



GRADUATE CATALOG 2022-2023



Oklahoma City

UNIVERSITY

# Mission

Oklahoma City University prepares all learners to Create, Lead, and Serve. We provide a diverse, inclusive culture committed to producing graduates who think critically and innovatively, communicate effectively, and use their knowledge and talents to make a local and global impact.

Oklahoma City University is committed to an education that:

- Provides students with the skills and confidence to adapt to and excel in a complex and dynamic world
- Invests continually in its students, staff, faculty, alumni, and programming to enrich academic and co-curricular offerings
- Fosters partnerships within and beyond the university to enrich lifelong learning
- Develops informed global citizens ready to engage with their communities and contribute to the world
- Develops graduates who are ethical, highly employable professionals
- Honors our United Methodist history and tradition of scholarship and service

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# General Information

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# The University

Oklahoma City University is a nationally and internationally renowned educational institution. A private, United Methodist-affiliated university, Oklahoma City University offers a unique blend of tradition, quality, community, and innovation. U.S. News & World Report consistently ranks Oklahoma City University among the best master's level institutions in the National University category.

The university traces its roots to Epworth University, chartered in 1904 as a joint venture of the Methodist Episcopal Church, the Methodist Episcopal Church, South (now the combined United Methodist Church), and the Oklahoma City Trade Club (now the Greater Oklahoma City Chamber of Commerce). From 1911 to 1922, the university was located in Guthrie, Oklahoma, and known as the Methodist University of Oklahoma. Oklahoma City University has been at its present location at NW 23rd Street and Blackwelder Avenue in Oklahoma City since 1922, when what is now the Clara E. Jones Administration Building was completed.

Located in the state's capital city, Oklahoma City University's beautiful campus occupies 104 acres in a diverse and vibrant metropolitan area. The architecture on campus is a pleasing blend of American collegiate, Gothic, and functional contemporary. The OCU School of Law's campus is located downtown in the historic Central High School building at 800 N. Harvey.

A broad spectrum of courses is offered through the Petree College of Arts and Sciences, which comprises the School of Liberal Arts and Sciences, School of Visual Arts, and Wimberly School of Religion; the Meinders School of Business; the Margaret E. Petree College of Performing Arts which comprises the Ann Lacy School of American Dance and Entertainment, Bass School of Music, and School of Theatre; the School of Law; and the Kramer School of Nursing which is part of the College of Health Professions.

Saint Paul School of Theology at Oklahoma City University (SPST at OCU) is a United Methodist-affiliated seminary accredited by the Association of Theological Schools, the Higher Learning Commission, and the University Senate of the United Methodist Church. SPST at OCU offers the Master of Divinity degree. The School's mission, rooted in the Wesleyan tradition, is to inspire passion for ministry in diverse Christian bodies and to educate leaders to make disciples for Jesus Christ, renew the church, and transform the world. For more information about SPST at OCU, see [www.spst.edu](http://www.spst.edu).

Oklahoma City University takes pride in its dual role as Oklahoma City's university and the United Methodist university of Oklahoma. Its students come from 48 states in the United States and from more than 60 countries throughout the world.

Oklahoma City University creates an environment that brings together outstanding faculty, exceptional students, excellent teaching facilities, and the most advanced and innovative ideas in curriculum and teaching methods. Because of the personal involvement possible on campus, Oklahoma City University students are known by fellow students and professors, and benefit from the personalized education offered by the university's low student-faculty ratio of 11:1.

With a 115-year tradition of church-related service and academic excellence, Oklahoma City University today is a vital institution with a growing reputation as a center of quality, values-conscious higher education. Oklahoma City University holds memberships in Oklahoma Independent Colleges and Universities, the National Association of Independent Colleges and Universities, the National Association of Schools and Colleges of the United Methodist Church, the National Association of Intercollegiate Athletics, and the Council on Undergraduate Research.

The Kramer School of Nursing is a member of the Council of Baccalaureate and Higher Degree Programs of the National League for Nursing. The School of Law is a member of the Association of American Law Schools. Oklahoma City University is an equal educational opportunity institution.

## Accreditation and Affiliations

Oklahoma City University is approved by the University Senate of the United Methodist Church. Oklahoma City University and many of its academic programs are accredited by nationally recognized organizations. Programmatic and specialized accreditation applies to the evaluation of programs, departments, or schools which usually are parts of the total institution. Programmatic accreditors are generally classified as those that are recognized by the Department of Education or the Council for Higher Education Accreditation (CHEA) and those that are not recognized and are considered affiliations by HLC.

### **Institutional Accreditation and Affiliations**

*The Higher Learning Commission*  
230 South LaSalle St., Suite 7-500  
Chicago, IL 60604  
(312) 263-0456 or (800) 621-7440  
[www.hlcommission.org](http://www.hlcommission.org)  
Accredited since 1951

*National Council for State Authorization Reciprocity Agreements (NC-SARA) State Portal Agency*  
Assistant Vice Chancellor for Academic Affairs  
Oklahoma State Regents for Higher Education  
655 Research Parkway, Ste. 200  
PO Box 108850

Oklahoma City, OK 73101-8850  
(405) 225-9142  
[www.Nc-sara.org](http://www.Nc-sara.org)  
Affiliated since 2016

### **Programmatic and Specialized Accreditations and Affiliations**

#### **Petree College of Arts & Sciences**

*Council for the Accreditation of Educator Preparation*  
1140 19th St., Suite 400  
Washington, DC 20036  
[www.caepnet.org](http://www.caepnet.org)  
(202) 223-0077  
Accredited since 2012

*Oklahoma Office of Educational Quality and Accountability*  
840 Research Parkway, Ste 455  
Oklahoma City, OK 73104  
[www.ok.gov/oeqa](http://www.ok.gov/oeqa)  
(405) 522-5399  
Affiliated since 1997

#### **Meinders School of Business**

*The Association to Advance Collegiate Schools of Business*  
777 South Harbour Island Blvd., Suite 750  
Tampa, FL 33602  
(813) 769-6500  
[www.aacsb.edu](http://www.aacsb.edu)  
Accredited since 2014

*American Association of Professional Landmen*  
800 Fournier St  
Fort Worth, TX 76102  
(817) 847-7700  
[www.landman.org](http://www.landman.org)  
Affiliated since 2013

#### **School of Law**

*American Bar Association Section of Legal Education and Admissions to the Bar*  
321 N Clark St, 21st Floor  
Chicago, IL 60654  
(312) 988-5000  
[www.americanbar.org/groups/legal\\_education](http://www.americanbar.org/groups/legal_education)  
Accredited since 1960

*Association of American Law Schools*  
1614 20th Street, NW  
Washington, DC 20009  
(202) 296-8851  
[www.aals.org](http://www.aals.org)  
Affiliated since 2003

#### **Wanda L. Bass School of Music**

*National Association of Schools of Music*  
11250 Roger Bacon Drive, Suite 21  
Reston, VA 20190  
(703) 437-0700  
[www.nasm.arts-accredit.org](http://www.nasm.arts-accredit.org)  
Accredited since 1944

#### **Kramer School of Nursing**

*Accreditation Commission for Education in Nursing, Inc.*  
3343 Peachtree Road, N.E., Suite 850  
Atlanta, GA 30326  
(404) 975-5000  
[www.acenursing.org](http://www.acenursing.org)  
B.S.N. Accredited since 1985  
M.S.N. Accredited since 2007  
D.N.P. Accredited since 2012

*Oklahoma Board of Nursing*  
2915 N. Classen Blvd., Suite 524  
Oklahoma City, OK 73106  
(405) 962-1800  
[www.nursing.ok.gov](http://www.nursing.ok.gov)  
Affiliated since 1981

#### **Physician Assistant Program**

*Accreditation Review Commission on Education for the Physician Assistant, Inc.*  
3325 Paddocks Parkway, Suite 345  
Suwanee, GA 30024  
(770) 476-1224  
<http://www.arc-pa.org/>  
Accredited since 2020

#### **Physical Therapy Program**

*Commission on Accreditation in Physical Therapy Education*  
1111 North Fairfax Street  
Alexandria, VA 22313  
(703) 706-3246  
[www.capteonline.org/Home.aspx](http://www.capteonline.org/Home.aspx)  
Candidate for Accreditation since 2020

## **Assessment**

Oklahoma City University is committed to creating an environment in which faculty and staff work in collaboration with students to enhance learning. We believe that effective assessment practices are central to understanding the impact of this work. Our assessment team develops meaningful partnerships with faculty, students and staff as they collect information about learning. Assessment is an integral part of the strategic planning and budgeting process for Oklahoma City University. Ultimately, the purpose of assessment is to use results to inform program and system improvement.

## **Diversity, Equity, and Inclusion**

Oklahoma City University celebrates and seeks diversity and practices inclusion in all its forms—from human qualities of gender, race, sexual orientation, and disability, to diversity of ideas regarding religious beliefs, cultural identities, and political and social convictions. It is understood that the intersections of varied social identities, lived experiences, and ideas enrich

lives. The enrichment occurs all while developing personal values based on expansive interactions with those with whom common experiences are shared and those with whom few common experiences are shared. Diversity enriches academic, professional, and personal opportunities and is a source of strength and empowerment for all and allows OCU to prioritize inclusion as we consider and embrace all who are a part of our community.

Oklahoma City University actively seeks all forms of diversity among the faculty, staff, and administration, and pursues learning—both in and beyond the classroom—that examines and responds to the world of ideas from an ethical stance shaped by knowledge and regularly in the pursuit of equity and justice and anchored to OCU’s core values.



# Oklahoma City

## A Modern Metropolitan Setting

Home to more than 1.2 million Oklahomans and an average of 300 days of sunshine per year, the Oklahoma City metro offers an abundance of the arts, quality healthcare, excellence in education, and more. And it does so without high costs, energy shortages, or traffic congestion. It is a distinctly liveable city where you can chase your dreams and still enjoy a rich quality of life.

Oklahoma City's hip, spirited environment blends with its deep Western heritage to create a place where culture and commerce thrive. With renowned festivals, national sporting events, treasure-filled museums, and a variety of districts highlighting arts and entertainment, the possibilities for adventure and fun in Oklahoma City are endless. Situated on vibrant 23rd Street, our campus sits in the heart of OKC in the historic Uptown District, which has been experiencing an exciting time of revitalization. A variety of historic ethnic neighborhoods, as well as a wide range of educational, civic, religious, entertainment, sporting, shopping, and dining options, surround Oklahoma City University.

On any given night you may find yourself dining at one of the local hot spots in Automobile Alley or Deep Deuce, enjoying a festival in the Plaza District or Midtown, appreciating one of the many art galleries in the Paseo Arts District, taking in a Thunder basketball game downtown, playing laser tag in the Bricktown Entertainment District, or taking a stroll by beautiful Lake Hefner. There is always an adventure waiting for you in Oklahoma City!

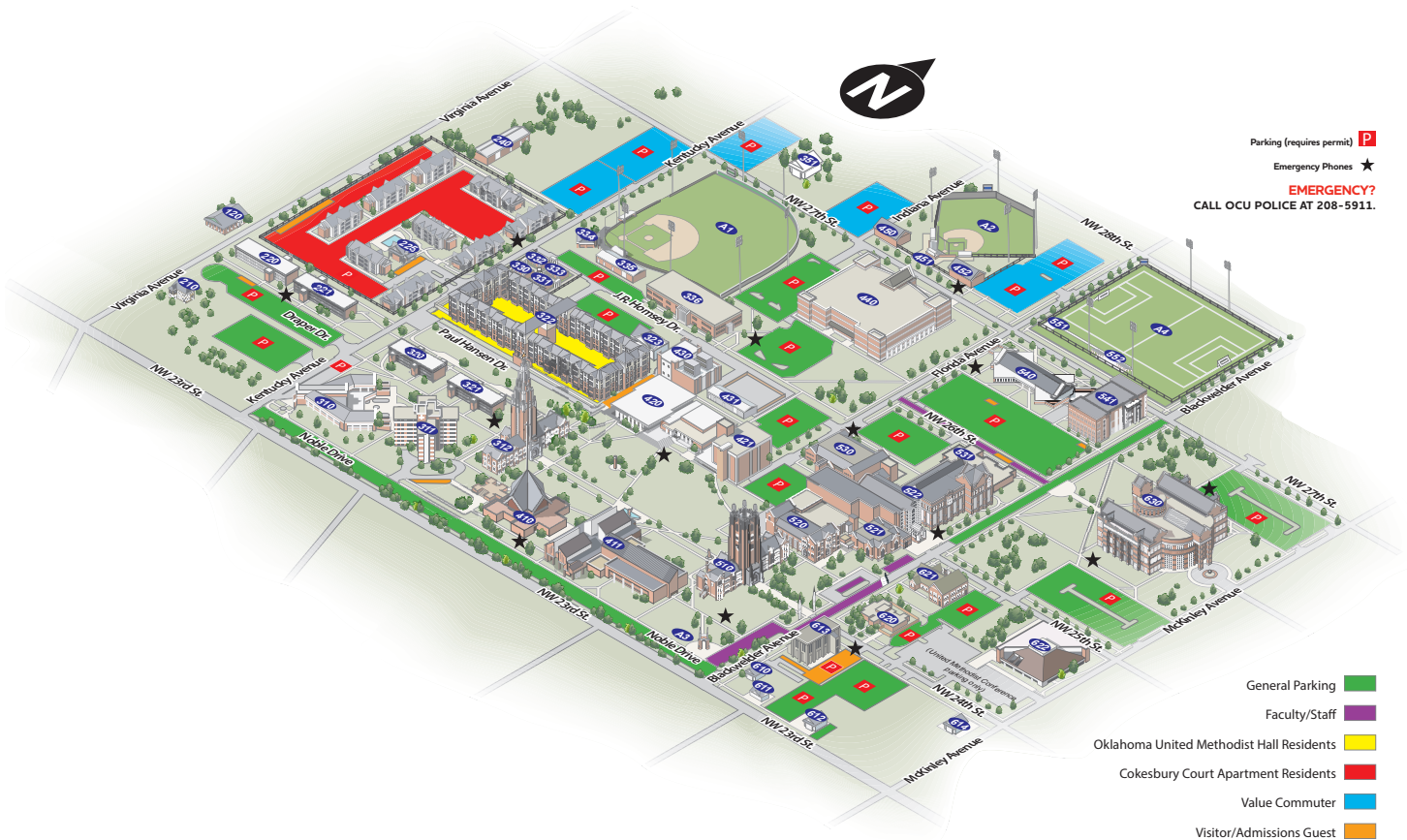
*“Oklahoma City offers so much more than I initially expected when I came here from out of state. It has all the conveniences of a big city while at the same time retaining small town comfort. It is a unique hybrid of those two different cultures.”*

