes all signatures. Failure to provide the completed form to the Registrar's Office will delay the posting of the degree and the release of the diploma.

Academic Honesty

Academic honesty is required in all aspects of a student's relationship with the university. Academic dishonesty may not be course-specific and includes falsification or

misrepresentation of a student's academic progress, status, or ability, including, but not limited to, false or altered transcripts, letters of recommendation, registration or advising forms, or other documents related to the student's academic career at Oklahoma City University or other colleges or universities.

Students are personally responsible for the correctness and accuracy of information supplied to the university. Any student who knowingly gives incorrect information to the university is subject to disciplinary action which may lead to suspension.

Students are advised that cheating and plagiarism are not tolerated. The university expects all students to maintain a high standard of ethics in their academic activities. In this context, forms of academic dishonesty include, but are not limited to, cheating on tests, examinations or other class/laboratory work; involvement in plagiarism (the appropriation of another's work and/or the unacknowledged incorporation of that work in one's own); collusion (the unauthorized collaboration with another person); misrepresentation of actions; and falsifying information.

Grievance procedures found elsewhere in the catalog do not apply to the academic honesty policy procedures listed below. Law students are subject to the code of conduct published in the *Oklahoma City University School of Law Student Handbook*. Students enrolled in nursing courses at the Kramer School of Nursing are subject to additional profession-related standards. For more specific policies and procedures applicable to nursing school students, see the *Oklahoma City University Kramer School of Nursing Student Handbook*.

Course-Based Procedures

Each faculty member will include in his or her syllabus either the university's academic honesty policy or a reference to the appropriate Oklahoma City University website regarding the academic honesty policy. The faculty member will include in the syllabus a description of the course-based consequences if a student fails to adhere to the academic honesty policy.

If, in the judgment of the faculty member, a student fails to conform to the academic honesty policy, the faculty member shall inform, in writing, the student's academic dean, the provost/VPAA, and the student. Sanctions for a student's breach of the academic honesty policy vary according to the nature and the seriousness of the offense. Sanctions are at the discretion of the faculty member involved within the constraints of the course in which the offense occurred. Sanctions by the faculty member may include, but are not limited to, requiring a student to redo a class/laboratory assignment; recording

an F (Failure) for a particular test, examination, class/laboratory assignment which involved dishonesty; or recording an F (Failure) for a final course grade.

Appeal

A student's appeal of the charge or the faculty-imposed sanction must be made in writing and delivered to the faculty member's dean within 10 university business days after the date of the faculty member's letter outlining the infraction of the academic honesty policy. The appeal period is increased to 21 calendar days when the faculty member's letter must be mailed to a student residing outside the United States. If the 10th day (or 21st day, in case of a student residing outside the United States) falls on a weekend or university holiday, the appeal is due on the next university business day.

The faculty member's school/college will elect or appoint faculty members to serve on a committee to hear all school/college appeals for that academic year. If a faculty member who taught the course in question is on the committee, he or she will not serve on the school/college committee for this appeal. The dean will appoint a replacement member for this appeal. If the dean taught the course in question, the appeal will go directly to the assistant provost.

There is a presumption that the faculty member's decision is correct and, in the absence of extraordinary circumstances, shall not be changed. The faculty committee will render a decision, in writing, regarding the student's appeal within fifteen university business days of receiving the appeal. (Committee deadlines may be suspended during summer.) The committee may lessen the sanctions but may not increase the course-based sanctions. The faculty appeals committee's decision will be final, and there will be no further appeal of the faculty member's decision. If the student is exonerated, no further action will occur.

School/College-Based Procedures

If the student chooses to appeal and the appeal is not upheld or the student chooses not to appeal the faculty member's actions, the student's dean has the option of adding sanctions. Consequences may include loss of school/college-based scholarship funds, community service, or dismissal from the school/college. The dean can not change the student's grade. The dean must notify the student within 10 university business days of the decision to impose additional sanctions. The appeal process is increased to 21 calendar days when the dean's letter must be mailed to a student then residing outside the United States. If the 10th day (or 21st day, in the case of a student then residing outside the United States) falls on a weekend or university holiday, the appeal is due on the next university business day.

Appeal

The student, within 10 university business days after the date of the written notification of sanctions, imposed by the dean of the student's college/school, may appeal, in writing, to the provost/VPAA or assistant provost. The provost/VPAA or assistant provost's decision is final, and there will be no further appeal.

Loss of Privilege to Withdraw From a Course

A student who has violated the academic honesty policy shall lose the privilege of withdrawing from the course in which the violation occurred in order to avoid the collateral consequences of sanctions which may be imposed by the faculty member teaching the course.

Provost/VPAA-based Procedures

The Office of the Provost will keep a file of all student violations of the academic honesty policy across the university. The provost/VPAA or assistant provost may, at his or her discretion, convene the Student Probations and Petitions Committee to consider dismissal of the student from the university for grievous or repeated violations of the academic honesty policy. The provost/VPAA or assistant provost must inform the student at least 10 university business days prior to the time the Student Probation and Petitions committee meets. The student has the right to appear before the Student Probation and Petitions Committee. The Student Probation and Petitions Committee will convene and render a decision regarding dismissal of a student from the university or other actions. The decision of the Student Probation and Petitions Committee is final and can not be appealed. Students dismissed from the university for academic honesty violations will not be eligible for readmission.

Grievance Procedure for Grade Appeal

A grade awarded by the course instructor is presumptively correct, and the instructor's determination is generally final. Other than for mathematical or data entry errors, no final grade can be changed except on proof of exceptionally egregious circumstances as defined below.

If a student has reasonable grounds to believe that a final grade received or final academic judgment made with respect to him or her in any course or program of study was based on violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice, the student may, within 10 school days of the receipt of the final grade, initiate a grievance. School days are defined as Monday through Friday when classes are in session, excluding breaks, final exam periods, and holidays.

Grievance procedures for students attending programs outside the United States must be facsimiled or emailed within 28 calendar days in order to meet the remainder of the deadlines. The process is composed of both informal and formal procedures.

I. Informal Grievance Procedure

- A The student should communicate with the instructor in an attempt to resolve the issue.
- B If, after communicating with the instructor (or if, after reasonable effort on the part of the student to contact the instructor, she or he remains unavailable), the student still believes that the grade is based on violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice, the student may take the grievance to the chair of the department in question. The chair will attempt to mediate the dispute. If there is no chair or the chair taught the course in question, the student should proceed to section II.

II. Formal Grievance Procedure

- A Only if the issue is still unresolved after meeting with the chair of the department, as outlined in section I, the student may initiate the formal grievance process with the dean. **Note:** If the dean taught the course, the assistant provost will undertake the dean's responsibilities in the grievance procedure. The levels of action are clearly defined and include strict time limits designed to effect speedy resolution. No formal appeals procedure will be enacted if six months or more have elapsed since the incident. It is the responsibility of the student to initiate the process and follow it through. Failure of the student to move the appeal forward in the specified time limits will terminate the appeal.
 - 1 The student will first present his or her appeal to the dean of the college or school. The appeal will be in writing, in as much detail as possible, stating all aspects of the issue that the student believes pertinent. Grounds for review are limited to violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice. Copies of pertinent material in the student's possession or access will be included as appropriate.
 - 2 Upon receipt of the material provided in section I, the dean will determine, within five school days, if the student has a prima facie case. If the dean determines that insufficient evidence has been presented

by the student, he or she will dismiss the appeal. If the dean determines that there is evidence that, if believed, would constitute a prima facie case, the dean will provide, within 10 school days of this determination, a copy of the written material to the faculty member in question. The dean will request a written response that details as completely as possible the position/opinion of the faculty member on all issues raised. Copies of exams, assignments, grade books, or other relevant information will be submitted with this response. The instructor will have 10 school days in which to prepare his or her response.

3 The student will be given the opportunity to review the instructor's response and to provide additional written comments to the dean. This response will be given within five school days of the receipt of the faculty member's response to the dean. The dean will then render a decision on the appeal within five school days. The dean or his or her designee has the right to request, from any party, any additional information he or she believes is pertinent and appropriate. However, the request for information will not extend the five-day response period above. Unless the dean determines that sufficient evidence exists to support the student's allegation, the dean will deny the appeal. The dean has the authority to deny the appeal or forward the appeal to the assistant provost, who will convene the Student Probation and Petitions Committee. The dean does not have the authority to change the grade, but may make a recommendation to the committee.

B Either the student or the faculty member may appeal the dean's adverse decision within five school days of the receipt of the dean's decision by giving written notice of intent to do so. Upon such written notice to the dean, the dean will forward copies of all material to the assistant provost, who will convene the Student Probation and Petitions Committee, which must meet within 10 school days of receipt of the appeal. **Note:** If the faculty member who taught the class involved in the appeal is a member of the Student Probation and Petition Committee, the faculty member must recuse him or herself from the committee during the appeal. The committee will review all documentation and will reach a decision. The committee may request additional documentation if it believes it is appropriate to do so and may adjourn until the documentation is available. Both parties have the right to appear before the committee; however, to the fullest extent possible, the decision will be based on the written

documentation provided. The committee will uphold the originally issued grade unless it finds substantial evidence of violation of established university policies, procedure, or regulations, substantial error, bias, or miscarriage of justice. The committee's decision will be rendered as soon as practical after receipt of the documentation, but must be rendered within 30 days.

- C If the committee determines that the above described process has not been followed correctly, the committee will order a rehearing of the case following the correct process.
- D The decision of the committee is final.

Academic Probation and Dismissal

Graduate students whose cumulative GPAs fall below 3.00 will be placed on academic probation. A graduate student on probation is limited to 9 hours per term. Any exceptions to that limit must be approved by petition submitted through their advisor and dean and received in the Registrar's Office. Students on academic probation must raise their cumulative GPA to 3.00 or higher within the next nine credit hours attempted or will be dismissed from the degree program. Students who may need more than nine credit hours to be removed from academic probation may submit an appeal for an extension to the Student Probation and Petitions Committee and, if granted, are to maintain a 3.00 or higher GPA for courses taken in the interim. No student may graduate on academic probation, i.e., with a cumulative GPA below 3.00.

Individual schools, colleges, and graduate programs may establish academic standards more stringent than those stated here. In such cases, the student's appeal is heard by the Student Probation and Petitions Committee. The committee will consider the appeal based on the program's standards. If the appeal is not granted and the student wants to move to another graduate program, they must apply for admission to that program and be accepted by the school or program to which they apply.

Only students who are in good academic standing may participate in extracurricular activities. Extracurricular activities are defined as activities such as athletic competitions, artistic performances, and academic competitions that are not required by the student's course work or major program. Students who are not in good academic standing will be prohibited from representing the university in the participation in intercollegiate athletic events, artistic performances except as required for their course work or degree requirements, and intercollegiate academic contests. Traveling with athletic

teams, performance groups, or academic teams also will be prohibited.

The Remediation and Probation Policy of Master of Physician Assistant Studies Program is listed within the Physician Assistant Program Academic Standards. The Law School Academic Standards and Regulations are available at <http://law.okcu.edu/?current=scholarly-life/academic-handbook/>.

Readmission Policy for Students Dismissed for Poor Academic Performance

A student who is dismissed from the university for academic reasons must wait one full academic year before applying for readmission. The latest date by which readmission requests must reach the Office of the Registrar in order to be considered for earliest possible readmission will be indicated in the letter of dismissal. The Student Probation and Petitions Committee will review any request for readmission. Requests for readmission will be reviewed prior to the semester in which the student is eligible to re-enroll.

Appeal Procedure for University Academic Dismissal

A student has the right to appeal a university academic dismissal due to substandard academic performance. The student may, within 14 calendar days (excluding university holidays) of the receipt of the written notice of dismissal, initiate an appeal in the following manner:

- 1 The student must submit a written appeal to the registrar. The appeal should have as much detail as possible, stating all aspects of the issue that the student thinks pertinent. It is the responsibility of the student to initiate the process and follow it through. Failure of the student to move the appeal forward in the specified time limit will terminate the appeal.
- 2 After making a determination that the appeal is filed in a timely manner, the registrar will convene the Student Probation and Petitions Committee to consider the student's appeal within 10 school days of its receipt. School days are defined as Monday through Friday, when classes are in session, excluding breaks, final exam periods, and official university holidays. The Student Probation and Petitions Committee will review all documentation and reach a decision on the appeal. The committee may request additional documentation and may postpone the hearing until that documentation is available. The

student has the right to appear before the committee; however, to the fullest extent possible, the decision will be based on written documentation provided.

- 3 The committee may affirm the decision to dismiss, overturn the decision to dismiss, or qualify the decision to dismiss.
- 4 If the committee affirms the decision to dismiss, the provost may review the documentation to determine that these procedures were followed. The provost's review will only address procedural matters.
- 5 The assistant provost will notify the student within three school days of the decision of the committee.
- 6 A student who is matriculated in a graduate degree program at Oklahoma City University (except in the School of Law) is granted only one opportunity to appeal any dismissal for substandard academic performance. If the outcome of that appeal is reinstatement, any subsequent dismissal for substandard academic performance is final and may not be appealed.

Note: Appeal for Academic Dismissal from all departments and schools within the university separate from an university dismissal will follow the procedure listed in the appropriate handbook for that department or school. Appeals of academic dismissal in the School of Law are heard by the Law School's Petitions and Retention Committee under the procedures and regulations set forth in the Law School's Student Handbook. Decisions of that committee are final, except that the president may review the documentation solely to determine that due process has been followed.

Graduation Procedures and Commencement

Graduate degree candidates should check with their program directors on their progress toward satisfying graduation requirements during the semester preceding final enrollment.

A student cannot graduate with more than 6 credit hours below B- in that graduate program. Degree candidates must meet their program's graduation requirements upon completion of their program. Grades below a C cannot count for graduation. Degree candidates must have a cumulative GPA of not less than 3.000 in hours attempted for the graduate program in which the degree will be conferred. Only courses taken at Oklahoma City University are used in calculating the GPA.

There are three graduation dates (fall, spring, and summer) and one commencement ceremony (May). Students completing degree requirements in the fall participate in the

following May commencement ceremony. Students completing degree requirements in the spring term of an academic year participate in the May commencement ceremony following the end of that term. Students completing degree requirements in the summer terms participate in the May commencement ceremony of that same academic year. Students should complete the application for graduation by the appropriate deadline published in the academic calendar.

Before filing the application for graduation, each candidate should contact his or her academic advisor to initiate a final degree review. A final degree certification must be submitted to the Registrar's Office by the appropriate dean. Consult the appropriate pages under education for the requirements pertinent to certification.

Before filing the application for graduation, each candidate should contact his or her dean to initiate a final degree check. A final degree certification must be submitted to the Registrar's Office by the appropriate dean. Consult the appropriate pages under Education for the requirements pertinent to certification. The commencement ceremony is ceremonial only. Degree conferral is dependent upon completion of degree requirements. Responsibility for meeting graduation requirements lies with the student.

The date recorded on a diploma will be the conferral date (fall, spring, or summer) following the semester or summer term in which the student completes all requirements for the degree based on the last day of the course(s). The date recorded on a diploma for a degree with a required comprehensive exam will be the next conferral date after all requirements, including any comprehensive exams, have been successfully completed.

The Office of the Provost coordinates the commencement ceremonies for the university. Graduates are required to wear the appropriate cap and gown to participate in the ceremony. The only cords or stoles permitted to be worn with a graduate's academic dress during the ceremony are those awarded by the university or honor societies of the university or university campus organizations.

Graduation Honors

The university recognizes the academic achievements of its candidates for degrees by the following honor awards:

- High Honors** a cumulative GPA of 3.900 or higher
- Honors** a cumulative GPA of 3.750–3.899

Courses that are nongraded or graded as credit/no-credit may not be included in the minimum hour requirements. To determine honors candidates for the commencement ceremony, the GPA and the hours accumulated through the

semester prior to commencement will be calculated. For the official honors designation which is placed on the transcript and the diploma, the final semester's hours and grade points are included. Only the GPA of hours completed at Oklahoma City University will be used in the calculation of graduation honors eligibility.

University Honors

Phi Kappa Phi

Phi Kappa Phi is an all-discipline national honor society. Undergraduates, graduate students, faculty, professional staff, and alumni are eligible for membership. The organization is more than 100 years old, and election is by invitation only. The mission of Phi Kappa Phi is "to recognize and promote academic excellence in all fields of higher education, and to engage the community of scholars in service to others."

University Services and Programs

Global Engagement (Study Abroad)	41
Center for Interpersonal Studies Through Film and Literature	41
Dulaney-Browne Library	41
Learning Enhancement Center (LEC)	42
Disability and Access Services	42
Computer and Information Resources	42
ELS Language Centers	43

Global Engagement (Study Abroad)

While most study abroad programs are designed for undergraduate students, graduate students are encouraged to explore available opportunities such as language immersion programs and internships abroad. Some Oklahoma City University faculty-led study abroad programs are open to graduate students. For more information, see www.okcu.edu/academics/studyabroad or contact the director of global engagement in Suite 245 of the administration building at (405) 208-5270.

Law students may select from several programs offered through the law school each summer. For more information, see the law school's study abroad website or contact the director of international programs at (405) 208-5125.

Center for Interpersonal Studies Through Film and Literature

The Center's mission is to develop creative programs that engage individuals on the intuitive and experiential levels to understand themselves and others through film and literature. Begun in 1997, the Center brings a distinguished creative person to campus each year. Featured award-winning writers have included Chris Abani, Jimmy Santiago Baca, Richard Blanco, Lucille Clifton, Carolyn Forché, Mark Doty, Claudia Emerson, Andrea Gibson, Terrance Hayes, Marie Howe, Jane Hirshfield, Li-Young Lee, Naomi Shihab Nye, Michael Ondaatje, and Alberto Ríos, as well as Poets Laureate Simon Armitage, Billy Collins, Joy Harjo, Robert Pinsky, Charles Simic, Tracy K. Smith, and Natasha Trethewey. The Center also facilitates an annual film series, open to campus and the community; develops an archive collection of quality DVDs with an emphasis in international, independent, and classic films; holds a book discussion group for the University and community; hosts high school students and teachers on campus for workshops and conferences; sponsors select OCU students in special creative opportunities; and collaborates with other campus and metropolitan organizations on a variety of creative projects in relation to the Center's mission. The director teaches university courses related to the mission, and the work and development of the Center are supported by an advisory committee and the Thatcher Hoffman Smith Endowment Fund. More programming details may be found at www.okcu.edu/film-lit.

Dulaney-Browne Library

The Dulaney-Browne Library is the main source for library collections and services for all non-law students, faculty and staff.

Library resources and services are available in the five-story Dulaney-Browne Library building in the center of the main campus, on the library's web page at www.okcu.edu/library, and in the Leichter Listening Library. Resources include books, journals, video recordings, audio books, musical recordings, and musical scores in traditional and electronic formats. Librarians provide assistance in finding information in the library, over the telephone, via email, and by chat or text message. Librarians also offer formal instruction to individuals and groups in the use and evaluation of information resources. Other services include study spaces, and basic computer and printing assistance. The library's special collections include the University Archives, the Oklahoma United Methodist Archives, and the Shirk Oklahoma History Center, the Foundation Center Cooperating Collection, and the Center for Interpersonal Studies through Film and Literature Film Collection.

The Dulaney-Browne Library building is also the home of the Learning Enhancement Center, the Center for Excellence in Teaching and Learning, test proctoring services, and the Disability Services office.

The Leichter Listening Library, located in the Wanda Bass Music Center, houses physical music recordings and scores and the office of the music librarian.

The Chickasaw Nation Law Library, located in the downtown campus (8th and Harvey), focuses on resources for law students and faculty, but is open to all students, faculty, and staff during regular business hours.

The Dulaney-Browne Library cooperates with other libraries in Oklahoma and around the world to provide students, faculty, and staff with access to their collections through OK-Share (a cooperative library card for Oklahoma academic libraries) and interlibrary loan (delivery to the library user of articles and books from other libraries).

Please contact the library at (405) 208-5068, (405) 445-3636 (text), or AskALibrarian@okcu.edu; or visit during regular library hours (Monday–Thursday 7:30 a.m.–midnight, Friday 7:30 a.m.–7 p.m., Saturday 10 a.m.–7 p.m., and Sunday noon–midnight) for more information.

Learning Enhancement Center (LEC)

The LEC offers help in three areas: writing consultations, subject-specific tutoring, and academic coaching. Peer Educators specializing in writing will be available to help you with many of your writing woes – from narrowing down a topic, citing references in APA or MLA, as well as outlining, paragraph development, basic grammar, and many other steps of the writing process which will have you on your way to a top notch paper.

Subject-specific experts provide tutoring services in the following subjects: math, science, statistics, music theory, economics, and English conversation. These Peer Educators can break down complex ideas and processes and will work one-on-one to help you feel more confident before your next test.

Academic coaching Peer Educators help students with skills such as organization, time management, study habits, prioritizing, and navigating campus resources. This resource can help students who may not be struggling with a specific subject, but need guidance with the challenges that college can present.

Students may schedule 50 minute appointments for all the above areas by going to the LEC website at <http://libguides.okcu.edu/lec>. The LEC is open Monday through Thursday, 10 a.m.-7 p.m., and Friday 10 a.m.-5 p.m. and is located on the first floor of the Dulaney-Browne Library.

Disability and Access Services

Disability and Access Services are integral to a student's transition to higher education, particularly for those who need environmental adjustments (e.g. academic processes, dietary, and housing).

Disability and Access Services at Oklahoma City University provides a variety of services to students with disabilities, based on individual documentation and need. OCU's responsibility is to provide reasonable accommodations on a case-by-case basis and to assist the University in providing an equal and equitable opportunity for students with disabilities to participate in the institution's programs, activities, and services. Disability and Access Services is the official contact for students with documented disabilities who wish to request appropriate accommodations to mitigate the impact of certain environmental barriers. It is the responsibility of students to identify themselves and to make requests to this office to receive the appropriate accommodations. The staff of Disability and Access Services also serves as a conduit between the faculty and staff of the University and the students in the event any questions or concerns arise.

Because disability related needs are individualized and determined through an interactive, case-by-case process, a full accommodation needs assessment is critical to this process.

To engage in the interactive process, students must self-identify and connect with Disability and Access Services in the following ways:

- Email disabilityservices@okcu.edu
- Fill out the "OKCU Campus Disability Registration Form" on the Disability Services website <https://www.okcu.edu/campus/resources/disability>

Computer and Information Resources

Campus Technology Services maintains a centrally-located area dedicated to assist students with technology-related questions and issues. The Help Desk is located on the lower level of the McDaniel University Center, Room 136, and is staffed by trained technicians familiar with both Microsoft and Apple operating systems. The center offers a variety of student support services including:

- Walk-in and telephone support
- Technology-related consultation
- Virus and malware removal
- Installation of campus-licensed software applications such as Microsoft Office
- Assisted hardware upgrades
- Training
- A online-based issue and support tracking system

Finding a computer to use on campus is easy with many computer labs and public computers in locations spread conveniently across campus. Hours vary by location. Microsoft Office and other productivity tools are available in these locations. Printing and copying services are provided near most of these computing spaces. Each semester students receive an allotment for printing via their OCU ID cards. All students are issued a user ID and password, which are required to log into the campus network to use the labs and access printing services.

Email accounts are provided to all students and can be accessed through a web browser and most email applications. Additionally, all students are provided cloud storage space to easily store and access their important files from anywhere on the Internet.

Most residence hall rooms have wired network connections. Wireless network connectivity is available throughout the campus, including dorm rooms. Personal wireless access

points, routers, and switches affect the accessibility and strength of the campus wireless network and are therefore prohibited in order to maintain the integrity of the campus wireless network.

Additional information regarding technology resources, support and questions can be found at www.okcu.edu/technology or by calling (405) 208-5555. A “Student Quick Start Guide” is available at this same website to provide new students information they need to know to get up and running with IT services quickly. Students should also familiarize themselves with the “Computer Use Policy” and the “Network and Data Security Policy” found at this website.

ELS Language Centers

Oklahoma City University provides international students instruction in the English language through the ELS Language Centers[®] located on campus.

The Intensive English for Academic Purposes (EAP) program at ELS Language Centers[®] provides thirty hours of instruction per week to move a student quickly to the goal of university entrance. New sessions begin every four weeks, and students are tested and placed in one of twelve levels. The intensive EAP course is a complete English program including classes in structure/speaking, conversation, reading, writing, Language Technology Center (LTC), and special-interest subjects.

ELS Language Centers[®] is accredited by the Accrediting Council for Continuing Education and Training (ACCET) and by the Oklahoma State Board of Regents for Higher Education. For information regarding this service, contact ELS Language Centers[®], (405) 525-3738, els.edu, or email okc@els.edu.

Petree College of Arts and Sciences

Dr. Amy E. Cataldi, Dean | Dr. Helen Gaudin, Associate Dean

General Information	45
Academic Policies	45
Transcript Requirements	45
Maximum Number of Transfer Credits Accepted	45
Age of Transfer Credit Accepted	45
Minimum Residency Requirements	45
Maximum Number of Below B- Grades Allowed	45
Maximum Number of Repeat Courses	45
Academic Probation Policy	45
Academic Appeals	45
Applying for Readmission	45
Maximum Course Load	45
Independent Study/Directed Readings Hours	46
Incomplete Policy	46
Time to Finish a Degree	46
School of Liberal Arts and Sciences	47
Applied Behavioral Studies	48
Computer Science	50
Creative Writing	51
Criminology	53
Education	55
Liberal Arts	57
Nonprofit	59
Psychology	61
Wimberly School of Religion	64
Certification Studies in the United Methodist Church	65

Petree College of Arts and Sciences

Academic Policies

The following academic policies apply only to the graduate programs in the Petree College of Arts and Sciences— Master of Arts in nonprofit leadership, Master of Arts in teaching English to speakers of other languages (TESOL), Master of Fine Arts in creative writing, Master of Arts in criminology, Master of Science in criminology, Master of Science in computer science, Master of Education, and Master of Liberal Arts. Please see specific program descriptions for more details on policies in each program.

Transcript Requirements

No student will be admitted to a graduate program in the Petree College of Arts and Sciences without submitting complete, official transcripts from all institutions attended with evidence of an undergraduate degree or equivalent to a United States bachelor's degree. Failure to submit all transcripts will result in immediate dismissal.

Maximum Number of Transfer Credits Accepted

Six credits may be accepted for transfer from other regionally accredited institutions. In exceptional cases, more credits may be transferred with the approval of the program director and dean.

Master's degree programs in the School of Liberal Arts and Sciences will accept a maximum of 6 credit hours of approved courses from other graduate degree programs at Oklahoma City University.

Age of Transfer Credit Accepted

Generally, only course work completed within five years of admissions to Oklahoma City University will be accepted for transfer credit. In exceptional cases, course work completed within ten years of admission may be transferred with the approval of the program director and dean.

Minimum Residency Requirements

The minimum number of hours in residence for each program may be calculated by subtracting the number of transfer credits allowed from the total number of hours needed

to graduate. Transfer credits are not accepted after a student has begun a graduate program except with approval of the program director and dean.

Maximum Number of Below B- Grades Allowed

A maximum of 6 credit hours below B- are allowed. No grades below C- will be accepted. TESOL students are not allowed to make grades below B- in designated core courses.

Maximum Number of Repeat Courses

A course may be repeated only once. Students may have only two repeats in a graduate program. If, after repeating a course, a student fails to receive at least a C-, the student will be automatically dismissed from the university.

Academic Probation Policy

Programs in the Petree College of Arts and Sciences follow the university's academic probation policy. See the Academic Regulations section of this catalog.

Academic Appeals

The university academic appeals process will be followed by the graduate programs of the Petree College of Arts and Sciences, with one notable exception. A Graduate Programs Committee composed of the graduate program directors, the associate dean, and the dean will hear all grievances. An appeal to this committee will take the place of an appeal to the dean in the academic appeals process. The dean will chair the Graduate Programs Committee.

Applying for Readmission

A student who has been dismissed from the university must wait a full academic year before applying for readmission.

Maximum Course Load

Students may enroll in a maximum of 12 hours in each of the fall and spring semesters, 6 hours in each of the summer terms. In exceptional cases, a student may enroll in more hours if approved by the program director and dean.

Independent Study/ Directed Reading Hours

The maximum number of combined independent study and directed readings hours allowed during graduate studies is 6 hours. In exceptional cases students may take more than 6 hours of independent study/directed readings with approval of the program director and dean.

Incomplete Policy

Petree College of Arts and Sciences follows the university's incomplete policy. In addition to the normal university requirements, all students must sign a contract with their professors regarding assignments to be completed and deadlines for course completion. If course requirements are not completed in the agreed-upon period of time, the I (incomplete) will be removed and converted to a grade indicated in the contract.

Time to Finish a Degree

Graduate degrees must be completed within six years.

School of Liberal Arts and Sciences

Dr. Amy E. Cataldi, Dean | Dr. Helen Gaudin, Associate Dean

- Applied Behavioral Studies** 48
- Computer Science**..... 50
- Creative Writing** 51
- Criminology** 53
- Education** 55
 - Elementary Education 55
 - Teaching English to Speakers of Other Languages..... 55
- Liberal Arts**..... 57
- Nonprofit** 59
 - Arts Administration 59
 - Social and Voluntary Services Administration 59
 - Fundraising 60
 - Master of Arts in Nonprofit Leadership/Juris Doctorate in Law Joint Degree..... 60
- Psychology**..... 61

School of Liberal Arts and Sciences

Master of Education in Applied Behavioral Studies

Director: Farha

Adjunct Faculty: Bryant, Cox, Craycraft, Dunlevy, Pfaff, Pittman, Tasse

The one year, 33-hour fast-track master's degree in applied behavioral studies is designed for pre-counseling and related professionals who are involved in the fields of learning, development, and group processes in human behavior settings such as mental health facilities; government, business and industry; and organizational contexts. This program has been approved by the Oklahoma Department of Mental Health and Substance Abuse Services and the Oklahoma Healthcare Authority to meet educational requirements to become a Certified Behavioral Health Case Manager. Those interested in becoming a Licensed Professional Counselor (LPC) can do so through participation in this 33-credit hour program and by taking five additional courses.

Examples of those who might be interested in this degree would include workers in mental health, human development, consulting, teaching, adult learning, human resources, training and development, human services, and student personnel.

The program is designed for fall admission and is "fast-track" in that most of the courses are offered in a once-per-week, eight-week session. Each 3 credit hour course requires a one weekend seminar. This allows full-time students beginning in the fall to finish in one year and part-time students beginning in the fall to finish in two years. Some summer course work is required. The full-time student will take two courses at a time, and the part-time student takes one course at a time. Because of this unique structure, students may have to attend some classes on days when the university is otherwise closed.

Academic Honesty

Graduate students in the applied behavioral studies programs are expected to conduct themselves in an ethical and professional manner at all times. When submitting academic work, students must abide by the academic honesty policy stated in this catalog. Any act that violates the academic

honesty policy will incur a penalty up to and including expulsion from the graduate program and the university.

Master of Education in Applied Behavioral Studies

Degree Requirements **Credit Hours: 33**

Core Courses		21
ABS 5703	Behavior Pathology	3
ABS 5314	Assessment I	4
ABS 5713	Counseling Theories	3
ABS 6813	Personality & Human Development	3
ABS 6975	Professional Orientation/Ethics	5
ABS 6903	Research Methods	3

Approved Electives **12**

ABS 5091-6	Independent Study	1-6
ABS 6513	Sociocultural Foundations	3
ABS 6743	Group Process	3
ABS 5363-4	Topics	3-4
ABS 5503	Addictions	3
ABS 5813	Career Development	3
ABS 5313	Sexual Issues in Counseling	3
ABS 5413	Crisis Intervention	3
ABS 5513	Death and Dying	3
ABS 5213	Issues in Mental and Physical Health	3
ABS 5613	Gerontology	3
ABS 5564	Marriage and Family Therapy	4

[curriculum/sequence subject to change]

Because this is a "pre-counseling" program, the philosophy section of the professional counseling track also applies to the 33 hour applied behavioral studies curriculum.

M.Ed. in Applied Behavioral Studies—Professional Counseling

The Petree College of Arts & Sciences at Oklahoma City University offers the Master of Education (M.Ed.) in Applied Behavioral Studies—Professional Counseling. It is designed to train students to become professional counselors in Oklahoma and render services to individuals, groups, and families experiencing normal adjustment difficulties of a personal, social, or career nature in settings such as community counseling centers, mental health clinics, guidance centers, human service agencies, drug and alcohol treatment facilities, university counseling centers, abuse shelters, religious counseling centers, and private practice (once licensure is attained). Students are encouraged to secure internships in settings consistent with their specific areas of professional interest.

Structure

To attain the professional counseling concentration, the student must accrue at least 60 credit semester hours, including field experience. Because space is limited, not all

qualified applicants are admitted. The sequenced, mental health program of study is designed to meet the Oklahoma academic requirements to become a Licensed Professional Counselor (LPC) as set forth and granted by the State Board of Behavioral Health.

Portability Statement: It is the responsibility of the prospective student/applicant/student to determine degree portability to another state.

Students first meet academic requirements for the 33 hour M.Ed. in Applied Behavioral Studies (ABS), then complete five more courses (including field experience) to have the “Professional Counseling” designation added to their transcript. This brings the total to 60 credit hours (as required by statute).

Most courses are offered in the evening, but flexible day-time schedules are necessary for Practicum and Internship. The program is designed for fall admission and is “fast-track” in that most of the courses are offered in a once-per-week, eight-week session. This allows full-time students beginning in the fall to finish in two years (and part-time students beginning in the fall to finish in about four years). Some courses, such as Practicum and Internship will be offered in the traditional 15 week semester. Each 3 credit hour course requires a one-weekend seminar, while 4 credit hour courses will require more. Some summer course work is required. Because of this unique structure, students may have to attend some classes on days when the university is otherwise closed.

Philosophy

Emphasizing a practitioner-wellness model, counseling at Oklahoma City University is viewed as an integration of art and science. As such, the counselor’s effectiveness becomes a product, in part, of personal awareness and creativity. The “experiential” philosophy of the program reflects this belief by emphasizing students’ personal growth and development as critical in the training of counselors. It is therefore assumed that students not only desire, but also *intend* to pursue the inspection of their personal identity, growth, and development—both inside and outside the classroom—as an integral part of their graduate studies in counseling at Oklahoma City University.

Applied Behavioral Studies—Professional Counseling

Degree Requirements

Core Courses

ABS 5703	Behavior Pathology	3
ABS 5314	Assessment I	4
ABS 6314	Assessment II	4
ABS 5713	Counseling Theories	3

Credit Hours: 60

44

ABS 6714	Advanced Counseling Techniques	4
ABS 6813	Personality & Human Development	3
ABS 6975	Professional Orientation/Ethics	5
ABS 6903	Research Methods	3
ABS 6776	Practicum	6
ABS 6979	Internship	9

Approved Electives

16

ABS 5091-6	Independent Study	1-6
ABS 6513	Sociocultural Foundations	3
ABS 6743	Group Process	3
ABS 5363-4	Topics	3-4
ABS 5503	Addictions	3
ABS 5813	Career Development	3
ABS 5313	Sexual Issues in Counseling	3
ABS 5413	Crisis Intervention	3
ABS 5513	Death and Dying	3
ABS 5213	Issues in Mental and Physical Health	3
ABS 5613	Gerontology	3
ABS 5564	Marriage and Family Therapy	4

Continuation and Candidacy

At any point during the ABS program, if the academic unit has reason to believe the student has demonstrated impairment or “fitness” for clinical studies is questioned, the unit reserves the right to suspend, terminate, or impose remedial work.

Near completion of the 33 hour M.Ed. in Applied Behavioral Studies, students will be evaluated and must “advance to candidacy” in order to continue study toward the professional counseling concentration (for those seeking the LPC). This requires grades of at least 3.00 in each course as well as a pleasant personality and demeanor and demonstration of a high degree of professionalism, judgement, ethical behavior, and a noncombative, nonabrasive attitude on campus with faculty and students as well as off-campus with supervisors. An oral candidacy interview may also be requested. Some information from ABS 5314 Assessment I may be used in the candidacy process. Satisfactory background check required.

Ineligibility for Violent Crime and Other Criminal Convictions

Persons convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for candidacy. Persons convicted of other felony crimes and some misdemeanor crimes, may also be ineligible for candidacy.

Probation Policy

If a student's GPA falls below a 3.00 before or after candidacy, he or she will be placed on academic probation with one semester to raise the GPA to 3.00 or higher. A student placed on probation twice may be disqualified from continuation.

Ineligibility for Violent Crime and Other Criminal Convictions

Persons convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for candidacy. Persons convicted of other felony crimes and some misdemeanor crimes, may also be ineligible for candidacy.

Drug Policy

Please refer to the "Alcohol and Other Drug Policies" in the Student Handbook.

Graduation Requirements

Students must earn at least a 3.00 cumulative GPA and be in good standing in order to graduate. Only one course grade below B- is acceptable. Under no circumstances is a grade below C acceptable.

Admission Criteria for ABS

- 1 An earned bachelor's degree from a regionally accredited college or university recognized by the U.S. Department of Education (or its foreign equivalent recognized by the country in which the degree is granted).
- 2 Minimum undergraduate GPA of 3.00. Students may be admitted on probation, at the discretion of the program director, with a cumulative GPA of 2.75 to 2.99.
- 3 Two electronically completed recommendation letters from college instructors. If bachelor's degree is more than three years old, a significant sample of former scholarship can be submitted in lieu of one instructor's letter. In this case, the other letter may be from a supervisory person from applicant's employment.
- 4 Official transcripts from all academic institutions attended.
- 5 Ability to effectively communicate in English (both written and oral).
- 6 A personality/disposition deemed suitable for the helping and crisis intervention disciplines.

- 7 Students whose native language is other than English must demonstrate proof of English language proficiency. Applicants must achieve a score of at least 80 on the internet-based TOEFL, 550 on the international paper-based TOEFL, 213 on the computer-based TOEFL, or an overall IELTS score of 6.0 with at least 5.5 on each band score. The requirements may also be met by completing level 112 of the intensive program at an ELS language center.
- 8 Individuals may be asked to supplement their application. Supplemental materials may include, but are not limited to, interviews, writing samples, and course work.
- 9 The deadline to submit completed applications for fall and spring admissions will be exactly two weeks prior to the beginning of the semester. For those who could qualify for admission on academic probation (due to GPA), the deadline is exactly one month prior to the beginning of the semester. Be advised that because the ABS admissions committee has to convene, realistically, application should be submitted well before the deadline.

Admission on Probation

Students admitted on probation to the program must achieve a cumulative GPA of 3.00 or higher in the first 9 credit hours taken and earn a "B" or better in each course in order to continue in the program. Students admitted on probation must enroll on a part-time basis until these conditions have been met.

Master of Science in Computer Science

Faculty: Aboudja, Park

The Master of Science in computer science degree offers professional development and enhancement of skills, in-depth study of computers, and a balance of abstract knowledge and practical understanding. The program is designed to aid and encourage professional development for persons in computer or computer-related fields. It is designed for students who desire to enhance their computer skills, extend their expertise into computer science as a new field, enhance their credentials, enter the job market as a computing professional, or pursue a Ph.D. in computer science. The curriculum is structured to permit students to strengthen their understanding of the complexities of computers and computer applications.

Undergraduate Prerequisites

All graduate students, depending on their undergraduate background, may be required to complete undergraduate courses as prerequisites, specifically Operating Systems, Discrete Mathematics, and Data Structures. Transcripts will be evaluated on an individual basis by the graduate advisor.

Master of Science in Computer Science

Degree Requirements **Credit Hours: 33**

Core Requirements **27**

CSCI 5003	Object-Oriented Programming	3
CSCI 5203	Logic for Computer Science	3
CSCI 5403	Software Engineering	3
CSCI 5413	Algorithm Design and Analysis	3
CSCI 5503	Computer Organization and Architecture	3
CSCI 5603	Database Design	3
CSCI 6003	Computer Science Graduate Capstone	3
CSCI 6303	Distributed Operating Systems	3
CSCI 6603	Postrelational Databases <i>or</i>	
CSCI 6613	Intelligent Database Systems	3

Electives: Choose any 6 credit hours **6**

CSCI 5103	Theory of Computing	3
CSCI 5303	Embedded and Real-time Operating Systems	3
CSCI 5513	Computer System Architecture	3
CSCI 5703	Artificial Intelligence	3
CSCI 5803	Computer Graphics	3
CSCI 5981-6	M.S. Degree Project	1-6
CSCI 6063	Current Topics in Computer Science	3
CSCI 6203	Advanced Object Oriented Programming	3
CSCI 6403	Advanced Algorithm Design	3
CSCI 6503	Computer Network Architecture	3
CSCI 6583	Internship	3
CSCI 6981-6	M.S. Degree Research	1-6

Students with Four-Year Degrees in Fields Other than Computer Science

All students with four-year degrees in disciplines other than computer science will be required to complete a minimum of 18 hours of undergraduate courses from the courses listed below. Some students may be required to take all of the courses listed below.

Prerequisite Courses

MATH 2004	Calculus and Analytic Geometry I	4
CSCI 1514	Algorithm Design and Programming I	4
CSCI 1614	Algorithm Design and Programming II	4
CSCI 3114	Data Structures	4
CSCI 3503	Discrete Mathematics	3
CSCI 4313	Operating Systems	3

Students with Three-Year Undergraduate Degrees in Computer Science

Before a student with a three-year undergraduate degree is admitted to the graduate program, he or she must complete 32 hours of undergraduate course work. These courses may include no more than 9 hours from any one discipline other than computer science in order to ensure a broad academic background. The student may enroll in a limited number of graduate courses during this time with the permission of his or her advisor.

Students with three-year undergraduate degrees may wish to select undergraduate courses such that he or she also earns an undergraduate degree from Oklahoma City University. He or she must complete the courses necessary to complete the general education requirements, the minimum hours for the degree, and all computer science major requirements. Completion of an undergraduate degree from Oklahoma City University is not necessary to gain admission to the graduate program.

Students with Three-Year Undergraduate Degrees in Fields Other than Computer Science

Prior to beginning graduate course work, 32 hours of undergraduate class work are required. These courses are taken from the following, as needed:

		Credit Hours: 32
Math 2004	Calculus and Analytic Geometry I	4
CSCI 1514	Algorithm Design and Programming I	4
CSCI 1614	Algorithm Design and Programming II	4
CSCI 3114	Data Structures	4
CSCI 3503	Discrete Mathematics	3
CSCI 4313	Operating Systems	3
CSCI 3613	Database Design and Management	3
	Other upper-division computer science courses	7+

Master of Fine Arts in Creative Writing (M.F.A.)

Administration: English Department

Director: Roensch

Program Description

The Master of Fine Arts in creative writing is a terminal degree in creative writing. Students work with faculty mentors to create a manuscript-length work of creative prose in fiction, nonfiction, poetry, or another creative genre with approval of the program director. Students also undertake

critical work in the form of analysis of writing craft and readings in masterworks of their genres. Students may elect to pursue secondary genre study and/or strands in pedagogy, professional writing, or magazine editing and publication.

Structure of the Program

This is a two-year program which includes five residencies—one each summer and each winter, plus one at the end of the program—for periods of 10 days. Students will complete 12 hours of course work each fall and spring semester for two years, for a total of 48 credit hours. The final residency will include a public reading and defense of the thesis.

Learning Outcomes

Students pursue holistically designed writing craft courses and electives according to a curricular plan co-devised with their academic advisor. Learning outcomes are those which strengthen and fulfill each student's stated goals, which may vary from personal enrichment to career development as teachers, editors, or authors.

Admission Requirements

In addition to the general graduate admission requirements established by Oklahoma City University, all students seeking admission to the Master of Fine Arts in creative writing must submit the following:

- 1 A sample of creative work in the genre (poetry, creative nonfiction or fiction, including genre fiction and YA) in which she or he wishes to work, no more than 20 pages long.
- 2 A two- to three-page personal statement responding to each of the following prompts:
 - 1 Write about a book that you have read recently. Explain, with specific references to the book and to craft elements*, why that book did or did not work for you.

* (Craft elements: plot, characterization, setting, scenes, metaphor, line breaks, imagery, sonics, etc.).
 - 2 Explain your preparation (academic or personal) for an MFA program. Explain why a low-residency program will work for you. To prepare for this part of the personal statement, please read Lori A. May's article, "Is a Low-Residency MFA Right for You?" which is available at http://www.loriamay.com/lowres_excerpt.pdf

- 3 Two confidential letters of recommendation. Please request reference letters from professors, co-workers, supervisors, colleagues, or other people who can describe you in terms of the following characteristics:

- Self-discipline (being a "self-starter").
- Ability to take criticism and follow guidance.
- Ability to plan for and meet deadlines.
- Camaraderie/ability to work with others.

Reference letters which do not respond to the characteristics listed above will not be considered.

Admissions decisions will be made by a committee including the Program Director and faculty members who teach in the writing sample's genre. Applications are ranked, in order, by writing sample quality, personal statements, and letters of recommendation. For more information, contact the MFA director by email: MFADirector@okcu.edu

Master of Fine Arts in Creative Writing

Degree Requirements	Credit Hours: 48
Core Requirements	24-36
ENGL 5623, 5626 Creative Workshop I	3(6)
ENGL 5663 Craft Elements I	3
ENGL 5723, 5726 Creative Workshop II	3(6)
ENGL 5713 Poetics (for poetry students) <i>or</i>	
ENGL 5813 Elements of Prose (for prose students)	3
ENGL 6683, 6686 Creative Thesis I	3(6)
ENGL 6783, 6786 Creative Thesis II	3(6)
ENGL 6883 Critical Thesis I	3
ENGL 6983 Critical Thesis II	3

Electives

Select 12–24 credit hours below to complete the 48 credit hours for the major

ENGL 5693 Individual Study	3
ENGL 5753 Major Works I	3
ENGL 5923 Secondary Genre Study I	3
ENGL 6163 Criticism and Theory for Creative Writers	3
ENGL 6263 Pedagogy Strand I - Composition	3
ENGL 6363 Professional Writing Strand I - Publication Prep	3
ENGL 6463 Pedagogy Strand II - Creative Writing	3
ENGL 6473 Professional Writing Strand II - Practicum	3
ENGL 6563 Craft Elements II	3
ENGL 6573 Pedagogy Strand III - Practicum	3
ENGL 6633 Pedagogy Strand IV - Practice Teaching	3
ENGL 6663 Craft Elements III	3
ENGL 6673 Research for Writing	3
ENGL 6693 Individual Study	3
ENGL 6853 Major Works II	3
ENGL 6863 Professional Writing Strand III—Platform and Career	3
ENGL 6873 Literary Magazine Editing	3
ENGL 6923 Secondary Genre Study II	3
ENGL 6973 Literary Magazine Production	3

Master of Arts and Master of Science in Criminology

Associate Director: Green

Faculty: Meinhart, Spinks

The mission of the Criminology department at Oklahoma City University is to provide a curriculum that offers a broad view of crime and justice. Students pursuing a master's degree in criminology receive a strong background in the study of crime and justice that integrates theory, research, and practice.

The faculty adopts a holistic approach to the study of crime and justice. All of our full-time faculty hold terminal degrees in criminal justice, sociology, or justice studies. Our program offers an interdisciplinary approach that helps students understand the causes, correlations, and consequences of crime. Criminology students challenge normative assumptions regarding crime and justice through critical thinking and writing.

Students gain mastery of the knowledge, methods, and intellectual skills pertaining to the study of the causes, consequences, and responses to crime and its interaction with other areas of inquiry.

For further information on graduate policies, see the Graduate Academic Policies for the Petree College of Arts and Science.

Procedure for Admission

The application for admission to the program may be obtained from the Office of Graduate Admissions. The completed form, along with official transcripts of all previous college work and two letters of recommendation, should be returned to the Office of Graduate Admissions. The final decision for admission rests with the faculty in the sociology and criminal justice department. After the student receives notice of admission to the program, an interview should be arranged with the graduate advisor for advisement. Students must have taken an undergraduate statistics course and an introductory criminal justice course before beginning the Master of Arts or Master of Science in Criminology program. Students can be admitted under a conditional admit, while students take the undergraduate courses, during the first semester of the graduate program.

Admission Requirements

Unconditional Admission: Applicants must have an overall GPA of 3.00 and an undergraduate degree in one of the social

sciences, including, but not limited to, psychology, sociology, criminal justice, corrections, police science, prelaw, political science, or history.

Persons convicted of violent crimes, as defined in Title 57, Section 571, of Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for admission to this program. Persons convicted of other felony crimes and some misdemeanor crimes, may be ineligible for admission to this program. If you have questions regarding convictions and program admissibility, please contact the program director.

Master's Thesis Requirements

All graduates of the Master of Science in Criminology must successfully complete and defend a master's thesis. Further information on thesis policies is available in this Graduate Catalog. Upon admission to the program, a student will determine a Course of Action Plan to successfully complete the requirement.

Practicum and Field Study Requirements

All graduates of the Master of Arts or Master of Science in Criminology must successfully complete three credit hours of either a practicum or field study. For a practicum, students must provide services to an entity working within the sphere of criminology. This will balance the theoretical underpinnings of many courses in the program with the application of the field of criminology. Students can earn a tuition waiver for prior work experience within the criminology field. We will allow student to receive three hours of course credit for five years of relevant work experience (four consecutive years) and six hours of course credit for ten years of relevant work experience (eight consecutive years). Relevant work experience is defined by the department as meeting the following criteria:

- Work within the criminal justice system: law enforcement, courts, and/or corrections
- Work outside of clerical positions

To qualify for this plan, students will provide a portfolio for review of the department outlining the work experience as it relates to criminology. Then, the student must provide a presentation to undergraduates in the Sociology and Criminal Justice department discussing the connections of the MSC program to work experience. Upon admission to the program, a student will determine a Course of Action Plan to successfully complete the requirements.

Master of Arts in Criminology

Degree Requirements

Credit Hours: 36

Core Requirements

27

MSC 5103	Crime Victims	3
MSC 5363	Theories of Justice	3
MSC 5603	Advanced Research Methods	3
MSC 5713	Resocialization of Law Violators	3
MSC 5823	Diversity and Crime	3
MSC 5863	Advanced Studies in Criminology Theory	3
MSC 6103	Critical Issues in Justice	3
MSC 6563	Leadership in Criminal Justice	3
MSC 6873	Practicum or Field Study	3

Core Electives

9

MSC 5063	Selected Topics in Criminology	3
MSC 5091-6	Independent Study	1-6
MSC 5273	Law and the Social Sciences	3
MSC 5403	Elite Deviance	3
MSC 5513	Juvenile Justice	3
MSC 6303	Statistical Applications in Criminal Justice	3
MSC 6403	Police and Society	3
MSC 6871-6	Directed Readings	1-6

Master of Science in Criminology

Degree Requirements

Credit Hours: 36

Core Requirements

30

MSC 5103	Crime Victims	3
MSC 5363	Theories of Justice	3
MSC 5603	Advanced Research Methods	3
MSC 5713	Resocialization of Law Violators	3
MSC 5823	Diversity and Crime	3
MSC 5863	Advanced Studies in Criminology Theory	3
MSC 6103	Critical Issues in Justice	3
MSC 6873	Practicum or Field Study	3
MSC 6886	Master's Thesis Hours	6

Core Electives

6

MSC 5063	Selected Topics in Criminology	3
MSC 5091-6	Independent Study	1-6
MSC 5273	Law and the Social Sciences	3
MSC 5403	Elite Deviance	3
MSC 5513	Juvenile Justice	3
MSC 6303	Statistical Applications in Criminal Justice	3
MSC 6403	Police and Society	3

Accelerated Format and Time to Complete the Program

Courses in the Master of Science or Master of Arts in Criminology degree are taught in an accelerated eight-week format in which classes meet once per week in the evening. Full-time students in the graduate degree program will typically be enrolled in two classes during each eight-week session. This will enable full-time students who are making satisfactory progress to complete their degree in one calendar

year. Students may choose to complete the degree at a slower pace than this.

Course Calendar

The following calendar of course offerings is provided for planning purposes. Consult the program director for information about completing the degree at a different pace.

Master of Arts in Criminology

Fall Semester

Term I

MSC 6103 Critical Issues in Justice

MSC 5103 Crime Victims

Term II

MSC 5603 Advanced Research Methods

MSC Core Elective

Spring Semester

Term III

MSC 5863 Advanced Studies in Criminology Theory

MSC 5823 Diversity and Crime

Term IV

MSC 5363 Theories of Justice

MSC Core Elective

Summer Semester

Term V

MSC 5713 Resocialization of Law Violators

MSC 6873 Practicum or Field Study

Term VI

MSC Core Elective

MSC 6383 Leadership in Criminal Justice

Master of Science in Criminology

Fall Semester

Term I

MSC 6103 Critical Issues in Justice

MSC 5103 Crime Victims

Term II

MSC 5603 Advanced Research Methods

MSC Core Elective

Spring Semester

Term III

Spring Semester

MSC 5863 Advanced Studies in Criminology Theory

MSC 5823 Diversity and Crime

Term IV

MSC 5363 Theories of Justice

MSC Core Elective

Summer Semester

Term V

MSC 5713 Resocialization of Law Violators

MSC 6873 Practicum or Field Study

Term VI

MSC 6886 Master's Thesis Hours

- Two letters of recommendation

Please contact the Office of Graduate Admission to facilitate your application to this program. Call (405) 208-5351 or email gadmissions@okcu.edu.

Master of Arts in Teaching: Elementary Education (M.A.)

Degree Requirements		Credit Hours: 36
MATE 6013	Theories of Learning and Development	3
MATE 6113	Literature and the Arts	3
MATE 6213	Literacy Development and Instruction	3
MATE 6323	Methods Across the Curriculum	3
MATE 6423	The Assessment/Instruction Loop	3
MATE 6523	Classroom Management and Collaboration	3
MATE 6623	Teaching the Whole Curriculum	3
MATE 6733	Internship I	3
MATE 6833	Internship II	3
MATE 6963	Capstone Seminar	3
GRED 6903	Research Methods	3
MATE 6083	Master's Research Project	3

Curriculum for Certification Only		Credit Hours: 30
MATE 6013	Theories of Learning and Development	3
MATE 6113	Literature and the Arts	3
MATE 6213	Literacy Development and Instruction	3
MATE 6323	Methods Across the Curriculum	3
MATE 6423	The Assessment/Instruction Loop	3
MATE 6523	Classroom Management and Collaboration	3
MATE 6623	Teaching the Whole Curriculum	3
MATE 6733	Internship I	3
MATE 6833	Internship II	3
MATE 6963	Capstone Seminar	3

Requirements for Certification

Students may have already taken these courses in their bachelor's programs. Additional courses may be taken at the undergraduate or graduate levels.

- Twelve credit hours each in English Language Arts, Social Studies, Science, and Mathematics.
- Six credit hours in a single foreign language.

Master of Arts in Teaching English to Speakers of Other Languages

Coordinator:

Program Description

The university offers this Master of Arts degree to prepare competent and conscientious professionals in the field of teaching English to speakers of other languages (TESOL). The degree program consists of 36 credit hours and is designed to provide students with a solid theoretical foundation and

Education

Master of Arts in Teaching: Elementary Education

Chair: Sparks

Program Description

Note: *This program is currently suspended. For more information, please contact the department chair at hesparks@okcu.edu.*

The Master of Arts in Teaching Elementary program at Oklahoma City University is designed for adults who have completed a bachelor's degree in any subject and are seeking to become certified teachers in elementary schools. There are two portions of the program, the certification portion and the master's portion.

The certification portion consists of 30 hours of coursework and field experiences during the summer, fall, and spring sessions of the first academic year. Upon successful completion of the state certification exams, a program portfolio, and the coursework/field experiences, teacher candidates are prepared to teach elementary children across the curriculum and are eligible for state certification/licensure.

The master's portion of the program is designed to be taken the second academic year when candidates are teaching in elementary schools. It consists of two courses in which candidates will learn research methodology and conduct action research projects in their own classrooms.

Admission Requirements

- Bachelor's degree with cumulative GPA of 3.00
- Personal statement regarding interest in the program

the necessary professional skills in TESOL at different levels of education (early childhood, elementary, secondary, tertiary, and adult literacy) and in different milieus (English as a foreign language and English as a second language). It aims to equip students with the linguistic knowledge, cultural understanding, and pedagogical training essential to the various aspects of TESOL, including curriculum design, material preparation, methodologies, classroom procedures, and assessment.

Certificate in TESOL

The certificate is an 18 credit-hour program created for those who do not want to pursue a master's degree but desire credentials in TESOL that will aid them in gaining employment in TESOL both domestically and overseas.

Admission Requirements

All applicants must possess a bachelor's degree from a regionally accredited college with a minimum GPA of 3.00 on a 4.00 scale. The applicant with a GPA between 2.75 and 2.99 may, with permission of the program director and graduate faculty, enter the program on probation. An applicant with a GPA lower than 2.75 may be admitted on probation only with the approval of the program director and the dean of the Petree College of Arts and Sciences. Students entering the program with probationary status must maintain a minimum GPA of 3.00 in the graduate curriculum to continue.

Admission Procedure

The application for admission to the Master of Arts in TESOL may be secured from the Office of Graduate Admissions or the International Admissions Office (see the Graduate Admission section in this catalog).

Advising

Upon receiving a letter of admission, the student should make an appointment to confer with the program director prior to enrolling. The telephone listing and office hour schedule for the program director are available in the education division office at (405) 208-5371.

Transfer of Hours

To be transferable, course work completed at another institution must be certified as graduate credit by that institution and must fit into the student's plan of study. Usually, a maximum of 12 semester hours may be transferred from another institution. Transfer of more than 12 hours requires approval of the program director and dean. Acceptance of transferred course work will be decided by the student's advisor as designated by the TESOL course equivalency guide and then

approved by the dean's office at the time the student program of study is planned. All transfer courses are required to be a minimum of 3 credit hours each, with a semester equivalent of 40 contact hours of classroom work per course and completed with a B (3.0) or higher on a 4.0 scale. Students transferring from universities not listed in the TESOL course equivalency guide must submit a course syllabus two months prior to their arrival on campus for transfer eligibility. A careful review and approval will be required of all transfer work by the OCU TESOL faculty and the Dean of the College of Arts and Sciences.

Final Comprehensive Project

For the final comprehensive project, both of the following components must be satisfactorily completed and passed:

Written Comprehensive Examination

A written comprehensive examination requiring students to pass both of the following two competencies: TESL 5103 Studies in Linguistics and TESL 5123 Second Language Acquisition.

Capstone Curriculum Project

All students need to design, implement, and assess a curriculum project by using the theoretical and practical knowledge obtained during the entire course of study for the Master of Arts in Teaching English to Speakers of Other Languages.

Thesis Option

- 1 In consultation with the student's TESOL advisor, the thesis option must be selected prior to the ninth week of the first semester of enrollment in the TESOL program.
- 2 The candidate must successfully complete TESL 5003: Research and Writing during the first semester of study in the program with an A (not A-) both for the course and on the research proposal completed as part of the class.
- 3 The candidate must have an overall TOEFL iBT score of 100 or higher with a minimum score of 25 on the TOEFL writing component or a band of 7.0 on the IELTS Writing exam.
- 4 The candidate must possess a cumulative GPA of 3.75 or higher by the end of the first semester.

If the above four conditions have been met,

- 5a The thesis candidate will confirm a three-faculty member thesis committee within two weeks of the start of the student's second semester in the TESOL program. This committee must be formed with a minimum of

two full-time TESOL faculty and the third member from another department/program. The student should refer to the TESOL thesis guidelines available in the department. The student is responsible for forming the thesis committee with permission of your committee chair and getting the signatures of each faculty member.

- 5b** The thesis candidate will submit a proposal, including both the introduction and method sections, to the thesis committee members by Week Six of the student’s second semester in the TESOL program. Please refer to the TESOL thesis guidelines available in the department.
- 5c** At the time of the proposal submission, the candidate will schedule a time for an oral defense within one week of the submission date.
- 6** The thesis committee will then approve or disapprove continuation of the research project based on a demonstration of advanced writing skills and a clearly defined research agenda.
- 7** Candidates who are approved to continue with the thesis option will be required to complete a minimum of 33 hours along with TESL 6983: Thesis in TESOL, which is taken in lieu of an elective course during their final semester in the program. Core courses or required courses cannot be taken as thesis hours.
- 8a** The completed thesis must be submitted to the three-member committee by Week Nine of the student’s last semester in the TESOL program (a minimum of five weeks prior to commencement).
- 8b** At the time of the thesis submission, the candidate will schedule a time for a public, oral defense within two weeks of the thesis submission date (Week 11; a minimum of four weeks prior to commencement).
- 9** Upon successfully defending the thesis, all suggested revisions to the manuscript must be completed and signed by the thesis committee within two weeks. After final approval by the committee, one bound copy will be submitted to the thesis chair, and one bound copy will be deposited in the Dulaney-Browne Library. The final bound copy submitted to the library becomes property of the university. Students should consult the latest library guidelines pertaining to the MA thesis submission.

Students are expected to complete the thesis during the semester of enrollment in TESL 6983: Thesis in TESOL. However, the research design for the problem may be such that one semester is not sufficient for completion of the study. In this case, the student must secure the approval of his or her thesis advisor and an “X” will be recorded as the grade. The extension may not exceed one semester. If the “X” is not converted to a grade by the end of the extension

period, the student will be required to re-enroll in TESL 6983. Re-enrollment of more than one time will not be permitted without filing a new plan of study, which must be approved by the thesis advisory committee.

The writing style guidelines for the thesis should comply with the most recent edition of the American Psychological Association (APA) Style Manual (see the Academic Regulations section of this catalog for additional information).

Master of Arts in Teaching English to Speakers of Other Languages

Degree Requirements		Credit Hours: 36
Required Courses		21
TESL 5003	Research and Writing	3
TESL 5013	Pedagogical Grammar	3
TESL 5103	Studies in Linguistics	3
TESL 5123	Second Language Acquisition	3
TESL 5423	Methods of TESOL	3
TESL 5513	ESL and EFL Assessment	3
TESL 6873	Practicum in TESOL	3
Electives		15
Choose 5 of the following:		
TESL 5113	Second Language Listening and Speaking	3
TESL 5163	Issues in TESOL (e.g. Discourse Analysis)	3
TESL 5203	English Language Learners in the Classroom	3
TESL 5363	Second Language Reading and Writing	3
TESL 5463	Curriculum Design and Materials Development	3
TESL 5713	Psycholinguistics	3

Certificate in Teaching English to Speakers of Other Languages

Certificate Requirements		Credit Hours: 18
TESL 5013	Pedagogical Grammar	3
TESL 5103	Studies in Linguistics	3
TESL 5123	Second Language Acquisition	3
TESL 5423	Methods of TESOL	3
TESL 5513	ESL and EFL Assessment	3
TESL 6873	Practicum in TESOL	3

Master of Liberal Arts The Program

The Master of Liberal Arts (M.L.A.) is designed to enable adults to acquire broader knowledge, deeper insight, and greater understanding of our cultural heritage in the humanistic, social, political, and scientific aspects of contemporary civilization. The M.L.A. seeks to lift adults above the provincialism commonly associated with our rapidly changing, increasingly specialized world and to provide them with those general skills that traditionally reflect a liberal

education—the abilities to summarize, analyze, evaluate, and synthesize in written and oral discourse—all in an intellectual setting of reflection and value-conscious discourse.

The Student

To be admitted to the program, the student must have earned from a regionally accredited four-year institution a bachelor's or equivalent four-year professional degree. Many students are professionals in the community—attorneys, executive and management personnel, dentists, teachers, doctors. All share the desire for liberal learning, which is a helpful resource in developing the perspective necessary for critical decision making, creative leadership, and enriched personal growth. The M.L.A. student has a developed spirit of independent inquiry and is aware of the value of a strong background of liberal study, but is not interested in the strict formality of a conventional degree program.

Students must conform to university requirements for graduate students, and maintenance in the program will be subject to conformity with these requirements.

The Faculty and Administration

The M.L.A. program invites the participation of all full-time members of the Oklahoma City University faculty. In addition, distinguished professors and other members of the community with appropriate academic and distinguished professional credentials are sought out and employed in service of the program.

The M.L.A. program is chartered by the faculty of the Petree College of Arts and Sciences. Program policy is established and amended by the Petree College of Arts and Sciences faculty. The M.L.A. director administers the program, and the Graduate Council approves all substantial changes. The M.L.A. director approves course offerings and faculty appointments, reviews degree requirements, certifies graduates, and makes general recommendations as to the administration of the program.

The Curriculum

The M.L.A. program requires 36 hours and allows the students the flexibility to design a program that is not only personally enriching but also of maximum personal and professional benefit.

Leadership Studies

The Leadership Studies degree is applicable for those who wish to hone their leadership skills as well as become aware

of the current trends in the humanities, natural sciences, and social sciences.

Master of Liberal Arts

Leadership Studies

Degree Requirements

Credit Hours: 36

MLA 5063	Liberal Arts in Western Culture	3
MLA 5113	Contemporary Topics in Mass Communication	3
MLA 6113	Contemporary Topics in Social Sciences	3
MLA 6213	Contemporary Topics in Humanities	3
MLA 6313	Contemporary Topics in Natural Sciences	3
NONP 6013	Sociology of Leadership I	3
NONP 6113	Sociology of Leadership II	3
PHIL 5703	Ethics for the Professions	3
MLA 5713	Contemporary Topics in Leadership	3
MLA 6813-6	Capstone Experience	1-6
Approved MLA graduate approved courses*		3-6

* Traditionally, approved M.L.A. graduate electives are offered in the departments of art, criminology, English, history, justice studies, mass communications, modern languages, moving image arts, philosophy, political science, and sociology. They are listed in the course schedule as graduate classes under the department prefix. New courses are added to the M.L.A. curriculum each semester, while standard, popular offerings are retained.

Degree Requirements

The M.L.A. does not require a thesis, GRE, or foreign language (although foreign languages may be studied for M.L.A. credit). To receive the M.L.A., the student must satisfy the following requirements:

- 1 Complete 36 hours of approved graduate study within six years of the date of admission.
- 2 Maintain a GPA of 3.00 or above. Students failing to maintain a B average over two semesters will be dismissed from the program.
- 3 A maximum of 6 hours of Independent Study may be taken toward satisfying the M.L.A. degree requirements.
- 4 A maximum of 6 hours of transfer graduate credit from another accredited institution may be considered toward satisfying the M.L.A. degree requirements. Transfer credits must have been taken within five years prior to the date of admission and must not have been used in attaining a previous degree. Credit is not given for study by correspondence.

Admission

Admission to the M.L.A. program requires completion of a bachelor's degree from a regionally accredited college or university with a GPA of 3.00 or higher on a 4.00 scale.

Probationary admission may be allowed for promising students whose GPA falls between 2.75 and 2.99.

Master of Arts in Nonprofit Leadership

Director: Macon

Faculty: Spinks

Adjunct Faculty: Bliss, Hardiman, Holmes, Kuhlmann, Roberts, Slack, Thompson, Young

Program Description

Nonprofit organizations are a powerful third sector, standing alongside the for-profit businesses and governmental entities that drive our economy and contribute to the quality of life we all enjoy. In today's complex world, nonprofit organizations play an integral role in almost every facet of our society and those working and volunteering in this sector demonstrate servant leadership in its purest form. Oklahoma City University is proud to offer several innovative options for those interested in enhancing their skills as leaders, either as paid employees or volunteers, in the not-for-profit sector.

For those interested in a 36 credit hour Master of Arts degree, we are pleased to offer a customizable approach that allows each student to select from one of three specialized tracks. For those wanting a smaller commitment, our 15 credit hour certificate options are designed to boost your understanding of specific sections of the nonprofit sector.

Oklahoma City University offers a Master of Arts degree in Nonprofit Leadership designed to develop the moral, ethical, professional, and scholarly knowledge, skills, and abilities of future servant leaders in the nonprofit sector. Today's nonprofit executive is required to lead organizations through the complicated maze of increasing accountability requirements, new laws and regulations, and changing accounting rules. Nonprofit leadership has become a profession that demands prepared leaders with finely honed skills that are unique to the work. This program partners with community leaders and organizations who want to invest in the future of nonprofits.

Each student specializes in one of three targeted tracks:

- **Social and Voluntary Services Administrative Track** - designed for those interested in working in, and ultimately leading, nonprofit organizations working on causes related to animals, education, the environment, health, human services, international affairs, public society benefit, and religion.

- **Arts Administrative Track** - designed to explore nuances specific to arts, culture, and humanities-focused organizations.
- **Fundraising Track** - crosses all disciplines and is designed to support those who wish to pursue a career in nonprofit fundraising.

Oklahoma City University currently offers two certificate options as an alternative to a full degree. Both the Nonprofit Leadership and Nonprofit Fundraising certificate programs are designed so that students learn best practices in the respective areas by completing a series of carefully curated classes. Our certificate programs are the perfect complement to an existing degree or for those looking to slowly acclimate into a classroom setting. Busy professionals enjoy this option because classes are scheduled in the evenings so as not to impact the workday. All classes are now offered both in person and via live streaming to better meet our student's needs.

Admission Requirements

Admission to the Nonprofit Leadership program requires completion of a bachelor's degree from a regionally accredited college or university with a minimum GPA of 3.000 on a 4.000 scale. Probationary admission is considered, on a case-by-case basis, for applicants whose GPA is between 2.750 and 2.999. Please contact the Graduate Admissions office for further details and to start the application process. New students are admitted each fall and spring semester.

Master of Arts in Nonprofit Leadership

Social and Voluntary Services Administration

Degree Requirements		Credit Hours: 36
NONP 5413	Nonprofit Financial Oversight	3
NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6113	Sociology of Leadership II	3
NONP 6213	Resource Mobilization and Development	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3
NONP 6993	Professional Project	3

Master of Arts in Nonprofit Leadership

Arts Administration

Degree Requirements		Credit Hours: 36
NONP 5223	Resource Mobilization and Development in the Arts	3
NONP 5413	Nonprofit Financial Oversight	3

NONP 5873	Grant Writing	3
NONP 5923	Marketing for the Arts	3
NONP 6013	Sociology of Leadership I	3
NONP 6123	Sociology of Leadership II: Arts Focus	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6823	Advocacy for the Arts	3
NONP 6993	Professional Project	3

Master of Arts in Nonprofit Leadership

Fundraising

Degree Requirements Credit Hours: 36

NONP 5313	Introduction to Fundraising and Donor Behavior	3
NONP 5413	Nonprofit Financial Oversight	3
NONP 5513	Fundraising in Practice	3
NONP 5613	Planned Giving	3
NONP 5713	Fundraising Management and Accountability	3
NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3
NONP 6993	Professional Project	3

Certificate in Nonprofit Leadership Requirements

Credit Hours: 15

NONP 5413	Nonprofit Financial Oversight	3
NONP 5873	Grant Writing	3
NONP 6213	Resource Mobilization and Development	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6913	Marketing for Nonprofits	3

Certificate in Nonprofit Fundraising Requirements

Credit Hours: 15

NONP 5313	Introduction to Fundraising and Donor Behavior	3
NONP 5513	Fundraising in Practice	3
NONP 5613	Planned Giving	3
NONP 5713	Fundraising Management and Accountability	3
NONP 5873	Grant Writing	3

Accelerated Format and Time to Complete the Program

Oklahoma City University's Master of Arts in Nonprofit Leadership program can be completed in either one or two years, depending on each student's specific goals. Offered both in-person and via live-streaming, all classes are held in the evenings and are taught by experts actively working in the nonprofit sector. Classes are offered in 8-week blocks allowing students to complete as many as four classes per semester

while never juggling more than two classes at any given time. Sample schedules and our suggested course sequence is available by visiting okcu.edu/nonprofit.

Joint J.D./M.A. in Law and Nonprofit Organizations and Leadership

The School of Law, in conjunction with Oklahoma City University's Petree College of Arts and Sciences (PCAS), offers a J.D./M.A. joint degree program designed to provide a meaningful combined experience for students with an interest in law and nonprofit organizations. The program culminates in the award of both the Juris Doctor and the Master of Arts in Nonprofit Leadership. The joint degree program allows candidates to earn the J.D. and M.A. in less time than would be required if the degrees were earned concurrently, but separately.

To participate in the program, students must be admitted to both schools. All of the usual entrance requirements apply. There is no required sequence for admission: students may apply and matriculate at either school first.

Students admitted to the School of Law who would like to be considered for the joint degree program should notify the law school's admissions office. Their law school application file will then be forwarded to the university's Graduate Admissions Office for possible admission to the PCAS' Master of Arts in Nonprofit Leadership.

Current law students may apply to the PCAS at any time during the first two years of law school. Full-time law students must complete the first three semesters of law school without interruption and may not begin their M.A. coursework before the fourth semester of law school. Part-time law students must complete their first six semesters of law school without interruption but may begin their M.A. course work during the sixth semester of law school.

A PCAS student must begin law school in the first August following his or her admission to the J.D. program and complete the first three semesters of the J.D. program without interruption.

Students who have been admitted to both the university's J.D. program and the university's M.A. program in Nonprofit Leadership should notify the School of Law's registrar in order to receive the benefit of the joint program's reduced number of credit hours for the J.D. degree. Students may do this by checking the appropriate box on their work statements during an enrollment period.

Joint degree candidates must complete 84 credit hours in the School of Law and 30 credit hours in the PCAS. This compares with 90 hours required in the School of Law and

36 hours required in the PCAS if the degrees were pursued separately.

In the School of Law, joint degree candidates must complete Nonprofit Organizations, Taxation of Charities and Nonprofit Organizations, and the Corporate Counsel Externship program (with a placement in a nonprofit setting). Candidates are encouraged (but not required) to complete Agency and Unincorporated Business Associations, Contract Drafting, and Client Representation in Negotiation and are also encouraged (but not required) to complete their upper-class writing requirement through a seminar paper dealing with nonprofit organizations. In the PCAS, joint degree candidates are exempt from taking Law and Nonprofits, Professional Project and Capstone.

Master of Arts and Juris Doctorate in Nonprofit Organizations and Leadership

Petree College of Arts and Sciences

Degree Requirements Credit Hours: 30

NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6113	Sociology of Leadership II	3
NONP 6213	Resource Mobilization and Development	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3

School of Law

Degree Requirements Credit Hours: 84 Required Courses 52-54

LAW 2032	Corporate Counsel Externship	2
LAW 5223	Legal Research and Writing I	3
LAW 5232	Legal Research and Writing II	2
LAW 6672	Taxation of Charities and Nonprofit Organizations	2
LAW 7023	Criminal Law	3
LAW 7071	Legal Analysis	1
LAW 7103	Contracts I	3
LAW 7123	Constitutional Law	3
LAW 7223	Contracts II	3
LAW 7233	Constitutional Law II	3
LAW 7404	Property	4
LAW 7542, 7543	Nonprofit Organizations	2(3)
LAW 7504	Torts	4
LAW 8112, 8113	Legislation <i>or</i>	
LAW 8243	Administrative Law	2(3)
LAW 8133	Evidence	3
LAW 8143	Legal Profession	3
LAW 8303	Civil Practice and Procedure I	3
LAW 8403	Civil Procedure II	3
LAW 8433	Corporations	3

Group A Electives - 3 courses 9-11

LAW 2044	Will, Trusts and Estates	4
LAW 7013	Agency and Unincorp Business Associations	3
LAW 7043	Sales and Leases	3
LAW 7323	Criminal Procedure	3
LAW 8103	Commercial Paper	3
LAW 8203	Secured Transactions	3
LAW 8243	Administrative Law	3
LAW 8844	Income Tax	4
LAW 9263	Consumer Bankruptcy	3

Experiential Required Courses 6

LAW 2032	Corporate Counsel Externship	2
LAW 6054	Government Practice Externship	4
LAW 6061, 6062	Litigation Practice Externship	1(2)
LAW 6052	Government Practice Externship	2
LAW 6262	Arbitration Advocacy	2
LAW 6272	Mediation Advocacy	2
LAW 6402, 6403	Pretrial Litigation	2(3)
LAW 6662	Judicial Externship	2
LAW 7353	Child Abuse and Neglect I	3
LAW 7363	Child Abuse and Neglect II	3
LAW 7454	Externship: Child Abuse & Neglect I	4
LAW 7464	Externship: Child Abuse & Neglect II	4
LAW 8212	Native American Externship	2
LAW 8335	Immigration Law Clinic	5
LAW 8364	American Indian Wills Clinic	4
LAW 8575	Oklahoma Innocence Clinic	5
LAW 8662	Interview, Counseling, Neglect Adv	2
LAW 9074	Trial Practice	4

Clinic or Externship - 1 course 2-5

LAW 2032	Corporate Counsel Externship	2
LAW 6054	Government Practice Externship	4
LAW 6062	Litigation Practice Externship	2
LAW 6662	Judicial Externship	2
LAW 8212	Native American Externship	2
LAW 8575	Oklahoma Innocence Clinic	5
LAW 8364	American Indian Wills Clinic	4

You must complete the Upper-Class Writing Requirement as certified by a faculty sponsor.

Note: A candidate pursuing full-time studies may take up to four calendar years to complete the J.D.

Doctorate of Psychology

Director: Hakman

Program Description

The Doctorate of Psychology (PsyD) in Clinical Psychology provides advanced training in the scientific practice of professional psychology with commitment to evidence-based practice. This 120 hour degree program prepares students to provide evidence-based psychological services in a variety

of settings to address a range of client mental health needs including in rural settings and with under-served populations. A Master of Science degree is conferred after a student has completed their first 2 years of coursework (51 hours) in the program, including successful completion of a master's research project. The conferral of this degree serves as an indicator of progress toward the PsyD. While the PsyD program is designed to lead to licensure as a psychologist, it is the responsibility of prospective or current students to determine degree portability to another state.

General Degree Requirements

Students must earn at least a 3.00 cumulative GPA overall. In addition, students in the program must earn grades of B- or higher in all core clinical classes and practicums. For all other coursework, students may earn only one grade below B-, and under no circumstances is a grade below a C- acceptable. Should this happen, students will be required to retake the course. Should students not make B- or higher on the second attempt, meaning that the student has now made two grades (C-s), the student will be dismissed from the program.

Graduate students are required to complete 2 research capstone projects in the program in accordance to guidelines set forth in the OCU graduate catalog and the PsyD handbook. Students have the opportunity to be engaged in additional research activities in the program, if desired.

Graduate students are required to engage in various training assignments and practicum opportunities throughout the program, whether these opportunities are taken for credit or not. These experiences can vary in terms of time commitments and are based on the needs and future professional aspirations of each student.

Student progress in the program is evaluated annually. The purpose of these evaluations is to provide feedback to the student and to assess student proficiency in academic coursework, clinical skills, and progress on capstone projects. Student professional and ethical behaviors, interpersonal dispositions, and overall fitness to provide clinical services are also evaluated. In addition to the annual evaluation, all students will receive a more in-depth evaluation toward the completion of 51 credit hours to determine continuance to doctoral work.

At any point in the program, should program officials deem that a student is not meeting program expectations, has violated program policies, is experiencing impairment in current functioning or fitness for clinical practice (current or future), program officials have the right to take action that can include completion of remedial work, suspension, or termination from the program. Individuals convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma

Statutes, (or comparable as defined by the laws of any jurisdiction) are ineligible for the program. Persons convicted of other felony or misdemeanor crimes, may also be subject to dismissal from the program.

Professional, ethical behavior is expected at all times throughout the program. It is student's responsibility to comply with the policies and procedures of the university, the program, and practicum sites. Students are expected to adhere to ethical guidelines set forth by the American Psychological Association. Students must also adhere to the academic honesty policy as stated in this catalog which pertains to all academic work, including research projects. Violation of academic policy or ethical guidelines will come will be penalized including possible expulsion from the program.

Admission Requirements

To be considered for admission, students must:

- 1 Possess a bachelor's degree from a regionally accredited university with a minimum of 18 hours of completed psychology courses with 6 of those hours being courses in research methods and statistics, 3 hours in abnormal psychology or personality, and 3 hours in developmental, social or cognitive psychology. Students lacking some prerequisite courses but presenting with an exceptional undergraduate record may be admitted, but they will be expected to remove all undergraduate deficiencies during their first academic year. Students must possess an overall minimum GPA of 3.0. However, it should be noted that a GPA of 3.5 or higher places a student in a more competitive position on for admission.

For students who possess a master's degree in a related field and who earned a B- or better in their graduate courses, they can request that their courses be reviewed for transferability. For courses to transfer, it must be demonstrated that the courses had similar coverage in course content (depth and breadth) as the graduate courses in the PsyD program. Students may transfer in no more than 24 hours of approved courses. No practicum or internship courses will be allowed to transfer. Students will be requested to provide copies of syllabi and course descriptions to help determine whether courses will transfer. To be considered eligible for possible transfer, courses must have been completed no longer than 7 years prior to program admission.

- 2 Take the Graduate Record Examination (GRE). The Educational Testing Service (ETS) recommends not making admission decisions solely on GRE scores, but instead consideration should be given to the entire application

packet. As such, applicant's entire application packet is considered. For students who do not possess a degree in psychology, it is recommended (not required) that they take the subject test of the GRE to show competence in psychology.

- 3 Submit the following application materials: graduate school application for admission form, official college transcripts, 3 letters of recommendations, personal statement (500 to 1000 words) and vita.
- 4 On-campus interviews will be required prior to acceptance being granted. If on-campus interviews are not possible due to extreme circumstances, then interviews will be conducted via Skype or Zoom. Students who earn an Oklahoma City University degree and meet the admission requirements (bachelor's degree with required courses, GPA requirement, GRE test scores and application materials) will be guaranteed an interview.
- 5 Consistent with Oklahoma City University's graduate admissions requirement for international students from non-English speaking countries, candidates will demonstrate English proficiency. Please see the graduate admissions section of the OCU graduate catalog for more information.

Doctorate of Psychology (PsyD)

To complete the Doctorate of Psychology, a student must complete a total of 120 credit hours beyond the bachelor's degree. Of these hours, 51 hours are completed at a master's level (5000 and 6000) and 69 hours are completed at the doctoral level (7000 and 8000).

Degree Requirements		Credit Hours: 120
Clinical Core - Master's Level		24
PSYC 5213	Introduction to Evidence Based Interventions	3
PSYC 5313	Adult Psychopathology	3
PSYC 5413	Intellectual Assessment: Theory and Practice	3
PSYC 5513	Ethics and Professional Issues in Clinical Practice	3
PSYC 5613	Diversity in Clinical Practice	3
PSYC 5713	Personality Assessment: Theory and Practice	3
PSYC 5813	Advanced Evidence Based Interventions	3
PSYC 5913	Child and Adolescent Psychopathology	3
General Psychology Core - Master's Level		3
PSYC 6313	Advanced Lifespan Development	3
Research Core - Master's Level		6
PSYC 5113	Advanced Research Design	3
PSYC 6413	Statistical Methods	3
Applied Experiences - Master's Level		6-9
PSYC 6173	Clinical Psychology Practicum and Seminar I (minimum 6 hours)	6-9

Capstone Projects - Master's Level (min 3 hours required)		3-6
PSYC 6183	Masters Research Project	3

Elective hours to meet the 51 Master's level hours		3-10
PSYC 5471	Psychological Testing Practicum	1
PSYC 6213	Psychological Interventions and Health	3
PSYC 6513	Clinical Intervention with Families	3
PSYC 6713	Models Psychotherapy	3

Clinical Core		6
PSYC 7213	Psychological Consultation and Supervision	3
PSYC 8313	Mental Health Care Administration	3

General Psychology Core		12
PSYC 7313	Applied Social Psychology	3
PSYC 7413	Biological Basis of Behavior and Clinical Psychopharmacology	3
PSYC 8513	Cognitive and Affective Basis of Behavior	3
PSYC 8613	History and Systems of Psychology	3

Research Core		3
PSYC 7113	Clinical Research Design	3

Applied Experiences (minimum 33 hours required)		27-33
PSYC 8173	Clinical Psychology Practicum and Seminar II (minimum 12 hours)	12-15
PSYC 8273	Clinical Psychology Internship	15

Capstone Projects (minimum 3 hours required)		3-6
PSYC 8183	Doctoral Research Project	3

Elective hours to meet the 120 hours total		12-24
PSYC 7513	Introduction to Rural Mental Health	3
PSYC 7613	Applied Gerontology: Assessment and Intervention	3
PSYC 7813	Trauma: Assessment and Treatment	3
PSYC 7913	Clinical Perspectives on Trauma	3
PSYC 8113	Addictions: Theory and Research	3
PSYC 8213	Addictions: Assessment and Intervention	3
PSYC 8233	Teaching Practicum	3
PSYC 8413	Advanced Psychological Assessment	3

Wimberly School of Religion

Dr. Sharon Betsworth, Director

Certification Studies in the United Methodist Church 65

Wimberly School of Religion

Faculty: Betsworth, Enchassi, Long, Wolfe

The mission of the Wimberly School of Religion is to offer religious and theological studies in the United Methodist tradition that unite knowledge and vital piety, explore questions of ultimate concern for the lives of all human beings, and to prepare persons seeking to enter a variety of Christian vocations in service to the church and community.

The purpose of graduate study in religion is to involve students in serious philosophical and theological consideration of the questions of humanity's origin, destiny, meaning, and purpose. This demands highly motivated and qualified students who are interested in exploring critically the ways in which questions of ultimate concern relate to the lives of human beings.

The Wimberly School of Religion is committed to the development of dedicated and competent leaders of Christ's church as the people of God with ministries in God's world. The school seeks to provide the church with educational opportunities for study in all of the disciplines related to the ministry of the church, such as biblical, theological, ethical, educational, and practical ministry studies.

Certification Studies in the United Methodist Church

Certification is the church's recognition that a person has met the required personal and church qualifications and gained the academic qualifications and work experience necessary to achieve and maintain professional excellence. Certification is available in the United Methodist Church in a variety of areas of specialization. The School of Religion has been approved by the General Board of Higher Education and Ministry of the United Methodist Church to provide the academic programs related to certification in the areas of Christian education and youth ministry.

A person can fulfill the academic requirements of certification studies at Oklahoma City University by earning a bachelor's degree plus five graduate certification courses in the area of specialization, including the course in United Methodist Doctrine and Polity. These courses are Nature and Work in Christian Education, The Bible in Christian Education/Youth Ministry, Relating Theology to Christian

Education/Youth Ministry, Administration and Leadership, and United Methodist Doctrine and Polity.

The following are ways a person can fulfill the academic requirements for associate certification studies at Oklahoma City University:

- 1 Complete a minimum of 24 semester hours in general undergraduate course work and complete five graduate certification studies courses in the area of specialization, including the course United Methodist Doctrine and Polity.
- 2 Complete a minimum of 24 semester hours in the area of specialization (such as the Program for Associate Certification in Youth Ministry or Program for Associate Certification in Christian Education) in the School of Religion.

For additional information on requirements for certification, contact the registrar of the Annual Conference Board of Ordained Ministry, Section of Deacons and Diaconal Ministry.

Meinders School of Business

Dr. Steven C. Agee, Dean | Dr. Robert A. Greve, Associate Dean

General Information	67
A Broad View of Management	67
An Educational Environment That Serves the Student	67
Outstanding Facilities	67
Busey Institute for Enterprise and Leadership	67
Continuing Professional Education Program	67
Steven C. Agee Economic Research and Policy Institute	67
Degrees	68
Leadership Master of Business Administration (M.B.A.)	68
M.B.A. in Healthcare Administration	70
Leadership M.B.A. Educational Partnership with the Chickasaw Nation	71
Master of Science in Accounting	72
Master of Science in Energy Legal Studies	73
Master of Science in Energy Management	74
Master Certificate in Financial Fraud and Forensic Accounting	75
Master Certificate in Healthcare Practice Management	75
Academic Regulations	76
Graduation Requirements	76
Degree Requirements	76
General Policies for Earning a Graduate Degree	76
Probation Policy	77
Dismissal Policy	77
Academic Appeal Process	77
Attendance Policy	77
Academic Load	77
Eligibility for Graduation	78

Meinders School of Business

A Broad View of Management

Accredited by the Association to Advance Collegiate Schools of Business placing it in the top 4.5% internationally, the Meinders School of Business is committed to providing quality business education at the undergraduate and graduate levels. Curricula are designed to provide students a broad-based view of business and management: a view that emphasizes leadership ethics, entrepreneurship, critical thinking, and creativity in the workplace; and a view of management that will enable students to work effectively in the challenging global business environment. Course work features practice as well as theory and helps to provide students with the knowledge and skills necessary for effective leadership. Theoretical foundations are balanced by practical applications and real-world experiential learning opportunities.

An Educational Environment That Serves the Student

The Meinders School of Business offers students a wide variety of learning opportunities outside of the classroom. These enrichment activities provide valuable insights into the business world and augment traditional classroom study. These learning opportunities, such as industry visits, internships, and career coaching, focus on helping students develop strategies to reach their personal career goals. Through a series of professional development workshops conducted each semester, students also begin preparing for their careers after college. Among the topics covered are résumé writing, interviewing techniques, business etiquette, and communication skills.

Outstanding Facilities

The business school is located in the Meinders School of Business building, a \$20 million facility completed in 2003. The three-story, 80,000 square-foot building includes features that focus on student success and add value to students' academic experiences. The facility includes classrooms with state-of-the-art technology, breakout study rooms for small groups, a learning center, a student/faculty lounge, and a resource center. The building houses faculty offices, the Busey Institute for Enterprise and Leadership, and a 230-seat

tiered auditorium capable of hosting videoconferences, guest speakers, and seminars.

Busey Institute for Enterprise and Leadership

The Busey Institute for Enterprise and Leadership brings an exclusive blend of leadership programming to Meinders School of Business and the Oklahoma City metroplex. Programming includes leadership assessments, coaching, professional development and educational opportunities, as well as conferences and speaker forums offered for the benefit of students as well as regional businesses. These unique programs incorporate specially developed curriculum, highly interactive workshops, leading-edge materials, and activities all committed to the personal growth, professional development, and career success of our students and business managers across the Oklahoma City metro.

Continuing Professional Education Program

The Continuing Professional Education Program offers students and working professionals certification courses in many demanding fields including Authentic Leadership, Executive Coaching, Project Management Professional (PMP), Petroleum Land Management (PLM), Government Contract Management Certificate Program, Professional in Human Resources (PHR) and Senior Professional in Human Resources (SPHR). The Meinders School of Business also meets the dynamic needs of regional businesses by providing customized on-site programs for groups. The Meinders School of Business specializes in program development, handling everything from entire program assessment and delivery to all administrative functions. Meinders School of Business continuing education courses and programs are open-enrollment providing you an efficient, individualized, and hassle-free application and enrollment. Classes offer numerous start dates throughout the year and are offered in a variety of formats including live on-campus and online to maximize your scheduling flexibility. For more information or to enroll in a course, visit www.okcu.edu/business/professional-education.

Steven C. Agee Economic Research and Policy Institute

The Steven C. Agee Economic Research and Policy Institute is recognized as the principal source of unbiased, data-driven, applied economic research and consulting expertise

for a diverse constituency including local, statewide, and regional multi-state business communities, governments, and regulatory agencies. The institute is comprised of three individual, highly integrated centers: 1) Center for Regional Economic Forecasting, Development, and Policy Analysis; 2) Center for Native American and Urban Studies; and 3) Center for Data Analytics.

Institute staff bring the benefits of extensive experience to their roles and are each recognized as leaders in their areas of knowledge and expertise. As a contributing unit within the Meinders School of Business, the institute also provides undergraduate and graduate students opportunities to be directly involved in applied economic research through the Institute Scholars Program. To learn more about the institute, see www.okcu.edu/business or contact Russell Evans, Executive Director, at rrevans@okcu.edu.

Meinders School of Business offers graduate degree programs:

- Leadership Master of Business Administration (M.B.A.)
- Master of Business Administration—Healthcare Administration (M.B.A.)
- Master of Science in Accounting (M.S.A.)
- Master of Science in Energy Management (M.S.)
- Master of Science in Energy Legal Studies (M.S.)

Leadership Master of Business Administration (M.B.A.)

Accelerate your career by developing your leadership and business capabilities

Accelerate your career by joining the Leadership M.B.A.—an internationally top-ranked program carefully designed to support and enhance your professional goals. Only the Leadership M.B.A. provides you the unique blend of courses emphasizing your individual leadership development and creativity integrated with theory-based business knowledge, analytical skills, and decision-making competencies required for success in today's dynamic and competitive business environment.

The Leadership M.B.A. combines face-to-face classroom or online experiences, a motivated and knowledgeable faculty, real-world learning experiences, and an engaged community of students from a variety of fields and backgrounds. Graduate with the skills, confidence, global perspectives, and professional network to accelerate your career and take on leadership roles within your organization and community.

At the Meinders School of Business, you'll develop and build on these skills throughout your M.B.A. program.

The Leadership M.B.A. enables students to master theory and then apply that theory to the opportunities and problems that drive businesses in today's global competitive environment. Gain the skills you need and the skills employers want: lifelong skills you need to succeed throughout your professional and personal life. It is this balance of leadership, management, analysis, and people skills that will give you a career advantage in any industry or job function.

You can get an M.B.A. anywhere ... But only here can you get the Meinders Experience

What is the Meinders Experience?

- High quality program ranked in top 4½% world wide
- Hands-on, active learning experiences connected to and engaged with the real-world
- Exclusive integration of the Authentic Leadership Program with leadership assessments, coaching, and continuing development
- Small class sizes that enable networking and collaborating with faculty and student peers
- Field-based learning opportunities – the chance to work on real projects and solve actual problems
- Knowledgeable faculty who work with you and care about your success—both today and in the future
- Experience and self-insight through personalized leadership assessment, feedback, and coaching
- Less rote memorization and busy work ... MORE opportunities for creative and critical thinking
- More chances for both excitement and frustration which facilitate your mastery learning
- Events where you can interact with business professionals & get advice to help advance your career

The Leadership M.B.A. available in three formats:

1-Year M.B.A.

The full-time 1-Year M.B.A. is a cohort-based, on-campus, daytime program for recent college graduates and for career changers. While students typically complete the program within 12 months, they have up to five years to complete the program if needed. Cohorts begin each January and August. No work experience is required.

Professional M.B.A.

A part-time, cohort-based, on-campus, evening M.B.A. program providing the flexibility to earn your degree while working and designed for students having a wide range of educational and professional experience. Students continue working and can apply their new skills while earning their M.B.A. Cohorts start in January and August. While the program is designed to be completed in 24 months, students have up to five years to complete the program if needed. Applicants should have two or more years of relevant work experience.

Professional M.B.A. classes meet one night each week utilizing the business school's state-of-the-art executive classrooms. Students interact with peers and instructors in real-time, creating a rich and engaging learning experience.

Online M.B.A.

Designed for busy professionals, this 100% Online M.B.A. provides the flexibility to fit seamlessly into your individual and dynamic work and personal schedules. The Online M.B.A. offers the valuable networking benefits of a cohort based program and incorporates active, experiential learning within the classes to provide the theoretical understanding while building mastery of applying the business concepts. The program can be completed in as little as two years and can help prepare you to make an immediate impact on important business opportunities and challenges faced by your organization today.

The Leadership M.B.A. Curriculum

Classes in the Leadership M.B.A. emphasize the practical application of business theory for making decisions and solving problems. Guided by highly experienced and knowledgeable faculty, you will master the course concepts and then master the application of these concepts through real-world decision-making scenarios and projects.

No Prerequisite Courses.

While applicants are not required to have undergraduate business degrees nor previous study in the field of business, they must demonstrate the likelihood of success in a rigorous graduate program. Applicants are expected to have a basic understanding of statistics and analytical techniques and the ability to express and communicate ideas precisely and coherently.

Master of Business Administration

Leadership M.B.A.

Degree Requirements

Credit Hours: 36

MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
MGMT 5713	Strategic Leadership of the Organization	3
MBA 5113	Special Topics in Business	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3

M.B.A. Scholarships

Limited, competitive scholarships are available for MBA students. To be considered the student must have taken the GMAT earning a competitive score and completed a Free Application for Federal Student Aid (FAFSA). Students must also submit a two paragraph scholarship statement explaining what qualities make you a chosen candidate for the scholarship and address your financial need. Scholarship statements may be sent via email to Michael Harrington, Director of Graduate Admissions, maharrington@okcu.edu. The priority deadline for scholarship consideration for spring admission is November 1. The priority deadline for scholarship consideration for fall admission is July 1.

J.D./M.B.A.—OCU School of Law and Meinders School of Business

Students and faculty affiliated with the OCU School of Law and the Meinders School of Business collaborate on a variety of issues at the intersection of law and business. Those students who are particularly interested in this intersection, and ambitious with regard to their academic track, may apply to both the JD and the MBA programs. The applications will be reviewed by each school separately for decisions involving admission to their respective programs. Typically, students accepted by both schools earn both (separate) degrees within a three to four-year time period. For more information on applying to the Meinders School of Business, contact OCU Graduate Admissions at gadmissions@okcu.edu. For more

information on applying to the OCU School of Law, contact ljones@okcu.edu.

To earn the MBA degree of the paired MBA/JD program, students must complete 30 credits of the MBA requirements. Students will not be required to complete MGMT 5703 Ethical, Societal, and Legal Environment of Business and MBA 5113 Special Topics in Business. Requirements for the JD will be designated by the School of Law.

Degree Requirements		Credit Hours: 30
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MGMT 5713	Strategic Leadership of the Organization	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3

M.B.A. Healthcare Administration

The Leadership MBA in Healthcare Administration was developed in collaboration with leading medical practitioners and institutions to prepare healthcare professionals to become resilient, strategic, innovative, communicative, high-level leaders prepared to navigate the challenges of today's healthcare system. Make a positive impact on your career and stand out in healthcare leadership by joining an internationally accredited, top-ranked program purposefully designed to support and enhance your professional career goals in this rapidly expanding industry.

This cohort-based program is offered in a 100% online format with curriculum aligned with the competency models from the National Center of Healthcare Leadership (NCHL) and the Healthcare Leadership Alliance (HLA). The 36-credit hour program consists of twelve, three-credit hour courses. Participants simultaneously receive the double benefits of dual healthcare credentials: (1) the Leadership MBA in Healthcare Administration and (2) the Master Certificate in Healthcare Practice Management.