—Ken,  
Junior, Mathematics  
& Chemistry Education

### *Did you know that Oklahoma City is one of the top river sports destinations in the world?*

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# Campus Map



- 120** Lambda Chi Alpha
- 210** Kappa Sigma
- 220** Harris Hall
- 221** Draper Hall
- 225** Cokesbury Court Apartments
- 240** Theatre Storage
- 310** Sarkeys Center
- 311** Walker Hall
- 312** Gold Star Memorial Building (Wimberly School of Religion)
- 320** Smith Hall
- 321** Banning Hall
- 322** Oklahoma United Methodist Hall
- 323** Aduddell Center (fitness center)
- 330** Gamma Phi Beta
- 331** Phi Mu
- 332** Alpha Phi
- 333** Alpha Chi Omega
- 334** J.R. Homsey Press Box
- 335** C.R. Sutton Baseball Complex
- 336** Dawson-Loeffler Center
- A1** Jim Wade Stadium
- 351** Facilities Department (Housekeeping)
- 410** Bishop W. Angie Smith Chapel

- (Saint Paul School of Theology)
- 411** Edith Kinney Gaylord Center (Ann Lacy School of American Dance and Entertainment)
- 420** Tom and Brenda McDaniel University Center
- 421** Dulaney-Browne Library (Center for Excellence in Teaching and Learning)
- 430** Facilities Department
- 431** Facilities Department (shops)
- 440** Henry J. Freede Wellness and Activity Center
- 450** Ann Lacy Stadium (west building)
- 451** Ann Lacy Stadium (press box)
- 452** Ann Lacy Stadium (east building)
- A2** Ann Lacy Stadium
- A3** Kerr-McGee Centennial Plaza
- 510** Clara E. Jones Administration Building
- 520** Kirkpatrick Fine Arts Center
- 521** Margaret E. Petree Recital Hall
- 522** Wanda L. Bass Music Center
- 530** Walker Center for Arts and Sciences

- 531** Norick Art Center
- 540** Campus Health Center
- 541** Kramer School of Nursing (east)
- 551** Stars Soccer Ticket Booth
- 552** Jim Wade Press Box
- A4** Brian Harvey Field
- 610** Exercise & Sports Science
- 611** Police Department
- 612** Dance and Entertainment Costume Storage
- 613** Lacy Admissions and Visitor Center
- 614** Dance and Entertainment Costume Storage
- 620** Wilson House
- 621** Children's Center for the Arts (Oklahoma Children's Theatre)
- 622** Oklahoma United Methodist Conference Center
- 630** Meinders School of Business

# Oklahoma City Map



## Oklahoma City

OCU: 2501 N. Blackwelder Ave., Oklahoma City, OK 73106

## Directions to Oklahoma City University

**From I-35 (north or south):** Take I-35 to I-40. Follow I-40 west to Classen Boulevard (Western Ave exit). Take Classen north to NW 23rd Street. Turn west and take 23rd Street to Blackwelder. The campus is on the north side of NW 23rd Street and Blackwelder.

**From I-40:** Coming from the east, take the Western Ave. exit to Classen Blvd. Go north on Classen to NW 23rd St. and take NW 23rd St. west to Blackwelder Ave. Coming from the west, take I-40 to Pennsylvania Avenue. Take Penn north to NW 23rd Street. Turn east on NW 23rd to Blackwelder. The campus is on the north side of NW 23rd Street between Pennsylvania and Blackwelder avenues.

# Graduate Degree Programs

Most of Oklahoma City University's graduate degrees have an "area of emphasis." This helps students to choose the field of study for which they are best suited within a degree program. This focused area of study will develop and complement students' interests, abilities, and goals and will ultimately give them the best possible preparation for careers in their respective fields.

The university offers the following degrees:

## **Doctor of Nursing Practice (D.N.P.)**

Adult-Gerontology Acute Care Nurse Practitioner  
Clinical  
Community-based Public Health  
Executive Leadership  
Family Nurse Practitioner  
Psychiatric Mental Health Nurse Practitioner

## **Doctor of Philosophy (Ph.D.) in Nursing**

## **Doctor of Physical Therapy (D.P.T.)**

## **Doctor of Psychology (PsyD)**

## **Juris Doctor (J.D.)**

## **Juris Doctor (J.D.)/Master of Arts in Nonprofit Leadership (M.A.)**

## **Juris Doctor (J.D.)/Master of Business Administration (M.B.A.)**

## **Master of Arts (M.A.)**

Criminology  
Nonprofit Leadership Social and Voluntary  
Services Administration  
Nonprofit Leadership Arts Administration  
Nonprofit Leadership Fundraising

## **Master of Business Administration (M.B.A.)**

Corporate Accounting  
Data Analytics  
Energy  
Financial Analytics  
Healthcare  
Leadership

## **Master of Education (M.Ed.)**

Applied Behavioral Studies  
Professional Counseling

## **Master of Fine Arts (M.F.A.)**

Creative Writing  
Screen Acting

## **Master of Laws (LL.M.)**

## **Master of Legal Studies (M.L.S.)**

## **Master of Music (M.M.)**

Conducting  
Multiple Woodwinds  
Music Composition  
Music Theater  
Opera Performance  
Performance  
Vocal Coaching

## **Master of Physician Assistant Studies (M.P.A.S)**

## **Master of Science in Accounting (M.S.A.)**

## **Master of Science (M.S.)**

Computer Science  
Cybersecurity  
Data Science  
Mobile Development  
Web Development  
Criminology  
Energy Management  
Energy Legal Studies

## **Master of Science in Nursing (M.S.N.)**

Community-based Public Health  
Nursing Education  
Nursing Leadership

## **Master's Certificate in Business Leadership**

## **Master's Certificate in Financial Fraud and Forensic Accounting**

## **Master's Certificate in Healthcare Practice Management**

## **Master's Certificate in Nonprofit Fundraising**

## **Master's Certificate in Nonprofit Leadership**

## **Post Master's Certificate**

Adult-Gerontology Acute Care Nurse Practitioner  
Family Nurse Practitioner  
Nursing Education  
Nursing Leadership  
Psychiatric Mental Health Nurse Practitioner

## **Post Doctor of Nursing Practice Certificate**

Clinical Research Methods

# Graduate Admission

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# General Admission Policy

Oklahoma City University is interested in graduate students who want to learn. Careful consideration is given to each application. Important factors to be considered include undergraduate records and recommendations from academic counselors, desirable traits of character and personality, and the interests and goals of the applicant in relation to the graduate programs of study offered by the university.

In the quest for academic excellence, preference will be given to those applicants whose evidence of academic fitness and professional promise indicates that they are particularly qualified to study in the graduate programs at Oklahoma City University.

## Admission Requirements

Admission to Oklahoma City University's graduate programs is open to all domestic students holding, at minimum, bachelor's degrees from national or regionally accredited colleges or universities and all international students whose credentials have been approved by their country's ministry of education. All students must meet the criteria indicating high potential to succeed in graduate-level work. The academic unit holds final authority over admission decisions regarding entry into its programs. All graduate programs require a minimum cumulative GPA of 3.00 for admission, based on the undergraduate or most recent degree. Some programs require a qualifying GMAT or GRE score.

The university reserves the right to deny admission or continued enrollment. The university does not discriminate against any individual because of race, color, religion, national origin, gender, age, handicap or disability, sexual orientation, or veteran status. Meeting minimum requirements to apply does not guarantee admission into a graduate program.

### Admission on Probation

Admission may be granted on a case-by-case basis to applicants who do not meet the minimum GPA requirement or other academic standards. No applicant will be admitted on probation with a cumulative GPA below 2.75 except by permission of the dean.

A student admitted on probation will remain on probation until 9 hours of graduate course work are completed with a GPA of 3.000 or greater. You must also earn a GPA of 3.000 or greater in the first 9 hours of graduate work in order to continue in the program.

## Admission Procedure

All application material must be sent directly to the following:

Office of Admissions, Oklahoma City University  
2501 North Blackwelder  
Oklahoma City, OK 73106

### Application

Apply online at [www.okcu.edu/admissions/graduate](http://www.okcu.edu/admissions/graduate). The application process varies for each program, so please contact the Office of Graduate Admissions at (405) 208-5351 or at [gadmissions@okcu.edu](mailto:gadmissions@okcu.edu) to determine the complete application requirements.

### Some programs will require an additional statement or other documents:

Each application to a graduate program requires a statement of purpose. The statement of purpose should be approximately 250 words describing reasons for pursuing a graduate degree and academic and professional goals (applicable to all programs unless otherwise indicated below). In addition, submission of a current resume is also required of each program.

- **Master of Music:** 150 to 200 words describing reasons for pursuing a graduate degree and academic and professional goals. In addition to statement, please attach a separate document indicating recitals, programs and all performance experience.
- **MBA:** A minimum of 500 words addressing reasons for pursuing the MBA, background in business, and academic and professional goals. Applicants must also submit a current resume.
- **Master of Science:** Accounting: 750+ words, and Energy Management or Energy Legal Studies: 500+ words describing background in industry, business experience, and purpose for seeking the degree. Applicants must also submit a professional resume.
- **Criminology:** Submit a typed, double-spaced response to the following question, with a minimum of one typed page: What are the three most significant social issues currently facing us today, and what are the solutions you would suggest?
- **Ph.D. or DNP:** 500–750 words demonstrating effective writing skills describing how the doctorate will help achieve life and career goals. In addition to the statement, submit a separate paragraph describing competency in word processing, basic spreadsheet use, presentation software, and Internet skills.

- **Master of Fine Arts in Creative Writing:** No more than three pages addressing the following two prompts:

- 1 Write about a book that you have read recently. Explain, with specific references to the book and to craft elements\*, why that book did or did not work for you.  
\* (Craft elements: plot, characterization, setting, scenes, metaphor, line breaks, imagery, sonnets, etc.).
- 2 Explain your preparation (academic or personal) for an MFA program. Explain why a low-residency program will work for you. To prepare for this part of the personal statement, please read Lori A. May's article, "Is a Low-Residency MFA Right for You?" which is available at [http://www.loriamay.com/lowres\\_excerpt.pdf](http://www.loriamay.com/lowres_excerpt.pdf)

In addition to the statement and in a separate document (no more than 20 pages), submit a sample of creative work in one genre of choice. Although students can, and are encouraged to work in multiple genres, students are initially accepted on the basis of the strength of their work in one genre.

### **Application Fee**

Attach a nonrefundable fee of \$60.

### **Transcripts**

Official transcripts must be received by the Office of Admissions from all colleges and universities attended. Preferred method of delivery is by mail directly from the institution or an electronic transcript sent by one of the approved secure transmission systems. The complete list of acceptable systems can be found on the Registrar's website ([www.okcu.edu/admin/academic-affairs/registrar](http://www.okcu.edu/admin/academic-affairs/registrar)). An official transcript is delivered in a sealed envelope which should not be opened by anyone except the Office of Admissions or the Registrar's Office. Faxed or emailed transcripts are not considered official. Unofficial or photocopies of transcripts from all colleges or universities attended may be included with the application for review purposes.

### **Letters of Recommendation**

Letters of recommendation are required for admission from persons able to comment on professional and academic ability. Please verify the number of letters needed for the preferred program.

Students applying to the Master of Music (M.M.) or the Master of Fine Arts (M.F.A.) in Screen Acting program must

arrange an audition with the Bass School of Music: [www.okcu.edu/music/admissions/auditions](http://www.okcu.edu/music/admissions/auditions).

All transcripts, test scores, correspondence, or other materials submitted for the purpose of applying for admissions become the property of the university and will not be returned.

## **Candidacy**

Admission means only that the student will be permitted to enroll for courses in the various programs. It does not imply that the graduate student will be accepted for candidacy. See Acceptance to Candidacy for selected graduate programs of study.

## **Readmission**

Former students who have not attended Oklahoma City University for two consecutive semesters (excluding summer) must be readmitted before enrollment. An application for readmission and official transcript of all work completed since leaving OCU must be submitted to be considered for readmission.

## **Transfer Credit**

Transfer credit is approved by the dean of the student's school only after the student has been admitted to Oklahoma City University. Petitions for transfer of graduate credit must be submitted to the dean of the student's school. No course credit may be transferred unless the grade received was at least a B (3.00 on a 4.00 scale) from a national or regionally accredited institution or appropriately accredited institution located outside the U.S. Correspondence courses are not accepted toward a graduate degree.

Transfer credit for institutions outside of the U.S. must be fully recognized by the appropriate accrediting body (such as the Ministry of Education) in the country of origin. The Office of International Admissions will determine the accreditation of institutions outside the U.S. International students may not receive credit for English as a Second Language courses taken at U.S. colleges, and students may not receive credit for English language courses taught in countries where the medium of instruction is a language other than English.

Transfer credit will not be granted until official transcripts of all graduate work completed at national or regionally accredited U.S. institutions have been received by the registrar and official transcripts for graduate work completed at institutions outside the U.S. have been received by the Office of International Admissions. The dean or director of the graduate program is responsible for granting transfer credit. See

additional school- or program-specific requirements related to acceptance of graduate transfer credit.

Degree requirements may be fulfilled by courses transferred from a completed degree conferred by another national or regionally accredited university. However, the student will not be awarded credit hours associated with those courses.

Degree requirements may be fulfilled by courses transferred from an uncompleted degree begun at another national or regionally accredited university, and the student may be awarded the credit hours associated with those courses up to one-third of the total required courses/credit but not to exceed 12 credit hours for the Oklahoma City University master's degree.

Degree requirements may be fulfilled by courses transferred from a completed Oklahoma City University degree, and the student may be awarded the credit hours associated with those courses up to one-third of the total required courses/credits but not to exceed 12 credit hours for the Oklahoma City University master's degree.

## Non-Degree-Seeking Student Admission

A student who does not wish to work toward an advanced degree, but who seeks to earn graduate credits for appropriate courses may enter graduate school as a nondegree-seeking student. In the event the student is subsequently admitted to a graduate program for an advanced degree, a maximum of 12 credits taken as a nondegree-seeking student may be used retroactively in meeting the student's credit requirement for a degree.

## Undergraduate/Graduate Concurrent Enrollment

Undergraduate students who have fewer than 9 credit hours remaining to complete a bachelor's degree and wish to enroll concurrently in graduate courses may seek conditional admission to a graduate program. Once admitted, the student is limited to 6 graduate-level credit hours in that program. The student must complete his or her undergraduate degree prior to enrolling in a second semester of graduate study.

## Admission Inquiries

For information concerning graduate programs at Oklahoma City University, contact the Office of Admissions at (405) 208-5351, visit our website at

[www.okcu.edu/graduate](http://www.okcu.edu/graduate), or contact us by email at [gadmissions@okcu.edu](mailto:gadmissions@okcu.edu).