Master of Business Administration in Healthcare Administration

Degree Requirements		Credit Hours: 36
MBA 5113	Special Topics in Business	3
MBA 5123	Effective Leadership and Communication	3

ACCT 5213	Accounting for Business Decision Making	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MGMT 5713	Strategic Leadership of the Organization	3
MKTG 6143	Healthcare Marketing and Client Satisfaction	3
FIN 6333	Healthcare Financial Strategies & Decision Making	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3
MGMT 6703	Strategic Management of Healthcare Organizations	3
MGMT 6723	Medical Law and Regulation	3

M.B.A. Admissions

M.B.A. students must demonstrate the likelihood of success in a rigorous graduate program to be considered for admission. Several factors may be evaluated when reviewing an application, including the undergraduate GPA, GMAT and GRE exam scores, letters of recommendation, academic and professional accomplishments, professional work experience, and TOEFL/IELTS scores (international students). Other accepted graduate admissions tests may also be considered.

Official transcripts of all previous college or university studies are required and should be sent directly to the graduate admissions office. Applicants to the Meinders School of Business graduate programs must have, at a minimum, a bachelor's degree in any field of study from a regionally accredited college or university, or be eligible for admission to graduate programs under the United Kingdom system. Students must meet the admissions standards for the catalog year in which they are admitted to the university. See the section on admission procedure in this catalog.

International Students

English language proficiency is required in all courses. An applicant who meets one of the following conditions prior to admission will be considered to have sufficient reading and writing English language proficiency:

- Completed his/her undergraduate studies at an approved institution where English was the language of instruction
- Demonstrated a score of at least 83 iBT on the Test of English as a Foreign Language (TOEFL)
- Scored at least 6.5 overall with a minimum 6.0 on each band score on the IELTS
- Achieved level 112 in the ELS program

Domestic and International Special Considerations

Those who do not meet the above admissions criteria may be considered on an individual basis for conditional admission by the Graduate Studies Committee.

Pre-M.B.A. Program Admission

Applicants holding academic diplomas recognized by the country in which the diploma is granted as equivalent to a baccalaureate degree (a three-year, 90-hour program) may be conditionally admitted to the M.B.A. program upon successful completion of the following 30 hours of undergraduate courses:

Pre - Master of Business Administration Degree Requirements

		Credit Hours: 30
ACCT 2113	Financial Accounting	3
ACCT 2213	Managerial Accounting	3
ECON 2013	Principles of Macroeconomics	3
ECON 2113	Principles of Microeconomics	3
ECON 2123	Business Statistics	3
IT 1003	Introduction to Information Technology	3
MGMT 2023	Business Communication and Technical Writing	3
MGMT 3123	Principles of Management and Organization	3
FIN 3023	Business Finance	3
MKTG 3013	Marketing Principles	3

Pre-M.B.A. students are not permitted to waive any of the 30 hours of required classes. Students who can demonstrate prior completion of one or more of the required pre-M.B.A. courses at a regionally accredited university may elect to complete a higher level undergraduate course in the appropriate area(s) of study. Students may not enroll in M.B.A. courses until they have successfully completed the pre-M.B.A. program, and have been officially admitted to the M.B.A. program. Upon successful completion of the pre-M.B.A. program, the student will be awarded a certificate but not a B.B.A.

Required Multi-Field Assessment

As a requirement for graduation, M.B.A. students must take and pass the M.B.A. Multi-Field Assessment Test (MFAT) by achieving a total score $\geq 75\%$ of the maximum score possible of 300 points. This equates to a minimum threshold score of 225 points. A student who fails to pass or take the MFAT at the required, scheduled time must do the following:

- Take/retake the test at his/her own expense. There is no limit to the number of retakes and only the highest score will be recorded.

- Engage with faculty members for review and preparation to retake the assessment.

Leadership M.B.A. Educational Partnership with the Chickasaw Nation

Oklahoma City University, the Meinders School of Business, and the Chickasaw Nation have partnered together to provide a unique graduate, business management educational experience for Chickasaw Nation citizens and/or employees admitted to the Meinders School of Business Master of Business Administration (“MBA”) program. This exclusive program allows select Chickasaw Nation citizens and/or employees who have successfully completed the Native American Enterprise Management Certificate Program (NAEM) and/or the Chickasaw Leadership Academy (CLA) to utilize one, or both, of those completed certificate programs as transfer credits fully completing two of the twelve courses comprising the Meinders’ Leadership MBA.

Native American Enterprise Management Concentration

The curriculums and learning experiences of the NAEM and CLA certificate programs are specifically focused on the Chickasaw Nation and Native American managerial, operational, and regulatory knowledge and competencies. Through this educational partnership, their inclusion as equivalent courses within the Meinders’ Leadership MBA effectively provides participants with a concentration in Native American Enterprise Management within the MBA. While the transcript will include the individual course notations, including the specifics of the transfer credits, the official degree title conferred and detailed on the transcript and diploma will be “Master of Business Administration.”

As illustrated below:

- Participants documenting successful completion of the NAEM can receive equivalency transfer credit for the MBA course, MBA 5113 – Special Topics: Native American Enterprise Management (3 credit hours).
- Participants documenting successful completion of the CLA (including the Authentic Leadership Program) can receive equivalency credit for the MBA course, MBA 5123 – Effective Leadership and Communication (3 credit hours).

- Participants documenting successful completion of both the NAEM and the CLA (including the Authentic Leadership Program) can receive credit for both the MBA courses, MBA 5113 – Special Topics: Native American Enterprise Management (3 credit hours) and MBA 5123 – Effective Leadership and Communication (3 credit hours).

Chickasaw Nation Continuing Education Programs	MBA Course
<p>Native American Enterprise Management Certificate Program (NAEM) (a Meinders School of Business Program)</p> <p>Chickasaw Leadership Academy (CLA)</p> <ul style="list-style-type: none"> Bronze Level Silver Level Gold Level Authentic Leadership Program (a Meinders School of Business Program) 	<p>MBA 5113 Special Topics: Native American Enterprise Management (3 credit hours)</p> <p>MBA 5123 Effective Leadership and Communication (3 credit hours)</p>

Concurrent Enrollment

While not encouraged due to the increased workload of simultaneous full-time work and family responsibilities along with the demands of managing the NAEM or CLA and MBA coursework, concurrent enrollment is permitted. Participants may concurrently enroll in and complete the NAEM and/or CLA programs for transfer credit along with MBA courses.

Documentation of Chickasaw Nation Program Curriculum and Participant Completion

For the CLA Certificate Program:

The Chickasaw Nation will provide OCU a transcript detailing CLA program curriculum satisfactorily completed by the student.

For the NAEM Certificate Program:

As the NAEM is taught and managed by Meinders School of Business with participants' record of completion transcribed by OCU, the needed documentation for NAEM will be provided internally by OCU and MSB.

Applicable Timeframe for NAEM and CLA Completion for Transfer Credit

To be considered for transfer credit satisfying either or both MBA courses, the NAEM and CLA programs must have been completed within five years of enrolling in the MBA.

Previously completed NAEM and CLA programs must have documented equivalency to those detailed and evaluated in this OCU – Chickasaw Nation Agreement to be considered for transfer credit.

Master of Science in Accounting

Faculty: Journey, Murray, Pierce

Upon successful completion of the M.S.A. program, most students will have met the educational requirements to sit for the Certified Public Accountant exam in most states. Students who have fulfilled all prerequisites before matriculating may complete the degree in 30 credit hours of study.

Prerequisite Requirements

The following prerequisite courses must appear on the student's undergraduate transcript with a minimum grade of C- and may be taken at Oklahoma City University:

Master of Science in Accounting		Credit Hours: 21
ACCT 2113	Financial Accounting	3
ACCT 2213	Managerial Accounting	3
ACCT 3113	Intermediate Accounting I*	3
ACCT 3123	Intermediate Accounting II*	3
ACCT 3413	Introduction to Taxation*	3
ACCT 4313	Auditing*	3
MGMT 2213	Business Law* <i>or</i>	
MGMT 5703	Ethical, Societal and Legal Environment of Business	3

* Must be taken at an accredited U.S. school.

All waivers and agreements are subject to compliance with the appropriate graduate catalog or approval of the dean. None of the prerequisite courses are applied to the master's degree.

Degree Requirements

Master of Science in Accounting

Degree Requirements		Credit Hours: 30
ACCT 5123	Accounting Theory and Research	3
ACCT 5313	Advanced Auditing and Assurance Services	3
ACCT 5413	Income Taxation of Entities	3
7 elective courses*		21
*At least three must be in accounting other than CPA Exam Review (see list of approved electives below); remainder with approval of Accounting Chair.		

Approved Accounting Electives for M.S.A.

ACCT 5133	Financial Statement Analysis	3
ACCT 5143	Government and Not-for-Profit Accounting	3
ACCT 5163	Energy Accounting	3
ACCT 5223	Forensic Accounting	3

ACCT 5323	Principles of Fraud Examination	3
ACCT 5423	Tax Procedure	3
ACCT 5433	Advanced Taxation of Business Entities	3
ACCT 5443	Estate and Gift Taxation	3
ACCT 5453	Digital Forensics	3
ACCT 5613	Accounting Ethics	3
ACCT 5713	CPA Exam Review Part I	3
ACCT 5723	CPA Exam Review Part II	3
ACCT 5911-3	Special Topics in Accounting	1-3
ACCT 5921-3	Applied Research or Internship in Accounting	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5703	Ethical, Societal and Legal Environment of Business	3
MBA 5123	Effective Leadership and Communication	3

- Professional resume including academic and professional accomplishments.
- Personal statement and purpose for seeking the degree.
- Two letters of recommendation.
- GMAT score, if available.
- International applicants must meet English proficiency requirement: TOEFL iBT \geq 83 or IELTS \geq 6.5 overall with no subscale below 6.0.

Applicants not meeting the above admissions criteria may be considered on an individual basis for conditional admission by the Graduate Studies Committee.

Optimal Program for M.S.A. Students without an Undergraduate Accounting Degree

Many of our M.S.A. students are adults who did not major in Accounting as undergraduates and want to prepare for the CPA Exam. The M.S.A. program will allow such students to obtain an M.S.A. and prepare for the CPA Exam in a highly focused manner. Assuming students have completed basic Financial Accounting and Managerial Accounting, an optimal program for CPA Exam preparation would be as follows.

Prerequisites (4 courses)	Credit Hours: 12	
ACCT 3113	Intermediate Accounting I	3
ACCT 3123	Intermediate Accounting II	3
ACCT 3413	Introduction to Taxation	3
ACCT 4313	Auditing	3

M.S.A. Courses (10 courses)		
ACCT 5123	Accounting Theory and Research	3
ACCT 5313	Advanced Auditing and Assurance Services	3
ACCT 5413	Income Taxation of Entities	3
ACCT 5613	Accounting Ethics	3
FIN 5303	Financial Strategy and Decision Making	3
ACCT 5133	Financial Statement Analysis	3
MGMT 5703	Ethical, Societal and Legal Environment of Business	3
ACCT 5713	CPA Exam Review Part I	3
ACCT 5723	CPA Exam Review Part II	3

M.S.A. Admission

Applicants to the M.S.A. program are evaluated on an individual basis with consideration given to several criteria:

- Have, at a minimum, a Bachelor's degree, from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- GPA of 3.00 (on a 4.00 scale) in accounting coursework and/or related business courses (minimum of 15 credit hours).
- Relevant work experience in an accounting position.

Master of Science in Energy Legal Studies (Online)

Oklahoma City University is recognized by US News and World Report as having one of the best online graduate business programs in the nation.

Accredited by the American Association of Professional Landmen (AAPL) and AACSB.

The Master of Science in Energy Legal Studies is a 30 credit hour program (10 courses) delivered online and designed for busy working professionals. Each course is presented in an accelerated course format over a nine-week cycle. As with most leading programs, two on-campus residencies, one at the beginning and one at the end of the program are required. These short but critical residencies allow for students to network with fellow cohort members, alums, faculty, and energy industry leaders during the two, two-day sessions.

Energy professionals understand the collaborative nature of success in the industry amongst all the disciplines and how each discipline regularly encounters the legal environment of acquisitions & divestitures, surface and sub-surface property rights, regulatory compliance, infrastructure, government relations, and much more.

M.S. Energy Legal Studies was created at the request of and through the continuing involvement of energy industry leaders. The program focuses on the legal principles that underlie the energy industry: contract law, property law, environmental law, administrative/regulatory law, corporate law, and natural resources law. Along with acquiring this significant, substantive knowledge, Energy Legal Studies enhances students' abilities to write, speak, and think critically, and to engage in successful negotiations in their careers in energy.

M.S. Energy Legal Studies students represent many disciplines to be found in the energy industry: acquisitions

and divestitures, accounting, regulatory, health, safety and environment, legal relations, government relations, public relations, financial analysts, and others. Professionals with these backgrounds realize their career path will lead them to positions that will address difficult legal and regulatory compliance issues. Earning a graduate degree in Energy Legal Studies will ensure they will have the working knowledge needed to be successful in those roles as they advance in their careers.

Master of Science in Energy Legal Studies

Degree Requirements		Credit Hours: 30
MGMT 5723	Leadership and Management in the Energy Industry	3
ELAW 5703	Legal and Ethical Environment of the Energy Industry	3
ELAW 5353	Fundamentals of Contracts	3
ELAW 6523	Fundamentals of Property Law	3
ELAW 6533	Legal Principles of Oil and Gas	3
ELAW 6543	Environmental Law and Regulatory Compliance	3
ELAW 6613	Energy Contracts and Issues	3
ELAW 5453	Negotiation and Dispute Resolution	3
ELAW 5153	Legal Research and Citation	3
ELAW 5253	Legal Writing and Analysis	3

M.S. in Energy Legal Studies Admission Requirements

- Has, at a minimum, a Bachelor's degree from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- Minimum of two years of relevant work experience preferred.
- 500- to 750-word personal statement addressing your background in the energy industry, business experience, and purpose for seeking the degree.
- Two letters of recommendation from employers/supervisors.
- Transcripts will be evaluated on an individual basis.
- Professional resume.
- International students must satisfy English proficiency requirement with a 92 or higher iBT TOEFL score.

Master of Science in Energy Management (Online)

Oklahoma City University is recognized by US News and World Report as having one of the best online

graduate business programs in the nation.

Accredited by the American Association of Professional Landmen (AAPL) and AACSB.

The Master of Science in Energy Management is a 30 credit hour program (10 courses) delivered online and designed for busy working professionals. Each course is presented in an accelerated course format over a nine-week cycle. As with most leading programs, two on-campus residencies, one at the beginning and one at the end of the program are required. These short but critical residencies allow for students to network with fellow cohort members, alums, faculty, and energy industry leaders during the two, two-day sessions.

Energy professionals know the changing landscape of the industry. Whether evaluating new energy financing models, or shifts in fuel sources in transportation and power generation, comprehensive knowledge of the entire energy industry business is required.

Developed at the request of and through the continuing involvement of energy industry leaders, the M.S. Energy Management degree provides a challenging energy-centered, graduate business curriculum. Energy professionals seeking to advance their careers in this dynamic environment within a company or those seeking to start their own private venture, often find their previous education did not provide them with the necessary foundation in management, accounting, finance, economics, communications, and operations. The M.S. Energy Management degree program educates and develops tomorrow's energy leaders with its concentration on the core business elements of the energy industry.

M.S. Energy Management students have the opportunity to utilize these functional concepts immediately in their day-to-day careers and in a development collaboration in the capstone experience. The curriculum is taught in an applied approach by seasoned faculty with years of experience in their field providing a wealth of knowledge and a unique perspective.

Master of Science in Energy Management

Requirements	Credit Hours: 30
MGMT 5723	Leadership and Management in the Energy Industry 3
ELAW 5703	Legal and Ethical Environment of the Energy Industry 3
MGMT 6743	Internal and External Communication in the Energy Industry 3
ELAW 5453	Negotiation and Dispute Resolution 3
ACCT 5593	Accounting for Managers in Energy Business 3
ECON 6213	Energy Economics 3
FIN 5303	Financial Strategy and Decision Making 3
MGMT 6713	Energy Operations Management 3

M.S. in Energy Management Admission Requirements

- Has, at a minimum, a Bachelor’s degree from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- Minimum of two years of relevant work experience preferred.
- 500- to 750-word personal statement addressing your background in the energy industry, business experience, and purpose for seeking the degree.
- Two letters of recommendation from employers/supervisors.
- Qualifying GMAT/GRE score (score may be waived based on work experience and academic performance).
- Transcripts will be evaluated on an individual basis.
- Professional resume.
- International students must satisfy English proficiency requirement with a 92 or higher iBT TOEFL score.

Master Certificate in Financial Fraud and Forensic Accounting

Five graduate courses (15 credit hours) focused on participants’ development of competencies in white-collar crime prevention and detection. Includes forensic and investigative principles/practices in accounting, , finance, and digital devices. Courses may also be used toward preparation for internationally recognized professional certification testing such as: Certified Fraud Examiner (CFE); Certified in Financial Forensics (CFF); and Certified Valuation Analyst (CVA).

Master Certificate in Financial Fraud and Forensic Accounting

Requirements

ACCT 5323	Principles of Fraud Examination	3
ACCT 5223	Forensic Accounting	3
ACCT 5453	Digital Forensics	3
ECON 5253	Forensic Economics	3
FIN 5353	Current Issues in Financial Fraud	3

Credit Hours: 15

Master Certificate in Financial Fraud and Forensic Accounting Admission:

- Has, at a minimum, a Bachelor degree from a regionally accredited college or university with a cumulative GPA ≥ 3.00 or a 3.00 in business courses.
- Basic principle knowledge in accounting, finance and economics is required or additional classes may be taken at the Meinders School of Business to satisfy the requirement after admission.
- Successful interview
- Two years or more of relevant, professional work experience preferred but not required.
- Completion and submittal of the application for OCU Graduate Admission.
- Students admitted to the Meinders School of Business program get preferential treatment in admission to the Master Certificate in Financial Fraud and Forensic Accounting.

Master Certificate in Healthcare Practice Management

Designed in extensive collaboration with leading medical practitioners, the Master Certificate in Healthcare Practice Management is designed to prepare today’s healthcare professionals to become high-level leaders through its specific healthcare administration focus on business and leadership competencies applicable across healthcare-related fields. The curriculum is aligned with the outcome competency models from the National Center of Healthcare Leadership (NCHL) and Healthcare Leadership Alliance (HLA).

The certificate program consists of five, three-credit hour masters-level courses delivered in an online format. Courses may be completed over a one-year period. Each course qualifies for three CME credits. The graduate-level academic credit earned through the satisfactory completion of the fifteen credit-hour certificate can be transferred as credit hours toward the thirty-six credit-hour MBA degree – participants satisfactorily completing the certificate program can complete the MBA Healthcare Administration degree with only seven additional courses.

Flexibility for the Working Professional

Participants can continue meeting the demands of their careers while earning a graduate certificate from one of the best business schools in the world. Reflecting the realities of participants’ disparate work schedules and widespread

locations, the program is offered in a cohort-based, online format. Each course will be taught online in an accelerated 9-week course cycle with only one course being offered at a time. This allows participants to focus on one specific course over each 9-week period and allows the five course certificate program to be completed within a one-year period.

Master Certificate in Healthcare Practice Management

Requirements	Credit Hours: 15	
MBA 5123	Effective Leadership and Communication	3
MKTG 6143	Healthcare Marketing and Client Satisfaction	3
FIN 6333	Healthcare Financial Strategies & Decision Making	3
MGMT 6723	Medical Law and Regulation	3
MGMT 6703	Strategic Management of Healthcare Organizations	3

Master Certificate in Healthcare Practice Admission:

- Has, at a minimum, a Bachelor's degree from regionally accredited college or university with cumulative GPA \geq 3.00.
- Two years or more of relevant, professional work experience.
- Completion and submittal of the application for OCU Graduate Admission.

Meinders School of Business Academic Regulations

- 1 To graduate, each student must meet the following criteria:
 - complete any assigned undergraduate prerequisites satisfactorily
 - complete the course work required with a minimum 3.00 GPA
- 2 A student is admitted to degree candidacy when he or she has completed all undergraduate prerequisites. While enrolled in undergraduate prerequisites and not yet admitted to candidacy, a student may enroll in other undergraduate courses and, with permission, graduate courses.
- 3 All undergraduate or preparatory courses must be completed with a grade of C or better.
- 4 All graduate courses must be completed with a grade of C (2.00) or better. Students must maintain a minimum GPA

of 3.00 in all graduate courses. No more than two graduate courses may have a grade of less than B-.

- 5 Upon entry, the student may transfer no more than two graduate courses totaling no more than 6 semester credit hours from other colleges or universities. Transfer credit may be granted for courses completed at a regionally accredited college or university for graduate credit with a grade of B or better. Such courses must not have been used to fulfill requirements for a degree from the previous institution. Transfer credit will be granted only for courses on a student's approved course of study and only with the approval of his or her academic Dean
- 6 Any graduate courses completed more than five years prior to the awarding of an M.B.A. or an M.S. degree may not be used to satisfy departmental requirements for that degree.

Graduation Requirements

Students must earn at least a 3.00 cumulative GPA to graduate. Any course with a grade below C (2.00) cannot be used as part of the minimum number of semester credit hours required for the degree. No more than two grades below B- (2.75) are acceptable on course work.

Degree Requirements

Students are required to obtain approval of a course of study from a graduate faculty advisor. Each student must complete graduate course work with a minimum graduate GPA of 3.00, and no more than two grades of C or C+ (2.00 or 2.25).

General Policies for Earning a Graduate Degree from the Meinders School of Business

Academic Advising

Upon receiving a letter of admission, a student should contact the student services office at the Meinders School of Business. A student services specialist will assist the student with enrollment. Contact information for the student services specialists is available in the Admissions Office.

Transfer Policy

The Meinders School of Business may accept transfer credit at entrance only. A maximum of 6 credit hours of graduate-level business courses may be eligible for transfer if completed at a regionally accredited university within the five

years prior to the student's entry date into the Meinders School of Business, provided they have not been credited toward a previous degree. Any course accepted for transfer credit must have been completed with a grade of B or better.

Requests for transfer credit hours will be considered and processed only if a written petition form accompanied by a course description, list of texts used, and official transcript of the final grade assignment are submitted. This information must be submitted to the dean at or prior to initial registration. If approval is granted, credit for the hours will be reflected on the official Oklahoma City University transcript. Grades earned for transferred work do not count toward the graduate degree cumulative GPA.

Candidate for Degree

A student accorded candidate for degree status is expected to complete the MSB graduate degree. While still subject to probation, if warranted, a degree candidate will be allowed to complete all course work (except in cases of gross violation of the university's rules and regulations), subject to the following conditions:

- Completion of 12 hours of graduate study with a cumulative GPA of 3.00
- Satisfaction of all prerequisites
- No other impediments

Probation Policy

A student may be placed on probation at admission; whenever his or her cumulative GPA falls below 3.00; whenever he or she receives more than two grades below B-; whenever he or she receives a grade below C; or for violation of other academic norms, standards, or behavior as determined by the university or the school. All probationary students will have 9 credit hours to remedy the deficiencies. A cumulative 3.00 GPA is required by the end of 9 credit hours. Failure to receive a grade of C or higher in any class in any enrollment term while on probation and/or failure to achieve a cumulative 3.00 GPA by the end of the 9 credit hours will result in dismissal from the university.

All students placed on probation must make an appointment within the first two weeks of the next course session with their academic advisor. Students failing to meet this criterion may be subject to enrollment cancellation.

Any student receiving probationary status due to more than two grades of C (**Note:** A grade of C includes C+ and C.), or any grade of C- or below must retake that course within his or her next enrollment term or as soon as it is offered again within the program of study.

Traditional on-campus probationary students may not take more than 9 credit hours in each of the fall and spring semesters and 3 credit hours in each summer session. Professional program probationary students may not take more than 3 credit hours per cycle.

Dismissal Policy

The student who is on probation must earn a grade of C or higher in any other MSB graduate course completed and maintain a cumulative 3.00 GPA or better by the end of the probationary 9 credit hour period. At the end of this probationary period, the student must be in good academic standing or will be dismissed from the university. A student is in good standing when the cumulative GPA is at or above a 3.000 without having more than two grades below a B- and no grades below a C (2.00).

Following the 9 credit hour probation and a period of good standing, whenever the student has more than two grades below B-, whenever the student receives a grade below C, or for violation of other academic norms, standards, or behavior as determined by the university or the school, the student will have 6 hours to return to good academic standing or will be dismissed from the university. The dismissal decision may be appealed with the Student Probation and Petition Committee.

Academic Appeal Process

A student may appeal decisions affecting his or her academic progress as follows:

- 1 The student initiates an appeal by filing a written petition with the school's academic dean.
- 2 The academic dean reviews the petition and determines if a meeting with the student petitioner is necessary.
- 3 The student petitioner will be informed in writing of the decision on the merits of his or her petition.
- 4 If the student does not agree with the decision, he or she may continue the appeal process with the assistant provost.

Attendance Policy

Students are expected to attend classes and arrive no later than the designated starting time for all classes. Absenteeism and tardiness may lead to a grade reduction, at the professor's discretion.

Academic Load

Students may not take more than 12 credit hours during fall and spring semesters and 6 credit hours during summer terms. Professional program students may not take more than 6 credit hours per cycle. Students on probation may not take more than 9 credit hours in the fall or spring semesters and 3 credit hours in each summer term. Any exceptions to this policy must be approved by the dean of the Meinders School of Business.

Eligibility for Graduation

A student is eligible for graduation when the following conditions are satisfied:

- 1 All required graduate course work has been completed with a minimum graduate GPA of 3.00
- 2 The student has no grade below C (2.00)
- 3 The student does not have more than two grades lower than B-
- 4 The student is not on academic probation
- 5 There are no other impediments
- 6 M.B.A. students must take and pass the M.B.A. Multi-Field Assessment Test (MFAT) by achieving a total score greater than or equal to 75 percent of the maximum of 300 points. This equates to a minimum threshold score of 225 points. A student who fails to pass or take the MFAT at the required time must do the following:
 - Take or retake the test at his or her own expense. There is no limit to the number of retakes allowed, and only the highest score will be recorded.
 - Engage with faculty members for review and preparation to retake the MFAT.

School of Law

Jim Roth, Dean

Admissions 80

School of Law Catalog 80

School of Law

The School of Law is located at 800 N. Harvey Avenue, in downtown Oklahoma City. An Oklahoma City University School of Law education is built upon a curriculum based on the values of the liberal arts tradition, blending theory with practical experience to prepare graduates for a wide variety of careers.

The School of Law prepares students to become responsible professionals through a rigorous program of instruction that focuses on students' intellectual and professional development and enables them to become leaders in law, business, government, and civic life. The School of Law also contributes to the improvement of law and legal institutions through research and scholarship. Our curriculum focuses on national issues, and our graduates practice in all 50 states, the District of Columbia, and several foreign countries.

The School of Law is fully approved by the American Bar Association and is a member of the Association of American Law Schools. The academic year consists of two semesters and an optional summer term. A minimum of 90 credit hours is required for completion of the J.D. degree. The school offers both full-time and part-time options. Successful completion of the course of study leads to the degree of Juris Doctor. The school also offers an LL.M. degree in American Law for graduates of law schools outside the United States.

Admissions

Admission to the School of Law is a competitive and selective process. To be considered for admission, an applicant must take the Law School Admission Test (LSAT) prepared and administered by the Law School Admission Council, hold an undergraduate degree or be scheduled to complete one prior to matriculation at the School of Law, and have the potential for academic success and leadership. The LSAT is not required for applicants to the L.L.M. program in American Law.

A student in good standing at another law school approved by the American Bar Association, or a graduate of an accredited law school outside the United States, may be admitted to the J.D. program with advanced standing by approval of the faculty's Admissions Committee at its discretion.

School of Law Catalog

The catalog for the School of Law is published separately. Interested persons should visit the website at law.okcu.edu or email, write, or call the Admissions Office: Oklahoma City University School of Law Admissions Office, 800 N. Harvey, Oklahoma City, OK 73102, lawadmit@okcu.edu, (405) 208-5354 or (800) 230-3012. Applications for admission to the School of Law and pertinent financial and other information are available at law.okcu.edu.

Wanda L. Bass School of Music

Mark Edward Parker, Dean | Dr. Mark Belcik, Associate Dean

- Mission** 82
- Core Beliefs & Values** 82
- Admission Requirements** 82
 - Procedure for Admission 82
 - Advisory Examination and Audition 82
- Seniors and Graduate Courses** 83
- Acceptance to Candidacy** 83
- Graduate Committee** 83
- Comprehensive Review** 83
- Recital/Comprehensive Project** 83
- Applied Music Attainment Level** 84
- Academic Regulations** 84
- Electives** 84
- Enrollment Restriction** 84
- Degrees** 85
 - Master of Music in Music Composition 85
 - Master of Music in Music Theater 85
 - Master of Music in Opera Performance 86
 - Master of Music in Performance 86
 - Master of Music in Conducting 86
 - Master of Music in Vocal Coaching 87
 - Master of Music in Multiple Woodwind Performance 87

Wanda L. Bass School of Music

The Wanda L. Bass School of Music offers programs of private study, courses, and research leading to the Master of Music (M.M.). Concentrations are offered in music composition, instrumental and vocal performance, opera performance, conducting, vocal coaching, and music theater. The administration of these programs is under the supervision of the dean, the coordinator of graduate studies, and the graduate commission of the school.

Mission

The School of Music provides a professional education within the liberal arts curriculum and develops musicians equipped to make significant artistic contributions to society. Critical thinking, open inquiry, and artistic expression are fostered through the study of traditional intellectual disciplines and applied skills.

Core Beliefs & Values

Student Success and Excellence

We believe in an education that is student-driven. We believe that priorities and resource allocation should reflect what is best for the student. We believe that effective student learning includes ongoing feedback and the demonstration of learned skills. Our success is demonstrated by the professional achievements of our students and alumni.

Faculty Excellence

We believe that our discipline requires lifelong learning and that this concept must be - and is - demonstrated to students through public performances, scholarship and professional development. While our faculty is performance-oriented, we believe all faculty must be teachers first and foremost. We believe faculty should be caring and involved in the educational and professional development of their students.

Service to the Community

We believe in service to a global community. We believe that serving the community through music helps students become sensitive to and have respect for changing and diverse communities. We strive to educate students in their

responsibility of service to the community now and in the future.

Commitment to the Future of Music

We believe that the process of music making is organic. We prepare versatile students who can succeed in an ever-changing marketplace.

Admission Requirements

For regular admission, the applicant must have a minimum undergraduate GPA of 3.00 and hold an appropriate Bachelor of Music from an NASM-accredited institution with undergraduate preparation related to the graduate music curriculum. Adequacy of this preparation will be determined through transcript evaluation and advisory examinations in music theory, history, keyboard (conducting and composition), foreign language diction (for singers), and in the proposed field of performance. Exams are given at the beginning of each semester. In addition, composition students must submit a composition portfolio and schedule an interview with the faculty of the composition area.

Procedure for Admission

An application for admission to the M.M. program may be secured from the Office of Graduate Admissions. The completed form, together with an official transcript of college credits and two letters of recommendation, should be returned to the Office of Graduate Admissions prior to the scheduled audition. Graduate credits from other institutions will be accepted only by special permission (normally not exceeding 8 hours). The prospective graduate student should plan to audition at one of the regularly scheduled audition times or submit an audio recording or videotape at least 90 days prior to the initial semester of enrollment. All students must complete a successful audition and satisfy all university admission criteria before they will be admitted to the school.

Admission means only that the student will be permitted to enroll for courses in the graduate program. It does not imply acceptance to candidacy. Admission is in concert with the university's graduate program admission policy.

Advisory Examination and Audition

The advisory examination and leveling audition are scheduled at the beginning of each semester during the regular academic year. Students are urged to review music history, literature, theory, and keyboard skills before taking this examination. Diction examinations are required for students

in vocal performance, opera performance, music theater, choral conducting and vocal coaching.

Students receiving less-than satisfactory evaluation in any part of the advisory examination are required to complete and pass an online review course in the deficient area during the first semester of graduate study. Since these review courses are not part of the degree curriculum, they do not carry a graduate number and their tuition and fees are not covered by scholarship aid. Each student is required to give a 10-minute prepared performance as part of the advisory exam the first semester at Oklahoma City University. At this time an entrance performance level is determined. The coordinator of graduate studies can provide detailed information.

Seniors and Graduate Courses

Senior students who are graduating at the end of a semester or summer session may take courses for graduate credit under the following conditions: The credits must not be required or needed for the bachelor's degree; the total registration must not exceed 16 hours for a semester or 6 hours for a summer session; the student must complete the requirements for the bachelor's degree either at the end of the semester or session or be within 12 semester credit hours of completing the requirements for the bachelor's degree at the beginning of the semester or summer session in which graduate credit is requested; admission to courses taken for graduate credit must have the approval of the dean of the Bass School of Music; and not more than 9 semester hours taken while a senior may be approved for graduate credit.

Acceptance to Candidacy

A student will be admitted to degree candidacy when he or she has met the following criteria:

- 1 Removed deficiencies.
- 2 Successfully completed 12 hours with an average of B (3.00) or above toward the degree and not less than 3 hours in the major subject. One semester of major applied study must be included.
- 3 Given satisfactory evidence of ability to complete all degree requirements.
- 4 Filed the application for candidacy form with the coordinator of graduate studies and received approval. This application should be filed following completion of 12 hours of graduate study and no later than November 1 for May graduation or April 1 for December graduation.

- 5 Reached performance level of G7 (see Applied Music Attainment Level section). Conducting majors must have reached G5 in their major instrument.

Graduate Committee

Following acceptance to candidacy, students work under the guidance of their graduate committee. The committee includes three faculty members assigned by the coordinator of graduate studies.

Comprehensive Review

The comprehensive review is administered by the student's committee prior to the required recital and takes the form of a preview recital and oral examination on the recital paper or written exam. The comprehensive review for the composition major includes submission of recordings of recital rehearsals as well as an oral examination of the thesis composition. This examination takes place at least 15 days prior to the scheduled recital. Any proposed change to the recital program after the comprehensive review must have committee approval.

Recital/Comprehensive Project

Students with a performance concentration (instrumental, vocal, opera, music theater) present a full recital (48-53 minutes of performing time) and complete a graduate comprehensive exam. Students with a conducting concentration present a 30-minute conducting recital and complete a comprehensive graduate exam. Students with a composition concentration present a full recital (50 minutes) of their works and submit a thesis composition as the graduate comprehensive project. Note that it is not a requirement that the thesis composition be performed in the recital. However, a separate reading or performance of the thesis is encouraged.

Regardless of the number of applied hours earned toward the degree, a student must be studying for a minimum of one credit hour during the semester or summer term in which the graduate recital is presented.

The acceptability of the recital and the comprehensive exam or thesis will be determined by the student's graduate committee.

Applied Music Attainment Level

Master of Music in Performance

- G3** Minimum performance requirement for graduate credit
- G4** Normal graduate entering level
- G7** Level needed to submit applications for candidacy and recital
- G8** Level needed for recital performance and graduation

Master of Music in Conducting

- G2** Piano level for graduation
- G5** Level needed on applied major to submit application for candidacy
- G6** Applied major level needed for graduation

Master of Music in Composition

- G2** Piano level for graduation

Academic Regulations

The degree of Master of Music is conferred upon fulfillment of the following requirements:

- 1** All work following candidacy must be taken at Oklahoma City University.
- 2** Students must maintain a minimum GPA of 3.00 in order to remain in good standing. A student must be in good standing to graduate.
- 3** No grades below C (2.00) are acceptable toward degree requirements. A maximum of 3 credits below B- are acceptable toward degree requirements. Students may not graduate with a grade of D or F on the transcript.
- 4** A course may be repeated only once. Students may have only two course repeats in graduate degree requirements. If, after repeating a course, a student fails to receive at least a C (2.00), the student will be automatically dismissed.
- 5** Graduate music students whose cumulative GPA drops below 3.00 at the end of the semester will receive written notification from the registrar that they have been placed on academic probation for the next semester. Should the student fail to raise the cumulative GPA above 3.000 during the next semester, he or she will be dismissed from the university.
- 6** All courses and requirements must be completed within six years of the initial enrollment in the master's program.
- 7** The student must comply with the established thesis or project submission policy and the master's thesis and

capstone project enrollment and grading policy. These policies are stated in the Academic Regulations section of this graduate catalog.

- 8** All new entering graduate students in performance, music theater, opera performance, and conducting are required to perform an audition for level in their instrument or voice. This audition is separate from the audition or submission of portfolio for admission to the university. Students should have a 10-minute recital prepared, along with typewritten copies of repertoire for each member of the jury. Composition and conducting students will also be leveled in piano. A new level will be determined at each subsequent jury.
- 9** Students must present proof of completing and passing all remedial online coursework as determined by the advisory exam. Evidence of satisfactory completion must be submitted to the coordinator of graduate studies prior to commencing the second semester of coursework.
- 10** All voice students are required to audition for all opera and music theater productions and perform in them if cast. Performing in productions is by audition and therefore performance is not guaranteed to any student.
- 11** Music students must receive permission from their applied music teachers and the dean prior to accepting musical engagements outside of the university. Permission to Perform Off-Campus forms are available on SharePoint.
- 12** In addition to the policies and procedures outlined in this catalog, Bass School of Music students are expected to be familiar with and adhere to the policies and procedures in the graduate Music Students Handbook found on myokcuedu.sharepoint.com under the Wanda L. Bass School of Music's Student Services section.

Electives

Electives must fall within approved guidelines and must carry a graduate course number. No elective course may be used to correct a deficiency (i.e., a remedial course) and at the same time be used for elective credit toward the degree.

Enrollment Restriction

Enrollment in excess of the normal 9 hours per semester is not encouraged. Enrollment in excess of 12 hours will be sanctioned only by action of the graduate commission.

Master of Music in Music Composition

Faculty: Knight

Adjunct Faculty: Whitmarsh

Program of Study	Credit Hours: (33) 35
Core Curriculum	(8)10
AMA 5371-2 Piano (G2 level)	(2)
MUS 5102 Musicological Methods	2
MUS 5153 The Performing Teacher-Scholar	3
MUS 5523 Wind Literature Seminar <i>or</i>	3
MUS 5623 Orchestral Literature Seminar <i>or</i>	
MUS 5723 Organ Literature Seminar <i>or</i>	
MUS 5823 Keyboard Literature Seminar <i>or</i>	
MUS 6023 Guitar Literature Seminar	

Two of the following courses	6
MUS 5113 Theory in Perspective	3
MUS 5133 Nineteenth-Century Analysis	3
MUS 5213 Twentieth-Century Music, Style, and Structure	3
MUS 5163 Analytical Techniques	3

Specialized Courses in Major Field	15
MUS 6071 Recital	1
MUS 6072 Graduate Comprehensive Project	2
MUS 5011 Composition I	1
MUS 5012 Composition I	2
MUS 5071 Composition II	1
MUS 5072 Composition II	2
MUS 5611 Composition III	1
MUS 5612 Composition III	2
MUS 5811 Composition IV	1
MUS 5812 Composition IV	2

Electives	4
Electives are selected with the counsel of the composition faculty and typically include courses in theory, literature, orchestration, conducting, applied music, and instrumental methods courses.	

Master of Music in Music Theater

Faculty: Christensen, Crouse, Herendeen, Holleman, Holst, Keller, McDaniel, Miller, Picon, West

Program of Study	Credit Hours: 35(36)
Required Courses	19
OMT 5223 Music Theater Analysis	3
AMV 5372-5472 Applied Voice	8
MUS 5583 Music Theater Literature Seminar	3
OMT 5482 Graduate OMT Acting	2
THRE 5503 Acting IV: Shakespeare	3

One of the following courses is required	3(4)
MUS 5133 Nineteenth-Century Analysis <i>or</i>	
MUS 5213 Twentieth Century Music, Style, and Structure <i>or</i>	
MUS 5163 Analytical Techniques <i>or</i>	
MUS 5323 Opera History I (1600–1850) <i>or</i>	
MUS 5023 Opera History II (1850–present)	

OR two of the following courses are required	
MUS 5422 Vocal Literature Seminar I: German Leider	
MUS 5532 Vocal Literature Seminar II: French Melodies	
MUS 5632 Vocal Literature Seminar III: Italian and Spanish Song	
MUS 5732 Vocal Literature Seminar IV: Songs in English	

Other Requirements	13
OMT 5661 Music Theater Workshop	2
AMGT 5742 Contracts and Management for Performers	2
MUS 5102 Musicological Methods	2
MUS 6071 Recital	1
MUS 6072 Graduate Comprehensive Review Project	2
DANC Electives approved for graduate credit	4

Students must attend dance leveling sessions at the beginning of each semester to enroll in any dance course other than a basic dance course.

Music theater students must demonstrate competency in English diction and must demonstrate competency in basic acting skills prior to enrolling in the graduate acting sequence. Students with advanced acting skills will be allowed to level into advanced acting courses.

Master of Music in Opera Performance

Faculty: Christensen, Crouse, Herendeen, Holleman, Holst, Keller, McDaniel, Miller, Picon, West

Program of Study	Credit Hours: 36
Basic Opera Studies/Development	18
MUS 5033 Advanced Vocal Pedagogy	3
DICT 5352 Advanced German Diction <i>or</i>	
DICT 5652 Advanced French Diction	2
AMV 5372-5472 Applied Voice	8
OMT 5482 Graduate OMT Acting	2
THRE 6503 Acting IV: Intermediate Acting, Chekhov	3

Integration of Elements of Opera Performance	4
OMT 5262 Opera Studio	2
AMGT 5742 Contracts and Management for Performers	2

History and Theory	9
MUS 5323 Opera History I (1600-1850)	3
MUS 5023 Opera History II (1850-present)	3

One of the following courses	3
MUS 5113 Theory in Perspective	3
MUS 5133 Nineteenth-Century Analysis	3

MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

Other Requirements		5
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2

Opera performance students must demonstrate competencies in English, French, German, and Italian diction.

* Opera performance students must demonstrate competency in basic acting skills prior to enrolling in the graduate acting sequence. Students with advanced acting skills will be allowed to level into advanced acting courses.

Master of Music in Performance

Faculty: Anderson, Christensen, Clarkson, Crouse, Holleman, Holst, Kachouee, Keller, Lochbaum, McDaniel, Monteiro, Owens, Picon, Plamann, Pritchett, Rivera, Schimek, West, Zieba

Adjunct Faculty: Allen, Belanus, Cain, Davis, O'Neal, Patterson, Resnick, Shute, Wenda, Yuan

Instrumental Performance

Program Requirements		Credit Hours: 32
Required Courses		11
MUS 5153	The Performing Teacher-Scholar	3
MUS 5372-5472	Applied Music: Major Performance Medium	8

Two of the following courses		6
MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

One of the following courses		3
MUS 5523	Wind Literature Seminar	
MUS 5623	Orchestral Literature Seminar	
MUS 5723	Organ Literature Seminar	
MUS 5823	Keyboard Literature Seminar	
MUS 6023	Guitar Literature Seminar	

Other Requirements		12
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		7

Vocal Performance

Program Requirements		Credit Hours: 32
Required Courses		17
MUS 5113	Theory in Perspective <i>or</i>	
MUS 5133	Nineteenth-Century Analysis	3
MUS 5153	The Performing Teacher-Scholar	3

MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5372-5472	Applied Music: Major Performance Medium	8

Two of the following courses are required		4
MUS 5422	Vocal Literature Seminar I: German Leider	
MUS 5532	Vocal Literature Seminar II: French Melodies	
MUS 5632	Vocal Literature Seminar III: Italian and Spanish Song	
MUS 5732	Vocal Literature Seminar IV: Songs in English	

Other Requirements		11
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		6

Vocal performance students must demonstrate competencies in English, French, German, and Italian diction.

Master of Music in Conducting

Faculty: Belcik, Ellefson, Grogan, Mailman

Program of Study		Credit Hours: 34-38
Required Courses		19(20)

MUS 5153	The Performing Teacher-Scholar	3
MUS 5142	Conducting Seminar I	2
MUS 5242	Conducting Seminar II	2
MUS 5342	Conducting Seminar III	2
MUS 5542	Conducting Seminar IV	2
AMA 5371-5472	Piano (G2 Level)	2(1)
MUS 5143	Score Reading and Analysis	3
MUEN	Major Ensemble	1
MUS 5033	Advanced Vocal Pedagogy (choral track only)	3

Two of the following courses		6
MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

One of the following courses		3
MUS 5223	Choral Literature Seminar <i>or</i>	
MUS 5623	Orchestral Literature Seminar <i>or</i>	
MUS 5523	Wind Literature Seminar	

Other Requirements		6-9
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		1-4

Conducting students must complete a piano proficiency.

Choral conducting students must demonstrate competencies in English, French, German, Italian and Latin diction.

Master of Music in Vocal Coaching

Faculty: McDaniel, Koslowski

Program of Study Credit Hours: 35

Vocal Coaching Development 8

MUS 5422	Vocal Literature Seminar I: German Lieder	2
MUS 5532	Vocal Literature Seminar II: French Mélodies	2
MUS 5632	Vocal Literature Seminar III: Italian and Spanish Song	2
MUS 5732	Vocal Literature Seminar IV: Songs in English	2

In consultation with the advisor, select 4 hours from the following 4

DICT 5352	Advanced German Diction	
DICT 5652	Advanced French Diction	
DICT 5452	Advanced Italian and Spanish Diction	
DICT 5252	Advanced English Diction	

Applied Music 12

5372-5472	Piano (8 credit hours)	8
MUS 5572	Keyboard Skills	2
MUS 5882	Opera/Musical Theater Coaching Project	2

Select 6 credit hours from the following with a minimum of 3 hours from the theory area 6

MUS 5113	Theory in Perspective	
MUS 5133	Nineteenth-Century Analysis	
MUS 5163	Analytical Techniques	
MUS 5213	Twentieth-Century Music, Style, and Structure	
MUS 5153	The Performing Teacher-Scholar	
MUS 5323	Opera History I (1600-1800)	
MUS 5023	Opera History II (1800-present)	
MUS 5583	Musical Theater Literature Seminar	

Other Requirements 5

MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2

Language Proficiency: Demonstrated proficiency in pronunciation and translation of English, French, German, and Italian, and thorough knowledge of the International Phonetic Alphabet are required before the student may enroll in MUS 6072 Graduate Comprehensive Review Project. Demonstrated fluency in English and a knowledge of Italian, French, or German equivalent to two years of undergraduate-level study are required before applying for graduation.

Master of Music in Multiple Woodwind Performance

Faculty: Kachouee, Owens

Adjunct: Davis, Resnick, Wenda

Program of Study Credit Hours: 37

Required Courses 3

MUS 5153	The Performing Teacher/Scholar	3
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Two of the following courses 6

MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

Choose from the following Applied Music courses 12

AMF 5371/5372	Applied Flute	
AMO 5371/5372	Applied Oboe	
AMC 5371/5372	Applied Clarinet	
AMX 5371/5372	Applied Saxophone	
AMB 5371/5372	Applied Bassoon	

Other Requirements 12

MUS 5102	Musicological Methods	2
MUS 5222	Jazz Improvisation <i>or</i>	
AMJ 5372	Graduate Applied Jazz	2
MUEN 5261	Graduate Jazz Arts Ensemble	1
MUS 6071	Graduate Recital	1
MUS 6072	Graduate Comprehensive Project	2
MUEN	Music Ensemble	4

In consultation with the advisor, select 4 hours of electives 4

Kramer School of Nursing

Dr. Lois Salmeron, Dean

Dr. Linda Cook, Associate Dean | Dr. Gina Crawford, Assistant Dean

Master of Science in Nursing	89
Doctor of Nursing Practice (D.N.P.)	92
Doctor of Philosophy (Ph.D.)	96

Kramer School of Nursing

Role and Responsibility of the Oklahoma Board of Nursing

The Oklahoma City University Kramer School of Nursing is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for (registered or practical) nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

- 1 A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
- 2 A pending or approved application for asylum in the United States;
- 3 Admission into the United States in refugee status;
- 4 A pending or approved application for temporary protected status in the United States;
- 5 Approved deferred action status; or
- 6 A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence [59 O.S. §567.8]. These cases are considered on an individual

basis at the time application for licensure is made, with the exception of felony convictions. Potential applicants to state-approved education programs, with a criminal history, may obtain an initial determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee. The initial determination of eligibility for licensure petition can be accessed at <http://nursing.ok.gov/initialdeterm.pdf>.

Master of Science in Nursing

The Master of Science in Nursing (M.S.N.) extends and expands the fulfillment of the missions of the university and Kramer School of Nursing (KSN) already begun by the undergraduate nursing programs by preparing nurses to become effective leaders in service to their communities.

Three functional tracks are available for the M.S.N.:

- **Nursing education:** Designed to prepare the nurse to teach in postsecondary nursing programs, including schools of practical nursing, associate degree programs, and baccalaureate and higher degree programs; and to provide comprehensive patient and/or staff education within the health-care system.
- **Nursing leadership:** Designed to prepare the nurse to serve in middle- and upper-management roles, including executive leadership, within healthcare organizations. Part-time or full-time study is available.
- **Clinical Nurse Leader:** Designed to prepare the nurse as a practice expert, with a high level of clinical competence and knowledge. At the point-of-care, the CNL oversees care coordination and integration of care for distinct populations of clients.
- **Community-based Public Health:** Designed to prepare nurses to assume leadership roles in assessing communities and populations, identifying high risk groups, and in partnership with communities, consumers, and stakeholders, developing culturally-sensitive, evidence-based, and population appropriate nursing interventions to positively impact the determinants of health

The M.S.N. tracks provide a core of knowledge essential for advanced nursing related to nursing theory, research, and role preparation. Courses in the functional specialties complete the degree and prepare the graduate nurse for advanced practice as a nursing leader or educator.