## International Graduate Admission Procedure

Oklahoma City University currently has students from over 60 countries studying in its undergraduate and graduate programs. The university is authorized under federal law to enroll nonimmigrant alien students.

## Admission of International Students

All international student applications, graduate and undergraduate, are processed by the Office of International Admissions. Applications and information may be obtained online at [www.okcu.edu/admissions/international](http://www.okcu.edu/admissions/international), by emailing: [ia@okcu.edu](mailto:ia@okcu.edu), or by writing to:

Office of International Admissions  
Oklahoma City University  
2501 North Blackwelder  
Oklahoma City, OK 73106 U.S.A.

Most graduate programs at Oklahoma City University do not have application deadlines, but the office of International Admission recommends that applications be submitted no later than six weeks before the semester begins. Please check with the Office of International Admissions directly to learn if your program has an application deadline.

## English Proficiency Policy

All international applicants whose native language (language first learned and spoken at home) is not English, or who did not complete a degree from an institution where English was the language of instruction, are required to take either; The Test of English as a Foreign Language (TOEFL), International English Language Testing System (IELTS), or Pearson PTE. Applicant may still be required to take an English exam if deemed by the school or International Admissions office.

## Regular Admission

Regular admission to most graduate programs requires one of the following:

- 1 TOEFL internet-based test (iBT) score of 79 or higher, an overall IELTS score of 6.5 with at least a 6.0 on each sub-band\*, PTE Academic of 53+.



The following programs require scores higher than listed above. Scores are also listed in the program criteria.

*Meinder School of Business:* M.B.A. and M.S.A.; TOEFL internet-based test score of 83, an overall IELTS score of 6.5 with a minimum 6.0 on each band score.

*Kramer School of Nursing:* M.S.N. and D.N.P.; TOEFL internet-based test score of 83 or higher with a score of, at least, 26 on each section, and overall IELTS score of 7.0 with, at least, a 6.5 on each sub-band

- 2 Successful completion of the highest “proficiency” level at an university approved English language learning institute.
- 3 Two years attendance and graduation from high school where English was the means of instruction with the minimum GPA required for admission to Oklahoma City University.
- 4 Two semesters at a U.S. regionally accredited higher education institution with a minimum of 24 transferable credits including any undergraduate program at Oklahoma City University and good academic standing.

### **Provisional Admission\***

Students who do not meet the English proficiency required for regular admission may be considered for provisional admission by submitting one of the following:

- TOEFL internet-based (iBT) score of 60-78
- IELTS overall score of 6.0 with no sub-band below 5.5
- PTE Academic 48-52

Provisionally admitted students must complete 9 credit hours of regularly graded course work with a GPA of 3.00 or higher. Prior to matriculation, provisionally admitted students are strongly encouraged to enroll in a university approved English language center program to further advance their skillset. A student who fails to maintain a GPA of 3.00 in his or her first 9 credit hours of academic course work will be asked to attend an university approved English language center and provide evidence of successful completion of the highest “proficiency” level. The student may also submit a new TOEFL, IELTS, or PTE score that meets the requirements for regular admission.

A student who is unable to successfully complete one of the above mentioned options has the right to appeal academic dismissal. Please see the catalog section on the appeal of academic dismissal for more details. The Office of International Admissions will maintain the equivalency chart of appropriate English proficiency assessments.

- \* M.B.A., M.S.A., M.S.N., D.N.P., PsyD, and the M.Ed. in Applied Behavioral Studies do not accept students under the provisional admission standard.

### **Conditional Admission**

Students who meet the academic requirements for admission, but who have not yet met the required English proficiency, will receive conditional admission. Conditionally admitted students may demonstrate successful completion of the highest “proficiency” level at an university approved English language learning institute or may submit a qualifying English proficiency test score in order to receive regular admission. Conditional status will continue until the student attains regular admission.

### **Financial Support**

International applicants must submit a certified letter of support from a sponsor, family member, or other source showing that they have adequate financial resources to provide for educational and living expenses at Oklahoma City University.

### **Transcript Evaluation**

Any applicant, whether international or domestic, who holds a degree from a college or university outside the United States, must have transcripts from that institution evaluated by Oklahoma City University’s Office of International Admissions.

# Expenses and Financial Aid

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## General Financial Information

The graduate tuition rate varies by program, but is the same for all students within each program regardless of their state of permanent residence.

A music student will be charged the current tuition per hour rate that is associated with their matriculation term. Typically a music student's enrollment may include up to two half-hour lessons each semester, however for any additional lessons that increase the student's enrollment for the semester will be charged the current per hour tuition rate associated with their matriculation date, plus any general university or music specific fees.

## Rules Governing Payment of Tuition

All tuition charges and fees are due on the first day of class for each semester or term according to the official Oklahoma City University academic calendar. All students must make arrangements for their account balances either by paying their balance in full (Option 1) or enrolling in a monthly payment plan (Option 2).

### Option 1: Payment in Full

Any remaining balance due after loans, grants, or scholarships, etc. will be due in full on the first day of class for each semester that the student is enrolled.

### Option 2: Installment Plan Fee

Students may sign up for the installment plan; a \$50 fee is assessed to allow students to make four interest-free payments over the course of the semester.

A "No Enrolled Payment Plan" fee of \$100 will be assessed to any student who has either not signed up for the installment plan, not paid account in full by the first day of class, nor made appropriate payment arrangements. Failure to enroll in an installment plan can lead to cancellation for non-payment. If a payment is not made by the payment due date each month, accounts are subject to a late payment fee of \$30 per month. Any account with an unpaid balance at the end of the term will be subject to a \$50.00 default fee as well as a finance fee of 2.67 percent.

Students awarded financial aid in the form of work-study should be aware that this form of aid is not considered in determining the balance due in tuition, fees, room and board for the semester. If a student chooses, they may request their work-study earnings be applied directly to their student

account. Work-study payments will reduce the student's installment plan.

If tuition charges and fees are to be paid by a third party other than the student's family or financial aid, a written authorization from the third party must be presented at the time of enrollment; otherwise, the student will be required to meet the financial requirements listed above. Veterans attending the university under the GI Bill® are required to comply with the same rules and payment tables governing non-veteran obligations. VA beneficiaries are not penalized in any way as a result of delayed VA payments. GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government website at <http://www.benefits.va.gov/gibill>.

No student will be allowed to enroll in any semester or term if his or her account is past due. No student will be given a letter of good standing, transcript, or diploma until all financial obligations to the university are paid.

All tuition, fees, and charges made by the university are payable at the Student Accounts Office. Students may also submit payment for Oklahoma City University charges online via their Oklahoma City University BlueLink Account.

Payments to student accounts are applied first to tuition and fees and then to other charges. The only exception to this application of payment is donor restriction on a gift or endowed scholarship.

By enrolling at Oklahoma City University, students agree to the following:

- That to the extent their educational expenses are not paid by parents, scholarships, employers, or other sources, they are responsible for such payments plus interest.
- That by enrolling, they are subject to applicable charges and/or fees and that these charges and/or fees constitute a legal debt until paid or otherwise settled. Any balance due is a student loan and will be considered non-dischargeable under the federal and state laws governing bankruptcy.
- That any additional cost or legal fees, including but not limited to reasonable attorney's fees, incurred by Oklahoma City University, its successors and/or assigns, in collecting the amounts due shall be added to the amount the student owes and will bear the same rate of interest as the principle amount.
- That if they drop or withdraw from some or all of the classes for which they register, they will be responsible for paying all of the tuition and fees in accordance with the published tuition refund schedule at Oklahoma City University.

They also specifically acknowledge the following:

- I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility, as described above.
- I authorize Oklahoma City University and/or its agents, including attorneys and/or collection agencies, to contact the student via cellular telephone and/or electronic technology to collect any outstanding debt, unless the student notifies the university or its agents in writing to cease such communication.

## Special Service Fees

Fees are published annually in a separate tuition and fees announcement. The following is a list of typical fees. All fees are subject to change annually.

- All students pay a general university fee. This fee provides general budget funding for a variety of services including campus technology, academic enrichment and assessment, athletics and facilities, safety and crisis preparedness, career services, health services, personal counseling, intramurals, student government association, student traditions, religious life, and student publications.
- Laboratory fees, as well as fees required for some courses are charged on a flat-fee basis in addition to tuition.
- An annual parking permit is required of all students for on-campus parking.
- OCU requires all full-time students to maintain student health insurance as a condition of enrollment. If a student already has health insurance coverage, they are encouraged to complete the Student Health Insurance Plan (SHIP) waiver form online at <https://studentcenter.uhcsr.com/okcu.edu>. If a student would like to use the health insurance offered in partnership with Oklahoma City University, they may begin the sign-up process by visiting <https://www.okcu.edu/students/health/insurance>, or call (918) 949-6709 for more information.
- An international student fee and international student insurance fee are charged each semester. All fees are mandatory for international students.
- Charges for tests given to persons not enrolled in the university vary depending upon the test taken.
- All students pay a one-time comprehensive records fee per degree sought that allows students and alumni to request copies of their official transcripts at no additional charge. The registrar reserves the right to limit the number of official transcripts an individual may receive within a particular time period.

## Veterans Benefits

A Veterans Service Office is operated by Oklahoma City University as a service to veteran students. It neither sets policy nor administers Veterans Affairs programs. University personnel assigned to the office process the forms as a service to the student who is claiming VA educational benefits and act as liaison between the student and the Veterans Affairs Regional Office. Students who wish to receive benefits must report to the Oklahoma City University certifying official in the Registrar's Office each semester to fill out a Request for Certification. VA regulations require the submission and review of transcripts from all previous institutions including military transcripts as appropriate. For further information, please contact Angela Do at the Veterans Service Office at (405) 208-5352 or [ado@okcu.edu](mailto:ado@okcu.edu).

## Tuition Adjustments

Each term has a published first day of class as outlined in the academic calendar. A 100 percent tuition adjustment is made at varying time periods beginning with the published first day of class. After these periods, there will be no further adjustments:

**Fall and spring semesters**—up to and including the Friday after ten semester class days.

**Summer and accelerated cycles**—up to and including the second Thursday of the term (excluding Maymester and 6 week terms).

Approximately the third week of class each semester, if the student's account is paid in full, any excess personal, state, private, or federal financial aid awarded will be refunded to the student. The charges to be paid include, but are not limited to, tuition, fees, room and board, and traffic fines. If aid includes proceeds from Parent PLUS loans, any excess funds MUST be returned to the parent unless otherwise indicated on the application. Only then can the refund go to the student. Oklahoma City University processes refunds by direct deposit. Contact the Student Accounts Office for details.

## Adding and Dropping Courses

Procedures and deadlines for adding and dropping classes are described in this catalog under Academic Regulations.

## Withdrawals

Students unable to remain at the university to complete their courses for the term must process a full withdrawal. Procedures for all classes are in this catalog under Academic

Regulations. ***Full withdrawals from the university are not complete until the student has been counseled by a financial aid representative and validated by the Student Accounts Office.*** Tuition adjustments, if any, are based on the date of Student Accounts Office validation. (See also “Return of Unearned Federal Title IV Funds” under Financial Assistance.)

## Email

All students receive an Oklahoma City University email account that they are responsible for activating and maintaining. Access to this account is available through a web browser and most email applications. It will never expire for current students or those who graduate from the university. The student email account is the official correspondence for the following:

- Financial Aid
- Billing notices
- Student activities
- Academic communication with the university and professors
- Important dates, times, deadlines and emergency university notifications

Email is the sole method of correspondence used by most university departments.

All students are expected to check their email accounts regularly. A student’s failure to check and maintain his or her account on a regular basis will not be accepted as an excuse for missing information, dates, and/or deadlines.

International students will receive all updates on immigration regulations and newsletters through their Oklahoma City University email accounts.

## Identification Cards

Identification cards issued to all students are valid for as long as the student is enrolled in the university. Students must be enrolled and a government-issued picture ID is required at the Student Accounts Office when requesting an Oklahoma City University ID card. A valid driver’s license or passport is acceptable. The card identifies the student and allows participation in student activities and elections. It admits the student to all home athletic events and various student activities, and enables students to receive free or half-price tickets to university drama, opera, and dance productions and concerts. A student identification card grants access to printing and copying services and serves as a meal ticket for students who are on a board plan. If an Oklahoma City

University ID is lost, a student may purchase a new one for a replacement fee of \$5. Price subject to change.

## Book Charge Program

Oklahoma City University’s bookstore is managed by Slingshot. Slingshot offers a charge program. Charges, resulting from class required items, such as utilizing the book charge program, will be added to the student’s account. The charges will be included in the monthly invoice and will be due upon receipt or can be paid monthly as part of the approved payment plan. Students who have a hold as a result of a past due balance will not be permitted to participate in the book charge program.

## Financial Assistance

### Types of Assistance Available

The Office of Financial Aid assists admitted students in developing a financial aid package to help meet their basic educational expenses. Financial aid includes the university scholarships, student loans, and federal and institutional work study.

### Eligibility for Financial Assistance

The Office of Financial Aid considers the official Cost of Attendance at Oklahoma City University, the family’s Estimated Family Contribution (EFC) as determined by the Free Application for Federal Student Aid (FAFSA), and the student’s incoming academic achievements to determine eligibility for financial aid. Oklahoma City University scholarships may be applied to tuition charges only and are not refundable to the student.

Financial aid may be available to help fund OCU-approved study abroad programs. More information is available from the Study Abroad Coordinator in the Provost Office at [studyabroad@okcu.edu](mailto:studyabroad@okcu.edu).

### Financial Aid Application Procedures

To be evaluated for financial assistance, a student must first be admitted to the university. Most federal and state programs require at least half-time enrollment. Transfer students must provide official transcripts from all institutions previously attended. Audited courses and courses not applicable to the student’s degree program will not be considered in the financial aid package. Students who repeat course work for which financial aid has already been received may not be eligible for additional financial aid for those repeated classes.

All students are encouraged to apply for federal student aid. The student should file a Free Application for Federal Student Aid (FAFSA) online at <https://studentaid.gov> and designate Oklahoma City University (code 003166) on the application in order for the Office of Financial Aid to receive a copy of the results. The student will receive an electronic link to his or her Student Aid Report (SAR) from the Federal Student Aid Processing Center in response to the FAFSA.

The deadline for priority processing is March 1 annually. FAFSAs received after the deadline will be considered in the order received for as long as aid resources are available. Funding restrictions may alter eligibility for some programs.

In addition to the FAFSA, other forms may be required based on the student's individual circumstances. Students should monitor their Oklahoma City University email and BlueLink for additional requested items.