All nursing courses are taught by doctorally prepared nurses or nursing leaders with post-master's education who are advanced specialists in their fields. The program also makes use of practicing professionals from within key areas as adjunct professors who possess doctoral degrees or other

special qualifications. In this way, the program achieves the highest level of instruction and mentoring possible to assure an educational experience for students that leaves no doubt of their readiness to assume the role of nurse educator or leader.

Admission Requirements and Prerequisites

In order to be admitted to the M.S.N. program, the applicant must meet the following qualifications:

- Admission to the university
- B.S.N. from a nationally accredited nursing program
- Undergraduate cumulative GPA of 3.00 or better or prior completion of a master’s degree in another field
- Completion of a course in health assessment
- Completion of a course in statistics before NURS 6323
- An iBT TOEFL score of 80 or higher with a score of at least 20 on each section if proof of English proficiency is required
- Registered Nurse licensure or the international equivalent
- CNL track applicants must successfully pass a graduate level advanced pathophysiology course (grade of B- or better) prior to full acceptance in to the CNL track.

R.N.-to-M.S.N. Option

Registered Nurses, who have a completed bachelor’s degree in a non-nursing field from an accredited institution recognized by Oklahoma City University and meet the Master of Science in Nursing requirements, may bypass the Bachelor of Science in Nursing and progress directly to the Master of Science in Nursing courses by first taking the following B.S.N. level courses and earning grades of, at least, a “C” (2.0). No other bachelor’s level courses of any type are required.

NURS 4403	RN-BSN Health Assessment
NURS 4605	RN-BSN Community Health Nursing
NURS 4805	RN-BSN Nursing Leadership

MSN Post-Master’s Certificate Programs

- Successful completion of a prior Master’s degree in Nursing from a nationally accredited nursing program
- Graduate cumulative GPA of 3.00 or better
- Registered Nurse licensure

Oklahoma Board of Nursing standards for English proficiency is required with the following scores for students educated in a nursing program in a country outside the United States and U.S. territories and who do not have a United States nursing license:

TOEIC	Reading 725, Speaking & Writing 140
IELTS	Academic 6.5, Spoken Band 7.0
TOEFL-iBT	Speaking 26, Total 83

Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University’s Kramer School of Nursing program, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty’s evaluation of a student’s ability to perform the skills necessary to complete the course objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the M.S.N. student is admitted to the program: health requirements specified by each agency where clinical and practical experiences will occur, including immunizations, background check, drug screening, and health tests.

Academic Probation

Kramer School of Nursing graduate students are subject to the Oklahoma City University graduate probation policy.

Nursing Tracks

Nursing Education Track

Program Requirements **Credit Hours: 33-38**
Graduate Nursing Core **Credit Hours: 12**

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 5703	Educational Ethics and Healthcare Policy	3
NURS 6323	Research Integration in Nursing Practice	3
NURS 6603	Master’s Project	3

Role Preparation

15

NURS 5203	Curriculum Development in Nursing Education	3
NURS 5222	Technology Strategies in Digital and Online Courses	2
NURS 5232	Teaching Strategies for Simulation in Nursing Education	2
NURS 5402	Teaching Strategies for Nursing Education	2
NURS 6153	Nursing Education Evaluation Strategies	3
NURS 6503	Nursing Education Practicum	3

One of the following selections

4(6)

NURS 6203	Advanced Pathophysiology <i>and</i>	3
NURS 6213	Pharmacology for Advanced Practice	3

or

NURS 6414	Advanced Pathophysiology and Pharmacology for Nurse Educators	4
One of the following selections		2(5)
NURS 6215	Advance Health Assessment and Diagnostic Reasoning <i>or</i>	5
NURS 6412	Advanced Health Assessment for Nurse Educators	2

Nursing Leadership Track

Program Requirements **Credit Hours: 33**

Prerequisites

Graduate Nursing Core **Credit Hours: 9**

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6323	Research Integration in Nursing Practice	3
NURS 6603	Master's Project	3

Role Preparation **24**

NURS 5202	Technology Management in Nursing Leadership	2
NURS 5302	Quality Improvement and Safety in Nursing Healthcare Leadership	2
NURS 5804	Leadership Ethics, Law and Healthcare Policy	4
NURS 6303	Contemporary Healthcare Organizations	3
NURS 6403	Evolving Healthcare Systems	3
NURS 6314	Healthcare Economics and Financial Management	4
NURS 6413	Emerging Complex Healthcare Systems	3
NURS 6623	Nursing Leadership Practicum	3

Clinical Nurse Leaders Track

Program Requirements **Credit Hours: 35**

Prerequisites

Graduate Nursing Core **Credit Hours: 6**

NURS 5103	Theoretical Foundations of Advanced Practice Nursing	3
NURS 6323	Research Integration in Nursing Practice	3

Role Preparation **Credit Hours: 20**

NURS 5303	Quality Improvement, Safety, and Technology in Healthcare Leadership	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6313	Healthcare Economics and Financial Management	3
NURS 6403	Evolving Healthcare Systems	3
NURS 6803	Advanced Health Promotion and Risk Reduction	3

Direct Care Core **Credit Hours: 9**

NURS 6632	CNL Practicum I	2
NURS 6633	CNL Practicum II	3
NURS 6634	CNL Practicum I	4

Community-Based Public Health Track

Program Requirements **Credit Hours: 33**

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6303	Contemporary Healthcare Organizations	3

NURS 6314	Healthcare Economics and Financial Management	4
NURS 6323	Research Integration in Nursing Practice	3
NURS 6503	Nursing Education Practicum	3
NURS 6603	Master's Project	3
NURS 6803	Advanced Health Promotion and Risk Reduction	3
NURS 6813	Foundations of Community-based Public Health	3
NURS 6814	Introduction to Epidemiology and Data Management	4
NURS 6824	Ethics, Law and Healthcare Policy in Community-based Public Health	4

Master's Certificates

Certificate in Nursing Education

Certificate Requirements **Credit Hours: 18-23**

NURS 5203	Curriculum Development in Nursing Education	3
NURS 5222	Technology Strategies in Digital and Online Strategies	2
NURS 5232	Teaching Strategies for Simulation in Nursing Education	2
NURS 5402	Teaching Strategies for Nursing Education	2
NURS 6153	Nursing Education Evaluation Strategies	3

One of the following selections **4(6)**

NURS 6203	Advanced Pathophysiology <i>and</i>	3
NURS 6213	Pharmacology for Advanced Practice	3
<i>or</i>		
NURS 6414	Advanced Pathophysiology and Pharmacology for Nurse Educators	4

One of the following selections **2(5)**

NURS 6215	Advance Health Assessment and Diagnostic Reasoning <i>or</i>	5
NURS 6412	Advanced Health Assessment for Nurse Educators	2

Certificate in Nursing Leadership **Credit Hours: 15**

NURS 5202	Technology Management in Nursing Leadership	2
NURS 5302	Quality Improvement and Safety in Nursing Healthcare Leadership	2
NURS 6303	Contemporary Healthcare Organizations	3
NURS 6314	Healthcare Economics and Financial Management	4
NURS 6403	Evolving Healthcare Systems	3
NURS 6413	Emerging Complex Healthcare Systems	3

Master's Capstone Project

All M.S.N. students in the Education and Leadership tracks are required to complete a project related to the role function track. Students in the CNL track do not complete a Capstone Project but are prepared to take the CNL certification exam. Complete guidelines and requirements are specified in the *Kramer School of Nursing Student Handbook*.

Academic Regulations

M.S.N. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. M.S.N. students

must earn at least a B- (2.75) in courses with a NURS prefix; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. In any other required course, the student must have a C (2.00) or higher. The student may have a grade of C (2.00) or C+ (2.25) in only two non-NURS courses required for the degree. Students may repeat only one nursing course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required nursing course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute official withdrawal.

Doctor of Nursing Practice (D.N.P.)

The D.N.P. program facilitates achievement of the university mission by creating expert clinicians with the abilities to affect healthcare of clients positively, provide leadership in health policy, and translate research into evidence-based practice. Students are provided the opportunity to expand and refine clinical skills by designing advanced practicum experiences that meet their goals.

Admission Requirements and Prerequisites

The Graduate Record Examination (GRE) is not required for admission to a D.N.P. program. Applicants must demonstrate competency in word processing, basic spreadsheet use, presentation software, and internet skills.

B.S.N.-to-D.N.P. Admission Criteria for the Family Nurse Practitioner Track and the Psychiatric Mental Health Nurse Practitioner Track (4-Year Programs)

- Admission to the university
- Graduate of an accredited baccalaureate nursing program with a cumulative grade point average of at least 3.00
- Current active licensure as a Registered Nurse in Oklahoma or a multi-state compact license
- Three letters from professional references, such as an employer, a coworker, or a nursing school faculty member who had the applicant as a student

- An iBT TOEFL score of 83 or higher with a score of at least 26 on each section if proof of English proficiency is required
- B.S.N.-level health assessment course
- B.S.N.-level statistics course
- A personally written essay of 750 words or less describing the role of the nurse practitioner and how the D.N.P. degree will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

B.S.N.-to-D.N.P. Admission Criteria for the Adult-Gerontology Acute Care Nurse Practitioner Track (4-Year Program)

- Admission to the university
- Graduate of an accredited baccalaureate nursing program with a cumulative grade point average of at least 3.00
- Current active licensure as a Registered Nurse in Oklahoma or a multi-state compact license
- ACLS certified, prior to acceptance in program
- Two years of Adult Acute Care work experience; preferably in an Intensive Care or Emergency Department setting.
- Three letters from professional references, such as an employer, a coworker, or a nursing school faculty member who had the applicant as a student
- An iBT TOEFL score of 83 or higher with a score of at least 26 on each section if proof of English proficiency is required
- B.S.N.-level health assessment course
- B.S.N.-level statistics course
- A personally written essay of 750 words or less describing the role of the nurse practitioner and how the D.N.P. degree will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

D.N.P.-Completion Program Admission Criteria for Post-Master's Students

In addition to the 30-32 course credits, each student must complete 1,000 hours of post BSN supervised practicum. Accumulated practicum hours from MSN programs are accepted towards the 1,000 DNP practice hours. Opportunities to earn clinical hours are integrated in the post MSN DNP curriculum. Additional credits may be required if you have less than 500 practicum hours in your former MSN program.

Clinical Track

Credit Hours: 30

- Admission to the university
- Current active Advanced Practice Registered Nurse (APRN) license or approved national certification (international students will be considered on a case-by-case basis relevant to their country's equivalent)
- A master's degree in nursing (or related field for the executive leadership or community-based public health tracks)
- Graduate GPA of 3.250 or higher
- An iBT TOEFL score of 80 or higher with a score of at least 20 on each section if proof of English proficiency is required
- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Verification of the number of supervised clinical hours from the director of the MSN program
- Interview with Admission committee

- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

Oklahoma Board of Nursing standards for English proficiency is required with the following scores for students educated in a nursing program in a country outside the United States and U.S. territories and who do not have a United States nursing license:

TOEIC	Reading 725, Speaking & Writing 140
IELTS	Academic 6.5, Spoken Band 7.0
TOEFL-iBT	Speaking 26, Total 83
MELAB	Speaking 3, Total 81

Advanced Practice Certificate Admission Criteria for Post-Master's Students

Leadership Track

Credit Hours: 30

- Admission to the university
- A master's degree with a major in nursing in a nursing administration/management program accredited by CCNE or NLNAC, **or** a master's degree in a related field tied to an administrative or leadership focus
- ANCC (NEA-BC) certification or eligibility for certification
- Verification of the number of supervised leadership practicum hours from the director of the MSN program
- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

Family Nurse Practitioner Certificate and the Psychiatric Mental Health Nurse Practitioner

Credit Hours: 21/23

- Admission to the university
- Current active licensure with Advanced Practice Registered Nurse (APRN) in Oklahoma as an Adult APRN, Pediatric APRN, Acute Care APRN, or other Advanced Practice role with current national certification; evaluation on a case-by-case basis
- A master's degree in nursing with graduate level coursework in Advanced Pathophysiology, Pharmacology and Advanced Assessment from a ACEN or CCNE accredited Nursing program
- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the post-master's FNP certificate will help the applicant achieve life and career goals
- A current curriculum vitae

Community-based Public Health

Credit Hours: 32

- Admission to the university
- A bachelor's degree in nursing from an accredited nursing program
- A master's degree with a major in nursing in a nursing program accredited by CCNE, ACEN, **or** a master's degree in a related field tied to a public health focus
- Verification of the number of supervised practicum hours from the director of the MSN program
- Graduate GPA of 3.250 or higher

Adult-Gerontology Acute Care Nurse Practitioner Certificate

Credit Hours: 22

- Admission to the university
- Current active licensure with Advanced Practice in Oklahoma as an Adult APRN, Pediatric APRN, Family APRN, or other Advanced Practice role with current national; evaluation on a case-by-case basis
- A master's degree in nursing with graduate level coursework in Advanced Pathophysiology, Pharmacology and

Advanced Assessment from a ACNE or CCNE accredited nursing program

- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the post-master's AGACNP certificate will help the applicant achieve life and career goals
- A current curriculum vitae

Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University's Kramer School of Nursing programs, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty's evaluation of a student's ability to complete the course objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the D.N.P. student has been admitted to the program: health requirements specified by each agency where practicum experiences will occur, which may include immunizations, background check, drug screening, and health tests.

Academic Probation

Kramer School of Nursing doctoral students are subject to the Oklahoma City University graduate probation policy.

B.S.N. – D.N.P (Family Nurse Practitioner) Courses

Degree Requirements		Credit Hours: 66
NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6223	Health Promotion and Primary Care of Adults	3
NURS 6233	Adult and Geriatric Primary Care I	3
NURS 6242	Health Promotion and Primary Care of Women	2
NURS 6253	Health Promotion and Primary Care of Children	3
NURS 6342	Women's Primary Care	2
NURS 6352	Children's Primary Care	2
NURS 6362	Adult and Geriatric Primary Care II	2
NURS 6254	Primary Health Care in Advanced Practice Settings	4

NURS 6323	Research Integration in Nursing Practice	3
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

B.S.N. – D.N.P (Adult-Gerontology Acute Care Nurse Practitioner) Courses

Degree Requirements		Credit Hours:67
NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6323	Research Integration in Nursing Practice	3
NURS 6513	Management of Adult-Gerontological Health Problems I	3
NURS 6523	Management of Adult-Gerontological Health Problems II	3
NURS 6533	Management of Adult-Gerontological Health Problems III	3
NURS 6613	Adult-Gerontological Advanced Practice I	3
NURS 6643	Adult-Gerontological Advanced Practice II	3
NURS 6653	Adult-Gerontological Advanced Practice III	3
NURS 6704	Adult-Gerontological Advanced Practicum	4
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

B.S.N. – D.N.P (Psychiatric Mental Health Nurse Practitioner) Courses

Degree Requirements		Credit Hours:68
NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3

NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6323	Research Integration in Nursing Practice	3
NURS 6902	Foundations of Psychiatric Mental Health for Advanced Practice	2
NURS 6903	Advanced Psychopharmacology	3
NURS 6913	Psychiatric Mental Health Nursing for Advanced Practice I	3
NURS 6914	Psychiatric Mental Health for Advanced Practice Practicum I	4
NURS 6923	Psychiatric Mental Health Nursing for Advanced Practice II	3
NURS 6924	Psychiatric Mental Health for Advanced Practice Practicum II	4
NURS 6934	Psychiatric Mental Health for Advanced Practice Practicum III	4
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

D.N.P. Completion Clinical Track

Degree Requirements		Credit Hours: 30
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 7453	Healthcare Information Management <i>or</i>	
NURS 8603	Applied Epidemiology and Biostatistics	3
NURS 8343	Advanced Resource Management in Complex Systems <i>or</i>	
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 8413	Population Health	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

D.N.P. Completion Executive Leadership Track

Degree Requirements		Credit Hours: 30-34
Required Core Courses		Credit Hours: 18 (21)
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7253	Translational Research and Evidence-Based Practice	3

NURS 8343	Advanced Resource Management in Complex Systems	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 8453*	Advanced Clinical Practicum II	(3)
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

Choose one track below: **12-13**

Organizational Leadership Track **12**

NURS 7113	Advanced Health Care Policy	3
NURS 7243	Organizational and Leadership Theory	3
NURS 7453	Health Care Information Management	3
NURS 8413	Population Health	3

Educational Leadership Track **13**

NURS 7114	Policy, Organizations and Leadership Theory	4
NURS 7503	Higher Education Issues and Trends	3
NURS 7543	Evaluation of Educational Effectiveness	3
NURS 8543	Nursing Education Administration	3

* If needed

D.N.P. Completion Community-Based Public Health Track

Degree Requirements **Credit Hours: 32**

NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8343	Advanced Resource Management in Complex Systems	3
NURS 8413	Population Health	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 8603	Applied Epidemiology and Biostatistics	3
NURS 8612	Community Dimensions and Systems Development	2
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

Post-Master's Certificate Courses

Family Nurse Practitioner Track Courses **Credit Hours: 21**

NURS 6223	Health Promotion and Primary Care of Adults	3
NURS 6233	Adult and Geriatric Primary Care I	3
NURS 6242	Health Promotion and Primary Care of Women	2
NURS 6253	Health Promotion and Primary Care of Children	3
NURS 6254	Primary Health Care in Advanced Practice Settings	4
NURS 6342	Women's Primary Care	2
NURS 6352	Children's Primary Care	2
NURS 6362	Adult and Geriatric Primary Care II	2

Adult-Gerontology Acute Care Nurse Practitioner Track Courses **Credit Hours: 22**

NURS 6513	Management of Adult-Gerontological Health Problems I	3
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NURS 6523	Management of Adult-Gerontological Health Problems II	3
NURS 6533	Management of Adult-Gerontological Health Problems III	3
NURS 6613	Adult-Gerontological Advanced Practice I	3
NURS 6643	Adult-Gerontological Advanced Practice II	3
NURS 6653	Adult-Gerontological Advanced Practice III	3
NURS 6704	Adult-Gerontological Advanced Practicum	4

Psychiatric Mental Health Nurse

Practitioner Track Courses Credit Hours: 23

NURS 6902	Foundations of Psychiatric Mental Health for Advanced Practice	2
NURS 6903	Advanced Psychopharmacology	3
NURS 6913	Psychiatric Mental Health Nursing for Advanced Practice I	3
NURS 6914	Psychiatric Mental Health for Advanced Practice Practicum I	4
NURS 6923	Psychiatric Mental Health Nursing for Advanced Practice II	3
NURS 6924	Psychiatric Mental Health for Advanced Practice Practicum II	4
NURS 6934	Psychiatric Mental Health for Advanced Practice Practicum III	4

Post-DNP Certificate

Clinical Research Method Credit Hours: 15

NURS 8103	Qualitative Research	3
NURS 8203	Quantitative Research	3
NURS 7403	Statistical Analysis I	3
NURS 8403	Statistical Analysis II	3
NURS 9203	DNP Clinical Research Practicum	3

Residency Requirements for D.N.P.-Completion Students

The D.N.P.-completion program is designed for individuals who work full-time and who may or may not be geographically located within driving distance of Oklahoma City University. Therefore, the residency requirement will be met by maintaining year-round (including summers) continuous enrollment (unless on an approved leave of absence) and by coming to campus for all the following:

- On-campus class meetings held once a semester
- Oral defense of D.N.P. project
- Other visits to campus required by faculty that are approved by the program chair

D.N.P. Project

D.N.P. students are to complete a clinical project based on translational research and evidence-based practice.

Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

Academic Regulations

D.N.P. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. D.N.P. students must earn at least a B- (2.75) in all required courses; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. Students may repeat only one nursing course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute an official withdrawal.

D.N.P. practicum hours are calculated on a ratio of 60 clock hours per credit hour. The D.N.P. must be completed in five years.

Doctor of Philosophy (Ph.D.)

The Ph.D. facilitates achievement of the university mission by preparing expert nurses in the roles of education and research to serve the community, state, and nation in the formation of future nurses and in the advancement of nursing knowledge. While the primary focus of the Ph.D. at Kramer School of Nursing is nursing education, students may opt for a different specialty cognate.

The Ph.D. is 90 credits post-baccalaureate. Students may enter post-B.S.N. or post-master's. Up to 33 credits from a master's degree may be applied to the 90 credit total, subject to approval. The Ph.D. program is designed for the working professional. A student taking the recommended six credit hours per semester, including summers, will typically complete the program in 10-12 semesters post-master's. Students must complete the Ph.D. within 10 years.

All courses in the doctoral programs are taught by doctorally prepared nurses or terminally degreed professionals in their respective fields. The highest standards in doctoral education are maintained.

Admission Requirements and Prerequisites

In order to be admitted to the Ph.D. program, the graduate must meet the following requirements:

- Admission to the university
- Registered Nurse licensure or the international equivalent
- For the B.S.N.-to-Ph.D., a B.S.N. degree from a nationally accredited (“recognized”) nursing program. For the post-master’s Ph.D., a bachelor’s degree and a master’s degree, one of which must be in nursing. Applicants who hold a bachelor’s degree in nursing may have a master’s degree in a field related to nursing.
- Graduate GPA at or above 3.50 on a 4.00 scale if post-master’s. For B.S.N.-to-Ph.D., a cumulative undergraduate GPA of 3.50 or better or completion of a master’s degree in another field.
- One of the following three options: 1) the Graduate Record of Examination (GRE); 2) an approved scholarly paper; or 3) an approved article/paper published in a refereed journal. The GRE score or quality of the paper option selected will be taken into consideration.
- An iBT TOEFL score of 80 or higher with a score of at least 20 on each section if proof of English proficiency is required
- A personally written essay describing how the Ph.D. will help the applicant achieve life and career goals
- A current curriculum vitae
- Oklahoma Board of Nursing standards for English proficiency is required with the following scores for students educated in a nursing program in a country outside the United States and U.S. territories and who do not have a United States nursing license:
 - **TOEIC** Reading 725, Speaking & Writing 140
 - **IELTS** Academic 6.5, Spoken Band 7.0
 - **TOEFL-iBT** Speaking 26, Total 83
- Conditional admission may be extended to international applicants contingent upon meeting the language requirement prior to enrollment in nursing courses.

Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University’s Kramer School of Nursing programs, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty’s evaluation of a student’s ability to complete the course

objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the Ph.D. student has been admitted to the program: health requirements specified by each agency where any clinical practicum experiences may occur, which may include immunizations, background check, drug screening, and health tests.

Academic Probation

Kramer School of Nursing doctoral students are subject to the Oklahoma City University graduate probation policy.

Ph.D. Courses

Degree Requirements		Credit Hours:57
Required Doctoral Courses		Credit Hours: 16
NURS 7103	Philosophy of Science	3
NURS 7114	Policy, Organizations, and Leadership Theory	4
NURS 7123	Advanced Theory Development	3
NURS 7213	Transcultural and Global Health Care	3
NURS 7303	Advanced Bioethics	3
Required Research Courses		12
NURS 7403	Statistical Analysis I	3
NURS 8103	Qualitative Research Methods	3
NURS 8203	Quantitative Research Methods	3
NURS 8403	Statistical Analysis II	3
Choose from the following Education, Research, Leadership, or Elective courses below:		17
Education Courses:		
NURS 7503	Higher Education Issues and Trends	
NURS 7543	Evaluation of Educational Effectiveness	
NURS 8503	Testing and Measurement	
NURS 8513	Technology in Instructional Design	
NURS 8543	Nursing Education Administration	
Research Courses:		
NURS 7253	Translational Research and Evidence-Based Practice	
NURS 8102	Advanced Application of Qualitative Research	
NURS 8302	Mixed Methods Research	
NURS 8402	Feminist Research Paradigms	
NURS 8502	Survey Methodology	
Leadership Courses:		
NURS 7453	Health Care Information Management	
NURS 7503	Higher Education Issues and Trends	
NURS 8343	Advanced Resource Management in Complex Systems	
NURS 8543	Nursing Education Administration	
Elective Courses:		
NURS 7002	Knowledge Synthesis in Nursing Science	
NURS 7232	Grant Writing	
NURS 8413	Population Health	
Required Dissertation Courses		12
NURS 9903	Dissertation Seminar	3

NURS 9913	Dissertation I	3
NURS 9923	Dissertation II	3
NURS 9933	Dissertation III	3
NURS 9941-3	Dissertation IV*	(1-3)

* If needed

B.S.N.-to-Ph.D. students must also complete master's level courses leading to the M.S.N. in Nursing Education.

Residency Requirements

The post-master's Ph.D. program is designed for individuals who work full-time and who may or may not be geographically located within driving distance of Oklahoma City University. The B.S.N.-to-Ph.D. and post-master's Ph.D. residency requirement will be met by maintaining year-round (including summers) continuous enrollment (unless on an approved leave of absence) and by coming to campus for all the following:

- On-campus class meetings
- Oral defense of candidacy exam
- Oral defense of dissertation proposal
- Oral defense of dissertation
- Other visits to campus required by faculty that are approved by the program chair

Candidacy

The purpose of the Candidacy Exam is to demonstrate the student's ability to synthesize information learned in the doctoral courses taken to that point and readiness for the dissertation. Ph.D. students are to take their candidacy exams after completing all course work, but before taking NURS 9903 Dissertation Seminar and subsequent NURS 9900 level dissertation hours. Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

Dissertation

All students in the Ph.D. program are required to complete a dissertation. Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

Academic Regulations

Ph.D. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. Ph.D. students must earn at least a B- (2.75) in all required courses; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. Students may repeat only one nursing

course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute official withdrawal.

Master of Physician Assistant Studies

Dr. Sally Roark, Interim Director

General Information	100
Mission Statement and Goals	100
Admissions Information	101
Grading Policies	102
Required Courses	102

Master of Physician Assistant Studies

Oklahoma City University (OCU) has embarked on a major initiative to impact the delivery of health care in Oklahoma through the establishment of a new Physician Assistant (PA) Program. PAs have repeatedly demonstrated their value as competent, flexible and economically prudent medical practitioners in today's society. With Oklahoma ranking near the bottom of states in access to primary care and in metrics of health status, a more robust PA workforce is a vital need for our citizens.

The PA Program received accreditation-continued in March 2020 with the next full program review expected in 2030. The PA Program graduated its first class of physician assistants in 2018. OCU enlisted the assistance of many PAs, physicians and community leaders to develop a Program that will produce graduates with a mission to improve the lives of citizens in the communities they serve through a thorough understanding of disease mechanisms, application of critical thought, community service, servant leadership and life-long learning.

The OCU curriculum provides 28 months of educational training starting with classroom learning presented in a systems-based format. By using this approach, students are able to focus their intellectual energies on cardiology, then pulmonology and so on until all the body's systems have been covered. In addition to the basic and medical sciences, the Program has a specific interest in developing student passion in the medical humanities.

The classroom phase is followed immediately by multiple supervised clinical practice experiences in various medical settings and specialties. An unique aspect of the OCU program involves providing a parallel online course of study in business aspects of medicine. This added component provides the OCU PA student a greater understanding of medical practice management which is critical to contributing to a successful practice. The final month of the PA Program is a time for students to demonstrate competence in the art and science of medicine and readiness to enter the PA profession.

Mission Statement

To prepare physician assistants who are competent in the art and science of medicine so that they may improve lives in the communities they serve.

Goals

- 1 To graduate PAs possessing a thorough understanding of disease mechanisms.**

The program provides a comprehensive curriculum of basic and clinical sciences delivered in a systems-based format. During the initial didactic phase, the transition from acquiring medical knowledge to putting it into practice is facilitated by frequent use of simulated patients and an early introduction to patients. Confirmation of knowledge is assessed through objective testing, performance on procedural skills, evaluations from early patient interactions and a summative examination process.

- 2 To graduate PAs proficient in the application of critical thought to medical decision making.**

More than simply memorizing facts, the art of medicine requires the practitioner to apply logic and reasoning to achieve healing. These principles are taught and practiced in the didactic curriculum in small group discussions, through interactions with simulated patients and through a commitment to the teachings of humanism in medicine. Confirmation that critical thought is developing appropriately is assessed by evaluations on objective written examinations, objective structured clinical examinations and by observations of preceptors in the clinical year.

- 3 To graduate PAs with an exemplary sense of community service through a team-based model of health care delivery.**

Graduate PAs are in a unique position to have a tremendous impact on the communities in which they live and work. Paramount is their ability to provide compassionate care to marginalized citizens with the breadth of care multiplied through a team-based approach. During their tenure with the PA program, students will participate in such collaborative environments in charitable clinics throughout Oklahoma City. Confirmation that students attain this goal will be accomplished through analysis of survey data from frequent experiences serving the health care needs of the uninsured and working poor alongside physician and PA role models.

- 4 To graduate PAs who are servant leaders in patient-centered practices.**

Servant leadership is an ancient philosophy based on putting the needs of others first and helping people develop and perform to the best of their abilities. This philosophy is consistent with patient-centered care, which strives to improve outcomes by strengthening the provider-patient relationship, by providing care in

consultation with patients and by replacing the provider-centered system with one from the patient's viewpoint. Students will become familiar with this type of practice in the didactic phase and will gain hands-on experience working directly with PA program faculty who function as servant leaders in charitable clinics in the metro area. Indeed, servant leadership is a strategic initiative of the University and one embodied by the PA Program. Confirmation that students attain this goal will be accomplished through analysis of survey data from frequent experiences in patient-centered care practices.

5 To graduate PAs committed to life-long learning.

Our understanding of medical science increases each day. To keep up, practitioners must commit themselves to constant study throughout their careers. The discipline to maintain this effort begins with matriculation into the program. Students will learn the value of, and how to practice evidenced-based medicine. Being at ease with how to access and interpret the literature will provide the foundation for this way of life for the benefit of the graduate's future patients. Confirmation that students strive for this goal will be assessed by evaluation of their ability to access and discuss the medical literature during the didactic and clinical phases of the program.

Admissions Information

Note that the OCU Physician Assistant Program does not require the GRE or other standardized tests. The Program also does not require clinical experience prior to the application process.

The Program does not accept advanced standing/placement. Students enrolled in the Program will be required to complete all courses.

The PA Program follows the OCU Graduate Admissions Policy. Please refer to their website for more information: www.okcu.edu/admissions/graduate. In addition to the Graduate Admissions Policy, the PA Program considers the following criteria in the selection of students for the PA Program. The Admissions Committee will evaluate the applicant's academic record (overall GPA, science GPA, last 60 hours GPA, level of difficulty) as well as individual qualities that include interpersonal skills, maturity, life experiences, knowledge of the profession, community service and leadership skills.

Admission Requirements & Prerequisites

- A baccalaureate degree from an institution accredited by the Commission on Colleges of Regional Accrediting

Organization is required. **Applicants must earn a bachelor's degree prior to matriculation.**

- All prerequisite courses must be completed at a national or regionally accredited college or university in the United States. For candidates holding foreign degrees, a total of 60 semester credits (approximately two years) at a national or regionally accredited U.S. college or university must be completed as well, prerequisite credit included. No exceptions.
- A minimum undergraduate or graduate degree GPA of 3.0 on a 4.0 scale is required.
- A minimum of five biological science courses of three semester credits is required. The PA Program recommends courses in anatomy, physiology, cell biology, molecular biology, embryology, immunology, and microbiology. Courses with labs are preferred, but not required. While any one biological science course is not specifically required, completing several upper-level science courses provides a good foundation for the study of medicine and high achievement in the sciences contributes to success in PA education. Note the following courses or areas of study will not count towards the biological sciences prerequisite: kinesiology, nutrition, exercise science, and nursing.
- At least three chemistry courses are required; one of the three must be **biochemistry**.
- Two courses in Psychology are required.
- **All prerequisites** must be completed by August 15th. If you receive an interview, verification of completion of the prerequisites must be shown at the time of the interview in the form of an official transcript containing the course work.

Applying for Admission

Admissions decisions are based on evidence of academic preparation, a letter of recommendation, your curriculum vitae and if selected for final consideration, an on-campus interview and brief writing task.

All applicants to the OCU Physician Assistant program must apply through the online application system CASPA (Central Application Service for Physician Assistants). In addition, applicants must submit an online OCU Supplemental Application to the OCU Office of Graduate Admissions.

Applications for each annual admission cycle will be available through CASPA beginning April (check CASPA or the OCU PA Program website for exact dates). To be considered for OCU admission, an applicant must submit their application and all supporting materials including transcripts, letter of recommendation, and resume to CASPA on or before the August 1 deadline. There are no exceptions to the posted deadline.

Also, the deadline to provide the OCU Supplemental Application to the OCU Office of Graduate Admissions is August 1.

Interview Selection Factors and Process

Qualified applicants will be invited for a personal interview conducted at Oklahoma City University. Maintaining a high standard of academic excellence, knowledge of the health care system, personal maturity, self-assurance, good interpersonal skills, volunteering in the community, shadowing a PA, and work experience will weigh strongly in the admission decision.

The PA program has a list of essential applicant qualities on their website: www.okcu.edu/physician-assistant/prospective-students/interview. Please refer to this page for more specific information.

Technical Standards for Physician Assistant Program Admissions

A candidate for the MPAS degree as a Physician Assistant shall have abilities and skills in the areas of observation, communication, motor function, conceptual and analytical thinking, and normative behavioral and social attributes. Technological accommodations can be made for some disabilities in certain of these areas, but the role of the Physician Assistant in the delivery of health care necessitates that he/she shall be able to perform in an independent manner. Please see the department website for more specific information on each of these areas: www.okcu.edu/physician-assistant/prospective-students/standards.

Grading Policies

The program will require students in the didactic phase to perform at or above C in all courses and in each concentration averaged over the didactic phase with the exception that students must earn a C or above in the clinical anatomy and clinical medicine concentrations when averaged over each semester. Clinical courses are graded as Credit, Credit with Honors, or No Credit; the clinical course PA 6094 Preceptorship and Summative Process receives a letter grade. Students who fail to attain a C or better in any didactic course, concentration, or the clinical course PA 6094 Preceptorship and Summative Process or who fail to achieve a score of at least Credit on all other clinical courses will be evaluated and managed by the program's Advancement Committee according to the policies and procedures outlined in the program's Academic Standards. All didactic courses

and concentrations must successfully be remediated before entering the clinical phase of the program.

Master of Physician Assistant Studies (M.P.A.S.)

Required Courses	Credit Hours: 115	
PA 5116	Introduction to Human Form	6
PA 5122	Head, Eyes, Ears, Nose, Oral Cavity and Throat	2
PA 5131	Hematology/Genetics	1
PA 5142	Pulmonology	2
PA 5154	Cardiology	4
PA 5161	Geriatrics	1
PA 5213	Urinary System	3
PA 5223	Women's Health	3
PA 5232	Endocrinology	2
PA 5242	Neurology	2
PA 5252	Behavioral Health	2
PA 5312	Musculoskeletal System	2
PA 5322	Dermatology	2
PA 5333	Gastroenterology	3
PA 5342	Infectious Diseases	2
PA 5353	Emergency Medicine	3
PA 5361	Nutrition	1
PA 5372	Pediatrics	2
PA 5383	Capstone	3
PA 6014	Family Medicine	8
PA 6024	Internal Medicine	4
PA 6034	Medicine (5 separate months)	20
PA 6044	General Surgery	4
PA 6054	Pediatrics or	
PA 6154	Med/Pediatrics	4
PA 6064	Women's Health	4
PA 6074	Behavioral Health	4
PA 6084	Emergency Medicine	8
PA 6094	Preceptor and Summative Process	4
PA 6111	Operationalizing a Medical Practice	1
PA 6121	Finances of a Medical Practice	1
PA 6211	Accessing the Community	1
PA 6311	Reimbursement, Documentation of Care, Coding and Billing	1
PA 6321	Contracts and Medical Law	1
PA	Choose four hours of an elective rotation	4

Doctor of Physical Therapy

Dr. Maria Jones, Director

General Information	104
Mission Statement	104
Program Goals	104
Admission Requirements	104
Applying for Admission	105
Essential Functions	105
Academic Policies	106
Progression	106
Program Probation	106
Unsatisfactory Academic Achievement	106
Unsatisfactory Clinical Achievement	106
Academic Dishonesty	106
Unprofessional Behavior	107
Probationary Procedures	107
Maximum Time for Program Completion and Leave of Absence	107
Required Courses	108

Doctor of Physical Therapy

The Doctor of Physical Therapy program includes a combination of didactic and clinical education experiences. Courses cover basic/foundational sciences, clinical sciences, leadership, research, and clinical education. The 135-credit hour degree program prepares students as entry-level generalists who are capable of working in a variety of settings and pursuing a specialty area within the physical therapy profession.

Effective October 29, 2019, the Doctor of Physical Therapy Program at Oklahoma City University has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (1111 North Fairfax Street, Alexandria, VA, 22313; phone: 703-706-3246; email: accreditation@apta.org). If needing to contact the program/institution directly, please call (405) 208-6280 or email ptprogram@okcu.edu.

Candidate for Accreditation is a pre-accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates that the program is progressing toward accreditation and may matriculate students in technical/professional courses. Candidate for Accreditation is not an accreditation status nor does it assure eventual accreditation.

Mission Statement

The Doctor of Physical Therapy Program at Oklahoma City University prepares graduates who make a positive impact on the health and wellbeing of individuals and communities through service, leadership, and scholarship.

Program Goals

- 1 To graduate autonomous practitioners who are leaders in the profession and community capable of treating diverse populations as members of interprofessional teams
- 2 To support faculty excellence in service, leadership, and scholarship
- 3 To collaborate with stakeholders to improve health care by promoting health and well-being and addressing health disparities through service, leadership, and scholarship.

Admission Requirements and Prerequisites

Admission to the Doctor of Physical Therapy Program is a competitive and selective process. To be considered for admission, an applicant must meet the following:

- Completion of an undergraduate (bachelor's) degree from a regionally-accredited college or university in the United States.
 - Minimum cumulative undergraduate GPA of 3.00 on a 4.00 scale
 - Minimum Science GPA of 2.75 on a 4.00 scale
- Completion of 8 out of the 10 prerequisite courses by the Fall semester before program matriculation. Students who complete any pre-requisites during the Spring semester MUST show proof of enrollment at the time of program interviews.
 - **Chemistry:** 2 Chemistry Courses (for science majors) with labs
 - **Physics:** 2 Physics Courses (for science majors) with labs
 - **Statistics OR Biostatistics:** 1 course
 - **Biological Courses:** 3 Courses
 - Human Anatomy (with lab)
 - Human Physiology (with lab)
 - --OR--
 - 2 combined Anatomy & Physiology courses with labs
 - Any additional Biology course with or without lab
 - **Psychology:** 1 Psychology course with an emphasis on individual behavior (i.e., General, Abnormal, or Developmental)
 - **Behavioral Science:** 1 course with an emphasis on group behavior (i.e., sociology, cultural anthropology)
- Graduate Record Examination (GRE) scores (Quantitative, Verbal, and Analytical Writing)
 - **Must be taken within the last 5 years at the time of application**
 - **If multiple GRE exams are taken, the best scores from each section will be considered. If you have multiple GRE scores, please notify the Office of Graduate Admissions.**
- Recommendations: One each from the following:
 - **Licensed Physical Therapist whom the applicant has observed working with patients in a PT setting AND who holds a current U.S. PT license**
 - **Science professor/instructor**
 - **Additional Professor, health professional, or recent/current employer or supervisor**

- International students, or domestic students with credentials from institutions outside of the U.S. must:
 - **Complete all pre-requisite courses from a regionally-accredited U.S. university**
 - **Have evaluation of credentials by WES or ECE**
 - **Report English Language proficiency: TOEFL OR IELTS**
- Observation/Volunteer Hours
 - **A minimum of 48 hours total, divided among 4 settings of at least 12 hours in each of the following settings (24 hours must be completed prior to application):**
 - In-Patient Settings:** Minimum of 12 hours in a hospital, rehabilitation facility, or skilled nursing facility;
 - Out-Patient Settings:** Minimum of 12 hours in a setting such as orthopedics, sports medicine, hospital clinic, or PT clinic;
 - Additional Setting:** Minimum of 12 hours in an additional setting such as long-term care facility, school, home health, or specialty care PT clinic;
 - Service/Community Project:** Minimum of 12 hours as an active participant in a service or community based project. Examples include after-school programs, food banks, women's shelters, or engaging in community improvement projects.
- Recommended: Applicants are encouraged to complete coursework, or have experience, in professional writing and oral communication. Examples include writing intensive courses, grant-writing, professional publication(s), public speaking, Toastmasters, etc.

Applying for Admission

Admissions decision are based on evidence of academic preparation, letters of recommendation, your CV/resume and, if selected for final consideration, an interview.

All Doctor of Physical Therapy (DPT) applicants must apply through the Physical Therapy Central Application Service (PTCAS). Application instructions for PTCAS are found at PTCAS.ORG. In addition, all applicants must submit an online OCU Supplemental Application to the OCU Office of Graduate Admissions.

Applications for each annual admissions cycle will be available through PTCAS. The 2020-2021 admission cycle will be available from July 1st, 2020, through November 2nd, 2020. All application documents must be submitted no later than November 2nd.

Interview Selection Factors and Process

Approximately 100 of the most qualified applicants will be invited for a personal interview. Maintaining a high standard of academic excellence, knowledge of the profession and health care system, interpersonal skills, PT observation hours and community service, and work experience will be considered in the admission decision.

Essential Functions

Physical Therapy is an intellectually, physically, and psychologically demanding profession. In addition to the academic requirements for admission, candidates for the DPT degree must exhibit mastery of essential functions for this field in each of the following categories: observation, communication, sensory/motor, intellectual, behavioral/social and ethical.

The abilities that a physical therapist must have to practice safely are those described in accreditation standards for the physical therapy program. Candidates for the degree must meet these minimum standards for successful completion of degree requirements. Similarly, failure to meet these minimum standards may result in the DPT Program not admitting a student to the program or dismissing enrolled students from the program.

Standards

Observation: Observation requires the functional use of vision, hearing and somatic sensations. A student must be able to participate in lecture and laboratory demonstrations, and must be able to observe a patient accurately, observe digital and waveform readings and other graphic images to determine a patient's condition.

Communication: Communication includes speech, language, reading, writing and computer literacy. Students must be able to communicate effectively and sensitively with patients to elicit information regarding mood and activities, as well as perceive non-verbal communications. Students must also be able to communicate effectively and efficiently with other members of the health care community to convey information essential for safe and effective care. These skills include hearing, reading, computer literacy, and the appropriate use of oral and written English.

Sensory and motor function: Students are required to possess sufficient motor skills to directly perform palpation, auscultation, muscle testing, range of motion and other examination procedures. Students must be able to execute motor

movements required to provide general and therapeutic care, such as positioning heavy and/or immobile patients, gait training using therapeutic aids and orthotics, positioning and performing manual mobilization techniques, performing non-surgical wound debridement, and placing electromyography electrodes. These skills require coordination of both gross and fine muscular movement, equilibrium, the integrated use of touch and vision.

Intellectual abilities: To effectively solve problems, students must be able to measure, calculate, reason, analyze, integrate and synthesize information in a timely fashion. The student must be able to synthesize knowledge and integrate the relevant aspects of a patient's history and examination findings to develop an effective treatment program.

Behavioral and Social Attributes: A student must possess the psychological ability required for the full utilization of their intellectual abilities, for the exercise of good judgment, for the prompt completion of all responsibilities inherent to diagnosis and care of patients, and for the development of mature, sensitive, and effective relationships with patients. Students must be able to tolerate physically and mentally taxing workloads and function effectively under stress. They must be able to adapt to a changing environment, display flexibility and function in the face of uncertainties inherent in the clinical problems of patients. Students must demonstrate ethical behavior both in the classroom and during clinical experiences.

Academic Policies

The DPT Program's grading system is as follows:

Grade	Grade Point	Score
A	4.00	90-100
B	3.00	80-89
C	2.00	70-79
D	1.00	60-69
F	0	Below 60

Progression

All academic and clinical coursework has to be successfully completed in sequence. Demonstrated competence in both academic and clinical components of the curriculum will be required to progress to the next semester. Academic competence will be demonstrated through satisfactory performance in coursework, assignments, professional behaviors and practical exams.

Students will be required to pass all safety criteria defined on practical exams by 100%. This assures faculty and clinical sites that students are safe to continue into clinical experiences.

To continue in good standing, students must receive no grades lower than a C in any course.

DPT Program Probation

The DPT Program defines probation as a designated period of time during which a DPT student must show satisfactory improvement in GPA, test scores, academic or clinical performance, academic honesty, and/or professional behavior. The following are examples of situations that may result in probation at any time:

- 1 **Unsatisfactory academic achievement**
- 2 **Unsatisfactory clinical achievement**
- 3 **Academic Dishonesty**
- 4 **Unprofessional behavior**

Unsatisfactory Academic Achievement

Includes earning less than a 2.5 cumulative GPA or earning less than a C or Fail in any course. Students must successfully complete all academic coursework in sequence. Students placed on probation for unsatisfactory academic achievement will not be allowed to progress to the next semester and must re-take course(s) when the program next offers the course(s). A student placed on probation at the end of the semester must meet with the DPT Program Director during the first week of the subsequent semester to discuss a plan to improve future academic performance. If the cumulative GPA is less than 2.5 by the end of the subsequent semester, the student may be dismissed from the program.

Unsatisfactory Clinical Achievement

Included as failing safety criteria on practical exams, failing a clinical education course or exhibiting unsafe practice during clinical experiences. Students must successfully complete all clinical coursework and are required to pass all safety criteria defined on practical exams. Students placed on probation for unsatisfactory clinical achievement may not be allowed to progress to the next semester and may be required to re-take course(s) when the program next offers the course(s).

Academic Dishonesty

Includes, but is not limited to taking of information, tending of information, plagiarism, conspiracy, misrepresentation, or bribery. A student who engages in academic dishonesty will be placed on probation for academic dishonesty.

Unprofessional Behavior

Unprofessional behavior includes, but is not limited to, the following: 1) failure to comply with program rules and regulations regarding attendance, punctuality; 2) more than one unexcused absence during a clinical experience; 3) excessive excused absences during clinical experiences; 4) excessive tardiness during clinical experiences; 5) unauthorized departure from the clinical setting; failure to perform assigned tasks and responsibilities; 6) unacceptable dress in the clinical setting; 7) academic or personal dishonesty; 8) failure to accept constructive criticism; 9) performing unauthorized procedures or administering services not permitted by the supervisor, the facility, or the DPT program; 10) violation of the Health Insurance Portability and Accountability Act (HIPAA); 11) failure to identify oneself as a student physical therapist; 12) failure to report all observed unethical conduct by other members of the health profession, including other students; 13) insensitivity to a patient's culture, age, gender, or abilities; 14) endangering the health and welfare of any patient; or 15) failure to submit an incident report both to the program and the clinical site.

A student who demonstrates unprofessional behavior will be placed on probation for unprofessional behavior. Any student who is not in compliance with the professional standards will meet with the Program Director, who in conjunction with Academic Standards and Progression Subcommittee will determine the terms of the probationary status. The student will also meet with his/her academic advisor to discuss the probation and requirements for remediation. A student who is on probation will be expected to comply with the written plan for probation remediation.

DPT Probationary Procedures:

- 1 The DPT Program Advancement and Progression Subcommittee will recommend probation to the DPT Program Director.**
- 2 The DPT Program Director and the Assistant to the Provost for Health Professions Programs will meet with the student to inform the student of the reason for the probation and will document this information in writing using the "Notice of Placement on DPT Program Probation".**
 - The DPT Program Director may invite other appropriate faculty to attend.
 - The Program will inform the student, in writing, of the right to have a non-legal nonparticipating support person present at the meeting.
- 3 If the student meets the conditions of DPT Probation, the Program Director will request that the Provost (or**

Assistant to the Provost for Health Professions Programs) terminate the probation and send written notification to the same persons receiving the initial notice.

- 4 If student does not meet the conditions of DPT Probation, the Assistant to the Provost for Health Professions Programs and DPT Program Director or their designees will meet with the student and discuss the consequences. The same persons who received the initial report will receive a written notice of the meeting.**
- 5 If the student does not meet the conditions of DPT Probation, the Assistant to the Provost for Health Professions Programs and DPT Program Director will recommend extension of the probationary period or dismissal of the student from the DPT Program to the Provost. Only the Provost can dismiss a student from the DPT program.**

Maximum Time for Program Completion and Leave of Absence

A student must complete all requirements of the program within 48 months. A leave of absence may be granted for extraordinary personal or family problems or illness. Academic difficulty itself is not a sufficient reason to request a leave of absence. Leave of absence may be granted for up to one year, but requires review and approval by the Program Director. Failure to re-enter the program after one year will result in automatic dismissal from the program. The request must be submitted in written format to the Program Director. The program will define a schedule to make up missed work before a student is allowed to progress to the clinical phase. This schedule may range from defining times in the student's current didactic year to submit missed assignments and take assessments as agreed to by the involved course coordinator(s), spending time completing coursework at the first of the year after the year in which the work was missed, or repeating the entire semester.

Leaves of absence in the clinical phase are addressed in the clinical phase section later in the standards. A leave of absence will affect a student's full time status and financial aid package/loans. It is the student's responsibility to contact the financial aid office if a leave of absence is granted.

Dismissal

The Assistant to the Provost for Health Professions Programs and DPT Program Director, upon the recommendation of the DPT Advancement and Progression Subcommittee will recommend student dismissal from the DPT Program for the following reasons:

- Immediate dismissal - Examples for this action include but are not limited to:
 - **felony conviction;**
 - **pleading no contest for behaviors that would prohibit the granting of a physical therapy license;**
 - **behaviors that jeopardize the welfare of the patients they will care for or other behaviors that are determined to be non-remediable.**
- Dismissal - Examples for this action include but are not limited to
 - **One additional semester after being placed on academic probation, a student is unable to attain a cumulative GPA at or above a 2.5**
 - **One additional semester after being placed on probation, a student earns a semester GPA below 2.5.**
 - **One additional semester after being placed on probation, a student earns a final grade of “C” in more than one course in the same semester**
 - **A student who earns a final course grade that is below a “C” or “Pass” fails to earn a final course grade of “C”, or better, upon re-taking the course**
 - **Unsafe practice during lab or clinical experiences.**
 - **Professional behaviors that are remediable, however, the student has been unable or unwilling to remediate.**
 - **Inability to rectify probationary status within the time frame specified by the probation remediation plan, including inability to remediate documented shortcomings in the areas of academic, clinical, or professional behaviors.**

Graduation Requirements

To qualify for the degree of Doctor of Physical Therapy from the Oklahoma City University DPT Program the following degree requirements must be accomplished:

- 1 **Successful fulfillment of all graduate requirements of Oklahoma City University**
- 2 **Successful completion of the minimum number of the prescribed graduate credits (135 credits) and all required courses**
- 3 **Successful completion all clinical education experiences with a grade of “Pass”**
- 4 **Achievement of a cumulative GPA of 2.5 or better within four years of the student’s initial admission into the program. No student will graduate with an incomplete grade in a course.**

Doctor of Physical Therapy (D.P.T.)

Required Courses

Credit Hours: 135

DPT 7013	Health Promotion Across the Lifespan	3
DPT 7014	Neuroscience	4
DPT 7015	Clinical Anatomy	5
DPT 7113	Leadership I: Foundations of Leadership Development	3
DPT 7123	Clinical Examination and Interventions I	3
DPT 7125	Management and Interventions - Individuals with Neuromuscular Conditions I	5
DPT 7131	Service Learning I	1
DPT 7145	Applied Anatomy and Physiology	5
DPT 7163	Research I: Research Methods	3
DPT 7171	Clinical Experience: Part-Time I	1
DPT 7224	Clinical Examination and Interventions II	4
DPT 7231	Service Learning II	1
DPT 7262	Research II: Evidence-Based Practice	2
DPT 7313	Pharmacology and Systems Pathophysiology	3
DPT 7413	Foundational Musculoskeletal Sciences	3
DPT 7513	Gait and Motor Learning	3
DPT 7613	Management of Individuals with Cardiovascular and Pulmonary Conditions	3
DPT 7712	Psychosocial Considerations in Clinical Reasoning	2
DPT 7811	Differential Diagnosis	1
DPT 8023	Management of the Individuals with Integumentary Conditions	3
DPT 8061	Interprofessional Seminar	1
DPT 8122	Assistive Technology/Orthotics and Prosthetics	2
DPT 8123	Geriatric Considerations in Clinical Reasoning	3
DPT 8126	Management and Interventions - Individuals with Musculoskeletal Conditions I	6
DPT 817A	Clinical Experience: Full-Time I	12
DPT 8213	Leadership Development II: Health Policy	3
DPT 8215	Management and Interventions - Individuals with Neuromuscular Conditions II	5
DPT 8226	Management and Interventions - Individuals with Musculoskeletal Conditions II	6
DPT 8271	Clinical Experience: Part-Time II	1
DPT 8312	Leadership Development III: Management	2
DPT 8324	Pediatric Considerations in Clinical Reasoning	4
DPT 8331	Service Learning III	1
DPT 8362	Research III: Critical Inquiry and Appraisal	2
DPT 8462	Research IV: Research Intensive	2
DPT 927A	Clinical Experience: Full-Time II	12
DPT 937A	Clinical Experience: Full-Time III	12
DPT 9412	Leadership Development IV: Life-Long Leadership	2
DPT 9561	Research V: Knowledge Translation	1

School of Theatre

Mark Edward Parker, Dean | Dr. Mark Belcik, Associate Dean

General Information	110
Admission Requirements	110
Academic Regulations	110
Required Courses	111

Master of Fine Arts in Screen Acting

The School of Theatre offers a Master of Fine Arts in Screen Acting in partnership with Academy of Live & Recorded Arts (ALRA) in London. This terminal degree is an intensive two-year program, with year one delivered in Los Angeles and year two in London. The degree requires completion of 60 hours of coursework, equivalent to 240 credits in the UK educational system. MFA in Screen Acting is designed to prepare graduates to work professionally in film, television and related recorded media. While the skills learned are transferable to live theatre, the emphasis of the degree is the preparation and execution of performance for the camera. Graduates will also learn how to develop, pitch, and produce their own content.

Year One—OCU Los Angeles Campus

Students will spend their first year in Culver City, the heart of the film industry in Los Angeles. Courses will be delivered by OCU faculty and guest industry professionals. During this year they will be introduced to a systematic and holistic approach to preparing a role for the screen. Alongside this foundational study of acting technique students will engage in the development of multiple digital media projects; a range of workshops and events with industry professionals; and a research project on an aspect of screen history or film/TV theory. The year culminates in a screening of a showcase film and a “pitching session” to industry employers.

Year Two—Academy of Live & Recorded Arts—London Campus

The second year is delivered by OCU and Academy of Live & Recorded Arts (ALRA) faculty and staff in London. The primary function of the second year is the acquisition and application of a range of specific technical skills in voice, movement, stage combat, and improvisation. Students will work on “historically distanced” content, requiring a degree of physical, vocal, and cultural transformation and an extended “Mike Leigh style” improvised short film. Students will continue to work on practical projects in partnership with other MA/MFA students at a range of London film schools and studios. The year culminates in the development, production and presentation of a thesis project.

Admission Requirements

For regular admission, the applicant must have a minimum undergraduate GPA of 3.00 and hold an appropriate bachelor degree, preferably in theatre, but other degrees will be considered, from an accredited institution with undergraduate preparation related to graduate study in screen acting. Adequacy of this preparation will be determined through transcript evaluation, audition, and interview.

Procedure for Admissions

An application for admission to the MFA program may be secured from the Office of Graduate Admissions. The completed form along with an official transcript of college credits and two letters of recommendation, should be returned to the Office of Graduate Admissions prior to submitting an audition video. Graduate credits from other institutions will only be accepted by special permission (normally not exceeding 8 credit hours). All students must complete a successful audition and satisfy all university criteria before they will be admitted to the program.

Audition Requirements

Please refer to the School of Theatre web-site (www.okcu.edu/mfa-screen-acting) for current audition procedures, requirements and deadlines.

Academic Regulations

- Students must maintain a minimum GPA of 3.0 in order to remain in good standing. A student must be in good standing to graduate.
- No grades below C (2.00) are acceptable toward degree requirements. A maximum of 3 credits below B- are acceptable towards degree requirements. A student may not graduate with a D or F on the transcript. With the exception of the Thesis Project, students may not elect credit/no credit grading.
- A course may be repeated only once.
- MFA students whose cumulative GPA drops below 3.00 at the end of a semester will receive written notification from the registrar that they have been placed on academic probation for the next semester. Should the student fail to raise the cumulative GPA above 3.00 during the next semester, they will be dismissed from the university.
- Students must comply with the established thesis or project submission policy and the master’s and capstone project enrollment and grading policy. These policies are stated in the Academic Regulations section of the graduate catalog.

Master of Fine Arts in Screen Acting (M.F.A.)

Required Courses

Credit Hours: 60

THRE 5331	Critical Approaches to Film and Television	1
THRE 5516	Actor's Core I	6
THRE 5526	Actor's Core II	6
THRE 5614	Independent Project I	4
THRE 5624	Independent Project II	4
THRE 5712	Bridges to Industry I	2
THRE 5722	Bridges to Industry II	2
THRE 5752	Acting for Commercials	2
THRE 5773	Showcase	3
THRE 6517	Styles and Techniques I	7
THRE 6527	Styles and Techniques II	7
THRE 6617	Production Project	7
THRE 6629	Thesis Project	9

Graduate Course Descriptions

Graduate Course Descriptions	112		
Course Offering Key	113		
Accounting (ACCT)	114	Management (MGMT)	129
Applied Behavioral Studies (ABS)	115	Marketing (MKTG)	131
Arts Management (AMGT)	116	Master of Business Administration (M.B.A.)	132
Computer Science (CSCI)	116	Music Applied Courses	132
Creative Writing (ENGL)	118	Music Conducting (MUS)	132
Criminology (MSC)	119	Music Diction (DICT)	132
Dance (DANC)	121	Music Ensemble (MUEN)	132
Early Childhood Education (ECED)	122	Music Theory, Composition, and Literature (MUS)	133
Economics (ECON)	122	Nonprofit Leadership (NONP)	134
Elementary Education (MATE)	123	Nursing (NURS)	136
Energy Legal Studies (ELAW)	123	Opera and Music Theater (OMT)	143
Finance (FIN)	124	Physical Therapy Program (DPT)	143
Graduate Education (GRED)	125	Physician Assistant Studies (PA)	146
Information Technology (IT)	125	Psychology (PSYC)	149
Liberal Arts (MLA)	126	Religious Education (REL)	152
Art	127	Teaching English to Speakers of Other Languages (TESL)	153
English	127	Theatre (MATR)	154
Film	128	Theatre (THRE)	154
Philosophy	129		
Political Science	129		

* Denotes cross-listed course + Denotes dual-listed course

Course Offering Key

(Fall)	This course is offered every fall.
(Fall, odd)	This course is offered every other fall on the odd numbered years.
(Fall, even)	This course is offered every other fall on the even numbered years.
(Spring)	This course is offered every spring.
(Spring, odd)	This course is offered every other spring on the odd numbered years.
(Spring, even)	This course is offered every other spring on the even numbered years.
(Summer)	This course is offered in the summer.
(TBA)	This course is not offered on a regular cycle. Students should contact their academic advisors for more information.

*	Denotes cross-listed course (different departments)
+	Denotes dual-listed course (different levels)

Course offering designations are offered only as a guide for long-range planning. All course offerings are subject to change without prior notice. Students are encouraged to contact their academic advisors or the Registrar's Office for current information on course offerings.

The last number of each course number indicates the number of credit hours; e.g., ACCT 2113 is a three-credit-hour course.

Accounting (ACCT)

5123 Accounting Theory and Research 3

Study and evaluation of alternative theory, practices, and generally accepted accounting principles of financial accounting; Learning to apply financial accounting standards through research using the Accounting Standards Codification. Prerequisite: ACCT 3123. (Fall)

5133 Financial Statement Analysis 3

Survey of International Financial Reporting Standards (IFRS) and other topics related to international accounting. Learning to apply financial statement analysis for decision making using case studies of U.S. and International companies. Using data analytics to forecast, analyze and value companies based on a variety of commonly used valuation models and techniques. Prerequisite: ACCT 3123. (Spring)

5143 Government and Not-for Profit Accounting 3

Course develops students' understanding of the governmental, not-for profit, and partnership accounting concepts. Coverage includes accounting transactions for the listed entities and basic financial statement preparation and information provided therein. Prerequisite: ACCT 3123. (TBA)

5163 Energy Accounting 3

Acquaints students with accounting in the Energy industry, including acquisition, production/depletion and retirement of oil and gas properties. Topics include differences between full cost and successful efforts accounting methods; accounting for joint ventures; and analysis of financial statements and disclosures issued by oil and natural gas firms. Introduction to related tax issues. Prerequisites: ACCT 2113 and ACCT 2213. (Spring)

5213 Accounting for Business Decision Making 3

Emphasis on the application of accounting information for financial reporting and the use of accounting information in managerial decision making. This course is for M.B.A. students only and cannot be credited toward the M.S.A. (Fall, Spring)

5223 Forensic Accounting 3

Forensic accounting combines accounting, auditing and investigative skills to identify, investigate, and communicate evidence and analysis that could be suitable to courts of judicature. Students will learn the rudiments of civil/criminal procedure, rules/care of evidence, and expert witnessing. Students will learn how forensic accounting provides the basis for negotiation, settlement or other decision-making in business situations (e.g., litigation support, property/economic valuation/damages, etc.). Prerequisite: ACCT 4313. (TBA)

5313 Advanced Auditing and Assurance Services 3

Application of technical auditing skills and techniques based on mastery and interpretation of AICPA and PCAOB auditing standards and pronouncements as well as fraud prevention and

detection. Topics include latest methods involved in audit planning, control structure review, data analytics, procedures selection, procedural execution, and communication of audit findings and results. Prerequisite: ACCT 4313. (Fall)

5323 Principles of Fraud Examination 3

Develops the main topics in fraud examination, including: the nature and motivations for fraud; fraud prevention, detection, and investigation; various types of fraud; and, some of the more infamous fraud cases. Utilizes an open-ended, seminar format in which students actively participate in gathering materials and discussion. Prerequisite: ACCT 3113

5413 Income Taxation of Entities 3

Introduction to income taxation issues unique to C corporations, S corporations, partnerships, and estates/trusts, including preparation of entity returns. Prerequisites: ACCT 3413 and ACCT 4413. (Fall)

5423 Tax Procedure 3

Examines federal tax procedure at the administrative level and in litigation; organization of the I.R.S.; legal and practical aspects of Treasury regulations; administrative rulings; closing and compromise agreements; deficiency and jeopardy assessments; waivers; refund claims; mitigation of statute of limitations; tax collections; civil penalties; and the rights and privileges of the taxpayer. Prerequisite: ACCT 3413, ACCT 4413, or permission. (TBA)

5433 Advanced Taxation of Business Entities 3

Income tax consequences of doing business in corporate, partnership, or limited liability form. Emphasis given to tax consequences of formation of the entity, transfers of property between entity and owners of entity, and dissolution of the entity. Advantages and disadvantages of each form of doing business are considered. Prerequisite: ACCT 5413. (TBA)

5443 Estate and Gift Taxation 3

Federal excise tax imposed on the transfer of wealth, whether in the form of a lifetime gift or transfer at death. Prerequisite: ACCT 3413 and ACCT 4413. (TBA)

5453 Digital Forensics 3

Digital forensics (a/k/a digital forensic science) is a branch of forensic science offering professionals a systematic approach to the recovery and investigation of material found in digital devices, often aimed at solving computer crimes or other crimes utilizing digital devices. The needs for digital forensic experts are growing in corporations, accounting and law firms, insurance companies and law enforcement. Digital forensics investigations have a variety of applications - most commonly to provide supportive or refuting evidence before criminal or civil courts (as part of the discovery process). This work would include retrieval procedures that follow proper investigative procedures. Forensics may also provide support for internal corporate investigations or intrusion investigations (i.e., a specialist probe into the nature and extent

* Denotes cross-listed course + Denotes dual-listed course

of an unauthorized network intrusion). This course will cover both the principals and practice of digital forensics. (TBA)

5593 Accounting for Managers in Energy Business 3

Accounting skills needed for the acquisition, production/depletion and retirement of oil and gas properties. Differences between full cost and successful efforts accounting methods. Discussion of accounting for joint ventures, taxation of oil and gas properties, analysis of financial statements and disclosures issued by oil and natural gas firms. (Spring)

5613 Accounting Ethics 3

Survey of professional ethics standards and personal ethics as applied to the practice of accounting. Prerequisite: MGMT 2213. (Spring)

5713 CPA Exam Review – Part I 3

Prepares the student to sit for the CPA Exam by systematically reviewing topics covered on the exam. The primary goal of the course is to take the rules and concepts studied in the Accounting curriculum and incorporate them into a comprehensive understanding of the Accounting framework. (Fall, Summer, Spring)

5723 CPA Exam Review – Part II 3

Prepares the student to sit for the CPA Exam by systematically reviewing topics covered on the exam. The primary goal of the course is to take the rules and concepts studied in the Accounting curriculum and incorporate them into a comprehensive understanding of the Accounting framework. (Fall, Summer, Spring)

5911-3 Special Topics in Accounting 1-3

A variable-credit course designed to meet the needs of students with specific interest in a specialized accounting topic. (TBA)

5921-3 Applied Research or Internship in Accounting 1-3

Variable credit course. Applied research, independent study, or work experience integrating knowledge and abilities gained in accounting courses. Number of hours determined by contract. Prerequisites: Senior or graduate standing, 6 hours of upper-level accounting, and accounting chair approval. (TBA)

Applied Behavioral Studies (ABS)

5091-6 Independent Study

5213 Issues in Mental and Physical Health 3

This course will explore issues regarding the relationship between physical and emotional health—primarily from mental health, coping, and counseling perspectives. The roles of

adjustment, lifestyle, and social factors on stress and wellness are discussed.

5313 Sexual Issues in Counseling 3

This course will focus on psychosexual development throughout the life span, interviewing and counseling techniques, and ethical sexual therapy for sexual dysfunctions, addictions, paraphilias, and challenges related to aging and illness. Prerequisite: ABS admission.

5314 Assessment I 4

Survey tests and measurements for adults and children. Extra fees may be required. Prerequisite: ABS admission.

5363-4 Topics 3-4

5413 Crisis Intervention 3

Special intervention strategies relevant to counseling will be discussed which may include posttraumatic stress, sexual assault, partner violence, grief and bereavement, and workplace violence.

5503 Addiction 3

An overview of the addiction process, what constitutes an addiction, and the treatment methods available through counseling and other means.

5513 Death and Dying 3

As the last stage in life span development, Death and Dying is an important course to take and an important concept to adjust to. We'll explore a variety of issues such as coping with chronic illness, death awareness, stages of dying, hospice, suicide, euthanasia, funeral customs, children's experience, and traumatic death—and their impacts on each individual. Where possible, we will arrange relevant field trips.

5564 Marriage and Family Therapy 4

An overview of the major marriage and/or family counseling theories for use in a variety of settings. Prerequisite: ABS 5713 and permission.

5613 Gerontology 3

Understanding of developmental experiences and their impacts on adjustment. Mental health issues and community resources will be a primary focus. Intervention strategies from a counseling perspective will be discussed.

5703 Behavior Pathology 3

This course further investigates abnormal human behavior and dysfunction as it relates to the DSM disorders. Schizophrenia, neurosis, psychosis, multiple personality, and depression are among the topical issues studied. Prerequisite: ABS admission.

5713 Counseling Theories 3

Traditional theories and techniques of counseling will be covered as well as the personality theory underlying them. This course

* Denotes cross-listed course + Denotes dual-listed course

will address how to move from theory to practice. Development of basic counseling skills and awareness of self will be covered. Extra fees may be required. Prerequisite: ABS admission.

5813 Career Development 3

This course will focus primarily on life style and career choice, the decision making process, career counseling, and vocational choice. Prerequisite: ABS admission.

6314 Assessment II 4

Administration, scoring, and interpretation of tests. Primarily for adults and children. Extra fees may be required. Prerequisite: ABS 5314.

6513 Socio-Cultural Foundations 3

This course will explore multi-cultural counseling, socio-cultural theories, research, and practice in society. Other areas covered will be the inherent diversity of individuals including gender, race, culture, religion, communication and work styles, beliefs, values, and socioeconomic status, as well as the impact of society and culture on behavior. Prerequisite: ABS admission.

6714 Advanced Counseling Techniques 4

A more detailed investigation of theories and techniques of counseling. This course will focus on the more structured and systematic techniques for psychotherapeutic intervention. For graduate students in counseling. Prerequisite: ABS 5713 and permission.

6743 Group Process 3

This course includes a theoretical and experiential component to group process, group dynamics, and group counseling. Examples of skills and concepts discussed include group formation, communication, stages of group growth, problem solving, cohesion, team building, leadership, decision making, and conflict resolution. Prerequisite: ABS admission.

6776 Practicum 6

Field experience in professional counseling whereby students will provide introductory counseling services in a mental health clinic, counseling center, or other human services agency. A minimum of 150 clock hours are required. Prerequisite: 33 ABS hours, plus candidacy status.

6813 Personality and Human Development 3

This human growth and development course will cover personality and development throughout the entire life span. Prerequisite: ABS admission.

6903* Research Methods 3

See GRED 6903. Prerequisite: ABS admission.

6975 Professional Orientation/Ethics 5

Relevant ethical issues studied will include confidentiality, privacy, multiple relationships, supervision, the counseling relationship, and research. Codes of ethics, standards of practice, and

preparation will be covered. This course will also include the capstone project. Prerequisites: 24 hours of ABS course work.

6979 Internship 9

Advanced field experience in counseling whereby students will provide direct face-to-face intervention and diagnostic assessment with clients under the auspices of an on-site supervisor. The internship is to be taken toward the end of the master's degree in counseling. A minimum of 300 clock hours are required. Prerequisite: ABS 6776.

Arts Management (AMGT)

5742 Contracts and Management for Performers 2

For the student planning a professional performance career, this course is designed to provide basic but important information about contract law for performers, organizational structures in the performing arts, performing arts unions, artist agents and managers, unemployment insurance, and workers' compensation. As required by graduate degrees. (Fall)

Computer Science (CSCI)

5003 Object-Oriented Programming 3

A rapid review of fundamental programming concepts and techniques followed by an introduction to object-oriented concepts, design, and programming. The completion of programming assignments will comprise a significant portion of the course. Two hours of lecture and two hours of lab per week. Prerequisite: experience in programming in a high-level language.

5103 Theory of Computing 3

A course on the theoretical foundations of computation. Topics include finite-state machines, regular languages, context-free grammars, push-down automata, Turing machines, decidability, and complexity theory. Prerequisites: one language beyond Basic (C or C++ preferred) and MATH 3503. (Fall)

5203 Logic for Computer Science 3

A survey of historical and modern logic with emphasis on applications in computer science. Topics include Boolean algebra, truth tables, verification of argument validity, development of proofs using propositional and first-order predicate logic, the correctness and completeness of first-order logic, normal forms, and Herbrand's theorem. Automated proof techniques such as resolution and unification are covered. Additional material covered may include topics such as fuzzy logic and multivalued logics. Prerequisites: CSCI 3503. (Fall)

5303 Embedded and Real-Time Operating Systems 3

A continuation of CSCI 4313. Additional topics include device I/O, interrupts, timers, task scheduling, and hardware OS. Two hours

* Denotes cross-listed course + Denotes dual-listed course

of lecture and one hour of lab each week. Prerequisite: CSCI 4313. (TBA)

5403 Software Engineering 3

A study of the principles and techniques for methodical construction of quality software. Topics include software requirements specification, programming paradigms, module specification techniques, testing and validation procedures, and proof of program correctness. An individual or team project may constitute a significant part of the course. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 3114 and CSCI 5003. (Spring)

5413 Algorithm Design and Analysis 3

A study of the analysis of algorithms and the application of analysis on the design of efficient algorithms. The course treats both the derivation of primarily theoretical results and the practical task of designing efficient algorithms. Topics include: sorting, tree structures, graph algorithms, NP-completeness, dynamic programming, greedy algorithms, distributions and Markov processes, and a brief introduction to parallel algorithms. Prerequisites: CSCI 3114 and CSCI 3503. (Fall)

5503 Computer Organization and Architecture 3

A study of the structure, organization, and logical design of computers from an advanced perspective. Topics include digital arithmetic and logic, computer structures, machine cycles, interrupts, memory organization, I/O schemes, the integration of operating systems, instruction sets, and addressing. No prior knowledge of electronics is presumed. Two hours of lecture and two hours of lab each week. Prerequisite: At least one programming language. (Spring)

5513 Computer System Architecture 3

A study of high-performance computer architectures. Topics may include a study of instruction set architecture, instruction execution, synchronization, micro-operations, global memory, parallel processing, overlap and pipeline processing in a von Neumann type architecture, "RISC" architectures, and supercomputers. Prerequisite: CSCI 5503. (TBA)

5603 Database Design 3

A quantitative study of the tools and methodology of database design. The intent is to equip students to design a conceptual database, specify its implementation, and predict the performance of the system when implemented. Topics include B+ security trees, database structures and schemas, advanced query languages, and system performance. Students may be asked to pass an entry exam before enrollment is allowed. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 3613. (TBA)

5703 Artificial Intelligence 3

A study of artificial intelligence techniques including concept learning, state-space problem solving, searching AND/OR trees

and graphs, genetic algorithms, and resolution. Programming exercises in C++ and/or LISP and PROLOG are assigned. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5203. (TBA)

5803 Computer Graphics 3

An integrated study of the software, data structures, mathematics, and algorithms of image manipulation, computer graphics, and computer-assisted design. Topics include raster techniques, geometric transformations of two and three dimensions, object modeling, illumination models, shading models, basic animations, and strategies for creating representations of three dimensional objects. Two hours of lecture and two hours of lab each week. Prerequisite: MATH 2104 or equivalent proficiency in calculus and analytic geometry. (TBA)

5981-6 M.S. Degree Project 1-6

A major project to be completed under the supervision of a member of the graduate faculty. The project proposal must be approved by the graduate faculty prior to enrollment in the course. The course may be repeated for a maximum of 6 semester hours of credit. Permission of instructor required. (TBA)

6003 Computer Science Graduate Capstone 3

A capstone course required of all graduate computer science students. Students are required to develop a presentation on some current topic in computer science. The course also includes assessment and assessment-oriented topics. Should be taken in the student's final semester. (Spring)

6063 Current Topics in Computer Science 3

Graduate-level study of emerging topics in computer science; subject and prerequisites may vary. (TBA)

6203 Advanced Object-Oriented Programming 3

An advanced study of object-oriented programming and design concepts. Subjects include classes, methods, polymorphism, inheritance, and object-oriented design. C++ and Smalltalk are studied in depth. Other object-oriented languages discussed include Java. A group project is required. Two hours of lecture and two hours of lab each week. Prerequisites: CSCI 5403 and Proficiency in C++ or CSCI 4303.

6303 Distributed Operating Systems 3

A continuation of CSCI 4313. Additional topics include telecommunications, networking, naming, consistency and replication, fault tolerance, and security. The client/server architecture is covered in detail. Encoding, entering, and running programs comprise a significant part of the course. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 4313. (Spring)

6403 Advanced Algorithm Design 3

A study of advanced techniques in algorithm design. This course has a primary focus on the issues and techniques of parallel programming. The lab component of the course provides for

* Denotes cross-listed course + Denotes dual-listed course

practice of the examined techniques and algorithms. Topics include string processing, compression, encryption algorithms, and integral transformations. Other topics may include geometric algorithms, parsing, probabilistic algorithms, and linear programming. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5413. (TBA)

6503 Computer Network Architecture 3

An advanced study of the architectural principles and specific mechanisms required for the exchange of data among computers, terminals, and other data processing devices. Topics include architecture, access protocols, and internetworking. Two hours of lecture and two hours of lab each week. Prerequisites: CSCI 4313 and CSCI 5503. (TBA)

6583 Internship 3

Supervised experiential learning. Integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Includes one or more forms of structured and deliberate reflection contained within learning goals or objectives. May take place on-campus or with an off-campus work supervisor. (TBA)

6603 Postrelational Database Systems 3

A study of emerging database technologies. Topics selected from object-oriented databases, multidatabase systems, data warehousing, Web-enabled databases, intranet databases, XML databases, and/or other new database developments. Prerequisites: CSCI 3114 and CSCI 5603. (TBA)

6613 Intelligent Database Systems 3

A continuation of MS 5603. This course presents advanced database system concepts, including current and future trends. Programming projects and library research are required. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5603. (TBA)

6703 Knowledge Discovery Techniques 3

This course presents the mathematical basis of a variety of knowledge discovery techniques and their implementation on computers to model multidimensional data. In the laboratory, students analyze large matrix and database data using application programs and programs they write in C++, Matlab, and Oracle. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5203. (TBA)

6981-6 M.S. Degree Research 1-6

Research to be completed under the supervision of a member of the graduate faculty. The research proposal must be approved by the graduate faculty prior to enrollment in the course. The course may be repeated for a maximum of 6 semester hours of credit. (TBA)

* Denotes cross-listed course + Denotes dual-listed course

Creative Writing (ENGL)

5623-6 Creative Workshop I 3-6

Craft of creative writing studied and practiced with guidance of faculty mentor. (Fall, spring)

5693 Individual Study 3

In-depth study in writing-related topic designed by student and mentor. Content will vary for each individual study. Individual study restricted to six hours total during graduate studies.

5633 Pedagogy Strand 3

Education and practice in teaching writing. Students responsible for creating own teaching experiences (with assistant of faculty mentor). (TBA)

5663 Craft Elements I 3

Foundational topics in primary-genre creative writing craft elements, studied and practiced with guidance of faculty mentor.

5713 Poetics 3

Study of poetry history, terms, forms, scansion, and other topics in poetics. Required first semester for all poetry students. Online seminar.

5723-6 Creative Workshop II 3-6

Craft of creative writing studied and practiced with guidance of faculty mentor. New work, and revision of it, emphasized. (Fall, spring)

5763 Major Works I 3

Study of major authors and/or literary periods/canons.

5813 Elements of Prose 3

Study of terms, forms, genres, craft elements and other topics in foundational prose elements. Required first semester for all prose students.

5863 Professional Writing Strand 3

Study in the various skills necessary to a professional writer: creating book proposals, self-editing, creating a public presence, etc. (TBA)

5923 Secondary Genre Study I 3

In-depth study of secondary creative writing genre.

5963 Individual Study 3

Course designed with a mentor to cover a student's interest in genre, craft, professionalism, etc. (TBA)

6163 Criticism & Theory for Creative Writers 3

Reading, study, research, and practice in criticism and theory of creative writing.

6263 Pedagogy Strand I—Composition 3

Theory, skill development, and classroom management in teaching first-year college writing. Required prerequisite for all other pedagogy courses. Pedagogy strand requires a minimum of two courses in area.

6363 Professional Writing Strand I—Publication Prep 3

Research, study, and practice in preparing creative writing for publication, revising/manuscript prep, cover letters, submission engines, book proposals, publication biographies, market research, and other publication-related skills necessary to a professional writer. Professional Writing strand requires a minimum of two courses in area.

6463 Pedagogy Strand II—Creative Writing 3

Theory, skill development, and classroom management in teaching creative writing. Pedagogy strand requires a minimum of two courses in area.

6473 Professional Writing Strand II—Practicum 3

Various topics in professional writing; may include internships. Professional writing strand requires a minimum of two courses in area.

6563 Craft Elements II 3

Intermediate topics in primary-genre creative writing craft elements studied and practiced with guidance of faculty mentor.

6573 Pedagogy Strand III—Practicum 3

Advanced skill development in teaching first-year college and/or creative writing. Pedagogy strand requires a minimum of two courses in area.

6633 Pedagogy Strand IV—Practice Teaching 3

Skill development and practice in teaching first-year college and/or creative writing. Pedagogy strand requires a minimum of two courses in area. (TBA)

6663 Craft Elements III 3

Advanced topics in primary-genre creative writing craft elements studied and practiced with guidance of faculty mentor. (TBA)

6673 Research for Writing 3

Research methods for creative writing research goals and design, management of research products, utilization of research products in creative and critical writing.

6683-6 Creative Thesis I 3-6

Craft of creative writing in primary genre and creative thesis preparation, studied and practiced with guidance of faculty mentor. New work and revision of existing work emphasized. (TBA)

6693 Individual Study 3

In-depth study in writing-related topic designed by student and mentor. Content will vary for each individual study. Individual study restricted to six hours total during graduate studies. (TBA)

6773 Major Works 3

Defense of critical thesis at final residency. (TBA)

6783-6 Creative Thesis II 3-6

Craft of and creative thesis preparation, studied and practiced with guidance of faculty mentor. New work, and revision of existing work emphasized. (TBA)

6853 Major Works II 3

Advanced study of major authors and/or literary periods/canons. Prerequisite: ENGL 5753.

6863 Professional Writing Strand III—Platform and Career 3

Guided research and practice in building a platform, applying for jobs within and outside academia, and creating post-MFA professional goals. Professional writing strand requires a minimum of two courses in area. (TBA)

6873 Literary Magazine Editing 3

With faculty mentor guidance, edit the MFA journal, Red Earth Review. First in a two-course sequence. (Fall, spring)

6883 Critical Thesis I 3

Crafting and editing the critical introduction to the thesis. First of a two-part course sequence.

6923 Secondary Genre Study II 3

Advanced in-depth study of secondary creative writing genre.

6973 Literary Magazine Production 3

With faculty mentor guidance, design and produce the MFA journal, Red Earth Review. Second in a two course sequence. Prerequisite: ENGL 6273. (Fall, spring)

6983 Critical Thesis II 3

Advanced research for and writing of critical introduction to creative thesis. Second of a two course sequence. Prerequisite: ENGL 6883.

Criminology (MSC)

5063 Selected Topics in Criminology 3

Selected Topics generally consists of current issues facing the criminal justice system. (TBA)

* Denotes cross-listed course + Denotes dual-listed course

5091-6 Independent Study 1-6

Generally, working with a professor, students study one particular aspect of the criminal justice system.

5103 Crime Victims 3

Analysis of the victimology model. Emphasis is on the victim, the academic institutional perspective, the criminal justice perspective, and the statistical approach.

5263 International Criminal Justice Systems 3

The growth of the extended economic and cultural orders demands that students be well versed in diverse approaches to common social problems and social solutions. Through comparisons of varied criminal justice systems, students assess the effectiveness of each and gain insights into the cultural influences at work in different parts of the world. Participants will meet with criminal justice experts to discuss cross-cultural comparisons between the U.S. and other nations.

5273 Law and the Social Sciences 3

In this course, students analyze the theories underlying diverse studies of law and society and explore the creation and administration of laws. Students examine the connections between law, criminal justice and social justice to understand the implications of law for professionals in criminal justice and social service professions. (Fall)

5363 Theories of Justice 3

This course explores one of the most prominent theoretical constructions of justice compared to other concepts of justice: John Rawl's Theory of Justice.

5403 Elite Deviance 3

The study of corporate crime in America and abroad. Students discuss and apply major criminologists' theories and analyze existing policies.

5413 Community Sanctions 3

This course examines approaches to both the theoretical assumptions and the practical techniques of probation and parole. A review of research findings in probation and parole is presented.

5513 Juvenile Justice 3

An overview of the theories developed to explain juvenile delinquency as well as an assessment of the relationship between the system of juvenile justice and the delinquent. An analysis of various strategies that may be effective in preventing juvenile delinquency or diverting individuals from the criminal justice system.

5603 Advanced Research Methods 3

In this course students create, synthesize, and defend one of four types of a mixed method research design, students are expected to have had a basic research course, which included qualitative and quantitative data methods.

5613 Selected Topics in Criminal Justice 3**5713 Resocialization of Law Violators 3**

A major objective of correctional agencies has been to change persons convicted of crime so that they are reformed, resocialized, treated, or modified. This course deals with the issue of such changes and examines techniques of producing changes. (Summer)

5803 Norm Violation 3

Examination of the social changes and pressures that encourage greater social deviance such as civil disobedience, delinquency, and extensive rejection of prevalent values and norms of society.

5823 Diversity and Crime 3

This course critically examines major theories, research findings, policies, and controversies concerning race/ethnicity, gender, class, sexuality and crime. (Spring)

5863 Criminological Theory 3

This course is an advanced theory course on criminological theory. Students complete an in-depth analysis of contemporary theories. (Spring)

5903 Deviance and Social Control 3

An examination of major theoretical statements regarding social control as a determining force in social organizations. Emphasis is on internal mechanisms of social control and fundamental institutions of social control. (Summer)

6103 Critical Issues in Justice 3

This course analyzes contemporary issues confronting the criminal justice system. The topics change over-time, reflecting current issues facing the system, e.g., the death penalty, restorative justice, or ethics. (Fall)

6213 Criminal Justice Evaluation 3

The study of the role of evaluation in criminal justice agencies. The case for evaluation, models for evaluation, tools for evaluation and planning, evaluation and planning agencies and departments, and grants are all given consideration. (Fall)

6303 Statistical Applications in Criminal Justice 3

Students learn to use statistical analysis in their research. Computer application and statistical interpretation are stressed. (Spring)

6403 Police and Society 3

This course is a general study of substantive criminal law. It includes problems in defining crimes, conspiracy, intent, attempts, justification, criminal responsibility, and sentencing. (Spring)

* Denotes cross-listed course + Denotes dual-listed course

6563 Leadership in Criminal Justice 3

Focuses on leadership and administration of criminal justice institutions. Topics include ethics, organizational change, power and influence, conflict and communication.

6871-6 Practicum or Field Study 1-6

Students sign a contract and are placed with criminal justice agencies for a minimum of forty hours per credit hour. Students will keep field notes, be evaluated at the practicum site, and write a paper directly related to the practicum assignment. (TBA)

6886 Master's Thesis Hours 6

Crafting and editing the master's thesis consisting of original research in the field of criminology and approval of the student's thesis committee. Final course prior to graduation from program. Course may be repeated until master thesis is completed and defended according to departmental standards.

6983-6 Problem in Lieu of Thesis 3-6

Recommended for students intending to pursue graduate studies beyond the master's level. Involves two semesters of work. (TBA)

Dance (DANC)

5091+ Partnering 1

The study of finely balanced maneuvers performed by a female dancer with the assistance of a male partner. This class is offered both for the classical ballet technique and for the music theater stage. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5111+ Basic Movement: Ballet, Jazz, Tap 1**5311+ 1****5511+ 1**

Introductory courses to ballet, jazz, or tap technique for the beginner. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5211+ Beyond Basic Movement: Ballet, Jazz, Tap 1**5411+ 1****5611+ 1**

Prerequisite: Basic Movement class in the same technique. Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5191+ Pointe 1

Pointe technique taught with specific attention to uses in American music theater dance sequences. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5193+ Ballet A 3

Leveled technique classes concerned with ballet especially as it relates to the American musical theater stage. Classes are taught as movement labs and include academic assignments. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5293+ Ballet B 3

Leveled technique classes concerned with ballet, especially as it relates to the American music theatre stage. Classes are taught as movement labs and include academic assignments. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5391-2+ Jazz A 1-2

Leveled courses designed to familiarize students with the styles and innovations of twentieth-century American jazz dance. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5491-2+ Jazz B 1-2

Leveled courses designed to familiarize students with the styles and innovations of twentieth-century American jazz dance. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5591+ Tap A 1

Leveled courses using the techniques and terminology of tap steps, combinations, and dances as used in music theater. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5551+ Tap B 1

Leveled courses using the techniques and terminology of tap steps, combinations, and dances as used in music theater. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

5991+ Theater Dance 1

This course is designed to expose the dancer to the dynamic style pieces used in music theater choreography. One section focuses on rhythm tap and tap improvisation. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

* Denotes cross-listed course + Denotes dual-listed course

Early Childhood Education (ECED)

5022 Materials, Project, & Observation I 2

The goals of this course are to enable teachers to observe young children objectively and to design materials to offer a more individualized approach to learning for Early Childhood teachers. (Fall)

5113 Sensory Motor Learning 3

This course examines the relationships among motor, intellectual, psychological, and social development in children ages two and a half to six. Activities designed for independence and responsibility are presented with opportunities for teachers to structure these activities for their classrooms. An introduction to movement exploration for young children is part of the course. (Summer)

5163 Montessori Seminar I 3

Weekend seminar taken with approved Montessori internship only. Permission of the Montessori coordinator is required. (Fall)

5172 Materials, Project, & Observation II 2

The goals of this course are to enable teachers to observe young children objectively and to design materials to offer a more individualized approach to learning for early childhood teachers. This course focuses specifically on children age two and a half to six. (Spring)

5203 Perceptual Development 3

This course explores perceptual development in children two and a half to six years of age, including visual, auditory, and kinesthetic perception. The Montessori sensorial activities are demonstrated and teachers of preschool, kindergarten, and primary children are shown activities they can use in their classrooms to enhance perceptual development. (Summer)

5213 Language and Reading Development 3

This course examines the developing abilities of children between the ages of two and a half to six to use oral and written symbol systems as effective means of communication. The writings of Montessori, Piaget, Vygotsky and others are discussed. The interfaces among speaking, reading, and writing are explored. Montessori language materials are demonstrated, as well as activities that can be used in the classroom to enhance and support language and literacy development. (Summer)

5263 Montessori Seminar II 3

Weekend seminar taken with approved Montessori Internship only. Permission of the Montessori coordinator is required. (Spring)

5504 Psychological Bases of Learning and Guiding Young Children 4

This course examines the many variables involved in learning and the relationship between learning and development. Contrasts between behaviorist, nativist, and constructivist approaches to development and learning will be examined. The interrelationships between physiological, emotional, cognitive, and moral development are explored. An analysis of how Marie Montessori's theory and practices relate to the views of other developmental theorists will provide insight for a teacher in evaluating various methodologies in the classroom. (Summer)

5513 Psychology and Evaluation of Young Children 3

This course provides an understanding of the evaluative process of young children. Various tests and diagnostic instruments are presented that assess the social maturity, developmental levels, and intellectual ability of young children. The student learns to analyze the course is evaluation of the current issues related to the testing of young children. A comprehensive diagnostic and prescriptive case study is developed.

5603 Basic Concepts of Primary Mathematics 3

This course focuses on ways to enhance the development of mathematical ideas in young children two and a half through six years of age. Ways to design "mathematical environments" within a teacher's classroom are discussed and useful materials are examined. (Summer)

Economics (ECON)

5253 Forensic Economics 3

Forensic economics introduces students to methods of policy analysis most common to litigated situations. These methods and their economic rationales are extended to introduce models of personal damage estimation, including harm to individuals and property that have long-term impacts on economic returns. Finally, the course will offer a survey of developing topics in the field of forensic economics relevant to the aspiring practitioners. Students in the course should be comfortable with the principles of microeconomics and basic functionality of Microsoft Excel. (TBA)

5313 Data Analysis for Business Decisions 3

Focuses on the identification and access of information sources and analyzing the information to make informed decisions and solve managerial problems. Among the topics included are numerical and graphic description of data, confidence intervals, hypothesis testing, regression analysis and predictive modeling, linear allocation models and allocating resources, forecasting, and decision analysis. The course utilizes spreadsheet, statistical and simulation software. (Fall, Summer, Spring)

* Denotes cross-listed course + Denotes dual-listed course

5413 Managing at the Crossroads: The Global Economic Environment 3
Emphasizing the perspective of managers in the private sector, course focuses on the interactions of economic principles at work at the inter-firm, intra-industry, and inter-industry levels (microeconomics), at the economy-wide level (macroeconomics), and at the global level (international economics). Integrated framework explains the effects that micro, macro, and international economics have on the growth and prosperity of individual business organizations and how managers make adjustments to create and capture value. (Fall, Spring)

6213 Energy Economics 3
Basic overview of energy economics. Short- and long- term resource management by a firm, alternative energy sources and their economic management including nuclear, solar, wind, and geothermal power. Sustainability, economics of the hydrocarbon industry, calculation of net present value of futures reserves. (Fall)

Elementary Education (MATE)

6013 Theories of Learning and Development 3
History of education in America; physical, social, intellectual, and emotional development; current issues in educational psychology; development of initial teacher's creed. (Summer)

6083 Master's Research Project 3
Develop and conduct an action research project; participate in a research group; provide peer feedback for other action research projects. Prerequisite: MATE 6963 and GRED 6903. (Spring)

6113 Literature and the Arts 3
Developing a love of literature in elementary students; genres of children's literature; children's literature across the curriculum; methods for integrating visual arts, health, and movement in elementary classrooms. Prerequisite: MATE 6013. (Summer)

6213 Literacy Development and Instruction 3
Language development; instructional methods for reading, writing, speaking, viewing, visually representing; methods to address phonemic awareness, phonics, vocabulary, fluency, and comprehension; supporting English language learners; use of specialized professional association (IRA, NCTE) standards to support all learners. Prerequisite: MATE 6013. (Summer)

6323 Methods Across the Curriculum 3
Content and methodology for teaching mathematics, science, social studies in elementary schools; use of specialized professional association (NCTM, NSTA, NCSS) standards to support all learners; 20-hour practicum. Prerequisites: MATE 6113 and 6213. (Fall)

6423 The Assessment/Instruction Loop 3
Best practices in assessment; connecting assessment and instruction across the elementary curriculum teaching students with exceptionalities; basic statistics for educational settings; tutoring an elementary student in literacy and mathematics; 25-hour practicum. Prerequisites: MATE 6113 and 6213. (Fall)

6523 Classroom Management and Collaboration 3
Classroom management and organization; collaboration with families, colleagues, and the community to support elementary children. Prerequisites: MATE 6323 and 6423. (Fall)

6623 Teaching the Whole Curriculum 3
Developing and teaching thematic units; advanced study of methodology making informed decisions about technology use; coteaching as a methodology to support all learners; 30-hour practicum. Prerequisites: MATE 6323 and 6423. (Fall)

6733 Internship I 3
An experiential apprenticeship in an early elementary classroom (grades 1 through 3) designing and delivering instruction through a coteaching model. School placements will be made through the Department of Education. Prerequisites: MATE 6523 and 6623. Corequisites: MATE 6833 and 6963. (Spring)

6833 Internship II 3
An extension of the elementary school experiential apprenticeship in grades 4 through 6. School placements will be made through the Department of Education. Prerequisite: MATE 6733. Corequisite: MATE 6963. (Spring)

6963 Capstone Seminar 3
Professionalism in education; reflection and evaluation; the legal environment of education; completion of Teacher Work Sample. Prerequisites: MATE 6523 and 6623. Corequisites: MATE 6733 and 6833. (Spring)

Energy Legal Studies (ELAW)

5153 Legal Research and Citation 3
Teaches the sources and techniques for legal research and proper citation of those sources. Focuses on the comprehensive, thorough research path necessary to complete the Legal Writing paper and project. (TBA)

5253 Legal Writing and Analysis 3
Develops and hones students' ability to analyze and write about a complex energy and legal issue. This course will serve as the culmination of the entire program wherein students will receive guidance in writing a research paper and prepare a presentation. The students will work in groups, prepare an energy industry "white paper," and present their work. Prerequisite: ELAW 5153 (TBA)

* Denotes cross-listed course + Denotes dual-listed course

5353 Fundamentals of Contracts 3
Covers fundamental principles of contract liability; offer and acceptance; consideration; statute of frauds; contract remedies; the parol evidence rule; performance of contracts; conditions; effect of changed circumstances; and other issues related to contract formation and enforcement. Prerequisite: ELAW 5703. (TBA)

5453 Negotiation and Dispute Resolution 3
Designed to improve students' understanding of the negotiation process and their practical skills as participants in energy deals and negotiations. Integrates intellectual and experiential learning by combining reading and lectures with exercises, role plays, presentations, and in-depth class discussion. (Spring)

5703 Legal and Ethical Environment of the Energy Industry 3
Provides an overview of the law, ethics and legal analysis. Examines areas of law and ethics that relate to the contemporary business environment in the energy industry. Areas of study include contracts, torts, crime, business organizations, and the legal and ethical responsibilities of energy industry leaders. (Fall)

5713 International Legal Issues in Energy 3
Provides an overview of the legal and ethical issues within the international energy sector. Examines differing types of legal structures and areas of law related to contemporary business environment in the global energy industry. (TBA)

6523 Fundamentals of Property Law 3
Study of the fundamentals of property: property interests in land and in wealth other than land; formation of interests in land; the estate concept; possessory and non-possessory interests; concurrent interests; the lessor-lessee relation; the allocation and development of land resources. Prerequisite: ELAW 5353. (TBA)

6533 Legal Principles of Oil and Gas 3
Nature of property interests in oil and gas; conveyancing of interests in oil and gas; legal interests created by oil and gas leases; validity of leases; habendum, drilling, and rental clauses; assignment of interests of lessor and lessee; rents and royalties; and conservation of oil and gas. Prerequisites: ELAW 5353 and ELAW 6523. (Spring)

6543 Environmental Law and Regulatory Compliance 3
Introduction to the legal regulation of environmental quality and its intersection with the energy industry. Course considers the foundations of environmental regulation; the scientific predicate for environmental regulation; the objectives of environmental regulation; and the choice of regulatory tools, such as state and federal administrative regulation, taxes, and permit schemes, liability rules, and informational requirements. Analyzes the principal environmental statutes, particularly the Clean Air Act, the Clean Water Act, the Resource Conservation and Recovery Liability

Act, and the National Environmental Protection Act. Prerequisite: MGMT 5703. (TBA)

6613 Energy Contracts and Issues 3
Applies the fundamentals developed in Contracts and Property and examines contracts used in the energy industry for exploration, production, and development and for investment; the nature of the relationships created by such contracts; the rights and duties of the parties; and governmental regulation of such contracts. Examines the importance of identification of the identity, entity, estate or individuals involved in the ownership, investment or participation in an energy deal and the implications thereof. Prerequisite: ELAW 6533. (TBA)

Finance (FIN)

5303 Financial Strategy and Decision Making 3
Fundamental concepts such as time value of money and risk-return relationships in finance are presented in detail. Financial decisions faced by modern business enterprises are analyzed in the framework of financial theories. These decisions include capital budgeting, long-term financing, dividend policy, short-term financial management, and performance evaluations. (Fall, spring)

5353 Current Issues in Financial Fraud 3
Survey course discussing some of the most common and current forms of fraudulent practices in the finance world (e.g., investments, banking, real estate and insurance) in an effort to raise awareness of such harmful behavior, and to arm the students with the knowledge and skills to fight against them. (TBA)

6313 Investments Management 3
Analysis of capital markets in the U. S., their functions, the participants in the market, and the laws pertaining to participating in those markets. Technical and fundamental investment strategies are examined as are portfolio risk management techniques. Prerequisite: FIN 5303. (TBA)

6323 Money and Capital Markets 3
Sources, uses, and flow of funds in the money markets and the capital markets are analyzed, with explicit attention to the financial instruments and financial institutions involved. Encompasses an understanding of the processes of money creation and capital formation in an advanced commercial society. Prerequisite: FIN 5303. (TBA)

6333 Healthcare Financial Strategies & Decision Making 3
Establishes a mastery understanding and ability to apply basic financial management principles within the emerging patient-centered care environment and in a variety of healthcare operational settings. A wide range of healthcare financial management topics are covered, including healthcare accounting systems, financial

analysis, revenue planning, resource management and allocation, third-party reimbursement, regulation, legislation, and contemporary healthcare finance problems. Prerequisite: FIN 5303. (TBA)

6343 Corporate Financial Strategies 3

This course involves theory and procedure of finance functions of individual business firms, fund raising, planning, and controlling firm finances from the treasurer's point of view. Prerequisite: FIN 5303. (TBA)

6353 Special Topics in Finance 3

Involves individual or small-group research of special topics or current issues in finance. Prerequisite: FIN 5303. (TBA)

6363 Internship in Finance 3

The internship allows students to gain practical work experience while integrating knowledge and abilities gained in earlier finance courses. The intern must work with the internship coordinator and a faculty member, along with the sponsor for an organization external to the university, to develop an internship proposal. A written research report is required. Prerequisites: completion of all required finance courses, advanced standing in the M.B.A. program, and completion of an approved proposal. (TBA)

6373 Energy Management Capstone Experience 3

Culminating the MS program, students integrate concepts from each of their courses to address emerging issues and challenges facing energy organizations. Based on their research and analysis, students will provide justified recommendations in written reports and professional presentations to stakeholders as they critically examine cutting-edge issues in the energy industry. Prerequisite: Final class in the M.S. Energy Management program. (TBA)

6523 Multinational Corporate Finance 3

Explores financial policies and practices of companies involved in international operations. Foreign exchange markets, forecasting exchange rate, risks of foreign exchange fluctuation, and hedging techniques are reviewed. Fundraising in international money and capital markets, working with capital management, and investment practices of multinational firms are considered. Other topics include capital budgeting, financial structure, and cost of capital for multinational corporations. Prerequisite: FIN 5303. (TBA)

Graduate Education (GRED)

6903* Research Methods 3

This course is designed to introduce the student to research methods relevant to applied behavioral studies and counseling. A statistical component is included. Cross-listed with ABS 6903 and ESS 5503.