## Return of Unearned Federal Title IV Funds

Title IV funds are awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of Title IV funds the student was originally scheduled to receive.

If a recipient of Title IV grant or loan funds withdraws from a school after beginning attendance, the amount of Title IV grant or loan assistance earned by the student must be determined. If the amount disbursed to the student is greater than the amount the student earned, unearned funds must be returned.

The Office of Financial Aid will calculate the amount of Title IV funds the student has earned in accordance with federally prescribed procedures as detailed in the Federal Compliance and Student Consumer Information found at <https://www.okcu.edu/heoa>.

## Satisfactory Academic Progress (SAP) Policy for Financially Aided Students

In accordance with federal, state, and university aid and scholarship program guidelines, academic progress toward a degree must be made in order for students to continue receiving funds.

The Office of Financial aid will monitor the quantitative and qualitative progress of each student receiving financial assistance in accordance with the current guidelines and procedures as detailed in the Satisfactory Academic Progress

Policy found at: [www.okcu.edu/uploads/financial-aid/docs/sap-policy-11-19-2021.pdf](http://www.okcu.edu/uploads/financial-aid/docs/sap-policy-11-19-2021.pdf).

## Renewals and Annual Awarding

Students are evaluated annually for continued financial aid eligibility. Federal renewal applications must be submitted annually and are available after October 1 of each year at <https://studentaid.gov>. Scholarship renewal is based on SAP and is reviewed every semester. Scholarships generally require maintaining full-time enrollment and other criteria set forth at the time of the initial award.

## Award Notifications

More specific information about financial aid opportunities at Oklahoma City University may be obtained from the Office of Financial Aid.

## Financial Aid Programs Available at Oklahoma City University for Graduate Students

### Federal Aid

- Bureau of Indian Affairs Grants
- Federal Unsubsidized Stafford Student Loan
- Federal Work-Study Program
- Fulbright Scholarship

### Oklahoma City University Assistance

- Departmental Graduate Scholarships
- Music Talent Scholarship
- Institutional Work-Study Program
- Miss Oklahoma City University Scholarship
- Oklahoma City University Employee/Dependent Tuition Remission
- Study Abroad Scholarship
- United Methodist Minister Tuition Remission

## Corporate Education Benefits Program

Oklahoma City University partners with local employers to assist their employees in obtaining a graduate degree from the university. Benefits include deferred billing, and fee discounts. For information about whether your company participates in the corporate education benefits program, contact your employer's human resources department or Graduate Admissions at (405) 208-5351.

# Endowed Chairs and Professorships

## Endowed Chairs

**The American Floral Services Endowed Chair in Marketing** was established in 1987 by Herman and LaDonna Meinders. Dr. Michael Williams serves as the American Floral Services Chair in Marketing.

**The Wanda L. Bass Chair in Choral Music Education/ Canterbury Youth Chorus** was established in 2004 by Wanda Bass to support both the choral music education program at Oklahoma City University and the Canterbury Youth Chorus.

**The Wanda L. Bass Chair in Organ** was established in 2004 by Wanda Bass to support the study of organ at Oklahoma City University. Dr. Melissa Plamann holds the Wanda L. Bass Chair in Organ.

**The C.R. Anthony Endowed Chair in Competitive Enterprise** was established in 1980 by members of the C. R. Anthony family, the C. R. Anthony Company, and business associates in memory of Mr. C. R. Anthony of Oklahoma City. Dr. Robert A. Greve holds the chair for the C.R. Anthony Chair in Competitive Enterprise.

**The James Burwell Endowed Chair** was established in 1962 through the estate of James Burwell of Oklahoma City. Dr. James Ma holds the James Burwell Chair in Finance.

**The Eleanor Lou Carrithers Chair of Writing and Composition** was established by OCU graduate and long-time trustee Eleanor Lou Carrithers. Dr. Karen Schiler is the current chair.

**The B.C. Clark, Jr. Chair** in the Meinders School of Business was established in 2009 through a bequest from Mr. Clark's late wife, Jeroldine Zachritz Clark. The chair recognizes members of the Meinders School of Business faculty who have demonstrated excellence in teaching and research and who have attained a recognized level of accomplishment within their academic discipline. Meredith Wegener, J.D., serves as the B.C. Clark Jr. Chair in Legal Studies.

**The Katherine and Mary Clary Chair of Creative Writing** was established in 2015 to honor these alumnae. Robert Roensch currently holds the chair.

**The Darbeth-Whitten Endowed Chair in History** was established in 1971 by Mr. and Mrs. Darwin Wells of Hunter, Oklahoma. Dr. Mohamed Daadaoui holds the Darbeth-Whitten Chair.

**The Endowed Chair in Hebrew Bible** was established in 1985 by a friend of the university to lift up the study of the Hebrew Scriptures. Dr. Lisa Wolfe serves as the Hebrew Bible Endowed Chair.

**The Henry J. Freede, M.D., Endowed Chair in Teaching Excellence in Business Administration** was established in 1999 to memorialize the belief in the value of education expressed by the late Dr. Freede and to insure his vision of commitment to the highest ideals and teaching standards in promoted in the Meinders School of Business. Dr. Jacob T. Dearmon holds the Dr. Henry J. Freede Chair in Teaching Excellence.

**The V.V. Harris Endowed Chair in Christian Education** was established in 1980 by The Harris Foundation of Oklahoma City in memory of Mr. Harris. Dr. Leslie Long serves as the V.V. Harris Endowed Chair.

**The T.K. Hendrick Endowed Chair in Marketing and Management** was established in 1987 as a gift from T.K. Hendrick and the Hadson Petroleum Corporation to attract and retain superior faculty members in the Meinders School of Business. Dr. James Guzak and Dr. Carol A. Howard serve as the T.K. Hendrick Chairs in Marketing and Management.

**The Ann Hundley Hoover Chair for the Dean of the School of Music** was established in 2009 by friends of the school of music in the memory of Ann Hundley Hoover. Dean Mark Parker holds the Ann Hundley Hoover Chair.

**The Islamic Studies Endowed Chair** was established in 2011 by multiple friends of the university, to support the development of quality education, community outreach, and religious understanding of Islam; and to honor the strong tradition of Islam and Islamic culture in the state of Oklahoma. Dr. Imad Enchassi currently holds the Islamic Studies Chair.

**The Norick Brother's Distinguished Professor of Marketing Chair** honors both the Norick family, with its rich tradition of service and philanthropy to the Oklahoma City community, and the firm which bears its name. Dr. Nicholas Jason Flores serves as the Norick Brother's Distinguished Professor of Marketing Chair.

**The Margaret K. Replogle Endowed Chair in Religion** was established in 1979 by the late Mrs. Margaret Replogle of Oklahoma City in memory of her husband, Dee Replogle. Dr. Sharon Betsworth serves as the Margaret K. Replogle Endowed Chair in Religion.

**The Francis Marion Riley and Martha Washington Riley Religion Chair** was established in 1927 upon the death of Mr. Riley, a member of First Methodist Episcopal Church. Prominent in real estate, cattle, banking and railroads in Oklahoma City Mr. Riley was a contemporary of Anton Classen and Henry Overholser. The current Riley Religion chair is Dr. Sharon Betsworth.

## Endowed Professorships

**The J. Bart Aldridge Professorship** was established in 1980 to honor a prominent Wewokan attorney, J. Bart Aldridge. Mr. Aldridge was a member of the First United Methodist Church in Wewoka and served in the 10th and 11th Oklahoma legislatures. Dr. Leslie Long holds the current J. Bart Aldridge Professorship.

**The Claude and Ollie Bell Professorship in Church History** was established in 1982 by Mrs. Ollie Bell. Dr. Sharon Betsworth holds the the Claude and Ollie Bell Professorship.

**The Florence Birdwell Professorship in Voice** was established in 2007 by friends and former students of Florence Birdwell.

**The Webster Lance Benham Endowed Professorship in Mathematics** was established in 1973 by Dr. David B. Benham of Oklahoma City in memory of his father, a former professor of civil engineering at Oklahoma City University. Dr. Kourosh Tavakoli holds the the Webster Lance Benham Professorship.

**The Dr. Johnny Blue Professorship in History** was established in 1975 to honor Dr. Johnny A. Blue, a 1930 Arts and Sciences graduate in the subject of History. Dr. Mohamed Daadaoui is the current recipient of the Dr. Johnny A. Blue Professorship.

**The Bishop Paul W. Milhouse Endowed Professorship in Religion** was established by his friends and colleagues in the Oklahoma Annual Conference of the United Methodist Church upon the occasion of his retirement as bishop in 1980. Dr. Mark Y.A. Davies currently serves as the Bishop Paul W. Milhouse Professor of Religion.

**The Don E. Schooler Endowed Professorship in Religion** was established in 1979 in memory of Dr. Don E. Schooler, United Methodist minister and university trustee. Dr. Lisa Wolfe is the Don E. Schooler Professor.

**The Owen and Vivian Wimberly Professorship in Christian Thought** was established in 1982 to support faculty in the School of Religion. Dr. Mark Y. A. Davies holds the Owen and Vivian Wimberly Professorship in Christian Thought..



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# On-Campus Housing

## Residence Halls

The university believes that a valuable part of a student's learning experience occurs within each residential community. The student lives and learns with other students from different cultures and lifestyles. Numerous social and academic activities occur in on-campus housing during the academic year. There are three residence halls on the Oklahoma City University campus: Methodist, Walker, and Banning halls. Walker and Banning Hall house our first-year students while Methodist Hall is for upper-class, graduate, and professional students. Each residence hall is directed by a Residence Life Coordinator and Resident Assistants, who develop community living and are resources to help students succeed.

All single, full-time undergraduate students under the age of 21 are required to live in university housing unless they are living with their parent or legal guardian. Students may apply for an exemption of the residency requirement in the housing portal. Falsification of residence address may result in termination of enrollment. If a student cancels their housing contract after June 30th there will be a \$500 cancellation fee applied to their account. For more information concerning university housing, call (405) 208-6363 or email [residencelife@okcu.edu](mailto:residencelife@okcu.edu).

## Apartment Living

The Cokesbury Court apartment complex is a great alternative to the traditional residence-hall style living. The Cokesbury Court apartment complex offers the security of a gated apartment complex. Apartment options include furnished efficiencies and two- and four-bedroom apartment layouts. The complex offers an outdoor swimming pool and on-site parking and laundry. Students classified as sophomore and above are eligible to apply for housing in Cokesbury Court. For more information, call (405) 208-6363.

## Rates for Residence Halls

Housing rates for each academic year are published separately in a tuition and fees schedule. A one-time, non-refundable \$250 housing processing fee is required along with a completed housing application and contract to live on campus. **Scholarship students and athletes are NOT exempt from submitting a housing processing fee and application.** Cancellation of a completed housing contract must be emailed to [residencelife@okcu.edu](mailto:residencelife@okcu.edu). **Cancellations after**

**June 30th to the first day of classes will result in a \$500 cancellation fee.**

Housing assignments will automatically be cancelled if a student has not checked into his or her room by 8:00 a.m. on the first day of scheduled classes for each semester or term, unless the Housing and Resident Life Department is notified of late arrival. The fall housing assignment will be canceled if a student's advance registration is canceled, and the processing fee will be forfeited in full.

## Food Service

There are several meal plans available to Oklahoma City University students, including a variety of residence hall board plans, apartment convenience plans, and commuter plans. Students residing in on-campus housing are required to purchase meal plan. Weekly meals can be used in the campus cafeteria and points can be used in Alvin's Market and the Kitchen 1904, located in the Tom and Brenda McDaniel University Center. Food services are provided by Chartwells.

## Religious Life

The goal of Religious Life at Oklahoma City University is to promote spiritual enrichment and to minister to the spiritual needs of the campus community. The Director of Religious Life can help students connect with varied student groups that address spiritual needs and religious traditions. There is also programming to encourage interfaith understanding and engagement.

## Organizations

The Oklahoma City University Wesley Center is the on-campus student ministry. Most programs take place in the lower level of the Chapel. Affiliated with the United Methodist Church, the Wesley Center ministries and programs are open to all students and have student leaders from various Christian denominations. The Wesley Center directs Evensong worship services, the Kappa Phi Christian Women's Service Organization, Delta Alpha Chi Christian fraternity, and small group ministries. There are various opportunities offered for spiritual enrichment throughout the year.

## Worship and Activities

Each week, during the fall and spring semesters, there are two on-campus worship opportunities. The university chapel service is held on Thursdays at 1:00 p.m. Evensong, a casual worship service, is held on Monday at 8:00 pm. Both take place in the sanctuary of the Chapel. We sponsor mission

opportunities throughout the year, both domestic and international. Everyone is invited to participate.

## Clergy Support

The Director of Religious Life is available to provide students of all faith affiliations pastoral care and spiritual encouragement. The Director of Religious Life works closely with our Muslim chaplain, and together can assist students in finding area houses of worship to connect with local faith communities. For more information, visit [www.okcu.edu/campus/religious-life](http://www.okcu.edu/campus/religious-life).

## Interfaith Prayer Center

Students, staff and faculty of all faiths are invited to visit the Dr. Raniyah Ramadan Interfaith Prayer Center located on the west end of the Kramer School of Nursing building. Members of the campus may swipe their ID cards for 24-hour access to the prayer center.

## Campus Life

Oklahoma City University recognizes that learning takes place in many forms and places and not exclusively in the classroom. Students are encouraged to participate in activities both on and off campus. Activities sponsored by the Division of Student Affairs are for all Oklahoma City University students and are well publicized around campus.

Students at Oklahoma City University play a large role in determining and regulating their own activities. Good student-faculty-administration relations are maintained through cooperative, responsible student leadership.

There are numerous social and academic organizations available to students on campus. When the school year begins, information is made available to all students about dates and meeting times for many organizations.

## Career Services

The Martha Burger Career Services Center assists all undergraduate and graduate students to blend their talents, interests, and academic achievement with the career development skills that will lead to success in internships, post-graduate employment or continued education programs. Career planning and decision-making is a process that helps the undecided student choose a major, while providing a 'plan of action' for those who are ready for the next step. The career center combines traditional career development elements such as resume development and interview skills with career and personal education tools, so that graduates are empowered with

the practical knowledge needed to transition from college to 'real-world'. Career Services wants every student to be confident in their ability to market key skills and experiences, and shine with a polished professional image. Students are encouraged to schedule an individual appointment to begin planning their success and join our online employment program: Handshake.

Career advisors are available to help students each step of the way.

- Self-Assessment and Career Exploration
- Individual Career Counseling
- Resume and Cover Letter Development
- Internship and Job Search Strategies
- Interview Techniques
- Professional Etiquette
- Graduate School Planning
- Career Development Events and Workshops
- Summer Internship Funding
- Alumni Mentor Connections
- On-Campus Interviews and Interactive Online Job Board (Handshake)

The Martha Burger Career Services Center is located in the Meinders School of Business, Suite 200. Office hours: Monday–Friday 8:00 a.m.–5:00 p.m. (405) 208-5171 or [careerservices@okcu.edu](mailto:careerservices@okcu.edu). Sign up for Handshake at [okcu.joinhandshake.com](http://okcu.joinhandshake.com).

## Office of Student Engagement

The Office of Student Engagement provides information to students, faculty/staff, and campus organizations regarding events, campus involvement, co-curricular transcripts, space reservation, Orgsync basics, maintaining/starting a new student organization, flyer approval, and much more. The Office of Student Engagement is located in Room 114 of the Tom and Brenda McDaniel University Center across from the Student Leadership Center. Hours of operation are 8 a.m.–5 p.m., Monday–Friday during the school year, and 8:00 a.m.–5:30 p.m., Monday–Thursday during summer hours.

## Student Diversity, Equity, and Inclusion

Student Diversity, Equity, and Inclusion, within the Office of Diversity, Equity, and Inclusion, plans and supports programs and initiatives designed to expand awareness, understanding, appreciation, and respect for OCU's culturally, ethnically, socially, and spiritually diverse campus community. In collaboration with students, student organizations, and campus partners, the staff hosts events celebrating cultural heritages, including African American, Chinese, Hispanic,

Indian, Jewish, Iraqi, Korean, Muslim, Native American and Hawaiian Native, Saudi, Taiwanese, and so many more cultures from around the world. Additionally, the staff presents LGBTQIA2S+ and Ally activities, supports disability services, access, and accommodations, and promotes student activism, and spiritual, and interfaith activities.

## University Counseling

Counseling is a confidential process designed to help you address concerns, come to a greater understanding of yourself, and learn effective personal and interpersonal coping strategies. University counseling services are available for all currently enrolled students. Our goal is to provide short-term mental health services that will assist OCU students with emotional development, problem solving skills and decision making capabilities. University Counseling prioritizes cultural competency and continuing education for counselors and staff.

Counseling sessions are confidential, typically 45 to 50 minutes long, and are free of charge. OCU University Counseling services are triage based, meaning the basic symptoms are identified and treated as needed based on individual terms. If you could benefit from a more specialized level of care, your counselor can assist with referrals. The office of University Counseling is located in Walker Hall, on the northwest side and the hours are Monday - Friday 8 am to 5 pm. Call (405) 208-7901 to make an appointment. For more information and resources, visit [www.okcu.edu/campus/resources/counseling/](http://www.okcu.edu/campus/resources/counseling/)

## Student Government Association

Student Government Association (SGA) is the governing body for all Oklahoma City University students. SGA consists of four branches: Executive, Legislative, Judicial and the Student Activities Council. This organization plans and implements a variety of activities for the campus community, appropriates money for student organizations, drafts and approves resolutions concerning issues facing students, and serves as the voice for students in university governance. The president of SGA serves as a voting member of the university's board of trustees. Elections for High Officer and Senate positions (sophomores, juniors, and seniors) are held late in the spring semester. Elections for the freshman senator positions are held early in the fall semester.

## Honor Societies

The following honor societies and professional organizations are open to graduate students and are active on the

Oklahoma City University campus. Partial membership requirements are listed.

### Alpha Phi Sigma Lambda

The national criminal justice society is open to justice studies majors who have completed one-third of their course work and are in the top 35 percent of the class.

### Alpha Psi Omega

Theatre student honor society.

### Beta Beta Beta National Biological Honor Society, Alpha Chapter

Completion of three semesters in biology with 3.00 GPA in biology and overall is required.

### Beta Gamma Sigma

Business student international honor society. Membership is offered to undergraduate business students who are at the end of either their junior or senior year and in the top 10 percent of their applicable junior or senior class. Graduate business students in the top 20 percent of their graduating class qualify for membership.

### International Education Honor Society

Undergraduates must have first-term sophomore standing (30 semester hours), a GPA of 3.00 or higher, and at least 12 semester hours in education courses programmed, in progress, or completed. Graduate students must have regular admission status, 6 or more semester hours earned at Oklahoma City University, at least 12 semester hours of education courses, and a graduate GPA of 3.25 or higher.

### Order of Omega

Greek scholastic honor society. Initiates the top 3 percent of Greek students.

### Phi Alpha Delta National Legal Fraternity

Membership is by election.

### Phi Kappa Phi

An all-discipline national honor society with election by invitation only. Those elected must be ranked in the upper 7.5 percent of last-term juniors and upper 10 percent of seniors and graduate students.

### Phi Mu Alpha Sinfonia

National professional music fraternity.

### Psi Chi National Honor Society

Psychology student honor society.

### Sigma Alpha Iota National Professional Music Fraternity

Membership is by election.

### **Sigma Tau Delta**

International English honor society.

### **Upsilon Pi Epsilon**

The mission of Upsilon Pi Epsilon is to recognize academic excellence in the computing and information disciplines. Undergraduate computer science majors must rank in the top 35 percent of their class and have a minimum GPA of 3.0 in not less than 45 graded credit hours, including 15 credit hours in computer science courses. Graduate students must rank in the top 35 percent of their class, have completed at least 18 credit hours in graduate computer science course work with a cumulative GPA of 3.5 or higher.

## **Student Organizations**

The following student organizations are active at Oklahoma City University:

### **Academic**

Alpha Chi Honors Society, Alpha Mu Gamma, Beta Beta Beta Biology Honors Society, Blue Key Honors Society, Honors Student Council, Phi Alpha Delta Pre-Law, Phi Eta Sigma, OCU Mobile Device Developers Club, Philosophy Club, Psi Chi Chapter at OCU, Sigma Tau Delta, Student Accounting Society, TESOL Club

### **Faith-Based**

Better Together, Catholic Student Association, Delta Alpha Chi, Generation Blessed Gospel Choir, Fellowship of Christian Athletes, Jewish Stars, Kappa Phi, Muslim Student Organization, Nurses Christian Fellowship

### **Greek**

Alpha Chi Omega; Alpha Kappa Alpha Sorority, Inc.; Alpha Phi; Alpha Phi Alpha Fraternity, Inc.; Gamma Phi Beta, Interfraternity Council; Kappa Sigma; Lambda Chi Alpha, Panhellenic Council; Phi Mu; Sigma Lambda Alpha Sorority, Inc.

### **Multicultural**

Asian American Student Association, Black Student Association, Chinese Scholars and Students Association, Hispanic Students Association, Indian Student Association, Iraqi Student Organization, Native American Society, Saudi Student Association, Taiwanese Student Association

### **Performing Arts**

Alpha Psi Omega, Collegiate Oklahoma Music Educators Association, OCUPELLA, Out of the Box, Project 21, Shadow Collective Project

### **Political**

Student Government Association, Young Democratic Socialists

### **Professional**

American Choral Directors Association, Black Student Nurses Association, Business Professionals of America and DECA, Delta Epsilon Iota, Kramer Student Nursing Association, KSN Men in Nursing, Marketing & Management Club, Student Oklahoma Education Association, Students of Arts Management, United States Institute of Theatre Technology

### **Service/Volunteerism**

Miracle Marathon, Student Civic Engagement Committee, and Circle K International

### **Sports**

Exercise and Sport Science Club, Intramural Sports, OCU Weightlifting Club

### **Other**

Meinders School of Business Toastmasters, OCU Art Club, OCU Student Ethics Consortium, SPECTRUM, The National Society of Leadership and Success

## **Extracurricular Activities**

### **Varsity Athletics**

Oklahoma City University sponsors a variety of varsity sports programs including men's and women's basketball, baseball, competitive cheer and competitive pom, STUNT, men's and women's cross country/track and field, men's and women's golf, men's and women's rowing, men's and women's soccer, men's and women's wrestling, softball, and women's volleyball. Oklahoma City University is a member of the National Association of Intercollegiate Athletics and the Sooner Athletic Conference. Oklahoma City University has a tradition of intercollegiate athletics excellence illustrated by 71 team national championships and 29 consecutive years of winning, at least, one team national championship each year.

### **Fitness Center**

The Aduddell Fitness Center provides full service to a large selection of fitness equipment including state-of-the-art treadmills, ellipticals, stationary bikes, and cross-training equipment. The center also offer a wide range of free weights, stationary weight machines, and other aerobic equipment (jump ropes, steppers, etc.). Showers, day lockers, and towels are also available at the Aduddell Center.

The front desk provides a fully trained staff to answer any questions or assist students during their workouts. The staff also offers an orientation twice a week. For more information, contact (405) 208-5378.

## Intramural Sports

Oklahoma City University features an intramural sports program designed to encourage interaction between students, faculty, and staff. The department provides a variety of league and tournament events. The Intramural Sports program strives to meet the competitive and recreational needs of the campus community. The department offers opportunities to maintain physical fitness while interacting with friends and classmates.

Sports offered include 3-on-3 basketball, 5-on-5 basketball, dodge ball, flag football, soccer, softball, table tennis (ping pong), volleyball (indoor and outdoor), and kickball. For more information about Intramurals or how to register, call (405) 208-5378.

## Open Recreation

The Henry J. Freede Wellness Center and its Abe Lemons Arena provide the home court to many Oklahoma City University sports. The recreation department offers open recreation nights at Freede. Open recreation takes place in the fall and spring semesters. Each Sunday, Monday, and Wednesday, Freede is open from 8 p.m. to 11 p.m. for use by anyone who carries an OCU ID. For more information, contact (405) 208-5378.

## Dance

All full-time students are eligible to audition for the American Spirit Dance Company, the Student Choreography Show, the Oklahoma City University Spirit of Grace Liturgical Dancers, and the Oklahoma City University Pep Dancers. Contact the American Spirit Dance Company company manager in the Ann Lacy School of American Dance and Entertainment for further information. Noncredit dance classes are available through the Community Dance Academy.

## Music

University students are encouraged to participate in music activities, including performing in ensembles, taking private music lessons, and auditioning for productions. All qualified students are eligible to participate in Bass School of Music performing ensembles (Symphony Orchestra, Wind Philharmonic, Ad Astra Women's Chorus, University Chorale, University Singers, Chamber Choir, Jazz Ensemble, Pep Band,

and various small ensembles). Auditions for Oklahoma Opera and Music Theater Company productions are open to all students. See the director of the organization in which you are interested for further information, or call the music office at (405) 208-5474.

## Theatre

All students may audition for parts in TheatreOCU productions presented each year by the School of Theatre. Contact the School of Theatre at (405) 208-5121 for detailed audition information.

## Student Publications

All students, regardless of their major fields of study, are invited to apply to work for the Student Publications staff. The staff publishes *The Campus* (the student newspaper) and MediaOCU (the student media website at [www.media-ocu.com](http://www.media-ocu.com)). Contact [stupub@my.okcu.edu](mailto:stupub@my.okcu.edu) for application information.

## Publication of Student Work

All students can submit poetry, fiction, nonfiction and art to *The Scarab*, Oklahoma City University's literary journal, sponsored by the English honor society Sigma Tau Delta. The undergraduate research journal *Stellar* accepts submissions of research papers written for undergraduate courses. Both annual publications can be viewed at [www.okcu.edu/artsci/departments/english/publications](http://www.okcu.edu/artsci/departments/english/publications).

## Speech and Debate Team

All OCU students are eligible to participate on the OCU Speech and Debate team. We have a rich history that goes back to our historic debate in 1931 with Wiley College, the first debate between an all white team and an all black team south of the Mason-Dixon line. Today OCU Speech and Debate continues its vision of inclusivity. Students can compete in a broad range of areas, including Parliamentary Debate, Platform Speech Public Speaking, Limited Prep Speaking, and Individual Events. Scholarships are available for team members. To apply, students should complete the online application for the Speech and Debate team: [www.okcu.edu/speechanddebate](http://www.okcu.edu/speechanddebate).

## Cultural Enrichment Events

An array of music, drama, music theater, art, literature, cinema, and lecture events occur annually on the Oklahoma City University campus. Among the cultural

enrichment opportunities available and easily accessible in the Oklahoma City area are the Oklahoma City Philharmonic concerts, the Oklahoma City Museum of Art, Science Museum Oklahoma, and several theaters.

## The Martha Jean Lemon Distinguished Speaker Series

This series features annual events that enrich the academic environment for the University and the surrounding community. Programs may relate to the arts and sciences, business, dance and entertainment, law, music, nursing, theatre, or religious topics. The series was created through an endowment gift from Lynette Lemon Wert and Larry H. Lemon in 2010 on behalf of the Lemon family of Oklahoma City, in honor of Martha Jean Lemon, who graduated from OCU in 1968 with a degree in history and worked as an independent comparative religion scholar. This series continues OCU's tradition of the Distinguished Speakers Series which has included speakers such as David Brooks, Marian Wright Edelman, Henry Louis Gates, Jane Goodall, Robert F. Kennedy Jr., Jonathan Kozol, Rabbi Harold Kushner, N. Scott Momaday, Bill Moyers, Sister Helen Prejean, Kurt Vonnegut Jr., and Andrew Weil, as well as Nobel Laureates Archbishop Desmond Tutu, Elie Wiesel, Clive Thompson, Piper Kerman, Fabien Cousteau, Wangari Maathai, Jody Williams and Reza Aslan.

## The Harbour Winn OCU Film Institute

For 40 years the Oklahoma City University Film Institute offers the university and the greater Oklahoma City community the opportunity to view classic and contemporary international and art house films. Since 1982, the institute has been screening films through the academic year to an audience of university and community viewers. Each year the series focuses on a theme, and information on the theme and series films is available at the screenings. A discussion session follows each screening. The films are also available for university courses. The film series is supported by Oklahoma City University, the Oklahoma City University Film Institute Endowment, the designated endowment in the Community Foundation of the Kirkpatrick Family Fund, and the Thatcher Hoffman Smith Endowment for the Center for Interpersonal Studies through Film and Literature.

## The Neustadt Lectures

Walter and Delores Neustadt of Ardmore, Oklahoma, established the lecture series in 1983 for the purpose of strengthening understanding of the great contributions of the

Judaic religious tradition to Western civilization and thought. Scholars are invited to the campus to speak on informative themes in the areas of Hebrew Scriptures, Judaic thought, and Jewish ethics and art.

## The Willson Lectures

This lectureship is provided by an endowment from James M. and Mavis Willson of Floydada, Texas. The lectures are directed to the interest of students in the area of religion and society. The Willsons were outstanding members of the United Methodist Church. Their Christian vision was truly ecumenical in its outreach. Since 1953, their gift to Oklahoma City University has brought to campus speakers of international stature from the areas of religion, science, Christian theology and ethics, church history, biblical studies, and liturgical studies.