Information Technology (IT)

5603 Advanced Data Analytics and Artificial Intelligence 3

Expand students' knowledge of the role of technology and data in the decision making process and in the planning and management of organizations. Students gain understanding of business intelligence, analytics, data science, artificial intelligence (AI), decision support systems (DSS), data mining, machine learning, predictive analytics, big data, cloud computing, robotics, group DSS, collaboration systems, and the internet of things(IoT). (Fall, spring)

6613 Systems Analysis and Design 3

This course exposes students to structured systems analysis and design through implementation of the systems development life cycle. Students prepare a comprehensive group case involving systems proposal, cost estimation, interpersonal interviewing techniques, process modeling, data modeling, network modeling, interface design, file and database construction, security concerns, and maintenance issues. Prototyping and rapid development techniques are discussed. Prerequisites: IT 5603 and permission of the instructor. (TBA)

6623 Advanced Database Management 3

This course provides students with skills required to develop data structures in order to store organizational memory. The course begins with review of SQL through comprehensive assignments, followed by instruction in Oracle, and then database management and development techniques. Topics include flat file, hierarchic, network and relational database models; data modeling using Logical Data Structures; Structured Query Language; data normalization; storage concerns and data warehousing; and distributed database systems. Upon completion of this course, the student will be able to conceptualize, develop, test, and maintain a complete database system on either microcomputer or mainframe systems. Large blocks of time will be spent in the lab and working directly with the instructor. Prerequisites: IT 6613 and IT 2313 or other programming language and permission of the instructor. (TBA)

6633 Strategic Information System Management 3

This course examines the use and implementation of information systems for strategic and competitive advantage in an organization. The focus is on analysis of frameworks, which provides students understanding of the elements of competitive advantage from an upper-management perspective. This foundation of frameworks is linked to the organization's information systems through the use of case studies and augmented with real-world examples. Topics include a sampling of Commercial Enterprise Software packages and various implementation methodologies. Students are required to develop a Request For Proposal for the acquisition of an Enterprise Software package and to evaluate multiple alternatives to meet the needs of a case study organization. Prerequisite: IT 5603. (TBA)

6643 Advanced Networking 3

This course is a conceptual and technological survey of the structure of distributed information systems architectures, operating systems, network operating systems, data management systems, application development environments, peripheral technology, and user interfaces. Interoperability between these architectural components is explored and technology and trends in each architectural element are reviewed. Students learn how a network group works in an information technology department within an organization. Students are exposed to home pages, graphics, search engines, and other internet items. We discuss accomplishing electronic commerce over the internet and how businesses will evolve with the use of the internet. Prerequisite: IT 5603. (TBA)

6653 Electronic Commerce 3

Creating a winning e-business provides students with practical ideas on planning and creating an e-business. No previous e-business knowledge or experience is necessary. The course helps students learn about key business elements of planning and starting an e-business from the ground up. Creating a winning e-business takes a practical case-based and hands-on approach to planning and starting an e-business. Numerous e-business examples are used to illustrate important concepts. A specially designed team project is included. Prerequisite: IT 5603. (TBA)

6663 Business Systems Internship 3

The internship allows students to gain practical work experience while integrating knowledge and abilities gained in earlier information technology courses. The intern must work with the internship coordinator and a faculty member, along with the sponsor for an organization external to the university, to develop an internship proposal. A written research report is required. Prerequisites: completion of all required information technology courses, advanced standing in the M.B.A. program, and completion of an approved proposal. (TBA)

Liberal Arts (MLA)

5063 Liberal Arts in Western Culture 3

This course introduces the student to the history and function of the liberal arts in Western culture. Open-ended in nature, this foundation course is required of all M.L.A. students.

5113 Contemporary Topics in Mass Communications 3

This is a variable topics course. Specific sections of this course may be offered by different departments depending upon instructor availability and student interest and will vary in subject matter, course requirements, and learning outcomes. Enrollment is by permission of the M.L.A. program director only and is restricted to graduate students admitted in the M.L.A. program. Not available to students in the M.L.A. leadership studies track. Consult the director of the Master of Liberal Arts program for complete

list of titles of topics courses. May be repeated with a change in topic.

5163 Topics in the Liberal Arts 3

This variable-content seminar focuses on different topics and issues within the liberal arts disciplines and/or social and cultural issues approached from the point of view of one or more of the liberal arts disciplines. The course may be repeated with different content.

5213 Contemporary Topics in Social Sciences 3

A variable topic course. Specific sections of this course may be offered by different departments depending upon instructor availability and student interest and will vary in subject matter, course requirements, and learning outcomes. Enrollment is by permission of the M.L.A. program director only and is restricted to graduate students admitted in the M.L.A. program. Not available to students in the M.L.A. leadership/management track. Consult the director of the Master of Liberal Arts program for the complete list of titles of topics courses. May be repeated with a change in topic.

5713 Contemporary Topics in Leadership 3

A variable topic course. Specific sections may be offered by different departments depending on instructor availability and student interest and will vary in subject matter, course requirements, and learning outcomes. Enrollment by permission of the M.L.A. program director only. Restricted to graduate students admitted in the M.L.A. program. Not available to students in the M.L.A. leadership studies track. Consult the director of the Master of Liberal Arts program for the complete list of titles of topics courses. May be repeated with a change in topic.

5763 Seminar in Photography 3

This variable-content seminar deals with such topics as history of photography, experimental photography, portrait photography, landscape photography, etc. The course may be repeated with different content.

5813 American Biographies 3

Studies in the written biographies of great persons from American history. This course studies the important figures in business, education, politics, the military, etc., who have shaped the history of America.

5963 Chinese Studies 3

This is a variable-content seminar dealing with various topics and issues related to Chinese culture, history, and politics. The course may be repeated with different content.

6213 Contemporary Topics in Humanities 3

A variable topic course. Specific sections of this course may be offered by different departments depending upon instructor availability and student interest and will vary in subject matter, course requirements, and learning outcomes. Enrollment is by

permission of the M.L.A. program director only and is restricted to graduate students admitted in the M.L.A. program. Not available to students in the M.L.A. leadership/management track. Consult the director of the Master of Liberal Arts program for the complete list of titles of topics courses. May be repeated with a change in topic.

6313 Contemporary Topics in Natural Sciences 3

A variable topic course. Specific sections of this course may be offered by different departments depending upon instructor availability and student interest and will vary in subject matter, course requirements, and learning outcomes. Enrollment is by permission of the M.L.A. program director only and is restricted to graduate students admitted in the M.L.A. program. Not available to students in the M.L.A. leadership/management track. Consult the director of the Master of Liberal Arts program for the complete list of titles of topics courses. May be repeated with a change in topic.

6813-6 Capstone Experience 3

Liberal arts and leadership are integrated through scholarship, directed readings, portfolio creation, presentations and participation in: "Board Serves" a United Way boot-camp for board membership where experts lead discussions on board governance, advocacy, fundraising, networking and a variety of board member "do's and don'ts"

MLA students may select courses in the following disciplines:

Art (ART)

5003 Art Theory/Criticism 3

The emphasis of this course is based on the critical thinking associated with the aesthetic vocabulary of criticism, historical art theories and contemporary movements. Students will develop the skills necessary to articulate and defend a critical position about artists and works of art through writing. Students will enhance their analytical skills and bring a greater sophistication to using art theories and specific vocabulary when describing works of art in a variety of media.

5143+ Drawing and Design I 3

First skills in visual art and design. Concentration on: use of contour and chiaroscuro from observation, formal perspective fundamentals, understanding format and scale, interaction of shape on the flat surface, and figure-ground. Dual-listed ART 1143.

5163+ Art Capstone 3

Instructor's permission required prior to enrollment. Dual-listed ART 4163.

5223+ Life Drawing 3

Working with the complexities of the nude human figure and dealing with the proportions, values, forms, anatomy, various

techniques, and media included in this discipline. Loosening and the drawing style toward more facility. Dual-listed ART 2143.

English (ENGL)

5023+ Fiction: Form and Technique 3

An advanced creative writing class. Explores the process of fiction writing and the artistic demands associated with its forms: microfiction, epistolary story, vignettes, and so on. How various elements of fiction (point of view, dialogue, description, authorial distance, etc.) can be used to affect the reader's response and interpretation of a creative work. Students will write and revise 12-30 pages of fiction by the end of the semester. The work may be one or several short stories, a series of microfictions, a chapter or two from a novel-in-progress, or the beginning of a novella. Prerequisite: 3000-level Fiction Writing Workshop or permission of instructor. Dual-listed with ENGL 4123.

5093 Advanced Writing 3

Students study and apply principles of writing in a variety of forms, arranging individual projects including short stories, novels, poetry, magazine articles, or other areas of interest. (Fall, odd)

5123+ Writing for Stage and Screen 3

Students examine stage and screen plays (manuscripts and videotapes). They study the nuances of each genre, discovering how to plot, construct scenes, create dialogue, develop characters, etc., and apply the techniques by writing original scripts to be read/performed in class and critiqued in a workshop format. Dual-listed with MIAP 3123. (Spring, odd)

5133+ Legal Writing 3

Systematic approach to legal case analysis, including applications of the approach in practice exams and legal memos. Dual-listed with ENGL 4093. (TBA)

5213+ Advanced Grammar and Usage 3

A more highly developed exploration of applications of English grammar for clarity, concision, emphasis, readability, and style, as well as consideration of dialects, idioms, appropriate usage, and the formation and evolution of language. Dual-listed with ENGL 3023.

5263+ Seminar in Literature 3

Variable content: Intensive study of critical theories, figures, and practices. Dual-listed with ENGL 4263. (TBA)

5313+ Technical and Professional Writing 3

Rhetorical strategies and foundational genres of professional and technical communication. Introduction to theories and methodologies for advanced research in this field. Analysis, design, and development of texts in a variety of media. Emphasis on the roles

* Denotes cross-listed course + Denotes dual-listed course

and ethical responsibilities of writers and researchers in organizational culture. Dual-listed with ENGL 3223. (TBA)

5323+ Visual Rhetoric and Information Design 3

From hieroglyphic inscriptions to websites, a study of the role of images and other visual elements that shape, enhance, undermine, and sometimes replace our words in a world where communication has always been visual as well as verbal. Students examine, critique, and apply rhetorical strategies for meaningful visual communication, creating texts in several different visual-verbal genres. Graduate students in this course will be required to perform an expanded project for this course and to perform some leadership duties in guiding class discussions. Dual-listed ENGL. (Spring, odd)

5363+ Cinema and International Explorations 3

Film as a window on and reflection of national cultures; close-viewing of film texts; written analysis and critique. Dual-listed with ENGL 3363. (Spring)

5463+ Literature for Adolescents 3

In this course, we will consider what books are appropriate for middle and high school literature study. We will also consider current high school curriculum models in which novels not originally written for young adults or classical novels are usually assigned. We will also explore how young adult authors continue to use fairy/folk tale and fantasy traditions usually associated with children's literature. Dual-listed with ENGL 4013.

5503+ Shakespeare 3

Shakespeare in play texts, film adaptations, performances; evaluation and analysis of contexts, characters, plots; the role of marginal figures; analysis of gender, race, deformity studies; textual analysis and analytical writing skills. Dual-listed with ENGL 4503. (Fall)

5523+ Creative Non-Fiction 3

The art of crafting publishable nonfiction. Students explore common genres associated with creative non-fiction. Workshop format. Students read published examples of specific essay forms such as memoir, character sketch, literary journalism, persuasive writing, travel and nature writing. Dual-listed with ENGL 3523.

5563+ Topics in Ethnic Literature 3

Explores various ethnic literary traditions from the U.S., Caribbean, Latin America, Africa, or Asia. Content of the course varies and emphasizes such topics as Ethnic American Literature, Native American literary traditions, or Postcolonial Writers. Dual-listed with ENGL 3963. (Spring, even)

5823 Women in Literature 3

This course is an introduction to women's literary tradition from its emergence in the mid-nineteenth century through its current evolution. The study focuses on an evolving female aesthetic by examining recurring images, themes, and plots that emerge from

women's social, psychological, and aesthetic experiences. (Fall, even)

Film Program (FILM)

5043 Special Topics in Film Studies 3

Proposed by the student and approved by the program director, a specific topic not included in other film studies classes is studied. Instructor, course competencies, and subjects vary. May be repeated with a change in content. Open only to M.L.A. students with permission of the M.L.A. director.

5103+ Nonlinear Editing 3

Students are introduced to the fundamental production techniques of nonlinear editing. This course is a combination of lecture and editing sessions. Dual-listed with FILM 3103.

5123*+ Writing for Stage and Screen 3

Immersion in the screenwriting process through application of writing and producing selected written scenes. Critical analysis, revision, format, and communication stressed. Cross-listed with ENGL 5123 and dual-listed FILM 3123. (Spring, odd)

5133+ Great Films 3

Understanding and testing the auteur theory as an approach to film texts and culture; close-viewing of film texts; written analysis and critique; specific filmmakers determined by the instructor. Dual-listed with ENGL 3133. (Fall)

5143 Special Topics in Film Production 3

Proposed by the student and approved by the program director, a specific topic not included in other film production classes is studied. Instructor, course competencies, and subjects vary. May be repeated with a change in content. Open only to M.L.A. students with permission of the M.L.A. director.

5173+ Women in Film 3

The first part of this course considers the portrayal of women in select classic Hollywood cinema from the pre-code era to the 1960s. For the rest of the term, we will examine films by female writer, directors, and actors making mainstream and independent films in America since the 1990s. Topics discussed will include women as objects of the film viewer's gaze, female subjectivity, film industry career opportunities, and the changing roles of women in society. Dual-listed with FILM 3173.

5223+ Introduction to Cinematography 3

Students master the fundamental systems and operations of the professional digital motion picture camera and accessories. Focus on camera care, maintenance, lens optics, and performance. Aesthetics of composition, movement, image continuity, and basic digital photographic are included. Outside classroom assignments are given. Dual-listed with FILM 3223.

Philosophy (PHIL)

5113+ History of Philosophy I 3

Systematic study of the major figures in the history of ancient and medieval philosophy (e.g., Plato, Aristotle, St. Augustine, St. Thomas Aquinas, Duns Scotus, Ockham, etc.) Dual-listed with PHIL 3114. (Every third semester)

5213+ History of Philosophy II 3

Systematic study of the major figures in the history of modern philosophy from Descartes to Kant. Dual-listed with PHIL 3214. (Every third semester)

5513 Ethics of Communication 3

Systematic study of moral issues as they effect personal communication with special attention given to the ethics of the mass media.

5563+ Topics in Philosophy 3

Systematic treatment of a particular philosophical problem or area of philosophy (e.g., American philosophy, metaphysics, epistemology, philosophy of mathematics, philosophy of language, philosophy of mind, etc.). Dual-listed with PHIL 3563. (TBA)

5703 Ethics for the Professions 3

Professions have a "tripartite structure" which includes: a) the professional; b) the person(s) served by the professional; c) a higher purpose that informs their relationship. Course examines the challenges professionals face in living up to the higher purposes of a profession, whether to assist others in justice, physical health, or personal development.

Political Science (POLS)

5013+ European Politics and Government 3

Political trends and governmental institutions in Europe; detailed examination of political systems of Britain, France, Germany, and Russia including comparisons to U.S. systems. Dual-listed with POLS 3013. (TBA)

5223+ Modern Japan 3

Traces the history of Japan from 1867 to the present, including the growth and ruin of Japan as a military power and rebirth as an economic giant. Dual-listed with POLS 3313.

Management (MGMT)

5213 Business Strategy for Creating Value 3

Focuses upon organizational, competitive, and environmental issues confronting organizations and how firms identify, seize, and defend opportunities in today's dynamic and rapidly changing global economy. Emphasizing the agility of strategic thinking

as key to creating value, the course integrates concepts from strategic management, marketing, accounting, finance, and economics to develop understanding and applied mastery of related concepts such as environmental analysis, strategy formulation, sustainable competitive advantage, value-chain analysis, critical success factors, and tactical implementation. (Fall, spring)

5703 Ethical, Societal and Legal Environment of Business 3

This course examines areas of law and ethics that relate to the contemporary business environment. Areas of study include contracts, torts, white collar crime, product liability, anti-competitive practices, consumer protection, employment practices, business organizations, and the legal and ethical responsibilities of business managers. (Fall, summer, spring)

5713 Strategic Leadership of the Organization 3

This course enhances the student's ability to manage organizations and their members. The primary objective is to increase understanding of organizational behavior theory, research and practice at the individual, intragroup, and intergroup levels. Topics covered in the first module include individual differences; values, attitudes, and the perceptual process; motivation theories; and learning and reinforcement theories. Module two includes interpersonal communication, group behavior, leadership, decision-making, power and politics, and conflict and negotiation. The third module comprises organizational structure and design, organizational culture, and organizational change and development. Prerequisite: MGMT 5033 or MGMT 3123. (Spring, summer)

5723 Leadership and Management in the Energy Industry 3

Provides an overview of all sources of energy throughout all generation and delivery cycles. Explores leadership and management in the energy industry with current, high-level energy executives. Evaluates the interactions between land, legal, engineering, geology, geophysics, and product marketing departments of an energy company. Enhances the ability to manage organizations and members. Organizational structure, design, culture, change and development are studied. Future energy sources, environmental issues, social responsibility, industry ethics, and leadership issues are also examined. (Fall)

5733 Essentials of Oil and Gas Legal Principles 3

Covers nature of property interests in oil and gas; conveyancing of interests in oil and gas; legal interests created by oil and gas leases; validity of leases; habendum, drilling, and rental clauses; assignment of interests of lessor and lessee; rents and royalties; and conservation of oil and gas. Provides managerial issues and applications perspectives in addition to basic legal principles. (Spring)

6551-3 Seminar in International Business 1-3

Advanced topics, current problems, and results of recent research in international business are discussed in detail. Topic

* Denotes cross-listed course + Denotes dual-listed course

areas are assigned to students, each of whom acts as discussion leader. Faculty members from other universities and leaders from business or government are invited to speak at the seminar. The focus of the seminar may vary in different semesters. Topics are announced in advance. Each offering is identified in the current schedule and on the student's transcript. Prerequisites: permission of the instructor and advanced standing in the M.B.A. program. (TBA)

6563 Special Topics in International Business 3

Involves individual or small-group research of special topics in international business selected by students with approval of the instructor and chair of the international business program. The objective of this course is to allow students to develop expertise in a region of the world or a certain industry. It may also aim to develop in-depth expertise about a specific topic in a functional area. Written research report required. (TBA)

6643 Capstone Experience: Integrating and Applying Business Knowledge 3

Using a combination of simulations, cases, and live-case client projects this course integrates principles and concepts from all earlier course work. Emphasizes management of the enterprise as a process of integration using strategic processes and bound by the resources, environmental constraints, and ethical considerations of the enterprise. Must be taken in the semester in which student is graduating. (Summer, fall)

6703 Strategic Management of Healthcare Organizations 3

Emphasizing best practices related to setting up and managing the organization, this course focuses on managerial and operational concepts including strategic planning; quality improvement, organizational strategy and design; individual, interpersonal, and team/group management; along with employment and human resource management topics including selection, staffing, retention, discipline, motivation, productivity, and team building. (Summer)

6713 Energy Operations Management 3

Operational aspects of the energy business. Management of technological research, development, acquisition, and deployment of resources. Development and supply of technologies as a sector within the industry; drilling, services, transportation and distribution chains. Prerequisite: MGMT 5723. (Fall)

6723 Medical Law and Regulations 3

Examines medical ethics, laws and regulations pertaining to the obligations and liabilities of health and healthcare institutions, health agencies, third-party payors, and healthcare providers. Significant emphasis deals with enhancing students' understanding of the Affordable Care Act and its impact on healthcare practice and management. (Spring)

6743 Internal and External Communication in the Energy Industry 3

Social interactions necessary to conduct successful activities both within the energy firm and its external constituencies. Special focus on negotiation methods, marketing issues and communication methods. (Spring)

6753 Special Topics in Management 3

Study of current topics in business and management. (TBA)

6813 Strategic Human Resources Management 3

An examination of the overall role and functions of human resource management in relation to an organization's strategic planning process. Emphasis is on human resource issues of strategic importance to an organization's top management. Course focuses on the broader issues of human resource management policy, practice, and trends. Prerequisite: MGMT 5713. (TBA)

6823 Employment, Placement, and Personnel Planning 3

A review of the basic elements of employee performance, with analysis of the factors involved in employment, placement, and personnel planning. This course blends theory and practice so the student may better understand the policies and procedures required for recruitment selection and personnel planning. Prerequisite: MGMT 6813. (TBA)

6833 Compensation and Motivation Theory 3

An interdisciplinary course designed to study the theories, practices, and techniques involved in developing and implementing total compensation programs for public and private organizations. The relationship of motivation theory to compensation theory is emphasized in an effort to develop the optimum package for employee productivity and satisfaction and organizational costs. Topics include compensation theory, conceptual framework for job satisfaction, job design, relationship of incentive compensation packages, and international compensation. (TBA)

6843 Training and Development in Organization 3

This course acquaints students with aspects of learning in organizations. Begins by discussing organizational learning and then focuses more narrowly on specific ways in which learning is achieved through the training and development functions. Topics include how learning is linked to organizational strategy, how to determine that training is needed, issues regarding the design of training programs, current training techniques, evaluation strategies, and management development practices. (TBA)

6853 Global Human Resource Management 3

This course provides students with knowledge of human resources in the global environment and includes course work in strategic human resource management, organizational effectiveness and employee development, global staffing, global compensation and benefits, international assignment management, and international employee relations and regulations. Among other text materials, this course uses materials prepared by the

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Society for Human Resource Management (SHRM) to prepare students for the Global Professional in Human Resources (GPHR) certification examination administered by the Human Resources Certification Institute (HRCI). Those who pass this examination are entitled to use the GPHR designation as a part of their title. Prerequisite: MGMT 6813. (TBA)

Marketing (MKTG)

5103 Strategic Marketing Decisions for Creating Value 3

This course is concerned with crafting marketing strategies and making marketing decisions. At the end of the course, students should be able to structure and solve rather complex marketing problems. Faced with a business situation, students learn to sort through the myriad facts and data, structure a decision framework of relevant information, and develop a strategy that is comprehensive, detailed, and workable. Students learn to communicate their strategies both in writing and orally. The course relies not only on the decision tools of marketing (concepts, theories, analytical methods, etc.), but also on decision tools from other areas such as statistics, accounting, finance, economics, psychology, and communications. (Fall, summer, spring)

6113 Buyer Behavior 3

Marketing begins and ends with consumers, from determining consumer needs to providing consumer satisfaction. A clear understanding of consumers is therefore critical in successfully managing the market function in any organization. This course introduces students to the study of consumer behavior. In many cases, the perspective is that of a marketing manager who needs an understanding of consumer behavior in order to develop and implement effective marketing strategies. The goal of the course is to provide students with the concepts, frameworks, and tools needed to understand consumption-related behaviors and to evaluate marketing strategies intended to influence those behaviors. Prerequisite: MKTG 5103. (TBA)

6123 Services Marketing 3

Designed for students with career interests in services industries as well as in goods industries with high service components. The course focuses on the unique challenges of managing services and delivering quality service to customers. Course content includes understanding and managing customer expectation and evaluations of services, designing services that meet or exceed customer expectation, managing the effective delivery of services, and communicating realistic and effective services promises to customers. Prerequisite: MKTG 5103. (TBA)

6133 Marketing Research and Analysis 3

A study of the collection, analysis, and reporting of marketing information needed for management decisions. Emphasis is on research procedure and techniques. This course provides students with a broad introduction to the marketing research process and hands-on elementary understanding of how marketing

research activities are implemented by professional marketing researchers. Upon completion of this course, students will know the language of marketing research and understand the steps necessary to develop valid and reliable marketing research study to analyze consumers, competition, and various marketing opportunities. Prerequisite: MKTG 5103 and ECON 2123, or M.B.A. advisor approved undergraduate statistics course. (TBA)

6143 Healthcare Marketing and Client Satisfaction 3

Employs leading-edge knowledge from services marketing to integrate key aspects of strategic marketing planning and implementation with the achievement of practice-based objectives for assuring client satisfaction. Topics include organizing for marketing; psychographic, demographic, and epidemiological analysis of the market; analysis of the product, price, place, and promotion; competitor analysis; market opportunity and demand for forecasting; market strategy; along with understanding the nature and antecedents for client satisfaction and the assessment and assurance of client satisfaction objectives. Prerequisite: MKTG 5103. (Fall)

6153 Special Topics in Marketing 3

Involves individual or small-group research of special topics or current issues in marketing. Prerequisite: MKTG 5103. (TBA)

6163 Integrated Marketing Communication 3

Role and importance of marketing communications; planning of marketing activities to work synergistically towards meeting marketing communications objectives and marketing goals; enhancing brand equity by using the tools of an Integrated Marketing Communications program: advertising, sales promotion, packaging and branding strategies, social media, online and mobile advertising, direct marketing, public relations, personal selling, word-of-mouth buzz creation, sponsorship, and point-of-purchase displays. Prerequisite: MKTG 5103. (TBA)

6173 Sales Force Leadership 3

This course deals with the responsibilities and decisions confronting today's sales manager in the context of the theory, principles, and practice of sales force leadership for manufacturing, wholesaling, and service enterprises. The comprehensive discussion topics include selling strategies, organizing the selling unit, territory analysis and planning, recruiting and selection, coaching and training, motivating achievement, forecasting and quotas, assessing performance, and compensating and rewarding the sales force. Experiential projects, case study, role-playing, and professional speakers enhance the learning experience. Prerequisite: MKTG 5103. (TBA)

6513 Multinational Marketing Management 3

A study of the scope, challenges, and strategies of international marketing. The structures of multinational markets, including economic factors, foreign cultures, nationalism, and government regulations, are covered. Emphasis is on foreign market research, international distribution channels, international product policy, international promotion, and pricing policy. Marketing problems

* Denotes cross-listed course + Denotes dual-listed course

arising from differing degrees of foreign involvement such as exporting, licensing, and establishing foreign subsidiaries are examined. Prerequisite: MKTG 5103. (TBA)

Master of Business Administration (M.B.A.)

5113 Special Topics in Business 3
Rotating variable topics course allowing students to develop expertise in a current business topic. (Fall, summer, spring)

5123 Effective Leadership and Communication 3
Facilitates the development of interpersonal and team skills leaders need to function effectively. Focuses on integrated behavioral competencies demanded in organizations today: self-awareness, communication, negotiation, collaboration, and relationship building. Students will work through individual leadership profile assessments, evaluate effective leadership behaviors, and explore techniques and processes to communicate and negotiate effectively within organizations. (Fall, Spring)

Music Applied Courses

5371, 5372 Applied Music - Bass Clarinet (AMY) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Bassoon (AMB) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Cello (AMM) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Clarinet (AMC) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - English Horn (AMQ) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Euphonium (AME) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - French Horn (AMH) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Guitar (AMI) 1-2
5471, 5472 1-2

5371, 5372 Applied Music - Harp (AMZ) 1-2
5471, 5472 1-2

* Denotes cross-listed course + Denotes dual-listed course

5371, 5372 Applied Music - Harpsichord (AMHC) 1-2
5471, 5472 1-2
Applied lessons in harpsichord, focusing on technique, historical performance practice, and harpsichord repertoire, primarily that of the pre-Baroque and Baroque eras. Study of harpsichord construction, design, and tuning as they pertain to repertoire studied. Functional keyboard skills required.

Music Conducting (MUS)

5142 Conducting Seminar I 2
Advanced conducting and score reading techniques. Prerequisite: permission of the instructor. (Offered on demand)

5242 Conducting Seminar II 2
Prerequisite: 5142 or permission of the instructor. (Offered on demand)

5342 Conducting Seminar III 2
Prerequisite: 5242 or permission of the instructor. (Offered on demand)

5542 Conducting Seminar IV 2
Prerequisite: 5342 or permission of the instructor. (Offered on demand)

Music Diction (DICT)

5252 Advanced English Diction 2
In-depth study of lyric English diction, including various theories for approaching the singing of English in opera, art song, and musical theater. Dialect variations are introduced. (Spring, odd)

5352 Advanced German Diction 2
In-depth study of German diction. (Fall, odd)

5452 Advanced Italian and Spanish Diction 2
In-depth study of lyric Italian and Spanish diction, including dialects. (Fall, even)

5652 Advanced French Diction 2
In-depth study of French diction. (Spring, even)

Music Ensemble (MUEN)

5061 Graduate Symphony Orchestra 1
By audition

5161 Graduate Wind Philharmonic 1
By audition

5261 Graduate Jazz Arts Ensemble

By audition

1

concerto, solo sonata, chamber music, piano character pieces, and tone poem. Any one genre may be privileged more than others during a given semester. (Fall)

5461 Graduate University Singers

Large Mixed Choir, by audition

1

5143 Score Reading and Analysis

3

The course is designed to explore score reading and analysis techniques through score study, listening, lecture, and class discussion as they relate to musical interpretation. (Spring, odd)

5761 Graduate Chamber Choir

By audition

1

5153 The Performing Teacher-Scholar

3

A comprehensive course exploring various challenges and opportunities faced by performing teachers and scholars in the 21st century, prioritizing skills necessary for a variety of career paths. (Fall)

Music Theory, Composition, and Literature (MUS)

5011 Composition I

1

5012

2

5013

3

An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

5163 Analytical Techniques

3

Introduction to music theory at the graduate level; course will cover a wide range of theoretical approaches regarding harmony and harmonic progression, form and structure, and style periods. (Fall)

5023 Opera History II (1850–Present)

3

This course is a chronological study of opera, focusing on major operatic centers of development, significant composers, their music, and great singers, including recording and video excerpts. (Fall, even)

5213 Twentieth-Century Music Style and Structure

3

A study of twentieth-century pitch organization, rhythm, form, media, techniques, and systems. (Spring)

5033 Advanced Vocal Pedagogy

3

An in-depth study of the vocal instrument, including vocal anatomy, vocal acoustics and vocal function. Particular attention is paid to solving vocal problems, correcting misuse of the voice, and communicating accurately and efficiently about vocal technique. Prerequisite: MUED 3431 or permission of the instructor. (Spring, even)

5222 Jazz Improvisation

2

The development of basic techniques used in the art of playing a spontaneous melodic line against a given chord progression. Includes the study of theory and its practical application to the instrument, and the study of jazz styles and the influence on performance.

5071 Composition II

1

5072

2

5073

3

An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

5223 Choral Literature Seminar

3

(Spring, odd)

5322 Graduate Fretboard Harmony I

2

Introduction to fingerboard fundamentals, arpeggios, chords, and scales in all keys in the first seven positions, realization of figured bass, harmonization of given melodies, reading lead sheet notation. Graduates are responsible for a written summary outlining an individual approach to teaching fundamentals covered in Fretboard Harmony I. Prerequisite: Graduate Guitar Entrance Exam.

5102 Musicological Methods

2

An introduction to current musicological and ethnomusicological issues of research and writing, including historiography, writing styles, critical and cultural theory, and musical analysis. (Fall)

5323 Opera History I (1600–1850)

3

This course is a chronological study of opera, focusing on major operatic centers of development, significant composers, their music, and great singers, including recording and video excerpts. (Fall, odd)

5113 Theory in Perspective

3

A survey of the evolution of music through an examination of musical changes as they become evident, with an emphasis on styles and compositional techniques. (Fall)

5413 Eighteenth-Century Counterpoint

3

A specialized approach to the contrapuntal techniques of the eighteenth-century culminating with the writing of two-part inventions and three-voice fugues. (Spring)

5133 Nineteenth-Century Analysis

3

This course covers the major genres of nineteenth-century music, including, but not limited to, symphony, art song, opera, solo

* Denotes cross-listed course + Denotes dual-listed course

5422 Vocal Literature Seminar I: German Lieder 2

A survey of German solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Fall, odd)

5432 Graduate Fretboard Harmony II 2

Continuation of fingerboard fundamentals, focus on arpeggios, chords, and scales in the remaining positions, realization of figured bass, harmonization of given melodies, reading lead sheet notation, jazz and commercial music harmony. Graduates are responsible for a written summary outlining an individual approach to teaching fundamentals covered in Fretboard Harmony II. Prerequisite: MUS 5322.

5513 Orchestration 3

The study of idiomatic writing for the instruments of the orchestra. Arranging of short compositions for small ensembles of varying instrumentation. (Fall)

5532 Vocal Literature Seminar II: French Mélodies 2

A survey of French solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Spring, even)

5572 Keyboard Skills 2

Students become equipped with keyboard skills used in many everyday situations as a keyboardist—either as an organist, pianist, or harpsichordist. (Spring, even)

5583 Music Theater Literature Seminar 3

A survey of the history and literature of operetta and musical comedy, with emphasis on the influence of each form upon the others. (Fall, spring)

5611 Composition III 1**5612 2****5613 3**

An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

5623 Orchestral Literature Seminar 3

A study of representative symphonic and chamber literature by means of analysis and discussion of form, style, and instrumentation. (Spring)

5632 Vocal Literature Seminar III: Italian and Spanish Song 2

A survey of Italian and Spanish solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Fall, even)

5723 Organ Literature Seminar 3

A specialized study of music for the organ from early periods into the twentieth century. (Offered on demand)

5732 Vocal Literature Seminar IV: Songs in English 2

A survey of English-language solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Spring, odd)

5811 Composition IV 1**5812 2****5813 3**

An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

5822 Guitar Literature Seminar I 2

Survey of the repertoire written for the guitars predecessors from the medieval period to the end of the Baroque, reading the various forms of notation used from 1500-1750, how compositional and performance practices changed over the time period, and how the repertoire that is commonly performed by guitarists fits into a wider musical context.

5823 Keyboard Literature Seminar 3

(Spring, odd)

5922 Guitar Literature Seminar II 2

Survey of the repertoire written for the guitar from the beginning of the Classical period to the present day, the changes the guitar underwent as it developed into present form, the major composers who have written for the instrument and the musical context in which they worked, and finally the guitar's position in the current musical landscape.

6071 Graduate Recital 1

Students with a performance concentration (instrumental, vocal, opera, music theater) present a full recital (48–53 minutes of performing time). Students with a conducting concentration present a thirty-minute conducting recital. Students with a composition concentration present a full recital (50 minutes) of their works. The work in this course is done with the major teacher and with the approval of the student's graduate committee.

6072 Graduate Comprehensive Project 2

This course represents the culmination of the Master of Music degree. The work in this course is done with the major teacher and with the approval of the student's graduate committee.

Nonprofit Leadership (NONP)

5223+ Resource Mobilization and Development for the Arts 3

Focus on the organizational, human and financial resources essential to the emergence, evolution and existence of nonprofit organizations Analysis of consistent operational funding and future support through long-term planned giving in art

* Denotes cross-listed course + Denotes dual-listed course

organizations. Emphasis on budgeting and revenue development required in the arts. Dual-listed with NONP 4223

5313 Introduction to Fundraising and Donor Behavior 3

Introduction to modern fundraising practices, definitions, and classifications; heavy emphasis on the professional standards, ethics, and current best practices; examination of donor behavior it relates to patterns and trends in contemporary philanthropy. (Fall)

5413+ Nonprofit Financial Oversight 3

Development of a thorough understanding of organization finances, various reporting responsibilities to existing and potential donors, and compliance with federal reporting requirements. Dual-listed with NONP 4413

5513 Fundraising in Practice 3

Current approaches, issues, and best practices to secure gifts of cash, gifts-in-kind, and other types of donations from individuals, corporations, trusts/foundations, and governmental grant programs; direct response fundraising; major gift fundraising; capital campaigns; events-based fundraising; and crowd-sourcing. (Fall)

5613 Planned Giving 3

Current approaches, issues and best practices in planned giving; motivation behind legacy/memorial/tribute gifts; stewardship; tax implications and barriers to bequest giving; demographic, attitudinal, and behavioral characteristics of donors who leave charitable gifts via their personal estates. (Fall)

5713 Fundraising Management and Accountability 3

Current approaches, issues, and best practices for motivating, assessing, and recognizing fundraising professionals, volunteers, and groups; budgeting; documenting and recognizing gifts; reporting and compliance requirements; effective stewardship. (Fall)

5873 Grant Writing 3

This course provides students with a basic understanding of grant research and development, and the specific writing skills needed for successfully writing grant proposals for external funding.

5923+ Marketing for the Arts 3

Application of marketing strategies, including working with press to promote success stories for nonprofit organizations, marketing organizational needs while highlighting successes in accomplishing their mission, encouraging the support of potential volunteers and donors, and reinforcing their niche among competing groups. Emphasis on effectively marketing arts programming, performance promotion, and audience development and community engagement. Dual-listed with NONP 4923.

6013 Sociology of Leadership I 3

In this course students will assess the sociology of leadership and multi-disciplinary approaches to nonprofit leadership. This course will focus on the role of volunteers in nonprofit organizations and the implications for nonprofit organizations and leaders. Nonprofit executives must deal with the paradox of both leading and being led by volunteers (e.g., board of directors). The course will integrate multidisciplinary perspectives on volunteerism and civic engagements, and include the fundamentals of board development and relationships as well as the recruitment, development, and management of volunteers. Required.

6073 Practicum in Nonprofits 3

This course provides students with experiential learning in nonprofit organizations. The Practicum in Nonprofits is an elective for students interested in an internship with a local nonprofit organization. Elective.

6113 Sociology of Leadership II 3

Sociological perspectives and classical case studies in organizations and leadership will provide a conceptual framework for the class. Students will also learn the fundamentals associated with managing employees and organizational resources. Required.

6123 Sociology of Leadership II: Arts Focus 3

Focus on leading an arts organization and personnel management (boards, staff, artists). Students develop critical and creative thinking about managing the arts and guiding adaptation to changes in the industry.

6213 Resource Mobilization and Development 3

Organizational, human, and financial resources are essential to the emergence, evolution, and existence of nonprofit organizations. In this course, students will analyze consistent operational funding and future support through long-term, planned giving in nonprofit organizations. Required.

6313 Law and Nonprofit Organizations 3

This course will examine the implications associated with law for nonprofits and their leadership. Students will become familiar with legal issues and ethics and will learn how to relate to the legal community through board counsel. Required.

6513 Strategic Planning and Program Development for Nonprofits 3

This course will cover the various models for planning in nonprofits and how those plans translate into the programs offered by the organization. Strategic planning is fundamental to any organization's success. This course draws upon information in the sociological foundations area of nonprofits to teach students the application of nonprofit planning and development.

6613 Research Data in Nonprofits 3

This course provides an overview of research methods and will demonstrate how to find, interpret, and apply data from

* Denotes cross-listed course + Denotes dual-listed course

secondary sources. In addition, nonprofit leaders will learn how to conceptualize and implement a research plan for their organization. Required.

6713 Nonprofit Program Evaluation 3

This course covers the essentials of evaluating nonprofit organizations and teaches students how to develop comprehensive plans to conduct (or oversee) successful program evaluations. Conducting summative and formative evaluations is essential for nonprofits in meeting reporting requirements, marketing the program, seeking funding, evaluating the program, and designing new programs. Required.

6813 Advocacy for Social Change 3

Information about the opportunities and restrictions that nonprofit leaders face when working toward social, political, and legal change. Covers rules and restrictions in advocating for and development of changes in social policy that shape organizational philosophy, planning, and processes.

6823 Advocacy for the Arts 3

Information about the opportunities and restrictions that nonprofit leaders face when working toward social, political, and legal change. Covers rules and restrictions in advocating for and development of changes in social policy that shape organizational philosophy, planning, and processes. Emphasis on advocacy required by arts nonprofit organizations to stimulate, educate and build support for the arts, and building strong community and corporate relationships.

6913 Marketing for Nonprofits 3

This applied course addresses various marketing strategies, including working with press to promote success stories for nonprofit organizations. Students will learn how to balance marketing organizational needs with promoting successes in accomplishing their mission. Nonprofit leaders require information to develop marketing strategies that promote the organization, encourage the support of potential volunteers and donors, and reinforce their niche among competing groups. Required.

6993 Professional Project 3

This course provides students with experience developing a final project focusing on program development, improvement, or evaluation of a nonprofit organization. Classes throughout the program will incorporate assignments that will assist students in this final directed project. Required.

Nursing (NURS)

5004 Health Communication and Informatics in Advanced Practice 4

Professionalism is written, electronic, and verbal communications. Synthesis of research literature, document design, formatting styles, and manuscript preparation. Issues related to

copyright law and plagiarism. Use of technology and media formats in professional presentations, database management, and media formats.

5053 Scholarly Writing Strategies for Capstone Projects 3

5103 Theoretical Foundations of Advanced Nursing Practice 3

Analysis and evaluation of the philosophical and theoretical basis for professional nursing. Emphasis placed on continued theory development and application to practice, administration, education, and research.

5202 Technology Management in Nursing Leadership 2

Introduction to emerging technologies within healthcare organizations. Examines the usage, integration, and surveillance of AI and Smart Technology in healthcare settings from the perspective of nursing leaders.

5203 Curriculum Development in Nursing Education 3

Domains of learning and curriculum theory, design, implementation, and evaluation of nursing education curricula. Analysis of selected curricula using established standards.

5222 Technology Strategies in Digital and Online Courses 2

Introduction to digital learning modalities such as asynchronous, synchronous, blended, MOOCs, etc. Coursework involves facilitation and evaluation of online courses. Analysis of professional, ethical, and legal implications. (Fall, Spring, Summer)

5232 Teaching Strategies for Simulation in Nursing Education 2

Introduction to the concepts of simulation pedagogy in nursing education. Simulation-based educational strategies are introduced preparing course participants to function independently in simulation environments. Analysis of professional, ethical and legal implications of simulation.

5302 Quality Improvement and Safety in Nursing Healthcare Leadership 2

Principles and tools of quality improvement processes and programs. Gain knowledge, skills and attitudes to construct a safe healthcare environment for clients, families, and staff. (Fall, Spring, Summer)

5402 Teaching Strategies for Nursing Education 2

Educational theories and strategies for teaching and learning are integrated to address diverse needs and learning styles. The influence of legal and ethical issues on education will also be addressed.

5603+ Servant Leadership 3

A transcultural approach: introduction to the beliefs and practices of various cultures. Opportunity to provide servant leadership in an underserved area. Humanities focus via examination of various rituals and practices across cultures. Assessment and

* Denotes cross-listed course + Denotes dual-listed course

communication techniques in a transcultural setting. Dual-listed with NURS 3701-3. Open to all majors.

5703 Educational Ethics and Healthcare Policy 3

Nursing and healthcare public policy development from agenda setting, policy formation, policy implementation, and policy evaluation at the national, state, and local levels. The influence of ethical issues on policy development will be considered.

5803 Leadership Ethics and Healthcare Policy in Nursing 3

Nursing and healthcare policy development from agenda setting, policy formation, policy implementation, and policy evaluation at the national, state, and local levels. The influence of ethical issues on nursing leadership and policy development are examined.

5804 Leadership Ethics, Law and Healthcare Policy 4

Nursing and healthcare policy development from agenda setting, policy formation, policy implementation, and policy evaluation at the national, state, and local levels. Legal, political, and regulatory aspects of healthcare organizations and providers; critical issues encountered by nursing leadership. The influence of ethical issues on nursing leadership and policy development are examined.

6001-3 Independent Study in Advanced Nursing 3

Variable course content designed to meet specific student needs. Requires permission of professor.

6103 Healthcare Law and Regulations 3

Legal, political, and regulatory aspects of healthcare organizations and providers; critical care issues encountered by nursing leadership.

6153 Nursing Education Evaluation Strategies 3

Theories and strategies for evaluation of learning in classroom and clinical environments.

6201-4 Advanced Topics in Advanced Practice 1-4

Variable course content designed to meet specific student needs.

6203 Advanced Pathophysiology 3

Principles of biochemistry, molecular biology, genetics, and nutrition are applied to disease processes. Focus on principles, theories, and current research related to physiological and pathophysiological system alterations across the lifespan.

6213 Pharmacology for Advanced Practice 3

Focus on pharmacology and therapeutics used in the treatment of selected health conditions. Emphasis on the decision making process utilized to prescribe safely and effectively, and monitor pharmacotherapeutics appropriate to the client situation.

6215 Advanced Health Assessment and Diagnostic Reasoning 5

Application of advanced health assessment principles and skills with focus on deviations from normal in populations across the lifespan. Opportunities provided to perform comprehensive and problem-specific psychosocial, developmental, cultural, and physical assessments. Analysis of collected client data used to determine client health status, identify health problems, and formulate diagnoses. Prerequisites: NURS 6203 and NURS 6213.

6223 Health Promotion and Primary Care of Adults 3

Health promotion, diagnosis, and management of common illnesses in primary healthcare practice with adult and elderly clients. Prerequisites: NURS 6243 and NURS 6244. Corequisite: NURS 6233.

6233 Adult and Geriatric Primary Care I 3

Health care of adult and geriatric patients presenting with acute and chronic primary health care needs. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation skills integrated into clinical practice. Prerequisites: NURS 6243 and NURS 6244. Corequisite: NURS 6223.

6242 Health Promotion and Primary Healthcare of Women 2

Conceptual and theoretical foundation for advanced nursing assessment, diagnosis, and management of selected healthcare concerns. Emphasis is on primary healthcare of women and role development in clinical practice.

6253 Health Promotion and Primary Healthcare of Children 3

Conceptual and theoretical foundation for advanced nursing assessment, diagnosis, and management of selected healthcare concerns. Emphasis is on primary healthcare of children and role development in clinical practice.

6254 Primary Healthcare in Advanced Practice Settings 4

Management of increasing complex client care with increasing independence. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation skills integrated into clinical practice. Theoretical concepts of organizational systems, healthcare politics, and policy used to identify and solve complex problems. Four credit hours of practicum. Prerequisite: NURS 6352.

6303 Contemporary Healthcare Organizations 3

Business and human relationship skills to guide the operation of contemporary healthcare organizations. Evidence-based practice management strategies to enhance leadership effectiveness in a variety of healthcare settings.

* Denotes cross-listed course + Denotes dual-listed course

6314 Healthcare Economics and Financial Management 4

Management of financial resources in the healthcare industry, public and private healthcare funding, applied financial management, management resource systems, budgeting, and nursing resource allocation are examined and applied to modern health systems. (Fall, Spring, Summer)

6323 Research Integration in Nursing Practice 3

Development of an evidence-based project to enhance practice, education, or administration. Analysis of quantitative and qualitative research methodologies, models of evidence-based practice, and application of problem-solving in professional practice. Prerequisites: Statistics and NURS 5103.

6342 Women's Primary Care 2

Clinical experience in management of care of women in the child-bearing years and gynecologic care across the lifespan.

6352 Children's Primary Care 2

Clinical experience in well-child care and management of common pediatric problems in primary care settings.

6362 Adult and Geriatric Primary Care II 2

Health care of adult and geriatric patients presenting with acute and chronic primary health care needs. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation skills integrated into clinical practice. Prerequisite: NURS 6332, NURS 6233

6403 Evolving Healthcare Systems 3

Explore innovation, accountability, relationship building, and leading change to function effectively in a rapidly evolving health-care environment. Nurse advocacy promoted by planning for the future while meeting current expectations. Prerequisite: NURS 6303.

6406 Management of Adult-Gerontology Acute Care Health Problems I 6

Examines the advanced practice nurse's role in client-centered acute care of adult and geriatric population with acute health needs. This course prepares students to diagnose, treat, and follow clients with acute/critical health problems. Applies advanced practice nursing skills for the Adult-Gerontology Acute Care Nurse Practitioner.

6412 Advanced Health Assessment for Nurse Educators 2

Application of advanced health assessment principles and skills across the lifespan. Opportunities provided to perform comprehensive psychosocial, spiritual developmental, cultural, and physical assessment. Provides graduate students in the nurse educator track with graduate level theoretical and clinical knowledge required to teach health assessment to students enrolled in basic nursing education programs. Does not transfer to nurse practitioner tracks.

6413 Emerging Complex Healthcare Systems 3

Critical insights from complexity science underpin examination of new ways of thinking about individual and organizational behaviors and performance. Traditional and contemporary management strategies will be analyzed from the perspective of complex systems theory.

6414 Advanced Pathophysiology and Pharmacology for Nurse Educators 4

Study of physiologic concepts, adaptations, and alterations that occur in selected disease processes using a systems approach. Principles of pharmacology in relation to various patient populations and disease processes. Builds upon previously learned principles of physiology, pathophysiology, and pharmacology. Provides graduate students in the nurse educator track with graduate level theoretical and clinical knowledge. Applies this knowledge to educational delivery in undergraduate nursing education programs. Does not transfer to nurse practitioner tracks.

6416 Management of Adult-Gerontology Acute Care Health Problems II 6

Examines the advanced practice nurse's role in client-centered acute care of adult and geriatric populations with emergent health needs. Emphasis is placed on advancing competency in the formation and evaluation of comprehensive evidence based plans of care for complex and multi-system disorders in adult and geriatric clients. Applies the advanced practice nurse's role in client-centered care of adult and geriatric populations.

6503 Nursing Education Practicum 3

Seminar and practicum experiences designed and arranged by the student with faculty approval, to provide guided practice in planning, providing, and evaluating nursing education. Prerequisite: Completion of at least 12 credit hours toward the M.S.N., including completion of or concurrent enrollment in NURS 5403, NURS 5203 and NURS 6143.

6513 Management of Adult-Gerontology Acute Care Health Problems I 3

Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring medical interventions.

6523 Management of Adult-Gerontology Acute Care Health Problems II 3

Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring medical interventions.

6533 Management of Adult-Gerontology Acute Care Health Problems III 3

Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring critical care, emergent, or trauma service interventions.

* Denotes cross-listed course + Denotes dual-listed course

Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
6603	Master's Project	3	6701-3	Master's Project (continued enrollment)	3
	Completion of the scholarly project developed in NURS 6323 that includes well developed recommendations. Prerequisites: NURS 6323 and completion of at least 18 credit hours toward the M.S.N.			Implementation of the project developed in Advanced Nursing Research with production of a final scholarly product. Prerequisites: NURS 6323 and completion of at least 18 credit hours toward the M.S.N.	
6613	Adult-Gerontology Acute Care Advanced Practice I	3	6704	Acute Care Adult-Gerontology Practicum	4
	Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring medical interventions.			Integration of advanced adult-gerontology theoretical knowledge and clinical skills in acute and critical care settings.	
6623	Nursing Leadership Practicum	3	6803	Advanced Health Promotion and Risk Reduction	3
	Seminar and practicum experiences designed and arranged by the student with faculty approval to provide exposure within current healthcare systems to build relationships and communicate with others, work as leader, and demonstrate professional behaviors and current business skills. Prerequisite: NURS 6303.			Conceptual and theoretical foundation for advanced nursing assessment and management of selected healthcare concerns/client populations in acute care settings. Emphasis is on development of expertise in risk anticipation for individuals and cohorts of clients and design and implementation of evidence-based practice(s) for specific client population(s).	
6632	Clinical Nurse Leader Practicum I	2	6813	Foundations of Community-based Public Health	3
	Introduction to the CNL role and supervised clinical practicum for CNL students. Affords an opportunity to practice health assessment at the highest level for diverse clients with varied needs while collaborating with an interdisciplinary team at the microsystem level.			Examination of the core competencies necessary for successful public health delivery based on community needs. Examines historical and theoretical background of community-based public health. The impact of political, economic, social, environmental, and cultural concerns on the health of populations is explored. (Spring)	
6633	Clinical Nurse Leader Practicum II	3	6814	Introduction to Epidemiology and Data Management	4
	Clinical experience in assessment and management of selected client populations in acute and tertiary care settings. Accountability for evaluation and improvement of point-of-care outcomes, including the synthesis of data and other evidence to evaluate and achieve optimal outcomes. Manages lateral integration of care for individuals and cohorts of clients involving intra- and inter-disciplinary practice.			Introduces the basic concepts of epidemiology and biostatistics as applied to public health problems. Emphasis is placed on the principles and methods of epidemiologic investigation, appropriate summaries and displays of data, and the use of classical statistical approaches to describe the health of populations. (Fall)	
6634	Clinical Nurse Leader Practicum III	4	6824	Ethics, Law and Healthcare Policy in Community-based Public Health	4
	Clinical experience in assessment and management of selected client populations in acute and tertiary care settings. Team leadership, management and collaboration with other health professional team members. Emphasis on use of social justice principles in stewardship and leveraging human, environmental, and material resources to achieve optimal client outcomes.			Nursing and health care ethics, law and policy advocacy at the national, state, and local levels are the focus of this course. The influence of ethical, political, regulatory, and legal issues on nurses in community-based public health settings are examined.	
6643	Adult-Gerontology Acute Care Advanced Practice II	3	6902	Foundations of Psychiatric Mental Health for Advanced Practice	2
	Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring surgical interventions.			Introduction to advanced practice psychiatric mental health nursing to include theoretical foundations, the development of the therapeutic relationship, and assessment and diagnosis of psychiatric illnesses.	
6653	Adult-Gerontology Acute Care Advanced Practice III	3	6903	Advanced Psychopharmacology	3
	Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring critical care, emergent, or trauma service interventions.			Focus on therapeutic principles of psychopharmacology, neurochemical communication circuits, and the effects of psychotropic drugs. Emphasis on the indications and actions of specific psychotropic medications in the management of mental illness across the lifespan.	

* Denotes cross-listed course + Denotes dual-listed course

6913 Psychiatric Mental Health Nursing for Advanced Practice I 3

Focuses on the diagnosis and management of acute and chronic psychiatric disorders. Emphasis on individual and group psychotherapy across the lifespan.

6914 Psychiatric Mental Health for Advanced Practice Practicum I 4

Emphasis on application of theories, concepts, and skills to assess, diagnose, and manage acute and chronic psychiatric disorders using evidence-based methodologies

6923 Psychiatric Mental Health Nursing for Advanced Practice II 3

Focus on various theories for care for vulnerable populations, across the lifespan, experiencing mental and emotional distress, including co-occurring disorders.

6924 Psychiatric Mental Health for Advanced Practice Practicum II 4

Emphasis on application of treatment interventions including medication management and individual and group psychotherapy for the child/adolescent and elderly client with acute, chronic, and co-occurring disorders.

6934 Psychiatric Mental Health for Advanced Practice Practicum III 4

Emphasis on application of concepts of advanced-practice mental health nursing with patients across the lifespan. Focus on continuing development and refinement of treatment interventions, including assessment, diagnosis, and management of psychiatric disorders.

7001-3 Knowledge Synthesis in Nursing Science 1-3

Variable course content designed to meet specific doctoral student needs.

7113 Advanced Healthcare Policy 3

This course focuses on advanced healthcare policy formulation and trends at local, state, national, and international levels. Students interpret multiple complex influences on the regulation, funding, and delivery of healthcare. These influences may include economics, culture, the media, healthcare reform, politics and special interests, environment, ethics, and other issues. Special attention is given to political and professional strategies for creating and enacting effective policy change.

7114 Policy, Organizations and Leadership Theory 4

Examines organizational culture and leadership in nursing academic environments. Uses a theoretical basis to explore behaviors displayed by organizations, the personnel within them, and leadership strategies for producing successful outcomes. Analyzes current health care policy trends that impact nursing education. Considers the influence nurse educators have on local, state, national, and international health care, education, and practice policy.

7124 Philosophy and Theory for Advanced Practice Nursing 4

Focuses on understanding current methods of epistemology as interpreted through the history of science. Explores various approaches to theory development including theory construction, application, evaluation, and testing as well as the relationships between theory development and research. Students develop a midrange theory on a topic relevant to the advanced practice nursing role.

7212 Transcultural and Global Healthcare 2

This course explores meanings and expressions of person, health, illness, nursing, and caring in clients with diverse cultural backgrounds. Patterns of human interaction that foster health and quality of life are analyzed. Health-damaging patterns of interaction, such as stereotyping, discrimination, and marginalization are examined within a theoretical framework and submitted to ethical reflection. Students engage in dialogue and networking with providers and consumers to understand the context of transcultural healthcare.

7213 Transcultural and Global Healthcare 3

Focuses on diverse cultural perspectives in health and illness. Health-damaging patterns of interaction, such as stereotyping, discrimination, and marginalization are examined within a theoretical framework and submitted to ethical reflection. Enhances understanding of the global dimensions of health and disease, various strategic health initiatives, and correlating healthcare interventions.

7231-3 Grant Writing 1-3

This course deals with the search for and procurement of funds from both public and private grant funding sources. Topics include interpretation of instructions, producing a successful proposal, the proposal review process, managing grants received, and writing reports.

7243 Organizational and Leadership Theory 3

This course examines the theoretical basis for behaviors displayed by organizations and the personnel within them. Students explore leadership strategies for producing successful outcomes by analyzing organizational structure, change theory, reward systems, environmental psychology and culture, and other related factors. Patterns and predictors of behaviors within and between formal organizations are analyzed and interpreted by the application of theory and research findings.

7253 Translational Research and Evidence-Based Practice 3

This course integrates research into practice with a focus on identifying, summarizing, and appraising evidence for best practices. Students explore such issues as the identification of practice and system problems, evaluation of research studies and systematic reviews, development and implementation of evidence-based practice guidelines, and use of evidence-based practice to improve outcomes for clients and healthcare systems.

* Denotes cross-listed course + Denotes dual-listed course

7303 Advanced Bioethics 3

This course applies philosophical approaches to the development of bioethical reasoning in terms of metaethics and normative ethics. Students consider how the interplay of abstract thinking and cognitive science in themselves and others influences ethical practices.

7403 Statistical Analysis I 3

This course covers intermediate statistical analysis, including the logic of statistical inference, probability and sampling, tests of statistical hypotheses, error theory, confidence interval estimates and procedures, introduction to analysis of variance, and selected nonparametric methods. The content also addresses bivariate correlation techniques, measures of association, and simple linear regression. Students use selected statistical computing software for relevant data analysis. Prerequisite: an introductory statistics course.

7453 Health Care Information Management 3

Examines the role of nurse leaders in shaping emerging technology in user-centered ways that support nursing commitments to ethical and compassionate care.

7503 Higher Education Issues and Trends 3

This course focuses on issues in post-secondary education in the United States and abroad. Students explore the history of higher education, trends, legal concerns, the evolution of curriculum and educational philosophies, private versus public funding, college and university governance, tenure, academic freedom, and other topics.

7543 Evaluation of Educational Effectiveness 3

This course focuses on development and implementation of various methodologies for evaluation of educational effectiveness. Integration of professional, ethical, and legal implications facilitates development of methods and strategies that advance the quality of the educational environment. Analysis of research concerning the impact of evaluation processes provides a foundation for evidence-based practices. Prerequisite: M.S.N. with an education focus or nurse educator certification.

8102 Advanced Application of Qualitative Research 2

Designed to familiarize doctoral students intending to conduct qualitative research with the epistemological and methodological foundations of their chosen qualitative design.

8103 Qualitative Research Methods 3

This course examines qualitative research as an approach to the generation of knowledge. Students will analyze philosophical foundations and relationships between research questions and specific qualitative methods. Threats to reliability and validity of qualitative research are evaluated. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisite: NURS 6323.

8203 Quantitative Research Methods 3

This course examines research designs for description, exploration, correlation, and causal inference. Threats to research validity are analyzed, as are issues of design sensitivity and power, in experimental, quasi-experimental, and non-experimental methods. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisites: NURS 6323, introductory statistics, and NURS 7403.

8302 Mixed Methods Research 2

This course examines research designs that incorporate the strengths of both qualitative and quantitative methods. Philosophical and practical elements of design are analyzed as are rigor and threats to validity. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisite: NURS 8103, NURS 8203

8343 Advanced Resource Management in Complex Systems 3

Advanced techniques of resource allocation within healthcare systems including evidence-based practice and evaluation of resource development, dispersal, and expenditures within unit-based and aggregate settings.

8402 Feminist Research Paradigms 2

Review of critical feminist theory and its operationalization in qualitative and quantitative research methods.

8403 Statistical Analysis II 3

This course deals with selected multivariate procedures including, but not limited to, multifactor analysis of variance and covariance; complex hypothesis testing; multiple, partial, and curvilinear correlation and regression; and sampling theory applied to regression analysis and correlation coefficients. Students expand their ability to use statistical computing software for data analysis of greater complexity. Prerequisite: NURS 7403.

8413 Population Health 3

This course examines healthcare issues related to populations. Measures of population health and global health indicators are applied to evaluate the health status of selected populations. Students explore global and lifespan healthcare issues with an emphasis on factors that create vulnerability for specific populations. The influence of moral, ethical, economic, and access issues on the health of populations is examined. The effects of emerging health threats to populations are identified.

8423 Clinical Practice Management and Information Systems 3

This course provides an overview of issues relevant to managing a clinical practice. Topics include personnel and facilities management; business and other permits; licensing and liability concerns; vendors and supplies; hazardous waste disposal;

* Denotes cross-listed course + Denotes dual-listed course

contracts with third party payers; billings and collections; marketing and customer service; and other aspects of practice management. Students also learn about medical records systems; data sharing with labs, hospitals, and third party payers; inventory software; computerized financial systems; and other aspects of data management.

8443 Advanced Clinical Practicum I 3

This course provides individualized experience that enhances clinical expertise in the selected advanced practice specialty role. The student selects a practice environment with approval of faculty and develops objectives that demonstrate integration of knowledge gained in the program. Prerequisite: completion of at least 18 credit hours.

8453 Advanced Clinical Practicum II 3

This course provides an opportunity for the student to continue the Advanced Clinical Practicum I experience or develop a new focus. The student selects a practice environment with approval of faculty and develops objectives that demonstrate synthesis of knowledge gained in the program. Prerequisite: NURS 8443.

8502 Survey Methodology 2

Addresses theoretical and practical issues in survey methods, survey development, evaluation of survey questions, survey interviewing, as well as response rates, alternative methods of data collection, survey measurement, and post collection processing of survey data, with a particular focus on primary sources of error in survey research: measurement, sampling, coverage, and response.

8503 Testing and Measurement 3

This course examines the processes of testing and measurement in the educational environment. Methodological and statistical analysis of instruments and evaluation results is emphasized. Professional, ethical, and legal implications are examined in the development and selection of effective testing and measurement instruments. Analysis of research concerning testing and measurement tools provides a basis for development and selection of instruments. Prerequisites: M.S.N. with an education focus or nurse educator certification; NURS 8203; NURS 7403.

8513 Technology in Instructional Design 3

This course explores technology that is available to enhance instructional design. The theoretical aspect of instructional technology is examined. Current technologic instructional methods are discussed and the influence of instructional technology on learning outcomes is examined based on theoretical support. Each student has the opportunity to design and evaluate curricular materials that include technologic innovations.

8543 Nursing Education Administration 3

This course focuses on personnel, financial, regulatory, and operations management of nursing education units in a variety of settings including academia, healthcare agency education

departments, and client education agencies. Students examine the relationship of the education unit to the parent organization.

8603 Applied Epidemiology and Biostatistics 3

Application of epidemiology and biostatistics concepts; use of information technology; determinants of health and disease; personal and environmental risk factors; incidence and prevalence of health problems. Examination of relationship between population level data and health outcomes. (Spring)

8612 Community Dimensions and Systems Development 2

Utilization of cross-sectorial environmental, policy, and systems level actions; emphasis on community engagement, empowerment, and organizational partnering; explores relationship between healthcare economics, health policy, program development, and population based care; explores roles and responsibilities of governmental organizations to improve health status. (Fall)

9000 Candidacy Exam 0

Candidacy exams are taken by PhD students after completing all required courses, but before taking NURS 9903 Dissertation Seminar and Dissertation hours. PhD students are enrolled in this course in the semester they will take candidacy exams. It serves as the mechanism for communicating candidacy information and electronic submission of the exam. Prerequisite: All required courses in PhD program or concurrent enrollment in last semester of coursework.

9102 D.N.P. Project II 2

Continuation of NURS 9103. The student designs and implements a doctoral nursing practice project related to a selected population or practice environment.

9103 D.N.P. Project I 3

The student designs and implements a doctoral nursing practice project related to a selected population or practice environment. Prerequisite: completion of all coursework except NURS 8443 and NURS 8453.

9112 D.N.P. Project III 2

Continuation of NURS 9102 for students needing additional semester for project completion. The student designs and implements a doctoral nursing practice project related to a selected population or practice environment.

9203 DNP Clinical Research Practicum 3

Conducts original research with statistical analysis of data or conducts statistical analyses of previously collected data. Application of research skill and knowledge. Students work with course faculty to plan and conduct individualized research project.

9903 Dissertation Seminar 3

During this course the student engages in the writing of the dissertation proposal and prepares it for defense. Prerequisite: satisfactory completion of the Candidacy Exam.

9913 Dissertation I 3**9923 Dissertation II 3****9933 Dissertation III 3****9941-3 Dissertation IV 1-3**

During this series of courses the student proceeds with data collection and analysis, interpretation of results, and writing and defense of the final dissertation. A minimum of 9 credit hours (NURS 9913, 9923, and 9933) is required for the dissertation. The student registers for each course consecutively and may enroll in not more than 6 credit hours of dissertation in one semester. If the dissertation and defense are not completed by the end of NURS 9933, the student must enroll every semester thereafter in NURS 9941-3 until the dissertation is completed. Prerequisites: NURS 9903 and formal approval of the dissertation proposal.

Opera and Music Theater (OMT)

5223 Music Theater Analysis 3

In-depth study of literary and other source materials of musical theater composition and those compositions. (Spring)

5262 Opera Studio 2**5362 2**

This course addresses the particular challenges of the singing-acting process through group exercises and the preparation and presentation of opera arias and scenes. Emphasis is on expanding the performers' expressive capacity. Methods of role preparation and scene analysis are applied to arias and opera scenes. (Fall, spring)

5482 Graduate OMT Acting 2

Develops acting skills with special emphasis on strategies for preparing scenes and monologues and on Viewpoints training. The class will use a variety of approaches including the work of Stanislavski, Sanford Meisner, Anne Bogart and Tina Landau. The students will apply class exercises and script analysis to the rehearsal and performance of scenes and monologues. (Fall)

5661 Music Theater Workshop 1

This course addresses the particular challenges of the singing-acting process through group exercises and the preparation and presentation of musical theater songs and scenes. Emphasis is on expanding the performers' expressive capacity. Methods of lyric, song, and scene analysis are applied to musical theater literature. (Fall, spring)

5882 Opera/Musical Theater Coaching Project 2

This course, along with the Recital/Paper, represents the culmination of the Master of Music in vocal coaching. The work in this course, which involves serving as musical director for a production of opera or musical theater, is done with the major teacher and with the approval of the student's graduate committee. (TBA)

Physical Therapy (DPT)

7013 Health Promotion Across the Lifespan 3

Prevention, wellness, fitness, and disease management services; exercise physiology, foundationl knowledge, and clinical skills to select, perform, and interpret selected tests and measures; design appropriate plans of care to improve health, wellness, and fitness across the lifespan; impact of health care policy on physical therapy practice across the lifespan. (Summer)

7014 Neuroscience 4

Human nervous system; central nervous system structure and function; peripheral nervous system; autonomic nervous system; concepts of neuroplasticity; basic neurologic examination. (Fall)

7015 Clinical Anatomy 5

Basic and clinical human anatomy; detailed study of the upper extremities, lower extremities, pelvis, spine, head, neck, thoracic cavity, head and abdominal and pelvic cavities; relationships between osteology, arthrology, myology, neurology, and vasculature of these regions. (Summer)

7113 Leadership I: Foundations of Leadership Development 3

Develop professional practice knowledge, skills, and behaviors as an entry-level doctor of physical therapy. Foundational aspects of the profession and professional interaction including the history of the profession, core values, ethics and jurisprudence, communication skills and strategies, history taking, documentation, and cultural competence. (Summer)

7123 Clinical Examination and Interventions I 3

Patient/client management for a variety of medical conditions in the context of positioning, posture, bed mobility, transfers, wheelchair mobility, and gait; skills necessary for effective prescription, fitting, and training of assistive devices; discharge planning for individuals across the continuum of care. (Fall)

7125 Management and Interventions - Individuals with Neuromuscular Conditions I 5

Examination, evaluation, diagnosis, prognosis and assessment of outcomes for individuals with neurologic conditions; conditions commonly encountered by physical therapists such as Parkinson's disease, ALS, spinal cord injury, multiple sclerosis, CVA, concussion syndromes, cerebellar dysfunction, and vestibular dysfunction; etiology, pathophysiology, pharmacologic, and surgical management of these conditions; effective clinical decision making in the selection and application of examination

* Denotes cross-listed course + Denotes dual-listed course

and intervention strategies; intervention strategies focusing on assistive technology, integumentary, and functional training/self-care for individuals with neurological conditions; measuring outcomes and monitoring and adjusting a plan of care in response to an individual's status; accurate coding and billing of services rendered. (Spring)

7131 Service Learning 1

Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Summer)

7145 Applied Anatomy and Physiology 5

Basic physiology and histology as they apply to function, medical diagnoses, and movement dysfunction; physiology and application of systems knowledge; assessment of function, co-morbidities, muscle function, and spinal function. (Fall)

7163 Research I: Research Methods 3

Basic concepts of research methodology; using research literature to inform clinical practice and to conduct research in the clinical environment; foundational aspects of research methodology including research design, research methods, outcome measures, research validity, statistical analysis, and ethical considerations and challenges of research. (Summer)

7171 Clinical Experience: Part-Time I 1

Provide opportunities for the student to apply foundational classroom learning; potential environments include acute care, sub-acute care, long-term care, home health, outpatient clinics (neurologic, orthopedic, pediatric), inpatient rehabilitation, specialty clinics, and schools. (Spring)

7224 Clinical Examination and Interventions II 4

Orthopedic examination, therapeutic exercise intervention; soft tissue mobilization intervention across the lifespan, examination and intervention skills necessary to address a variety of impairments, activity limitations, and participation restrictions across a variety of patient/client populations, with emphasis on musculoskeletal system dysfunction; effective management strategies, focusing on the therapeutic exercise and soft tissue mobilization; clinical reasoning and evidence-based practice skills; select, perform, and interpret selected tests and measures; design appropriate plans of care to improve range of motion, muscle performance, balance, agility, and occupational and recreational function. (Spring)

7231 Service Learning II 1

Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Spring)

7262 Research II: Evidence-Based Practice 2

Critically evaluating, analyzing, and synthesizing evidence for the purpose of providing evidence-based physical therapy services; developing search strategies to access best available evidence; begin to appraise selected literature; utilize information to facilitate clinical decision making. (Fall)

7313 Pharmacology and Systems Pathophysiology 3

Pathophysiology of medical and surgical conditions frequently encountered in physical therapy practice; disorders of the cardiac, pulmonary, gastrointestinal, genitourinary, endocrine, metabolic, hepatic, and immune systems; the impact of selected acute and chronic medical and surgical conditions on the delivery of physical therapy services. Principles of pharmacology; relevant components of history taking; systems review. (Fall)

7413 Foundational Musculoskeletal Sciences 3

Human tissue biomechanics; the response of bone, joint, muscle, and other soft tissue to stress, injury, and disease; the normal repair process and the effects of rest, stress, immobilization, nutrition, aging, and exercise; the relationship between basic musculoskeletal sciences and clinical practice; clinical reasoning strategies to integrate musculoskeletal sciences into elements of patient/client management; establishing a safe and effective plan of care; utilization of a PTA; the effects of physical agents on tissue recovery from injury. (Fall)

7513 Gait and Motor Learning 3

Mechanics and pathomechanics of human movement through the lifespan; theories of motor control and learning; biomechanical principles of human posture and movement; observational analysis of functional movement tasks; normal and abnormal gait; commonly seen movement impairments. (Spring)

7613 Management of Individuals with Cardiovascular and Pulmonary Conditions 3

Anatomic and physiologic basis of cardiovascular and pulmonary conditions; examination, evaluation, diagnosis, prognosis, and management strategies including therapeutic interventions of individuals with cardiovascular and pulmonary pathologies; the spectrum of cardiovascular and pulmonary diseases from primary, secondary, and tertiary prevention to long-term rehabilitation. (Spring)

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Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
7712	Psychosocial Considerations in Clinical Reasoning	2	817A	Clinical Experience: Full-Time I	12
	Effects of chronic illness, pain, and/or disability; characteristics of the patient's/client's personal, family, socioeconomic, culture, environment; psychiatric conditions and disabilities. (Spring)			Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. (Spring)	
7811	Differential Diagnosis	1	8213	Leadership Development II: Health Policy	3
	Medical screening; differential diagnosis; systems review; medical referral; electronic medical records; clinical decision-making; effective interprofessional communication. (Spring)			Dynamic influences of healthcare legislation, policy, and payment; documentation; outcomes; risk management; quality improvement; advocacy at state, federal, and professional association levels. (Fall)	
8023	Management of Individuals with Integumentary Conditions	3	8215	Management and Interventions - Individuals with Neuromuscular Conditions II	5
	Prevention and management of issues related to the integumentary system; physical therapy examination, evaluation, diagnosis, prognosis, interventions, and outcomes for the integumentary system; interventions include wound care, hydrotherapy, and electrotherapeutic modalities. (Summer)			Examination, evaluation, diagnosis, prognosis and assessment of outcomes for diverse patient/client populations with neurologic conditions in a variety of practice settings; Parkinson's disease, Guillain-Barre Syndrome, ALS, spinal cord injury, Huntington's disease, post-polio syndrome, and vestibular dysfunction; etiology, pathophysiology, pharmacologic, and surgical management of these conditions; effective clinical decision making in the selection and application of examination and intervention. (Fall)	
8061	Interprofessional Seminar	1	8226	Management and Interventions - Individuals with Musculoskeletal Conditions II	6
	Effectively communicating with interprofessional team members; the use of health informatics to gather and share relevant history and findings; practice management; quality improvement approaches. (Spring)			Examination, evaluation, diagnosis, prognosis, performance of health and wellness services, provision of interventions, and assessment of outcomes for diverse patient/client populations with musculoskeletal conditions (both surgical and non-surgical) of the upper half of the body; health promotion, wellness, and fitness, differentiating musculoskeletal conditions in the cervical and thoracic spine, rib cage, shoulder girdle, elbow and forearm, and the wrist and hand; clinical reasoning and clinical decision making while incorporating evidence-based practice principles to select appropriate interventions and measure the effectiveness of the interventions; differentially diagnose and screen for medical disease; referral to other health care practitioners; diagnostic imaging procedures as tools to guide and direct management of musculoskeletal conditions; accurate coding and billing for services rendered. (Fall)	
8122	Assistive Technology/Orthotics and Prosthetics	2	8271	Clinical Experience: Part-Time II	1
	Purpose and design of assistive technology, prosthetics, and orthotics; relationship between the use of assistive technology, prosthetics, orthotics, and individual's impairments, activity, and participation; evaluate the need for devices; recommend an appropriate device; evaluate the fit and function of the device; implement an appropriate plan of care. (Summer)			Provide opportunities for the student to apply foundational classroom learning; potential environments include acute care, sub-acute care, long-term care, home health, outpatient clinics (neurologic, orthopedic, pediatric), inpatient rehabilitation, specialty clinics, and schools. (Summer)	
8123	Geriatric Considerations in Clinical Reasoning	3	8312	Leadership Development III: Management	2
	Physical, psychological, social, legal, and ethical considerations in interacting with an older adult patient/client, the individual's family, and other people important to that patient/client; gains, losses, grief, and death and dying; physiologic system changes and pathologies common to this patient/client population. (Summer)			Business operations; management across the spectrum of physical therapist practice. (Spring)	
8126	Management and Interventions - Individuals with Musculoskeletal Conditions I	6	8324	Pediatric Considerations in Clinical Reasoning	4
	Examination, evaluation, diagnosis, prognosis, performance of health and wellness services, provision of interventions, and assessment of outcomes for diverse patient/client populations with musculoskeletal conditions (both surgical and non-surgical) of the lower half of the body; health promotion, wellness and fitness; differentiating musculoskeletal conditions in the lumbar spine, pelvis, hip, knee, foot, and ankle; clinical reasoning and clinical decision making while incorporating evidence-based practice principles to select appropriate interventions and measure the effectiveness of the interventions; differentially diagnose and screen for medical disease; referral to other health care practitioners; diagnostic imaging procedures as tools to guide and direct management of musculoskeletal conditions; accurate coding and billing for services rendered. (Summer)			Examination, evaluation, diagnosis, prognosis, intervention, and assessment of outcomes, discontinuation of care for children with various conditions in a variety of practice settings; human development; age-appropriate patient/client management;	

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family-centered care; health promotion and safety; legislation, policy; systems. (Fall)

8331 Service Learning III 1

Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Fall)

8362 Research III: Critical Inquiry and Appraisal 2

Critical appraisal of research articles representing various aspects of the patient/client management model; clinical applicability of the research appraised. (Summer)

8462 Research IV: Research Intensive 2

Critical appraisal; patient/client application of research; participating in various clinically relevant activities using appraisal of evidence to advance the practice of evidence-based care. (Fall)

927A Clinical Experience: Full-Time II 12

Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. (Summer)

937A Clinical Experience: Full-Time III 12

Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. (Fall)

9412 Leadership Development IV: Life-Long Leadership 2

Personal and post-professional development to support their role as a leader in practice, in the professional association, and with community organizations. (Fall)

9561 Research V: Knowledge Translation 1

Prepare a case study or case series from Clinical Experience: Full-Time I and/or II; present the results of their case research project at a Department Research Symposium; prepare their case report for dissemination at a local state or national meeting; prepare their findings in a manuscript format for peer review. (Summer)

Physician Assistant Studies (PA)

Didactic Courses

5116 Introduction to Human Form 6

The Introduction to Human Form (IHF) course is a comprehensive course utilizing multiple concentrations to provide an

understanding of human anatomy and basic guiding principles of disease and healing mechanisms of the body. The IHF course will also introduce methods of patient interaction and physical examination, the historical context of the profession and a primer in medical terminology. Through the following concentrations: Clinical Anatomy, Pathophysiology, Physical Diagnosis, Medical Terminology, Introduction to the Profession and Pharmacology; this course will introduce students to the analytical and technical skills necessary to manage patients in the clinical setting.

5122 EENT 2

The EENT discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide students with the analytical and technical skills necessary to manage patients in the clinical setting.

5131 Heme-Genetics 1

The Heme-Genetics course encompasses two specialty areas. The first portion of the course will cover blood, blood forming elements and hematologic-based diseases. Crucial to understanding hematologic clinical medicine is a thorough understanding of the concentrations of laboratory medicine and pharmacotherapeutics. This section of the course will provide students with the ability to order appropriate testing to interpret hematologic disease. The second portion of the course will provide students with an understanding of the principles of basic genetics, most common syndromes related to genetics and the basics of counseling.

5142 Pulmonology 2

The Pulmonary course offers students a comprehensive understanding of pulmonary disease with lectures in clinical medicine, laboratory medicine, radiology, pharmacotherapeutics, physiology and pathophysiology. Students will also develop clinical reasoning skills and perfect physical examination techniques in small group sessions. At the conclusion of the course, students will have been provided the clinical decision-making and technical skills necessary to address diseases of the pulmonary system.

5154 Cardiology 4

The Cardiology discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

5161 Geriatrics 1

The Geriatrics course is designed to provide students with a thorough understanding of the special needs of the geriatric

* Denotes cross-listed course + Denotes dual-listed course

population. The course will focus on pharmacotherapeutics, clinical medicine topics and laboratory medicine specific to the elderly. The course will also present physical diagnostic techniques encountered in geriatric medicine. At the conclusion of the course, students will have an understanding of how to manage the special needs of our senior citizens.

5213 Urinary System 3

The Urinary System course provides a thorough understanding of diseases of the kidneys, ureters, bladder and urethra. Disease of the male reproductive system will also be presented in this course. Basic and clinical science lectures will be provided in clinical medicine, pathophysiology, physiology, laboratory medicine, radiology, and pharmacotherapeutics. Clinical reasoning, physical examination techniques and topics in humanities will also be presented in small group sessions. At the conclusion of the course, students will have the clinical knowledge and analytical tools to care for patients with urologic disease.

5223 Women's Health 3

The Women's Health course is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

5232 Endocrinology 2

The Endocrinology course provides students with a thorough understanding of the endocrine system including pancreatic, thyroid, adrenal, and other systems. Students will gain knowledge of numerous discipline concentrations including pathophysiology, radiology, physiology, clinical medicine, laboratory medicine, and pharmacotherapeutics. Students will also participate in small group exercises to hone their clinical reasoning and decision-making skills and to cover topics in the humanities. At the conclusion of the course, students will have acquired the medical and analytical skills to investigate and address endocrinopathies across the lifespan.

5242 Neurology 2

The Neurology course will provide PA students with an understanding of developmental and acquired diseases of the central and peripheral nervous system. Content will focus on physiology, pathophysiology, imaging studies, pharmacotherapeutics and laboratory medicine related to the neuraxis. Students will also engage in exercises to enhance clinical reasoning and improve their skill and understanding of the physical examination of the nervous system. At the conclusion of the course, students will have a working knowledge to provide medical care to patients presenting with the myriad diseases and syndromes related to the nervous system.

5252 Behavioral Health 2

The Behavioral Health course will provide students with an understanding of definitions, recognition and treatment of psychiatric conditions. Concentrations will focus primarily on clinical medicine and pharmacotherapeutics. The use of small group discussions will lead to a greater understanding of the humanities and clinical reasoning and interventions. Comprehension of the neuropsych examination will also be integral to the course. At the conclusion of the course, students will have an understanding on how to approach, diagnose and treat a wide range of psychiatric conditions.

5312 Musculoskeletal 2

The Musculoskeletal discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

5322 Dermatology 2

The Dermatology course is designed to provide students with the ability to recognize many dermatologic conditions and how they are most appropriately managed. Topics in clinical medicine, pathophysiology, and pharmacotherapeutics will be presented. Students will also engage in small group exercises in clinical reasoning, intervention, the humanities and special physical examination techniques. At the conclusion of the course, students will have the knowledge and skills necessary to address a wide range of dermatologic conditions.

5333 Gastroenterology 3

The Gastroenterology course is designed to provide students with a comprehensive understanding of diseases of the GI tract, including the associated viscera. In addition to small group exercises in clinical reasoning and intervention, the course will provide a wide range of lectures in clinical medicine, laboratory medicine, pharmacotherapeutics, physiology, radiology and physical examination techniques. At the conclusion of the course, students will have a thorough understanding of management of the myriad of GI pathologies.

5342 Infectious Disease 2

The Infectious Disease course provides students with knowledge of numerous disease and treatment regimen for infectious processes not covered in the other systems-based courses. The course will rely on lectures in clinical medicine, laboratory medicine and to a great extent, pharmacotherapeutics. Clinical reasoning, intervention and physical examination techniques will also be presented in a small group format. At the conclusion of the course, students will have an understanding of the complexities of treating specific infectious disease processes in the out- and in-patient setting.

* Denotes cross-listed course + Denotes dual-listed course

5353 Emergency Medicine 3

The emergency medicine discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

5361 Nutrition 1

The Nutrition course provides the student with a comprehensive understanding of the nutritional demands of metabolism in the health individual and in those with disease. Special emphasis will be placed on TPN, special diets for DM, CHF, and hepato-renal disease. In addition to covering topics in clinical medicine, students will participate in small group sessions focused on clinical reasoning and intervention related to a patient's specific nutritional needs. At the conclusion of the course, students will have an understanding of how to manage the nutritional needs of patients in the inpatient and outpatient settings.

5372 Pediatrics 2

The Pediatrics course is designed to provide students with a thorough understanding of the special needs of the pediatric population. The course will focus on pharmacotherapeutics, clinical medicine topics and laboratory medicine specific to the newborn, infant, and child. The course will also present physical diagnostic techniques specific to the pediatric population, including comprehension of developmental milestones. At the conclusion of the course, students will have an understanding of how to manage the special needs of the child.

5383 Capstone 3

The Capstone course is offered during the final three weeks of the didactic phase. The purpose of the course is to provide the student with many procedural skills necessary for success in the clinical phase. Capstone also contains a testing component to assure students are competent in their physical examination skills. As a final component, students will participate in an online curriculum for health professionals known as the Institute for Healthcare Improvement Open School (IHI). The IHI curriculum will develop student's understanding of inter-professional practice, methods to reduce medical errors, health systems, and patient- and family-centered care.

6111 Operationalizing a Medical Practice 1

Introduces PA students to models of medical practices, topics in human resources, and strategic planning. Includes evaluation of payer mix, geographical influences on practice location, and provides examples of errors in practice management. Enrollment in the PA program is required.

6121 Finances of a Medical Practice 1

Introduces PA students to factors influencing earnings and expenses related to operating a medical practice. Topics include managing costs, acquiring capital, business loans, understanding accounting principles, and W-2 versus 1099 employment considerations. Enrollment in the PA program is required.

6211 Accessing the Community 1

Introduces PA students to how a practice interacts with the community. Topics include identifying market forces, demographics, healthcare consumer behaviors, advertising, and marketing strategies to avoid. Enrollment in the PA program is required.

6311 Reimbursement, Documentation of Care, Coding and Billing 1

Provides PA students with the processes involved in receiving payments for their services. Topics include procedures to optimize third-party payment, navigating health insurance forms, claims processing, the EOB, understanding the major coding manuals, understanding SoonerCare and CMS reimbursement, handling denials and appeals, and what constitutes insurance fraud. Enrollment in the PA program is required.

6321 Contracts and Medical Law 1

Provides students with multiple examples of good and bad employment contracts. Contract topics include salary, benefits, CME, and special provisions. Course also focuses on medical law relating to PA practice. Topics include malpractice, understanding the inter-workings of the OSBMLS, avoiding problems with CDS, and the initial licensure process. Enrollment in the PA program is required.

Clinical Courses

6004 Charitable Primary Care 4

This is a four-week clinical experience in an outpatient setting in Oklahoma City at one of the affiliated charitable clinics. Students will experience interacting with the uninsured and working poor, undocumented immigrants, and marginalized populations. Objectives for this rotation will include how to obtain referrals, prescriptions, and other needed services in the absence of suitable financial or personnel resources. Students will participate in interprofessional teams with other students and licensed providers from medical, nursing, and allied health professions.

6014 Family Medicine 4

This is an eight-week clinical experience in an out-patient setting where students work with board-certified family medicine physicians and, if available, their physician assistants. This supervised clinical practice experience (SCPE) is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of both acute and chronic diseases under direct supervision by their Preceptor. The focus of the SCPE is to use the "Medical Home" philosophy of primary care. This model is

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described as patient-centered, comprehensive, team-based, coordinated, accessible, and focused on quality and safety (Agency for Healthcare Research and Quality--AHRA). This approach to patient care is emphasized while students participate in the work-up, diagnosis, treatment and education of the family medicine patient and their family.

6024 Internal Medicine 4

This is a four-week clinical experience in both in-patient and out-patient setting where students work with board-certified internal medicine physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of general internal medicine patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the general internal medicine patient and their family.

6034 Medicine--Elective 4

This is a four-week clinical experience in both in-patient and/or out-patient setting where students work with board-certified physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the patient and their family.

6044 General Surgery 4

This is a four-week clinical experience in the surgical, in-patient, and out-patient setting where students work with board-certified surgeons and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire skills in diagnosis and pre-operative to post-operative management of the surgical patient. The student will assist in the operating room as required

6054 Pediatrics 4

This is a four-week clinical experience in an in-patient and out-patient setting where students work with board-certified pediatricians and their physician assistants. Students will acquire clinical experience in the care of children from birth through adolescence.

6064 Women's Health 4

This is a four-week clinical experience in an in-patient and out-patient setting where students work with board-certified obstetricians/gynecologists and their physician assistants. Students will acquire clinical experience through evaluation and management of women's health issues throughout the reproductive and post-menopausal years. Participation in surgery, assisting in labor and deliver may be required on this rotation.

6074 Behavioral Health 4

This is a four-week clinical experience in the in-patient and/or out-patient setting where students work with board-certified psychiatrist and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of psychiatric patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the psychiatric patient.

6084 Emergency Medicine 4

This is an eight-week clinical experience in emergency department setting where students work with board-certified emergency medicine physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of critically ill patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the emergency medicine patient and their family.

6154 Med/Pediatrics 4

Four-week clinical experience in an in-patient and/or out-patient setting where students work in clinical settings with an emphasis on pediatrics. Students will acquire clinical experience in the care of children from birth through adolescence.

Psychology (PSYC)

5113 Advanced Research Design 3

Evaluation of group designs; principles and techniques of scientific observation, measurement, and control; Addresses each phase of research process from design, conduct, analysis, and written reporting of research.

5213 Introduction to Evidence Based Interventions 3

Introduction to evidenced based practice with emphasis on beginning stages of therapy. Basic helping skills, scientist-practitioner approach to psychodiagnostic interviewing, treatment planning, and incorporation of motivational interviewing techniques to promote initial behavioral change. Theories of clinical intervention and diversity issues covered. Prerequisite: Admission to the PSYD graduate program.

5313 Adult Psychopathology 3

Covers major forms of adult psychopathology; emphasis on the differential diagnosis and diagnostic classification system (DSM); course, etiology, and recommended treatments of disorders from a biopsychosocial approach; ethics and diversity considerations included. Prerequisite: Admission to the PSYD graduate program.

5413 Intellectual Assessment: Theory and Practice 3

Introduction to the theory and development of individually administered standardized intelligence and achievement tests; administration, scoring, and interpretation of both verbal and nonverbal tests of cognitive functioning for children, adolescents, and adults; ethic and diversity issues in test use and interpretation; covers report writing and case presentation. Prerequisite: Admission to the PSYD graduate program.

5471 Psychological Testing Practicum 1

Practicum in administration, scoring, and interpretation of objective psychological tests under faculty supervision in clinical setting. Report writing and feedback involved. Prerequisite: Admission to the PSYD graduate program.

5513 Ethics and Professional Issues in Clinical Practice 3

APA ethical principles, standards, and laws regulating psychological practice; recommended practices for enhancing ethical decision-making. Prerequisite: Admission to the PSYD graduate program.

5613 Diversity in Clinical Practice 3

Examines impact of gender, social class, race, culture, sexual orientation on clinical practice. Examines bias and values; promotes self-awareness.

5713 Personality Assessment: Theory and Practice 3

Introduction to the theory and development of objective personality tests; test standards and construction; administration, scoring, and interpretation of personality tests for older children, adolescents, and adults; ethics and diversity issues in test use and interpretation; covers report writing and case presentation. Prerequisite: Admission to the PSYD graduate program.

5813 Advanced Evidence Based Interventions 3

Detailed examination of evidence-based psychological interventions for adult, adolescent, and childhood disorders. Cognitive Behavioral interventions and other empirically supported interventions covered. Prerequisite: Admission to the PSYD graduate program.

5913 Child and Adolescent Psychopathology 3

Covers psychological disorders seen in children and adolescents; emphasis on the differential diagnosis and diagnostic classification system (DSM); course, etiology from biopsychosocial approach, and evidence-based treatments; ethics and diversity considerations included. Prerequisite: Admission to the PSYD graduate program.

6173 Clinical Psychology Practicum and Seminar I 3

Applied supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Students are responsible for arranging own transportation to site. Weekly clinical team meetings to cover

professional development issues and case staffing. Prerequisite: Admission to the PSYD graduate program.

6183 Masters Research Project 3

Empirical research and writing under direction of faculty member; empirical investigation of a selected topic in psychology; oral presentation of project; submission of written research findings. Prerequisite: Admission to the PSYD graduate program.

6213 Psychological Interventions and Health 3

Provides overview of the research, theory, and practice of health psychology with emphasis on the prevention, promotion, and treatment of health related behaviors through evidence-based practice. Prerequisite: Admission to the PSYD graduate program.

6313 Advanced Lifespan Development 3

Overview of individual development across the lifespan presents normal developmental issues in the context of changing cultural demands, technological impacts, and innate psychological stages. Prerequisite: Admission to the PSYD graduate program.

6413 Statistical Methods 3

Overview of inferential statistics; hypothesis testing, population sampling, and analysis of regression and prediction. Review of nonparametric and parametric tests. Includes chi square, z-test, t-test, Analysis of Variance, and Analysis of Covariance. Use of computerized software in statistical analysis of data; application of statistical procedures to research design.

6513 Clinical intervention with Families 3

Covers theories and techniques used for providing therapy with families and couples; Covers key concepts in group dynamics and processes; assessment of group dynamics and processes; application of research findings to assessment of family dynamics and evidence-based interventions with families and couples. Prerequisite: Admission to the PSYD graduate program.

6713 Models of Psychotherapy 3

Graduate level exploration of traditional and current models of psychotherapy and associated personality theories.

7113 Clinical Research and Design 3

Theory and methods of behavioral assessment and the use of single subject research designs to assess and monitor treatment effectiveness; Review of behavioral theory and learning principles. Prerequisite: Admission to the PSYD graduate program.

7213 Psychological Consultation and Supervision 3

Examines the theories and empirical underpinnings of the process of providing effective psychological consultation and supervision services to healthcare providers, school personnel, and other professionals who work in a variety of settings. Challenges in providing consultations and supervision services addressed. Prerequisite: Admission to the PSYD graduate program.

* Denotes cross-listed course + Denotes dual-listed course

Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
7313	Applied Social Psychology	3	8183	Doctoral Research Project	3
	Covers research and theories in social psychology; emphasis on the application of social principles in applied settings.			Empirical research and writing under direction of a faculty member; empirical investigation of selected topic in psychology; oral presentation of findings; submission of written research findings. Prerequisite: Admission to the PSYD graduate program, PSYC 6183.	
7413	Biological Basis of Behavior and Clinical Psychopharmacology	3	8213	Addiction: Assessment and Intervention	3
	Biological influences of behavior; Covers physiological basis of behavior, perception, emotion, and self-regulation; theoretical and biological basis for psychopharmacological interventions for clinical disorders. Prerequisite: Admission to the PSYD graduate program.			Recommended practices in the assessment and treatment of addictive disorders; selection, administration, and interpretation of assessment methods and techniques; diagnosis and treatment planning; recommended interventions, and treatment related issues. Prerequisite: Admission to the PSYD graduate program.	
7513	Introduction to Rural Mental Health	3	8233	Teaching Practicum	3
	Introduction to rural mental health; concentration on barriers to mental healthcare in rural communities including geographic, economic, and cultural. Diversity, legal, and ethical issues covered.			Covers recommended teaching methods and problems encountered while teaching at the college level. May concurrently teach a course in introductory psychology, statistics laboratory, or research methods laboratory. Prerequisite: Admission to the PSYD graduate program, completion of 51 graduate hours.	
7613	Applied Gerontology: Assessment and Intervention	3	8273	Clinical Psychology Internship	3
	Recommended practices in the assessment and treatment of mental health related conditions in older adults; issues of aging, mental health, and neurocognitive disorders in the elderly; geriatric case management and interdisciplinary consultation; ethical and legal issues. Prerequisite: Admission to the PSYD graduate program.			Completion of yearlong pre-doctoral internships; advanced supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Prerequisite: Admission to the PSYD graduate program, PSYC 7173 and PSYC 8173.	
7813	Trauma: Assessment and Treatment	3	8313	Mental Healthcare Administration	3
	Covers the recommended assessment and evidenced-based interventions for victims of trauma; evidence-based approaches for addressing trauma and crisis intervention on multiple levels; applications to case conceptualization and treatment planning. Prerequisite: Admission to the PSYD graduate program.			Role of psychologist as administrator and consultant; referral processes, billing procedures, and issues related to administrative practices; healthcare system, policies, business models, integration of psychologist into primary care, and recommended administrative practices.	
7913	Clinical Perspectives on Trauma	3	8413	Advanced Psychological Assessment	3
	Introduction to theoretical and applied issues related to trauma; introduction to various forms of trauma, risk and protective factors within biopsychosocial framework, therapeutic and self-care issues; considerations for special populations; legal and ethical issues. Prerequisite: Admission to the PSYD graduate program.			Advanced course in assessment with more specialized assessment instruments utilized in neuropsychological evaluations and forensic evaluations; diversity, legal, and ethical issues covered. Prerequisite: Admission to the PSYD graduate program, PSYC 5413 and PSYC 5713.	
8113	Addictions: Theory and Research	3	8513	Cognitive and Affective Basis of Behavior	3
	Introduction to research, theoretical, and philosophical underpinnings of addictive behavior; dual diagnosis, ethics, diversity issues related to addiction. Prerequisite: Admission to the PSYD graduate program.			Investigation of how human behavior is influenced by cognition and affect. Surveys theories and core concepts in learning, memory, affect, emotion, motivation, and executive functions. Critical evaluation, integration, and application of theoretical findings to clinical practice. Prerequisite: Admission to the PSYD graduate program.	
8173	Clinical Psychology Practicum and Seminar II	3	8613	History and Systems of Psychology	3
	Advanced applied supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Students are responsible for arranging own transportation to site. Weekly clinical team meetings to cover professional development issues and case staffing. Prerequisite: Admission to the PSYD graduate program, PSYC 7173.			Graduate level survey of the historical roots, the development of the discipline, and the processes of psychological investigation and theory.	