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# General Requirements

Degree requirements for students are listed in the catalog in effect at the time of their first semester at Oklahoma City University. Students who are not in attendance for two consecutive semesters, excluding summer, will be required to complete the degree requirements listed in the catalog in effect at the time of their re-entry.

The final authority in determining the fulfillment of graduation requirements for each graduate program lies with the academic dean from each respective school. Graduate students are expected to read and to comply with published regulations.

Every effort has been made to ensure the accuracy of the information presented in this catalog. However, all courses, course descriptions, materials, schedules, sequences of courses in programs, instructor designations, curricular degree requirements, methods of instruction, locations of instruction, and fees described herein are subject to change or elimination without notice. This information is provided solely for the convenience of the reader and does not constitute or create a contract between prospective or current students and Oklahoma City University. Students should consult the appropriate department, school, college, or graduate division for current information, as well as for any special or temporary rules or requirements imposed by the department, school, college, or graduate division.

## Residency Requirements

The minimum number of hours to be taken in residence for any master's degree offered may be noted under the individual degree programs.

## Student Discipline

Every student is expected to observe the highest standards of conduct, both on and off the campus. The university cannot accept the responsibility for the education of any student who is not in sympathy with the purposes and the regulations of the university. **NOTE:** In the case of Law School students, the Law School Student Conduct Code Article 2.01 governs, and such students are subject to the Law School Disciplinary Tribunal.

Oklahoma City University reserves the right to exclude any student whose conduct or academic standing it regards as undesirable, without assigning any further reason. In such cases the fees due or which may have been paid in advance to the university will not be remitted or refunded in whole or in part. Neither the university nor any of its officers will be under any liability whatsoever for such exclusion. Any student under

disciplinary suspension will be persona non grata on campus except for official business.

The entire judicial structure of the university is set forth in the *Student Code of Conduct* and in the *Student Handbook*, which is available on the university website. Students are responsible for all information contained in this catalog, the *Student Code of Conduct*, *Student Handbook*, and all class schedules. Copies of class schedules can be obtained in the Registrar's Office.

Concerns regarding student behavior and wellbeing should be reported to the Campus Assessment Response and Education Team (CARE). Resources and contact information are found here: <http://www.okcu.edu/campus/resources/care>.

## Attendance

Regular attendance is essential to satisfactory progress in a course. The student is responsible for meeting course requirements regardless of the cause of absences. A student unable to attend classes should confer in advance with the professors involved. Failure to attend classes may result in the loss of credit or exclusion from the final examinations, or both. (See the Law School catalog for attendance policy in that degree program.)

### **Last Date of Attendance Policy (Asynchronous, Fully-Online Courses)**

In a distance education context, logging into an online class is not sufficient, by itself, to demonstrate academic attendance. The last date of attendance will be determined by one of the following academically related activities in a distance education program:

- submission of an academic assignment,
- submission of an exam,
- participation in an interactive tutorial or computer-assisted instruction,
- a posting in an online study group that is assigned by the institution
- a posting in a discussion forum showing participation in an online discussion about academic matters, or
- an email to the instructor of record to ask a question about the academic subject studied in the course.

## Time Limits

Students are expected to complete requirements for a graduate degree within a set period of time—usually five to six years after being admitted into a program. See the dean or department chair for the time limits established for a specific degree program.

Course work that is five to 10 years old, whether taken prior to or after admission, may, upon approval by the dean or director, be applied to a degree in accordance with the policy of the school, division, or department. Any course work that is more than 10 years old, whether taken prior to, or after admission to a graduate program, cannot be applied to a degree.

## Academic Advisement

Academic advising is a collaborative effort between the student and academic advisor aimed at maximizing the student's educational and life goals. By using different styles of advising, such as prescriptive and developmental, advisors may be able to assist students in recognizing their own individual, educational learning styles.

In academic advising, the role of an advisor may include being the facilitator of learning, whereby the advisor works with the student to develop decision-making and problem-solving skills. Advisors can be an information source on school policies and procedures, programs, and other resources to further help students achieve their academic and life-learning objectives. Advisors, while working with students, may play a role in making sure the students proactively participate in choosing and enrolling in the required courses necessary for graduation and obtaining a degree in their chosen field. It is understood the academic advisor works in an advisory capacity and is not responsible for the failure of the student to follow the requirements for graduation set forth in the catalog.

Every student at Oklahoma City University is assigned an academic advisor in their major area of interest, with undecided students, who are classified as university studies students, being advised by the dean of the Petree College of Arts and Sciences or his or her designee. The provost is the ultimate authority on interpretation of requirements for graduation.

### GradStar Degree Audit

GradStar by Degree Works is a Web-based tool to help students and advisors monitor a student's academic progress toward degree completion using their specific major and catalog. A GradStar degree audit is a review of past, current, and planned course work. It provides information of completed and outstanding catalog requirements necessary to complete a degree/major/minor/concentration. GradStar is divided into requirement blocks such as a degree block, a general education block, and a major block. Check boxes exist within each block to easily outline which courses and requirements are complete. Students can access GradStar through the Student tab in their Bluelink account.

A GradStar degree audit can be a useful tool in the advisement process. The student's academic advisor should be

contacted for assistance in interpreting the degree audit. The audit is not an academic transcript, and it is not official notification of degree or certificate completion. Students must contact their advisors regarding degree audit and official degree/certificate status.

## Adding Courses

For the fall and spring semesters, courses may be added through the first Friday after four class days of the semester without instructor approval. Courses added after the first Friday after four class days and through the second Friday after nine class days may be added only with instructor approval. Courses may not be added after this date. For the summer terms, courses may be added through the first two class days of the term. Courses added after the first two class days and through the Thursday after three class days may be added only with instructor approval. Courses may not be added after this date.

## Dropping Courses

The final date to drop a course is listed in the academic calendar. Students dropping courses before the final drop date will receive a W (withdrawal). After the final drop date, a student must receive approval from his or her instructor. The instructor must assign a grade of WP (withdrawal passing) or WF (withdrawal failing) for the course. (A grade of WF will be calculated into the student's grade point average as a failing grade.) The student then must receive approval from his or her advisor, academic dean, and the provost/VPAA before the change in class schedule can be processed. No course may be dropped after the last day of classes.

Courses dropped through the 100 percent refund date will not appear on the student's permanent record. Changes in class schedule become effective on the day the form is processed by the Registrar's Office.

A 100 percent tuition adjustment is made for varying time periods beginning with the published first day of class. After this period, there will be no further adjustments. The time periods vary. See Tuition Adjustments for more information. Student attendance in a course does not affect the tuition reduction. The date the completed form is processed by the Student Accounts Office is the determining factor.

## Withdrawal

A student who is completely withdrawing from the university must obtain a withdrawal form from the Office of the Registrar, International Student Office, Financial Aid Office, or his or her dean's office. Once this form is properly

completed and processed through the Office of the Registrar and Student Accounts, the withdrawal becomes effective on the date it is validated by Student Accounts. A “W” (withdrawal) will be assigned for each course. Nonattendance of classes does not constitute official withdrawal. Withdrawal will be permitted up to and including the final regular day of classes for all semesters or terms. No withdrawals are permitted during finals week.

## Leave of Absence

Students who are pursuing a degree at Oklahoma City University and must interrupt their education for a period of time will be considered on a leave of absence. It is recommended students taking a leave of absence discuss their situation with different departments such as advisor/Dean of their school, Financial Aid, Student Accounts, and/or the International Student Office. Students who are not in attendance for two consecutive semesters, excluding summer, will require readmission to the university and must complete the degree requirements listed in the catalog in effect at the time of their re-entry.

Oklahoma City University maintains a policy to ensure that service members are readmitted to programs if they must interrupt or suspend training due to military service and that accommodations are otherwise made for short absences resulting from service obligations.

## Incomplete Courses

When a course is not completed by the end of the semester or summer session, a professor may assign an incomplete (I) at his or her discretion. The student must be performing at a passing level and have a legitimate reason to receive an “I.” Students cannot be assigned an “I” because they have excessive unexcused absences or because they are failing the course. Academic units and faculty members may establish their own policies in determination of legitimate reasons to assign the “I” grade.

At the time that the incomplete is issued, the instructor will submit information which specifies what work must be done to remove the “I” and the grade to be assigned if the work is not completed. This information is made available through the online system. The student is responsible for submitting the work by the deadline assigned by the instructor, not to exceed one year. If the “I” is not completed by the specified deadline, the grade will convert to the grade assigned by the professor.

In the event that a faculty member is no longer available, appropriate faculty shall be assigned by the dean or department chair to determine the grade.

## Credit Hour

The credit hour or semester hour, terms used interchangeably, is the unit of instruction. One credit hour is constituted by a minimum of one hour of classroom or direct instruction and a minimum of two hours of out of class student work each week for a semester (or its equivalent). An equivalent amount of work (minimum three hours per week for a semester or its equivalent of combined direct instruction and outside of class student work) must be represented for a credit hour in other academic activities such as laboratory work, internships, practica, studio work and other academic work.

Semester is defined as not less than 16 weeks. Courses offered in shorter timeframes must have an equivalent number of hours dedicated to instruction and student work as that spent in a semester-based class.

The following guidance indicates how this policy is applied to credit situations that are not taught in the standard 16-week format or are not classroom-based learning experiences. The credit hour guidelines represent a minimum baseline. It is acceptable to exceed these levels.

### ***Courses Meeting Fewer than 16 Weeks and Online or other Distance Learning Guidance***

The credit hours awarded for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per credit hour for a 16-week semester.

If a course is offered both on-ground and online, and each of the following conditions is met, then the online course is considered to have equivalent classroom and out-of-class time as the on-ground course.

- Term length is the same
- Syllabus (including course activities) is the same
- Stated student learning outcomes are the same
- Online students are required to regularly engage with the instructor and with other students in the course. Regular engagement between the instructor and the student is initiated by the instructor.

If each of the above conditions are not met then additional information will be used to calculate in-class and out-of-class time equivalencies for the online course.

### ***Independent Study and Internship Guidance***

Credit hours applicable for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per week, per credit hour for a 16-week semester.

A 3-credit independent study or internship should require the equivalent of 9 hours of combined direct instruction

and student work per week for the equivalent of a 16-week semester.

### Travel Seminar Credit Hour Guidance

The Oklahoma City University definition of a credit hour indicates that the calculation of credit hours applicable for a given course or academic experience must be reasonably equivalent to the standard of 3 hours combined direct instruction and student work per week, per credit hour for a semester (or equivalent).

Contact the Office of Academic Affairs for the complete credit hour policy with equivalency details. The complete credit hour policy is posted on the Academic Affairs' SharePoint site.

### Grade Points

Grade point totals are calculated by multiplying the number of credit hours of a course by the number of points for the corresponding grade received. The grades of W (withdrawal), WA (administrative withdrawal), WP (withdrawal passing), WH (withdrawal health), CR (credit), NC (no credit), I (incomplete), or NR (not reported) are omitted in counting grade points. The grade of WF (withdrawal failing) will be calculated into the grade point as a failing grade. A student's GPA will be determined by dividing the total number of grade points earned at Oklahoma City University by the total number of hours attempted at Oklahoma City University with the exception of courses in which marks of CR, W, WA, WH, WP, NC, I, and NR are received. At Oklahoma City University, the official GPA will be rounded to the third decimal place.

While faculty at OCU have academic freedom to set their own grading scales, the following system of points is used for computing GPA:

A	4.00	C	2.00
A-	3.75	C-	1.75
B+	3.25	D+	1.25
B	3.00	D	1.00
B-	2.75	D-	0.75
C+	2.25	F	0.00

### Grade Reports

Final grade reports are posted only through BlueLink unless the student has requested in writing to the Office of the Registrar that grades be mailed to a specific address.

## Auditing Courses

An Oklahoma City University student may audit a course (excluding courses offered by the School of Law) by attending class sessions and completing classroom assignments. No examinations are taken, and no credit is given. The student transcript carries the designation AU. The AU designation, once recorded on the transcript, may not be changed to a letter grade. Audited courses do not satisfy degree requirements. If a student determines that a course that has been audited is needed to fulfill a major requirement, the student must repeat the course and earn a letter grade.

A student may audit only if permitted by the appropriate school or department policy and on a space-available basis. Students may not audit individualized academic experiences such as internships, directed study, independent study, music lessons, dance instruction, etc. Audited courses will not be considered in a student's normal semester load.

### Procedure

The audit option can only be selected through the second Friday of the regular semester and through the first Thursday after three class days of a summer session. Once the time period is over, the option to audit a course is forfeited. Students must obtain permission and the signature of the instructor whose course they choose to audit. An instructor has the right to refuse to permit students to audit a course. Students registered to audit a class are not guaranteed a space until after the time period. A separate audit form is available from the Registrar's Office.

### Fees

Students are assessed a nonrefundable audit fee. Fee schedules are available from the Student Accounts Office. Audit fees are not part of the structure for block tuition charges and will be assessed in addition to regular tuition charges.

The Physical Therapy Program and Physician Assistant Program are excluded from the aforementioned policies. The Remediation and Probation Policy of Master of Physician Assistant Studies Program is listed within the Physician Assistant Program Academic Standards. The Academic Standards for the Doctor of Physical Therapy Program are included in the DPT Program Student Handbook.

## Repetition of Courses

Graduate students may repeat a maximum of two separate courses, but cannot repeat any one course more than once. The repeated course number must be the same as that of the original course. The last grade received in a course is the

one that will be calculated into the student's GPA. This grade will be posted in the semester earned. The first grade will be recorded on the transcript as an R (repeat) and excluded from the student's GPA.

## Course Numbering Systems

The first digit in each course number indicates the academic level at which the department places the course (1—freshman level, 2—sophomore level, 3—junior level, 4—senior level, and 5–9—graduate level). The second digit, in combination with the third, gives the course a unique number within its department and academic level. The second digit may be used to indicate sequence where two or more courses dealing with the same subject matter are sequential in arrangement. The third digit indicates the type of course. The type indicated by specific numbers varies from school to school. The fourth digit indicates the number of semester hours credit assigned to the course. The fourth digit of an 'A' indicates credit hours of ten or more.

Courses numbered 1000–4999 are for undergraduate students; 1000–2999 courses are freshman and sophomore level courses; 3000–4999 courses are junior and senior level (upper-division) courses. Graduate students who are satisfying program prerequisites or otherwise remedying deficiencies may, with approval, enroll in undergraduate courses, but will not receive graduate credit for such undergraduate course work.

Courses numbered 5000–9999 are for graduate credit in graduate degree programs; 5000–5999 courses are graduate courses that may be dual-listed with upper-division undergraduate courses; 6000–6999 courses are not open to undergraduate students. Courses numbered 7000–9999 are restricted to doctoral students; 9000–9999 courses are for independent study (such as research, thesis, or dissertation) and are restricted to doctoral students. The School of Law establishes its own course numbering policies.

## Course Cancellation Policy

The decision to cancel a course due to insufficient enrollment, faculty overload, or other circumstances will be made by the dean of the school offering the course in consultation with the instructor of the course. After notifying the Registrar's Office of a course cancellation, the dean will inform students enrolled in the course of the cancellation.

## Final Examinations

Final examinations are held in all courses upon the completion of each semester's or term's work. No one is to be

excused from the final examinations. All classes will meet during the time stipulated by the Registrar's Office for final examinations. Students who have three final examinations scheduled on the same day may seek permission from either their professors or their academic dean to have one exam rescheduled for another day within final examination week.

## Records and Transcripts

If you have access to Oklahoma City University's Student Information System BlueLink ([bluelink.okcu.edu](http://bluelink.okcu.edu)), you may submit your transcript request electronically by using BlueLink. If you do not have access, you may submit your transcript request by mail, email attachment, or fax. You can submit a Transcript Request Form from our website or provide as much of the following information as possible in a written letter (missing information may delay the processing of your request):

- Full name (as it is now and as it was when enrolled at Oklahoma City University, if different)
- Student ID number (if available). Please DO NOT include a Social Security number for security reasons.
- Date of birth
- Current address and phone number
- Full address(es) where transcript(s) are to be sent
- Dates of attendance
- Year of graduation and degree (if applicable)
- Student signature (a requirement of the Federal Educational Rights and Privacy Act). Electronic signatures are not a valid signature.

Send transcript requests to: Oklahoma City University Office of the Registrar, Attn: Transcripts, 2501 N. Blackwelder Ave., Oklahoma City, OK 73106. Requests may be faxed to (405) 208-6047 or emailed to [Registrar@okcu.edu](mailto:Registrar@okcu.edu). Students should sign each faxed request and call the office at (405) 208-5298 to verify that the fax was received. We do not fax or email transcripts.

We do not charge for individual, printed transcripts; however, there will be a limit of five transcripts per day issued to a student. An exception may be made when the student provides individual addresses for transcripts to be sent directly to other institutions. If a student requests more than twenty transcripts per month to be sent to a person and/or institution, there will be a \$6.00 charge for each additional transcript. Any special handling, such as a U.P.S. charge, will have to be prepaid. Transcripts are not processed if the student has an outstanding financial obligation to the university. Students should call the Student Account Services office at (405) 208-5146 or go to the Student Account Services window

on the third floor of the Clara E. Jones Administration Building to check on their financial status. Students are required to show photo identification when picking up their transcript. If a transcript is to be released to a third party, written authorization from the student is required. Parents may obtain their student's transcript with written authorization including the student's signature, or a signed affidavit stating that the student is their financial dependent according to IRS regulations. Any questions regarding transcripts or student log-in should be addressed to registrar@okcu.edu.

Electronic transcripts are offered as a service to the student through the National Student Clearinghouse (<https://www.studentclearinghouse.org/transcriptservices>). There is a charge for this third-party service.

## Official Transcripts From Other Institutions

Oklahoma City University requires all students to submit official transcripts, such as high school transcripts, undergraduate transcripts with or without a degree, or graduate transcripts. These transcripts must be official. Preferred method of delivery is by mail directly from the institution or an electronic transcript sent by one of the approved secured transmission systems. The complete list of acceptable systems can be found on the Registrar's website ([www.okcu.edu/admin/academic-affairs/registrar](http://www.okcu.edu/admin/academic-affairs/registrar)). An official transcript is delivered in a sealed envelope which should not be opened by anyone except the Office of Admissions or the Registrar's Office. Faxed or emailed transcripts are not considered official. Unofficial or photocopies of transcripts from all colleges or universities attended may be included with the application for review purposes.

## Thesis, Dissertation, and Capstone Project Enrollment and Grading Policy

The student must have an initial enrollment for the master's thesis, doctoral dissertation, or other graduate-level capstone project (all hereafter termed "thesis"). Following the initial enrollment in the thesis course, the student must maintain continuous enrollment or obtain an approved leave of absence during each regular semester until all degree requirements are completed, or the candidacy is discontinued. Upon successful completion of the thesis, a grade of CR will be recorded for the final semester of enrollment. The graduation date awarded will be the first graduation date after the final term of enrollment.

The student's initial enrollment for the thesis will be charged the current rate per credit hour for the course and will be subject to all standard fees. Subsequent enrollments will use a different number that will be of equal credit hours for the thesis, but only one credit hour will be charged and no fees will be charged.

Students are not required to enroll in the thesis during the summer session unless one of the following applies:

- the student is actively working on the thesis
- the student is seeking committee advice on the thesis
- the student is otherwise using university facilities
- the degree is to be conferred in the summer session

Subsequent to the initial enrollment for the thesis, if a student wishes to remain in the program without continuous enrollment, the student must request a leave of absence. Such requests must be submitted in writing to the dean of the student's program and must specify the reason for the request and the expected duration of the leave. The granting of such requests will be at the dean's discretion. Requests based on financial circumstances will generally not be granted. Failure to obtain an approved leave of absence will result in the student having to apply for readmission.

If a student does not comply, or has not complied, with the above procedures, then the student must reapply to the program of study and, if readmitted, enroll in sufficient hours of thesis to make the total hours thereof at least equal to the total thereof had he or she completed with continuous enrollment. Retroactive tuition will be assessed at the current semester rates. Readmission of the student to the program of study will be at the discretion of the dean of the student's school. Determination of the number of hours of thesis in which the student must enroll, along with the collection of the appropriate fees, will be the responsibility of the dean of the student's school and the Student Accounts Office.

## Thesis, Dissertation and Project Grades

- X** Indicates that satisfactory ongoing progress was made during the semester, however subsequent enrollment must occur in the next semester as components necessary to satisfactorily complete the thesis are required. It is a neutral grade to be used only for thesis grades. This grade will remain a permanent grade on the student's transcript.
- NC** No credit. Indicates that unsatisfactory progress was made during the semester.
- CR** Credit. Indicates that the thesis was satisfactorily completed during the semester.

## Guidelines for the Graduate Thesis, Dissertation, or Other Bound Capstone Product (“Thesis”)

- All theses necessary for partial fulfillment of graduate degrees must be approved by the graduate student’s committee and be submitted to the person designated by the graduate program three weeks before commencement. Exceptions must have prior approval of the program director and dean.
- The title page and abstract will follow a standard form that may be obtained from the graduate program directors.
- Style sheets are determined by each graduate program. Endnotes or footnotes are acceptable, but each program will use only one form of citation.
- In the case of serious, documented violation of the Academic Honesty policy in thesis work, a student will be dismissed from the university, subject to normal academic appeals processes.

## Preparing the Copies

- At least one copy of each thesis will be delivered to the Dulaney-Browne Library for binding. Graduate programs may require additional copies for the school/department or online submission through the ProQuest ETD administrator.
- Each graduate student must pay a binding fee for each copy of the thesis. Additional fees may apply to theses that include additional work samples or media requiring special binding. The Dulaney-Browne Library will bind the copies of the theses, using the same binding, cover, and spine format for all graduate theses (Oklahoma City University blue with gold type).

## All Copies for Binding Will:

- be submitted to the library unbound on white, letter-size, acid-free, 20–24 pound, 25–100 percent rag content paper,
- include the original signature of the student’s thesis advisor and/or committee,
- include one and one-half-inch left, and one inch right, top, and bottom margins,
- use 12-point type,
- and include type on one side only (except musical compositions).

## Thesis Submission Form

The student is responsible for completing the Thesis Submission Form as well as ensuring that each office has provided a signature acknowledging satisfactory completion of

the requirements related to that office. Signatures should be received in the order stipulated on the form, with the Registrar’s Office receiving the final copy of the Thesis Submission Form that includes all signatures. Failure to provide the completed form to the Registrar’s Office will delay the posting of the degree and the release of the diploma.

## Academic Honesty

Academic honesty is required in all aspects of a student’s relationship with the university. Academic dishonesty may not be course-specific and includes falsification or misrepresentation of a student’s academic progress, status, or ability, including, but not limited to, false or altered transcripts, letters of recommendation, registration or advising forms, or other documents related to the student’s academic career at Oklahoma City University or other colleges or universities.

Students are personally responsible for the correctness and accuracy of information supplied to the university. Any student who knowingly gives incorrect information to the university is subject to disciplinary action which may lead to suspension.

Students are advised that cheating and plagiarism are not tolerated. The university expects all students to maintain a high standard of ethics in their academic activities. In this context, forms of academic dishonesty include, but are not limited to, cheating on tests, examinations or other class/laboratory work; involvement in plagiarism (the appropriation of another’s work and/or the unacknowledged incorporation of that work in one’s own); collusion (the unauthorized collaboration with another person); misrepresentation of actions; and falsifying information.

Grievance procedures found elsewhere in the catalog do not apply to the academic honesty policy procedures listed below. Law students are subject to the code of conduct published in the *Oklahoma City University School of Law Student Handbook*. Students enrolled in nursing courses at the Kramer School of Nursing are subject to additional profession-related standards. For more specific policies and procedures applicable to nursing school students, see the *Oklahoma City University Kramer School of Nursing Student Handbook*.

## Course-Based Procedures

Each faculty member will include in his or her syllabus either the university’s academic honesty policy or a reference to the appropriate Oklahoma City University website regarding the academic honesty policy. The faculty member will include in the syllabus a description of the course-based

consequences if a student fails to adhere to the academic honesty policy.

If, in the judgment of the faculty member, a student fails to conform to the academic honesty policy, the faculty member shall inform, in writing, the student's academic dean, the provost/VPAA, and the student. Sanctions for a student's breach of the academic honesty policy vary according to the nature and the seriousness of the offense. Sanctions are at the discretion of the faculty member involved within the constraints of the course in which the offense occurred. Sanctions by the faculty member may include, but are not limited to, requiring a student to redo a class/laboratory assignment; recording an F (Failure) for a particular test, examination, class/laboratory assignment which involved dishonesty; or recording an F (Failure) for a final course grade.

### **Appeal**

A student's appeal of the charge or the faculty-imposed sanction must be made in writing and delivered to the faculty member's dean within 10 university business days after the date of the faculty member's letter outlining the infraction of the academic honesty policy. The appeal period is increased to 21 calendar days when the faculty member's letter must be mailed to a student residing outside the United States. If the 10th day (or 21st day, in case of a student residing outside the United States) falls on a weekend or university holiday, the appeal is due on the next university business day.

The faculty member's school/college will elect or appoint faculty members to serve on a committee to hear all school/college appeals for that academic year. If a faculty member who taught the course in question is on the committee, he or she will not serve on the school/college committee for this appeal. The dean will appoint a replacement member for this appeal. If the dean taught the course in question, the appeal will go directly to the assistant provost.

There is a presumption that the faculty member's decision is correct and, in the absence of extraordinary circumstances, shall not be changed. The faculty committee will render a decision, in writing, regarding the student's appeal within fifteen university business days of receiving the appeal. (Committee deadlines may be suspended during summer.) The committee may lessen the sanctions but may not increase the course-based sanctions. The faculty appeals committee's decision will be final, and there will be no further appeal of the faculty member's decision. If the student is exonerated, no further action will occur.

### **School/College-Based Procedures**

If the student chooses to appeal and the appeal is not upheld or the student chooses not to appeal the faculty member's

actions, the student's dean has the option of adding sanctions. Consequences may include loss of school/college-based scholarship funds, community service, or dismissal from the school/college. The dean can not change the student's grade. The dean must notify the student within 10 university business days of the decision to impose additional sanctions. The appeal process is increased to 21 calendar days when the dean's letter must be mailed to a student then residing outside the United States. If the 10th day (or 21st day, in the case of a student then residing outside the United States) falls on a weekend or university holiday, the appeal is due on the next university business day.

### **Appeal**

The student, within 10 university business days after the date of the written notification of sanctions, imposed by the dean of the student's college/school, may appeal, in writing, to the provost/VPAA or assistant provost. The provost/VPAA or assistant provost's decision is final, and there will be no further appeal.

### **Loss of Privilege to Withdraw From a Course**

A student who has violated the academic honesty policy shall lose the privilege of withdrawing from the course in which the violation occurred in order to avoid the collateral consequences of sanctions which may be imposed by the faculty member teaching the course.

### **Provost/VPAA-based Procedures**

The Office of the Provost will keep a file of all student violations of the academic honesty policy across the university. The provost/VPAA or assistant provost may, at his or her discretion, convene the Student Probations and Petitions Committee to consider dismissal of the student from the university for grievous or repeated violations of the academic honesty policy. The provost/VPAA or assistant provost must inform the student at least 10 university business days prior to the time the Student Probation and Petitions committee meets. The student has the right to appear before the Student Probation and Petitions Committee. The Student Probation and Petitions Committee will convene and render a decision regarding dismissal of a student from the university or other actions. The decision of the Student Probation and Petitions Committee is final and can not be appealed. Students dismissed from the university for academic honesty violations will not be eligible for readmission.

### **Grievance Procedure for Grade Appeal**

A grade awarded by the course instructor is presumptively correct, and the instructor's determination is generally final.



Other than for mathematical or data entry errors, no final grade can be changed except on proof of exceptionally egregious circumstances as defined below.

If a student has reasonable grounds to believe that a final grade received or final academic judgment made with respect to him or her in any course or program of study was based on violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice, the student may, within 10 school days of the receipt of the final grade, initiate a grievance. School days are defined as Monday through Friday when classes are in session, excluding breaks, final exam periods, and holidays. Grievance procedures for students attending programs outside the United States must be facsimiled or emailed within 28 calendar days in order to meet the remainder of the deadlines. The process is composed of both informal and formal procedures.

### **I. Informal Grievance Procedure**

- A** The student should communicate with the instructor in an attempt to resolve the issue.
- B** If, after communicating with the instructor (or if, after reasonable effort on the part of the student to contact the instructor, she or he remains unavailable), the student still believes that the grade is based on violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice, the student may take the grievance to the chair of the department in question. The chair will attempt to mediate the dispute. If there is no chair or the chair taught the course in question, the student should proceed to section II.

### **II. Formal Grievance Procedure**

- A** Only if the issue is still unresolved after meeting with the chair of the department, as outlined in section I, the student may initiate the formal grievance process with the dean. **Note:** If the dean taught the course, the assistant provost will undertake the dean's responsibilities in the grievance procedure. The levels of action are clearly defined and include strict time limits designed to effect speedy resolution. No formal appeals procedure will be enacted if six months or more have elapsed since the incident. It is the responsibility of the student to initiate the process and follow it through. Failure of the student to move the appeal forward in the specified time limits will terminate the appeal.