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Religious Education (REL)

5103 Old Testament Interpretation 3
A thorough survey of Old Testament history and literature involving a study of biblical analytical methodology and its application to Old Testament interpretation.

5123 New Testament Interpretation 3
An intensive survey of the New Testament followed by consideration of problems and methods related to the interpretation of early Christian literature in the twentieth-century.

5213 Modern Trends in the World's Religions 3
A survey of philosophical and theological movements in India, China, and the Middle East, with emphasis on ways in which ideas are expressed in institutions and in the common life of major non-Western religious traditions.

5223 Critical Issues in Christian Ethics 3
An examination of Christian ethical thought vis-a-vis political, economic, and social theory and practice, with a focus on the response of citizens and institutions to critical issues.

5303 Topics in Church History 3
Survey of key periods, personalities, events, movements, and ideas against the sociocultural backdrop of successive periods in the history of Christianity. Attention is given to the relationship of United Methodist traditions to those of other churches and movements.

5313 History of the United Methodist Tradition 3
A survey of the history of Methodism from John Wesley to the present. Major attention is given to persons and situations in American culture that have shaped the movement.

5403 Major Themes in Theology 3
A study of the process by which humans come to understand and articulate faith, drawing upon the Scriptures, tradition, experience, and reason. Attention is given to the work of theologians in the past and to contemporary theological work.

5413 United Methodist Doctrine and Polity 3
A study of United Methodist doctrine and doctrinal standards as contained in the General Rules, Social Principles, and contemporary statements and of the historical development of United Methodist polity, denominational structure, and local church organization.

5453 Mission of the Church in the Contemporary World 3
An exploration of what mission has been in the past, the world to which the church is sent in mission today, and implications for the theology of mission and the way the church may authentically engage in mission in a variety of situations.

5603 Nature and Work of Christian Education 3
A survey of the historical and theological sources for religious education, the context for teaching and learning in the church, and the development of competence in teaching based on theories of teaching-learning. Students begin to develop their self-understanding as educators and their own philosophy of religious education. This course fulfills the teaching-learning certification requirement.

5633 The Bible in Christian Education 3
An examination of relating biblical interpretation and teaching. The course focuses on the nature of interpretation from a developmental perspective in order to determine what it means to teach Scripture to people in different age groups and stages of faith development. Appropriate methodologies for biblical study are analyzed and evaluated.

5643 Relating Theology to Christian Education 3
A study of major theological themes and issues in terms of their relevance and application to Christian education and of ways in which teachers and students may "do theology" as an integral part of the educational process.

5653 Administration and Leadership 3
An examination of facets of administration and leadership in Christian education based on organizational development principles, including group decision making, conflict management, communication, staff relationships, volunteer development, and evaluation of programs and personnel—all with reference to programming at various age levels.

5663 The Bible in Youth Ministry 3
An examination of the task of relating biblical interpretation and teaching in youth ministry.

5673 Relating Theology to Youth Ministry 3
A study of major theological themes and issues in terms of their relevance and application to ministry with youth and of the ways in which teachers and students may "do theology" as an integral part of the educational process.

5703 Ministry with Children and Families 3
An exploration of the church's ministry with children. Models, resources, and issues in children's religious education are surveyed. Skills in program planning, implementation, and evaluation of educational programs for children in the church in cooperation with appropriate councils, committees, and organizations are enhanced. Specific educational models and ministries with families are considered.

5713 Ministry with Youth 3
An exploration of ministries with youth. Models, resources, and issues in youth religious education are presented. Skills in program planning, implementation, and evaluation of educational

* Denotes cross-listed course + Denotes dual-listed course

programs for youth in the church in cooperation with appropriate councils and organizations are enhanced.

5723 Ministry with Adults 3

An exploration of ministries to young, middle, and older adults. Models, resources, and issues in adult religious education are presented. Skills in planning, implementation, and evaluation of adult educational programs based on educational theory and practice are enhanced.

5733 Adolescent World 3

The personal, social, and spiritual development of the adolescent in relationship to the Christian faith. The resources of the church directed toward the religious needs of youth.

5763 Rites and Rituals in the Faith Pilgrimage 3

An exploration of the nature and functions of rites of passage and rituals of the church with implications for the congregation's educational ministry.

5833 Seminar in New Testament 3

Special topics in the New Testament not normally covered in standard courses.

5843 Seminar in Hebrew Bible 3

Special topics in the Hebrew Bible not normally covered in standard courses.

5853 Seminar in Church History 3

Special topics in church history not normally covered in standard courses.

5863 Seminar in Theology 3

Special topics in theology not normally covered in standard courses.

5873 Seminar in Religion 3

Special topics not normally covered in standard courses.

5881-3 Seminar in Religious Education 1-3

Special topics not normally covered in standard courses, e.g., attendance at the National CEF conference.

5891-3 Special Topics 1-3

A variable-credit course designed to meet needs of students such as the Summer School on Chemical dependency. Special topics not normally offered in standard courses.

5951-3 Readings in Religion/Religious Education 1-3

Extensive reading in the student's field of interest or with respect to problems and issues beyond the usual class format. Students who have approved undergraduate courses in selected fields may, with the director's permission, enroll in advanced reading courses in the topic for graduate credit.

5981 Internship in Religious Education 1

Experiential education of students working in an appropriate church-related setting. Involves both a weekly class/academic setting and a church setting. Offered as credit/no-credit.

5993 Research Project/Thesis in Religion 3

The development of a professional project on theoretical research or ministry design and evaluation of its implementation, or the preparation of a master's-level thesis through research into a body of literature or a survey to obtain empirical data. Thesis must be completed within two years of enrollment in REL 5993. In extraordinary cases an extension may be granted.

Teaching English to Speakers of Other Languages (TESL)

5003 Research and Writing 3

Introduction to graduate level writing and research methods focusing on quantitative, qualitative, and mixed methods approaches. Close examination of research writing techniques, such as writing introductions, literature reviews, methods, and conclusions of research papers as well as using proper citation formats. Examination of research processes including library searches, data collection methods, and data analysis. A core course required of all students in the TESOL program and cannot be transferred.

5013+ Pedagogical Grammar 3

A study of English grammar and a discussion on the teaching of grammar in ESL. Using an eclectic approach to examine the morphological and syntactical system of English and explore the theoretical and practical issues of the teaching of grammar in ESL/EFL. Dual-listed with TESL 4013.

5093 Independent Study 3

(TBA)

5103+ Studies in Linguistics 3

Involves both a study of English grammar and a discussion of the teaching of grammar in ESL and EFL. Examines the morphological and syntactical system of English and explores the theoretical and practical issues of the teaching of grammar in ESL/EFL settings. Dual-listed TESL/ENGL/SPAN 4213.

5113 Second Language Listening and Speaking 3

Introduction to second language listening and speaking. Examination of methods of teaching pronunciation and listening perception, including consonant and vowel systems; stress intonation, and connected speech; and listening skills for discrimination and interpreting speech patterns due to language variation.

5123+ Second Language Acquisition 3

Presents an overview of the field of second language acquisition (SLA) and reviews important research in SLA. Helps students gain an understanding of the relationships between SLA theory, research, and pedagogy and to apply theories critically to teaching practice. Dual-listed with TESL/ENGL/SPAN 4713.

5163 Issues in Teaching English to Speakers of Other Languages 3**5203 English Language Learners in the Classroom 3**

This course provides educators multiple methods of adapting instruction and materials to help English language learners understand academic content, develop academic and social language and participate in classroom activities.

5363 Second Language Reading and Writing 3

Introduction to theory, research, and methods of teaching second language reading and writing. Examination of various approaches to integrate the teaching of second language reading and writing to facilitate learners' comprehension, interpretation, and analysis of readings as well as to develop their skills to apply such analysis to writing tasks.

5423+ Methods of TESOL 3

Introduces pedagogical theories of second language learning and teaching by examining linguistic, psychological and social needs of ESL/EFL learners. Emphasis on evaluating major methods of ESL/EFL instruction for differing proficiency levels and in a variety of venues as required by TESOL professionals. Dual-listed TESL 4423.

5463 Curriculum Design and Materials Development 3

Applications of principles of curriculum design and theory in language courses; analysis of the effectiveness of student-designed curricula.

5513+ ESL and EFL Assessment 3

Survey of assessment in English as a Second or Foreign Language. Focuses on theory, construction and use of standard and teacher-made tests for language skills. Includes introduction to basic statistical procedures for test interpretation. Dual-listed with TESL 4513.

5713 Psycholinguistics 3

This course explores psychological aspects of language with a focus on language acquisition, production, and comprehension.

6873+ Practicum in Teaching English to Speakers of Other Languages 3

Application of learned theories and knowledge of teaching English to speakers of other languages in local teaching institutions. Designing, implementing, and assessing a curriculum project as part of the final capstone requirement. To be taken within the last nine credit hours or last semester of the student's program of study. Dual-listed with TESL 4883.

* Denotes cross-listed course + Denotes dual-listed course

6983 Thesis in Teaching English to Speakers of Other Languages 3

(TBA)

Theatre (MATR)

5314 Audition Techniques 4

Students prepare résumés, research résumé pictures, and prepare a variety of monologues culminating in an audition video. (Fall, even)

5503 Shakespeare 3

Theatre (THRE)

5331 Critical Approaches to Film and Television 1

This course introduces current critical theories, debates and discourses surrounding film, television, and digital media production and reception. The course will survey major critical lenses through which to analyze and critique a student's individual work and seminal screen texts. The course is delivered by lecture/seminar and culminates in a research paper and verbal presentation of a topic of the student's choosing.

5503 Acting V: Shakespeare 3

A study of the verse-speaking techniques required in the plays of William Shakespeare, along with an exploration of the Elizabethan culture and style.

5516 Actor's Core I 6

This course explores the practical, artistic and interpersonal skills needed to be able to prepare a performance for the camera to a professional standard. Students will be assessed through a working journal, reflective statements, direct observation and small group performances.

5526 Actor's Core II 6

This course builds upon Actor's Core I. This course explores the practical, artistic and interpersonal skills needed to be able to prepare a performance for the camera to a professional standard. Students will be assessed through a working journal, reflective statements, direct observation and small group performances.

5614 Independent Project I 4

This course explores the practical, artistic and interpersonal skills students need to be able to develop, write, produce (pre-production, production and post-production) and pitch/distribute original content for film, television and digital platforms. Students will complete two practical projects in small groups that will vary in genre, style, and format. Students will be assessed through a working journal, direct observation of process and small group practical projects.

5624 Independent Project II 4

This course continues the work of Independent Project I exploring the practical, artistic and interpersonal skills students need to be able to develop, write, produce (pre-production, production and post-production) and pitch/distribute original content for film, television and digital platforms. Students will complete two practical projects in small groups that will vary in genre, style, and format. Students will be assessed through a working journal, direct observation of process and small group practical projects.

5712 Bridges to Industry I 2

This course explores the business aspects of pursuing a career as an on-camera actor and content creator. Multiple Los Angeles based industry professionals will conduct workshops, panels and masterclasses related to theatrical and commercial casting; agents and managers; unions and contracts; script development processes; and other industry processes and protocols. Students will undertake group and individual research projects focused on aspects of recorded media and industry practices.

5722 Bridges to Industry II 2

This course builds upon Bridges to Industry I. Students will continue to explore the business aspects of pursuing a career as an on-camera actor and content creator. Multiple Los Angeles based industry professionals will conduct workshops, panels and masterclasses related to theatrical and commercial casting; agents and managers; unions and contracts; script development processes; and other industry processes and protocols. Students will undertake group and individual research projects focused on aspects of recorded media and industry practices.

5752 Acting for Commercials 2

This course introduces you to the technique and skills of auditioning for commercials. The course culminates in a series of masterclasses delivered at a major Hollywood commercial casting office. You will be assessed through a working journal and a series of practical projects.

5773 Showcase 3

This course is focused on the preparation and screening of a 'showcase' short film, alongside selected live dramatic scenes. Students will learn how to select and prepare appropriate material, comic and dramatic, for presentation to industry professionals at a major Los Angeles theatre and/or screening room. Students will be assessed through a working journal, contribution to process and the showcase presentation.

6503 Acting IV: Intermediate Acting, Chekhov 3

Students are exposed to the concepts of period movement and research, learn the waltz (a metaphor for this historical periods norms of behavior), while finishing their exploration of realistic acting techniques.

6517 Style and Techniques I 7

This course explores the practical acting, voice, movement and special skills required to create and sustain a performance of historically-distanced or heavily stylized (non-contemporary) characterizations. Building on the historic strength of British actor training practice, students will learn discrete skills and techniques that will enable them to develop characters and behaviors consistent with stories from the past or outside their own personal cultural milieu. Students will be assessed through direct observation of their progress and achievement, and a working journal.

6527 Style and Techniques II 7

This course continues the work of Style and Technique I. Students will explore the practical acting, voice, movement and special skills required to create and sustain a performance of historically-distanced or heavily stylized (non-contemporary) characterizations. Building on the historic strength of British actor training practice, students will learn discrete skills and techniques that will enable them to develop characters and behaviors consistent with stories from the past or outside their own personal cultural milieu. Students will be assessed through direct observation of their progress and achievement, and a working journal.

6617 Production Project 7

Through active participation students will prepare, produce and record a number of short- and longer-form dramas for the camera. The projects will afford the student an opportunity to apply the skills and techniques acquired at Rose Bruford in a practical, sustained way.

6629 Thesis Project 9

Through active participation the student will write/devise, act in and direct a short film. The film will be showcased in a London screen venue and they will have the opportunity to pitch the film as a pilot for an extended series or longer form film project to London industry professionals.

* Denotes cross-listed course + Denotes dual-listed course

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Board of Trustees	158
Officers of the Board	158
Trustees	158
Officers of the University	158
Senior Administrators	158
Academic Deans	158
Assistant/Associate Deans	159
The Faculty	159
<i>Petree College of Arts and Sciences</i>	159
<i>Meinders School of Business</i>	161
<i>Ann Lacy School of American Dance and Entertainment</i>	162
<i>Wanda L. Bass School of Music</i>	163
<i>School of Theatre</i>	165
<i>Kramer School of Nursing</i>	165
<i>Physical Therapy Program</i>	167
<i>Physician Assistant Program</i>	167
<i>Dulaney-Browne Library</i>	168
<i>Emeritus</i>	168

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Registrar

- B.M., Oklahoma City University

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- B.B.A., University of Oklahoma
- M.A., Ph.D., University of Kansas

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*Dean, Ann Lacy School of American
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- Diploma, St. Anthony Hospital School of Nursing
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- B.A., Wartburg College
- M.L.I.S., University of Oklahoma
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Assistant/ Associate Deans

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- B.M., University of Michigan
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- D.M.A., University of Texas at Austin

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Associate Dean, Kramer School of Nursing

- B.S.N., M.S., University of Maryland
- Ph.D., University of Pennsylvania

Gina Crawford

Assistant Dean, Associate Professor of Nursing
2012–

- A.A.S., Redlands Community College
- B.S.N., M.S., University of Oklahoma Health Sciences Center
- D.N.P., Oklahoma City University

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- A.B., Princeton University
- J.D., Harvard University
- LL.M., New York University

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- B.S., Technical University at Sofia
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Director and Professor of Mass Communications
2019–

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2018–

- B.A., American University of Bulgaria
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2007–

- B.A., Luther College
- M.Div., Wesley Theological Seminary
- Th.M., Princeton Theological Seminary
- Ph.D., Graduate Theological Union

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2012–

- B.A., University of Michigan
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Wimberly Professor of Social and Ecological Ethics, Wimberly Professor of Social Ethics
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- B.A., Oklahoma City University
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- A.A., A.S., South Plains College
- B.A., Southern Nazarene University
- B.A., M.A., University Institute for Vocation for Islamic Studies
- M.A., University of Phoenix
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- B.S., St. Cloud State University
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- M.A., Texas A&M
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- B.S., East Central University
- M.H.R., Ph.D., University of Oklahoma

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- D.Min., Drew University
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- B.S.B., University of Nebraska
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- B.L., Beijing University
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- B.S., California State University—Channel Islands
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2012–

- B.A., Trinity University
- J.D., University of Oklahoma
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Associate Dean, Professor of Marketing, AFS Chair in Marketing
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- B.B.A., M.B.A., University of Oklahoma
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- B.A., Colorado State University
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Adjunct Instructor of Dance
2015–

- B.S., Oklahoma City University

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Assistant Professor of Arts Management
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- B.P.A., M.B.A., Oklahoma City University

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Professor of Dance
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- B.M., James Madison University
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- Ed.D., Oklahoma State University

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- B.S., University of Central Oklahoma
- M.B.A., University of Oklahoma
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Professor of Dance
1981–

- B.S., M.A.D. in Dance, University of Cincinnati College Conservatory of Music

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- B.S., M.F.A., Oklahoma City University

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Professor of Dance
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- B.P.A., Oklahoma City University
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- B.F.A., Southeast Missouri State University
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- B.M., University of Michigan
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2017–

- B.A., Texas Christian University
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Adjunct Instructor of Harpsichord and Early Music

2018–

- B.M., Hochschule für Musik Freiburg
- M.M., Hochschule für Musik und Darstellende Kunst Frankfurt am Main

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Adjunct Faculty in Voice

2017–

- B.A., Elon University

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- B.M., Denison University
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- A.A., Cottey College
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- B.A., M.A., D.M.A., University of California at Santa Barbara

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- B.M., James Madison University
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- B.A., Southern Illinois University
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- M.M., Louisiana State University
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- B.A., Texas Lutheran University
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- B.M., M.M., National School of Music—Federal University of Rio de Janeiro
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- B.F.A., University of Oklahoma
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2020–

- B.A., Southern Arkansas University
- M.A., Missouri State University
- Ph.D., Texas Tech University

Jason Foreman*Professor of Theatre**Head of Design and Production*

2005–

- B.F.A., University of Oklahoma
- M.F.A., California State University-Long Beach

Luke Hadsall*Associate Professor of Theatre*

2012–

- A.A., Northern Oklahoma College
- B.A., University of Central Oklahoma
- M.F.A., University of Cincinnati

Larry Heyman*Assistant Professor of Properties Design and Fabrication*

2013–

- B.F.A., University of Wisconsin-Whitewater
- M.F.A., University of Illinois

Hal Kohlman*Adjunct Theatre Professor*

2009–

- B.A., Rice University
- M.F.A., University of Texas at Austin

Kristopher Kuss*Visiting Assistant Professor of Voice/Acting*

2019–

- B.A., University of Mobile
- M.F.A., University of Southern Mississippi

D. Lance Marsh*Professor of Theatre*

2006–

- B.F.A., Stephens College
- M.F.A., University of Wisconsin-Madison

Thomas McGowan*Artist-in-Residence, On-Camera Acting*

2020–

Aaron Mooney*Associate Professor of Theatre*

2012–

- B.A., University of Tulsa
- M.F.A., New York University

Judith Palladino*Professor of Theatre and Director of Children's Theatre*

1992–

- B.A., Ashland University
- M.F.A., Eastern Michigan University

Rick Reeves*Artist in Residence, Digital Media and Design*

2018–

- B.A., Abilene Christian University
- M.F.A., Texas Tech University

Jeanie Sholer*Adjunct Theatre Professor*

• B.A., Oklahoma State University

• M.A., University of California-Los Angeles

Kramer School of Nursing

Lois Salmeron*Dean***Laura Ables***Clinical Instructor of Nursing*

2018–

- A.A., Oklahoma City Community College
- B.A., University of Oklahoma
- M.S.N., Oklahoma City University

Joseph Gracy Amalraj

Clinical Assistant Instructor of Nursing
2012–

- B.S.N., Meenakshi College of Nursing
- M.S.N., Oklahoma City University

Linda Barren

Clinical Assistant Professor of Nursing
2016–

- B.S., University of Oklahoma, Health Sciences Center
- M.S., University of Oklahoma, Health Sciences Center
- Ed.D., Oklahoma State University

Denise Burton

Associate Professor of Nursing
1985–

- B.S.N., Central State University
- M.S., University of Oklahoma
- R.N.C.

Dia Campbell-Detrixhe

Professor of Nursing
2009–

- B.S.N., M.S., Oklahoma University Health Science Center
- Ph.D., Texas Woman's University

Janice Carr

Clinical Assistant Professor of Nursing
2018–

- B.S.N., University of Oklahoma
- M.Ed., University of Central Oklahoma
- M.S.N., Oklahoma Baptist University
- D.N.P., Chatham University

Casey Cassidy

Clinical Assistant Professor of Nursing
2018–

- B.S.N., East Central University
- M.S.N., Oklahoma Baptist University
- Ph.D., Oklahoma City University

Linda Cook

Associate Dean, Professor of Nursing
2007–

- Diploma, St. Anthony Hospital School of Nursing
- B.S.N., M.S., University of Maryland
- Ph.D., University of Pennsylvania

Gina Crawford

Assistant Dean, Associate Professor of Nursing
2012–

- A.A.S., Redlands Community College
- B.S.N., M.S., University of Oklahoma Health Sciences Center
- D.N.P., Oklahoma City University

Meredith Crowder

Clinical Assistant of Nursing
2017–

- B.S.N., University of Oklahoma Health Science Center
- M.S.N., Oklahoma City University

M'Kenzie Cummings

Clinical Instructor of Nursing
2019–

- B.S.N., M.S.N., University of Oklahoma Health Science Center

Megan Dernaika

Clinical Instructor of Nursing
2015–

- B.S.N., M.S.N., Oklahoma City University
- M.S.N., Samford University

Elizabeth Diener

Professor of Nursing
2009–

- Diploma, Barnes Hospital School of Nursing
- P.N.P., Washington University
- B.S.N., Lindenwood College
- M.S.N., University of Missouri-Kansas City
- Ph.D., University of Missouri-St. Louis

Christine Fisher

Clinical Assistant Instructor of Nursing
2017–

- B.S.N., Southern Nazarene University
- M.S.N., Grand Canyon University

Katy Fisher-Cunningham

Clinical Instructor of Nursing
2018–

- A.A.S., Murray State College
- B.S.N., M.S.N., Oklahoma City University

Toni Frioux

Clinical Assistant of Nursing
2017–

- B.S.N., University of Oklahoma Health Science Center
- M.S.N., University of Oklahoma Health Science Center
- APRN-CNP, University of Oklahoma
- D.N.P., Oklahoma City University

Cheryl Frutchey

Clinical Associate Professor of Nursing
2010–

- B.S.N., Clarkson College
- M.S.N., Oklahoma City University
- Ph.D., Oklahoma City University

Betty Gorrell

Professor of Nursing
2003–

- B.S., Oklahoma Baptist University
- M.S., Indiana University
- Ed.D., University of Oklahoma

Janice James

Clinical Instructor of Nursing
2018–

- A.A.S., Oklahoma State University - Oklahoma City
- B.S.N., M.S.N., Oklahoma City University

Michelle Johnston

Clinical Assistant of Nursing
2018–

- A.S., Kapi'olani Community College
- M.S.N., Hawaii Pacific University

Cene' Livingston

Assistant Professor of Nursing
2012–

- B.S.N., University of Central Oklahoma
- M.S.N., University of Phoenix
- D.N.P., Oklahoma City University

Sara Manning

Clinical Assistant Professor of Nursing
2008–

- A.S.N., Wallace College
- B.S.N., Auburn University
- M.S.N., Troy State University

Pamela Melson

Clinical Instructor of Nursing
2012–

- B.S.N., Oklahoma Wesleyan University

Beth Pitman

Clinical Instructor of Nursing
2016–

- B.S., University of Central Oklahoma
- M.S., University of Oklahoma, Health Sciences Center

Cindy Rauh

Clinical Assistant Professor of Nursing
2017–

- B.S.N., Oklahoma City University
- M.S.N., University of Oklahoma
- D.N.P., Oklahoma City University

Brandi Stanley

Clinical Instructor of Nursing
2019–

- B.S.N., University of Oklahoma Health Sciences Center
- M.S., University of Central Oklahoma

Jeri Striplin*Clinical Instructor of Nursing*

2017–

- B.S.N., University of Phoenix
- M.S.N., University of Tennessee Health Science Center
- city

Staci Swim*Clinical Associate Professor of Nursing*

2012–

- B.S., University of Nebraska at Kearney
- M.S.N., Oklahoma Baptist University
- PhD., Oklahoma City University

Pamela Tucker*Clinical Assistant of Nursing*

2012–

- B.S.N., Southern Nazarene University
- M.S.N., Oklahoma Baptist University

Danna Weathers*Clinical Instructor of Nursing*

2015–

- B.S., Southeastern Oklahoma State University
- M.S.N., University of Oklahoma Health Science Center
- D.N.P., Oklahoma City University

Crystal Westmoreland*Clinical Assistant of Nursing*

2014–

- B.S.N., Southwestern Oklahoma State University
- M.S.N., Ph.D., Oklahoma City University

Vanessa Wright*Clinical Assistant Professor of Nursing*

2014–

- A.A.S., Northern Oklahoma College
- B.S.N., M.S.N., Ph.D., Oklahoma City University

Physical Therapy Program**Maria Jones**

Director

Gregory Dedrick

Associate Professor/Core Faculty, Physical Therapy

2020–

- B.S., University of North Texas
- B.S., M.P.T., University of Medical Branch at Galveston
- D.Sc.P.T., Texas University Health Science Center

Zachary Huff

Clinical Assistant Professor/Core Faculty, Physical Therapy

2020–

- B.S., D.P.T., University of Oklahoma, Health Science Center

Maria Jones*Director of Physical Therapy**Clinical Professor*

2017–

- B.S., M.S., Ph.D., University of Oklahoma, Health Science Center

Amanda Porter*Director of Clinical Education**Clinical Assistant Professor*

2018–

- M.P.T., D.S., University of Oklahoma, Health Science Center

Amy Thiessen*Clinical Assistant Professor*

2018–

- B.S., University of Oklahoma, Health Science Center
- M.Ed., University of Oklahoma

Christina Wright

Clinical Assistant Professor, Physical Therapy

2020–

- B.A., Baylor University
- D.P.T., University of Oklahoma, Health Science Center

Physician Assistant Program**Josh McWilliams**

Director

Andi Bean*Clinical Associate Professor*

2017–

- B.S., University of Oklahoma
- M.H.S., University of Oklahoma, Health Science Center
- M.P.H., University of Oklahoma, Health Science Center
- P.A. - C

Mark Britton

Assistant to the Provost for the Health Professional Programs

2017–

- B.S., Auburn University
- M.Div., Western Theological Seminary
- D.Pharm., University of Texas, Austin

Niki Brooks*Clinical Assistant Professor*

2019–

- B.S., Oklahoma State University
- M.H.S., University of Oklahoma, Health Science Center

Becky Carlozzi*Medical Director and Clinical**Associate Professor*

2020–

- B.S., Southern Nazarene University
- M.D., University of Texas Health Science Center at San Antonio

Jaime Johnson*Clinical Assistant Professor*

2019–

- B.S., Newman University
- M.H.S., University of Oklahoma, Health Science Center

Nancy Letassy*Didactic Director**Clinical Professor*

2017–

- B.S., Southeast Missouri State University
- B.S., University of Missouri at Kansas City
- Pharm. D., University of Texas at Austin and University of Texas Health Sciences Center at San Antonio

Josh McWilliams*Medical Director and Clinical**Associate Professor*

2020–

- B.S., Southern Nazarene University
- M.D., University of Texas Health Science Center at San Antonio

Daniel O'Donoghue*Clinical Professor and**Professor of Assessment*

2019–

- B.S., University of Oklahoma, Health Science Center
- B.S., Loras College
- Ph.D., Loyola University, Chicago

Sally Roark*Interim Director of the Physician**Assistant Program*

Clinical Associate Professor

2017–

- B.S., Southwestern Oklahoma State University
- M.H.S., University of Oklahoma Health Science Center

Tammie Reggio*Clinical Director**Clinical Associate Professor*

2017–

- B.S., University of Central Oklahoma
- M.H.S., University of Oklahoma, Health Science Center
- P.A. - C

Amy Thiessen

*Clinical Assistant Professor,
Principal Faculty*

2019-

- B.S., University of Oklahoma, Health Sciences Center
- M.Ed., Ph.D., University of Oklahoma

Dulaney-Browne Library**Victoria Swinney**

Director

Kristen Burkholder

Associate Professor of Library Science

2012-

- B.A., Scripps College
- M.L.I.S., University of Oklahoma
- M.A., Ph.D., University of Minnesota

Robert Dorman

*Professor of Library Science
and Monographs Librarian*

2006-

- B.A., University of Oklahoma
- M.A., Ph.D., Brown University
- M.S.L.S., The Catholic University of America

Bonnie Elizabeth Fleming

Associate Professor of Library Science

2010-

- B.M.E., M.F.A., Arkansas State University
- M.F.A., Ph.D., University of Kansas
- M.L.I.S., Kent State University

Lee Webb

*Associate Professor of Library Science
and Theology and Reference Librarian*

2008-

- B.A., Oklahoma City University
- M.Div., Duke University
- M.L.I.S., University of Oklahoma

Christina Wolf

*Associate Professor of Library
Science and Archivist and
Special Collections Librarian*

2000-

- B.A., B.F.A., Oklahoma State University
- M.L.I.S., University of Texas
- Certified Archivist

Emeritus**Ali M. Alli**

Professor of Economics

Dennis Arrow

Professor of Law

Ju Chuan Arrow

Professor of Modern Language

Susan Barber

Provost Emerita

Phyllis Bernard

Professor of Law

Norwood Beveridge

Professor of Law

Florence Birdwell

Professor of Music

Billie Boston

Professor of Theatre

John Curtis Branch

Professor of Biology

Thomas L. Brown

Professor of Marketing

Ethel Decker Clifton

*Associate Professor of
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Lawrence Cobb

Professor of History

Terry Conley

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Professor of Law

Peter V. N. Denman

Professor of History

Perry Dillon

Professor of Modern Language

Peter Dillon

Associate Professor of Law

Marjorie Downing

Professor of Law

Donna Dykes

Professor of Religion

Larry A. Eberhardt

Professor of Political Science

Donald G. Emler

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Christiane Faris

Professor of Modern Languages

Michael Frew

Professor of Management

Antone Godding

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Karlie Harmon

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Alvin Harrell

Professor of Law

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Professor of Law

Marie Hooper

Professor of History

Jacob Doyle Hoover

Associate Professor of Speech

Robert L. Jones

Professor of Religion

Dennis Jowaisas

Professor of Psychology

Abigail Keegan

Professor of English

Marsha Keller

Associate Professor of English

Nancy Kenderdine

Professor of Law

Salwa Khoddam

Professor of English

Lois Kruschwitz

Professor of Biology

Art LeFrancois

Professor of Law

Bruce Macella

Professor of Mass Communications

A.W. Martin

Professor of Religion

Sandra Farris Martin

Professor of Mass Communications

Vicki McDougall

Professor of Law

Robin R. Meyers

Professor of Rhetoric

Virginia McCombs

Professor of History

Dan Morgan

Professor of Law

Judith Morgan

Professor of Law

Lloyd Keith Musselman

Professor of History

Roberta Olson

*Dean of the Petree College
of Arts and Sciences*

Frank Payne

Associate Professor of Music

Donna Castle Richardson

Professor of Education

Klaus Rossberg

Professor of Physics

Frederick Schwartz

Professor of Law

Hossein Shafa

Professor of International Business

Ronnie Shaw

Professor of Finance

Craig Stinson

Professor of Law

Deborah Tussey

Professor of Law

Ju-Chuan Wang-Arrow

Professor of Modern Language

Leo Werneke

Professor of Philosophy

Bart Ward

Professor of Accounting

Edwin Wiles

Associate Professor of Library Science

Harbour Winn

Professor of English

Index

A

Academic Advising29
Academic Appeals38
Meinders School of Business77
Petree College of Arts and Sciences45
Academic Deans158
Academic Dismissal37
Academic Honesty	34, 48, 62, 106
Academic Load	
Meinders School of Business77
Petree College of Arts and Sciences45
Academic Probation and Dismissal37
Meinders School of Business77
Academic Regulations28
Bass School of Music84
General Requirements29
Kramer School of Nursing	91, 96, 98
Meinders School of Business76
School of Theatre110
Acceptance of Candidacy11
Applied Behavioral Studies49
Bass School of Music83
Kramer School of Nursing98
Meinders School of Business76
Accounting72
Accreditation	2, 3
Accreditation Commission for Education	
in Nursing	3
Accreditation Review Commission	
on Education for the Physician	
Assistant, Inc.	3
Adding Courses30
Administrators158
Admission on Probation10
Meinders School of Business50
Admission Policy10
Admission Procedure10
Admission Inquiry12
Application10
Application Fee11
Candidacy11
General Admission Policy10
International Graduate Admission12
Letters of Recommendation11
Nondegree-Seeking Students12
Readmission11
Transcripts11
Transfer Credit11
Admission Requirements10
Bass School of Music	10, 82
Kramer School of Nursing	
Doctor of Nursing Practice	10, 92
Doctor of Philosophy	10, 97
Master of Science in Nursing90
Meinders School of Business	
Master of Business	
Administration	10, 71

Master of Science	
in Accounting	10, 73
Master of Science	
in Energy Legal Studies	10, 74
Master of Science	
in Energy Management	10, 75
Petree College of Arts and Sciences	
Applied Behavioral Studies50
Creative Writing	10, 52
Criminology	10, 53
Elementary Education55
Nonprofit Leadership59
Psychology62
TESOL56
Wimberly School of Religion65
Physical Therapy Program104
Physician Assistant Program101
School of Law80
School of Theatre110
Advising29
Meinders School of Business76
TESOL57
Alpha Phi Sigma Lambda24
Alpha Psi Omega24
American Bar Association	3, 80
Ann Lacy School of American Dance	
and Entertainment	
Course descriptions	116, 121
Faculty162
Apartment Living22
Appeals	
Academic Dismissal38
Academic Honesty35
Grievance Procedure	
for Grade Appeal36
Meinders School of Business72
Petree College of Arts and Sciences45
Plagiarism35
Application Fee11
Application for Admission10
Applied Behavioral Studies48
Area Map	7
Arts and Sciences, School of	
<i>see</i> Petree College of Arts and Sciences	
Assessment	3
Assistant/Associate Deans159
Association to Advance Collegiate	
Schools of Business	3
Athletics25
Attendance29
and Financial Aid18
Meinders School of Business77
Auditing Courses32

B

Bass School of Music81
--------------------------------	-----

Academic Regulations84
Acceptance to Candidacy83
Accreditation	3
Admission Procedures82
Admission Requirements82
Advisory Examination and Audition82
Applied Music Attainment Level84
Audition82
Comprehensive Review83
Core Beliefs and Values72
Electives84
Enrollment Restriction84
Faculty82, 163
Graduate Committee83
Graduate Degrees	
Conducting86
Multiple Woodwinds87
Music Composition85
Music Theater85
Opera Performance85
Performance86
Vocal Coaching87
Mission82
Recital/Comprehensive Paper83
Seniors and Graduate Courses83
Beta Gamma Sigma24
Board of Trustees158
Book Charge Program17
Busey Institute for Enterprise & Leadership67
Business Administration68
Business School	
<i>see</i> Meinders School of Business	

C

Campus Map	6
Campus Life23
Campus Technology Services42
Cancellation of Courses Policy32
Candidacy11
Applied Behavioral Studies49
Bass School of Music83
Kramer School of Nursing98
Meinders School of Business76
Career Services23
Center for Interpersonal Studies	
Through Film and Literature41
Certificate in Healthcare Practice	
Management75
Certificate in Nonprofit Leadership60
Certificate in Teaching English to Speakers	
of Other Languages57
Certification Studies in the	
United Methodist Church65
Clergy Support23
Commencement38
Commission on Accreditation in Physical Therapy	

Education	3
Comprehensive Examinations and Date of Graduation39
Music83
TESOL56
Computer and Information Resources42
Computer Science50
Concurrent Undergraduate and Graduate Enrollment12
Bass School of Music82
Conducting86
Continuing Professional Education Program67
Corporate Education Benefits Program18
Council for Accreditation of Educator Preparation	2
Counseling see Advising, Applied Behavioral Studies	
Counseling, University24
Course Cancellation Policy32
Course Descriptions	112
Accounting	114
Applied Behavioral Studies	115
Art	127
Arts Management	116
Computer Science	116
Creative Writing	118
Criminology	119
Dance	121
Early Childhood Education	122
Economics	122
Elementary Education	123
Energy Legal Studies	123
English	127
Film	128
Finance	124
Graduate Education	125
Information Technology	125
Liberal Arts	126
Management	129
Marketing	131
Master of Business Administration	132
Music Applied	132
Music Diction	132
Music Ensemble	132
Nonprofit Leadership	134
Nursing	136
Opera and Music Theatre	143
Philosophy	129
Physical Therapy	143
Physician Assistant	146
Political Science	129
Psychology	149
Religious Education	152
Teaching English to Speakers of Other Languages (TESL)	153
Theatre	154
Theory, Composition and Literature	133
Course Numbering Systems32
Creative Writing51
Credit Hour31
Criminology53
Cultural Enrichment Events26

D

Dance26
Degree Requirements see Bass School of Music; Kramer School of Nursing; Meinders School of Business; Petree College of Arts and Sciences; School of Theatre	
Degree Programs, Graduate	8
Directions to Oklahoma City University	7
Disability and Access Services42
Discipline, Student29
Dismissal37
Distinguished Speakers Series27
Diversity and Inclusion	3
Doctor of Nursing Practice92
Doctor of Philosophy, Nursing96
Doctor of Psychology61
Dropping Courses	16, 30
Dulaney-Browne Library41
Faculty	168

E

Elementary Education55
ELS Language Centers43
Email17
Emeritus Faculty	168
Endowed Chairs and Professorships19
Energy Legal Studies73
Energy Management74
English Proficiency12
Kramer School of Nursing	89, 91, 92, 95
Meinders School of Business	72, 73
Expenses and Financial Aid13
Extracurricular Activities25

F

Faculty	159
Faculty Emeritus	168
Falsification of Records see Academic Honesty	
Film Institute, Harbour Winn27
Final Examinations32
Financial Aid Programs18
Financial Assistance17
Financial Information15
Adding and Dropping Classes16
Annual Awarding18
Application Procedures17
Assistance Available17
Award Notifications18
Book Charge Program17
Eligibility17
Fees16
General Information15
Installment Plan15
Payment of Tuition15
Renewal18
Return of Unearned Federal Funds18

Satisfactory Academic Progress (SAP)18
Special Service Fee16
Tuition Adjustments16
Veterans Benefits16
Withdrawals16
Financial Support, International Students13
Fitness Center25
Food Service22

G

General Admission Policy10
Global Engagement (Study Abroad)41
Grade Appeal36
Grade Points31
Grade Reports32
GradStar30
Graduate Admission	9
Graduate Certificate in Teaching English to Speakers of Other Languages55
Graduate Degree Programs	8
Graduation Honors39
Graduation Procedures and Commencement38
Grievance Procedure for Grade Appeal36
Guidelines for the Graduate Thesis, Dissertation or Project33

H

Healthcare Practice Management, Certificate75
High Honors39
Higher Learning Commission	2, Last Page
History of the University	2
Honesty34
Honor Societies24
Honors39
Housing22
Housing Deposit22

I

Identification Cards17
IELTS12
Incomplete Courses30
Petree College of Arts and Sciences46
Insurance, for International Students16
Interfaith Prayer Center23
International Students Admission (Regular)12
ELS Language Centers43
English Proficiency12
Financial Support13
Provisional Admission12
Transcript Evaluation13
Intramural Sports26
Involved Center23

J

J.D./M.A.60
J.D./M.B.A.69

K

Kramer School of Nursing88
Accreditation.	3
Course Descriptions	136
Doctor of Nursing Practice92
Academic Probation.94
Academic Regulations.96
Admission Requirements and Prerequisites.92
B.S.N. to D.N.P. Adult Gerontology Acute Care Nurse Practitioner Track .94	
Family Nurse Practitioner Track .94	
Psychiatric Mental Health Track .94	
D.N.P. Completion Program Clinical Track95
Community-based Public Health Track95
Executive Leadership Track95
D.N.P. Project96
Eligibility Statement.94
Post-DNP Certificate Clinical Research Methods96
Post-Master's Certificate Courses Adult Gerontology Acute Care95
Family Nurse Practitioner.95
Psychiatric Mental Health Nurse Practitioner96
Residency Requirements96
Doctor of Philosophy96
Academic Probation.97
Academic Regulations.98
Admission Requirements and Prerequisites.97
Candidacy98
Dissertation98
Eligibility Statement.97
Residency Requirements98
Faculty	165
Master of Science in Nursing89
Academic Probation.90
Academic Regulations.91
Admission Requirements and Prerequisites.90
Capstone Project91
Clinical Nurse Leaders Track81
Eligibility90
Nursing Education Track90
Nursing Leadership Track91
Master's Certificate Nursing Education.91
Nursing Leadership91

L

Law, School of79
Law School Accreditation	3
Leadership Studies57
Learning Enhancement Center42
Lemon Lectures, Martha Jean.27
Liberal Arts57
Library, Dulaney-Browne41
Faculty	168

M

Maps Campus	6
Oklahoma City Area	7
Master Certificate in Financial Fraud and Forensic Accounting75
Master Certificate in Healthcare Practice Management75
Master of Arts in Criminology.53
Master of Arts in Nonprofit Leadership59
Master of Arts in Screen Acting	111
Master of Arts in Teaching: Elementary Education55
Master of Arts in Teaching English to Speakers of Other Languages (TESOL).55
Master of Business Administration68
Healthcare Administration70
M.B.A. with Chickasaw Nation Partnership.71
J.D./M.B.A.69
Master of Education Applied Behavioral Studies48
Master of Fine Arts in Creative Writing51
Master of Liberal Arts57
Master of Music85
Master of Physician Assistant Studies99
Master of Science in Accounting72
Master of Science in Computer Science50
Master of Science in Criminology.53
Master of Science in Energy Legal Studies73
Master of Science in Energy Management.74
Master of Science in Nursing89
Meinders School of Business66
Academic Advising.76
Academic Appeal Process.77
Academic Regulations.76
Academic Load.77
Accreditation.	3
Attendance Policy77
Busey Institute for Enterprise and Leadership67
Candidate for Degree77
Continuing Professional Education Program	67
Degree Requirements76
Dismissal Policy77
Eligibility for Graduation78
Facilities67
Faculty	163
Pre-M.B.A. Admission.70
Graduation Requirements76
J.D./M.B.A.69

Master Certificate Financial Fraud and Forensic Accounting75
Healthcare Practice Management.75
Master of Business Administration.68
Healthcare Administration70
Leadership69
Master of Science in Accounting72
Prerequisite Requirements72
Master of Science in Energy Legal Studies.73
Master of Science in Energy Management74
Multifield Assessment Test (MFAT).71
Policies76
Probation Policy77
Steven C. Agee Economic Research and Policy Institute.67
Transfer Policy76
Mission Inside Front Cover	
Music26
see also Bass School of Music	
Music Composition85
Music Theater85

N

National Council for State Authorization Reciprocity Agreement	3
National Association of Schools of Music	3
Neustadt Lectures27
Nondegree-Seeking Student Admission12
Nonprofit Arts Administration59
Nonprofit Fundraising60
Nonprofit Social and Voluntary Services Administration59
Nursing see Kramer School of Nursing	

O

Officers of the University	158
Official Transcripts from Other Institutions33
Oklahoma Board of Nursing.	3
Oklahoma Office for Educational Quality and Accountability.	2
Oklahoma City	5
Oklahoma City Map	7
On-Campus Housing.22
Open Recreation26
Opera Performance85
Organizations, Religious.22
Organizations, Student25

P

Payment of Tuition.15
Performance, Music86
Petree College of Arts and Sciences44
Academic Appeals45

Academic Policies45
Academic Probation45
Accreditation	
Teacher Education Program	2
Admission Requirements	
Doctorate in Psychology62
Master of Arts in Criminology53
Master of Arts in Nonprofit	
Leadership59
Master of Arts in Teaching	
English to Speakers of	
Other Languages56
Master of Education in Applied	
Behavioral Studies50
Master of Fine Arts	
in Creative Writing52
Master of Science	
in Criminology53
Certificate in Nonprofit Leadership60
Certificate in Nonprofit Fundraising60
Certificate in Teaching English to Speakers	
of Other Languages.57
Certification Studies in the United Methodist	
Church.65
Course Load45
Faculty	159
Graduate Degrees	
Doctorate in Psychology61
J.D./M.A. in Law and	
Nonprofit Organizations	
and Leadership.60
Master of Arts in Criminology53
Master of Arts in Nonprofit	
Leadership59
Master of Arts in Teaching: Elementary	
Education55
Master of Arts in Teaching	
English to Speakers of	
Other Languages55
Master of Education in Applied	
Behavioral Studies48
Professional Counseling48
Master of Fine Arts	
in Creative Writing51
Master of Liberal Arts57
Master of Science	
in Criminology53
Master of Science	
in Computer Science.50
Incomplete Policy46
Independent Study/	
Directed Reading Hours46
Readmission45
Repeat Courses, Maximum Number45
Residency Requirement.45
School of Liberal Arts and Sciences47
Time Limit to Complete Degree46
Transcript Requirements45
Transfer Credits45
Wimberly School of Religion64
Phi Alpha Delta National Legal Fraternity24
Phi Kappa Phi	24, 39
Phi Mu Alpha Sinfonia24
Physical Therapy Program	103

Physician Assistant Program.99
Accreditation.	4
Admission Requirements	
and Prerequisites.	101
Admissions Information.	101
Applying for Admission	101
Faculty	167
Goals	100
Grading Policies	102
Mission Statement.	100
Plagiarism	
see Academic Honesty	
Probation and Dismissal.37
Psychology, Doctorate of61
Publication of Student Work26

R

Rates for Residence Halls22
Readmission to the University	11, 37, 45
Records and Transcripts33
Records, Falsification	
see Academic Honesty	
Religion, School of	
see Wimberly School of Religion	
Religious Life22
Religious Organizations22
Religious Worship and Activities22
Renewal of Financial Aid18
Repetition of Courses	32, 45
Residence Halls.22
Residency Requirements29
Kramer School of Nursing	96, 98
Petree College of Arts and Sciences45
Return of Unearned Federal Title IV Funds18
Rules Governing Payment of Tuition15

S

SAP (Satisfactory Academic	
Progress Policy).18
School of Law.79
Accreditation.	3
Admissions80
Catalog80
J.D./M.B.A.69
J.D./M.A60
School of Liberal Arts and Sciences.47
School of Music	
see Bass School of Music	
School of Theatre	
Course Descriptions	154
Faculty	165
Master of Fine Arts in Screen Acting	111
Screen Acting.	111
Senior Administrators	158
Sigma Alpha Iota National Professional	
Music Fraternity.24
Sigma Tau Delta24
Sigma Theta Tau24
Speech and Debate Team26
Special Service Fees16

Sports	
see Athletics	
Steven C. Agee Economic Research	
and Policy Institute67
Student Discipline29
Office of Student Diversity and Inclusion23
Student Government Association.24
Student Organizations.25
Student Publications.26
Student Services21
Study Abroad (Global Engagement)41

T

Teaching English to Speaker	
of Other Languages (TESOL)55
Theatre	
Faculty	165
Performance Opportunities.26
Screen Acting	111
Thesis, Dissertation and Capstone Project	
Enrollment and Grading Policy.33
Thesis, Dissertation and Project Guidelines33
Criminology53
TESOL55
Theta Alpha Kappa.24
Time Limits29
Petree College of Arts and Sciences46
Transcripts	11, 33
International Student Transcript Evaluation.13
Petree College of Arts and Sciences45
Transfer Credit11
Meinders School of Business76
Petree College of Arts and Sciences45
TESOL55
Trustees, Administrators,	
Faculty, and Staff	158
Trustees.	158
Tuition.15
Adjustments16
Payments15

U

University, the	2
University Counseling24
University Honors39
University Mission	Inside front cover
University Services and Programs40
Center for Interpersonal Studies	
through Film and Literature41
Computer and Information Resources42
Disability and Access Services42
Dulaney-Browne Library41
ELS Language Centers43
Global Engagement (Study Abroad)41
Learning Enhancement Center42
University Trustees, Administrators,	
Faculty, and Staff	158
Upsilon Pi Epsilon24

V

Varsity Athletics25
Veterans Benefits16
Vocal Coaching87

W

Willson Lectures27
Wimberly School of Religion64
Certification Studies	
in the United Methodist Church.65
Withdrawal from a Course30
Withdrawal from the University	16, 30
Worship Activities22



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