- 1** The student will first present his or her appeal to the dean of the college or school. The appeal will be

in writing, in as much detail as possible, stating all aspects of the issue that the student believes pertinent. Grounds for review are limited to violation of established university policies, procedures, or regulations, substantial error, bias, or miscarriage of justice. Copies of pertinent material in the student's possession or access will be included as appropriate.

- 2** Upon receipt of the material provided in section I, the dean will determine, within five school days, if the student has a prima facie case. If the dean determines that insufficient evidence has been presented by the student, he or she will dismiss the appeal. If the dean determines that there is evidence that, if believed, would constitute a prima facie case, the dean will provide, within 10 school days of this determination, a copy of the written material to the faculty member in question. The dean will request a written response that details as completely as possible the position/opinion of the faculty member on all issues raised. Copies of exams, assignments, grade books, or other relevant information will be submitted with this response. The instructor will have 10 school days in which to prepare his or her response.
  - 3** The student will be given the opportunity to review the instructor's response and to provide additional written comments to the dean. This response will be given within five school days of the receipt of the faculty member's response to the dean. The dean will then render a decision on the appeal within five school days. The dean or his or her designee has the right to request, from any party, any additional information he or she believes is pertinent and appropriate. However, the request for information will not extend the five-day response period above. Unless the dean determines that sufficient evidence exists to support the student's allegation, the dean will deny the appeal. The dean has the authority to deny the appeal or forward the appeal to the assistant provost, who will convene the Student Probation and Petitions Committee. The dean does not have the authority to change the grade, but may make a recommendation to the committee.
- B** Either the student or the faculty member may appeal the dean's adverse decision within five school days of the receipt of the dean's decision by giving written notice of intent to do so. Upon such written notice to the dean, the dean will forward copies of all material to the assistant provost, who will convene the Student Probation and Petitions Committee, which must meet within 10 school

days of receipt of the appeal. **Note:** If the faculty member who taught the class involved in the appeal is a member of the Student Probation and Petition Committee, the faculty member must recuse him or herself from the committee during the appeal. The committee will review all documentation and will reach a decision. The committee may request additional documentation if it believes it is appropriate to do so and may adjourn until the documentation is available. Both parties have the right to appear before the committee; however, to the fullest extent possible, the decision will be based on the written documentation provided. The committee will uphold the originally issued grade unless it finds substantial evidence of violation of established university policies, procedure, or regulations, substantial error, bias, or miscarriage of justice. The committee's decision will be rendered as soon as practical after receipt of the documentation, but must be rendered within 30 days.

- C If the committee determines that the above described process has not been followed correctly, the committee will order a rehearing of the case following the correct process.
- D The decision of the committee is final.

## Academic Probation and Dismissal

Graduate students whose cumulative GPAs fall below 3.00 will be placed on academic probation. A graduate student on probation is limited to 9 hours per term. Any exceptions to that limit must be approved by petition submitted through their advisor and dean and received in the Registrar's Office. Students on academic probation must raise their cumulative GPA to 3.00 or higher within the next nine credit hours attempted or will be dismissed from the degree program. Students who may need more than nine credit hours to be removed from academic probation may submit an appeal for an extension to the Student Probation and Petitions Committee and, if granted, are to maintain a 3.00 or higher GPA for courses taken in the interim. No student may graduate on academic probation, i.e., with a cumulative GPA below 3.00.

Individual schools, colleges, and graduate programs may establish academic standards more stringent than those stated here. In such cases, the student's appeal is heard by the Student Probation and Petitions Committee. The committee will consider the appeal based on the program's standards. If the appeal is not granted and the student wants to move to another graduate program, they must apply for admission to

that program and be accepted by the school or program to which they apply.

Only students who are in good academic standing may participate in extracurricular activities. Extracurricular activities are defined as activities such as athletic competitions, artistic performances, and academic competitions that are not required by the student's course work or major program. Students who are not in good academic standing will be prohibited from representing the university in the participation in intercollegiate athletic events, artistic performances except as required for their course work or degree requirements, and intercollegiate academic contests. Traveling with athletic teams, performance groups, or academic teams also will be prohibited.

The Law School, Physical Therapy Program, and Physician Assistant Program are excluded from the aforementioned policies. The Remediation and Probation Policy of Master of Physician Assistant Studies Program is listed within the Physician Assistant Program Academic Standards. The Academic Standards for the Doctor of Physical Therapy Program are included in the DPT Program Student Handbook. The Law School Academic Standards and Regulations are available at <http://law.okcu.edu/?current=scholarly-life/academic-handbook/>.

## Readmission Policy for Students Dismissed for Poor Academic Performance

A student who is dismissed from the university for academic reasons must wait one full academic year before applying for readmission. The latest date by which readmission requests must reach the Office of the Registrar in order to be considered for earliest possible readmission will be indicated in the letter of dismissal. The Student Probation and Petitions Committee will review any request for readmission. Requests for readmission will be reviewed prior to the semester in which the student is eligible to re-enroll.

## Appeal Procedure for University Academic Dismissal

A student has the right to appeal a university academic dismissal due to substandard academic performance. The student may, within 14 calendar days (excluding university holidays) of the receipt of the written notice of dismissal, initiate an appeal in the following manner:

- 1 The student must submit a written appeal to the registrar. The appeal should have as much detail as possible,

stating all aspects of the issue that the student thinks pertinent. It is the responsibility of the student to initiate the process and follow it through. Failure of the student to move the appeal forward in the specified time limit will terminate the appeal.

- 2 After making a determination that the appeal is filed in a timely manner, the registrar will convene the Student Probation and Petitions Committee to consider the student's appeal within 10 school days of its receipt. School days are defined as Monday through Friday, when classes are in session, excluding breaks, final exam periods, and official university holidays. The Student Probation and Petitions Committee will review all documentation and reach a decision on the appeal. The committee may request additional documentation and may postpone the hearing until that documentation is available. The student has the right to appear before the committee; however, to the fullest extent possible, the decision will be based on written documentation provided.
- 3 The committee may affirm the decision to dismiss, overturn the decision to dismiss, or qualify the decision to dismiss.
- 4 If the committee affirms the decision to dismiss, the provost may review the documentation to determine that these procedures were followed. The provost's review will only address procedural matters.
- 5 The assistant provost will notify the student within three school days of the decision of the committee.
- 6 A student who is matriculated in a graduate degree program at Oklahoma City University (except in the School of Law) is granted only one opportunity to appeal any dismissal for substandard academic performance. If the outcome of that appeal is reinstatement, any subsequent dismissal for substandard academic performance is final and may not be appealed.

**Note:** Appeal for Academic Dismissal from all departments and schools within the university separate from an university dismissal will follow the procedure listed in the appropriate handbook for that department or school. Appeals of academic dismissal in the School of Law are heard by the Law School's Petitions and Retention Committee under the procedures and regulations set forth in the Law School's Student Handbook. Decisions of that committee are final, except that the president may review the documentation solely to determine that due process has been followed.

## Graduation Procedures and Commencement

Graduate degree candidates should check with their program directors on their progress toward satisfying graduation requirements during the semester preceding final enrollment.

A student cannot graduate with more than 6 credit hours below B- in that graduate program. Degree candidates must meet their program's graduation requirements upon completion of their program. Grades below a C cannot count for graduation. Degree candidates must have a cumulative GPA of not less than 3.000 in hours attempted for the graduate program in which the degree will be conferred. Only courses taken at Oklahoma City University are used in calculating the GPA.

There are three graduation dates (fall, spring, and summer) and one commencement ceremony (May). Students completing degree requirements in the fall participate in the following May commencement ceremony. Students completing degree requirements in the spring term of an academic year participate in the May commencement ceremony following the end of that term. Students completing degree requirements in the summer terms participate in the May commencement ceremony of that same academic year. Students should complete the application for graduation by the appropriate deadline published in the academic calendar.

Before filing the application for graduation, each candidate should contact his or her academic advisor to initiate a final degree review. A final degree certification must be submitted to the Registrar's Office by the appropriate dean. Consult the appropriate pages under education for the requirements pertinent to certification.

Before filing the application for graduation, each candidate should contact his or her dean to initiate a final degree check. A final degree certification must be submitted to the Registrar's Office by the appropriate dean. Consult the appropriate pages under Education for the requirements pertinent to certification. The commencement ceremony is ceremonial only. Degree conferral is dependent upon completion of degree requirements. Responsibility for meeting graduation requirements lies with the student.

The date recorded on a diploma will be the conferral date (fall, spring, or summer) following the semester or summer term in which the student completes all requirements for the degree based on the last day of the course(s). The date recorded on a diploma for a degree with a required comprehensive exam will be the next conferral date after all

requirements, including any comprehensive exams, have been successfully completed.

The Office of the Provost coordinates the commencement ceremonies for the university. Graduates are required to wear the appropriate cap and gown to participate in the ceremony. The only cords or stoles permitted to be worn with a graduate's academic dress during the ceremony are those awarded by the university or honor societies of the university or university campus organizations.

## Graduation Honors

The university recognizes the academic achievements of its candidates for degrees by the following honor awards:

**High Honors** a cumulative GPA of 3.900 or higher

**Honors** a cumulative GPA of 3.750–3.899

Courses that are nongraded or graded as credit/no-credit may not be included in the minimum hour requirements.

To determine honors candidates for the commencement ceremony, the GPA and the hours accumulated through the semester prior to commencement will be calculated. For the official honors designation which is placed on the transcript and the diploma, the final semester's hours and grade points are included. Only the GPA of hours completed at Oklahoma City University will be used in the calculation of graduation honors eligibility.

## University Honors

### Phi Kappa Phi

Phi Kappa Phi is an all-discipline national honor society. Undergraduates, graduate students, faculty, professional staff, and alumni are eligible for membership. The organization is more than 100 years old, and election is by invitation only. The mission of Phi Kappa Phi is "to recognize and promote academic excellence in all fields of higher education, and to engage the community of scholars in service to others."

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## Study Abroad

While most study abroad programs are designed for undergraduate students, graduate students are encouraged to explore available opportunities such as language immersion programs and internships abroad. Some Oklahoma City University faculty-led study abroad programs are open to graduate students. For more information, see [www.okcu.edu/academics/studyabroad](http://www.okcu.edu/academics/studyabroad) or contact the director of global engagement in Suite 245 of the administration building at (405) 208-5270.

Law students may select from several programs offered through the law school each summer. For more information, see the law school's study abroad website or contact the director of international programs at (405) 208-5125.

## Center for Interpersonal Studies Through Film and Literature

The Center's mission is to develop creative programs that engage individuals on the intuitive and experiential levels to understand themselves and others through film and literature. Begun in 1997, the Center brings distinguished creative writers to campus each year. Featured award-winning writers have included Chris Abani, Jimmy Santiago Baca, Ellen Bass, Richard Blanco, Lucille Clifton, Nikky Finny, Carolyn Forché, Mark Doty, Claudia Emerson, Andrea Gibson, Terrance Hayes, Marie Howe, Jane Hirshfield, Li-Young Lee, Naomi Shihab Nye, Michael Ondaatje, and Alberto Ríos, as well as Poets Laureate Simon Armitage, Billy Collins, Joy Harjo, Ted Kooser, Robert Pinsky, Charles Simic, Tracy K. Smith, and Natasha Trethewey. The Center also facilitates the annual Film Institute, open to campus and the community; develops an archive collection of quality DVDs with an emphasis in international, independent, and classic films; holds a book discussion group for the University and community; hosts high school students and teachers on campus for workshops and conferences; sponsors select OCU students in special creative opportunities; and collaborates with other campus and metropolitan organizations on a variety of creative projects in relation to the Center's mission. The director teaches university courses related to the mission, and the work and development of the Center are supported by an advisory committee and the Thatcher Hoffman Smith Endowment Fund. More programming details may be found at [www.okcu.edu/film-lit](http://www.okcu.edu/film-lit).

## Dulaney-Browne Library

The Dulaney-Browne Library is the main source for library collections and services for all non-law students, faculty and staff.

Library resources and services are available in the five-story Dulaney-Browne Library building in the center of the main campus, on the library's web page at [www.okcu.edu/library](http://www.okcu.edu/library), and in the Leichter Listening Library. Resources include books, journals, video recordings, audio books, musical recordings, and musical scores in traditional and electronic formats. Librarians provide assistance in finding information in the library, through video-conferencing, over the telephone, via email, and by chat or text message. Librarians also offer formal instruction to individuals and groups in the use and evaluation of information resources. Other services include study spaces, and basic computer and printing assistance. The library's special collections include the University Archives, the Oklahoma United Methodist Archives, and the Shirk Oklahoma History Center, the Foundation Center Cooperating Collection, and the Center for Interpersonal Studies through Film and Literature Film Collection.

The Dulaney-Browne Library building is also the home of the Learning Enhancement Center, the Center for Excellence in Teaching and Learning, test proctoring services, and the Disability Services office.

The Leichter Listening Library, located in the Wanda Bass Music Center, houses physical music recordings and scores and the office of the music librarian.

The Chickasaw Nation Law Library, located in the downtown campus (8th and Harvey), focuses on resources for law students and faculty, but is open to all students, faculty, and staff during regular business hours.

The Dulaney-Browne Library cooperates with other libraries in Oklahoma and around the world to provide students, faculty, and staff with access to their collections through OK-Share (a cooperative library card for Oklahoma academic libraries) and interlibrary loan (delivery to the library user of articles and books from other libraries).

Please contact the library at (405) 208-5068, (405) 445-3636 (text), or [AskALibrarian@okcu.edu](mailto:AskALibrarian@okcu.edu); or visit during regular library hours (Monday–Thursday 7:30 a.m.–midnight, Friday 7:30 a.m.–7 p.m., Saturday 10 a.m.–7 p.m., and Sunday noon–midnight) for more information.

# Learning Enhancement Center (LEC)

The LEC offers help in three areas: writing consultations, subject-specific tutoring, and academic coaching. Peer Educators specializing in writing will be available to help you with many of your writing woes – from narrowing down a topic, citing references in APA or MLA, as well as outlining, paragraph development, basic grammar, and many other steps of the writing process which will have you on your way to a top notch paper.

Subject-specific experts provide tutoring services in the following subjects: math, science, statistics, music theory, economics, and English conversation. These Peer Educators can break down complex ideas and processes and will work one-on-one to help you feel more confident before your next test.

Academic coaching Peer Educators help students with skills such as organization, time management, study habits, prioritizing, and navigating campus resources. This resource can help students who may not be struggling with a specific subject, but need guidance with the challenges that college can present.

Students may schedule 50 minute appointments for all the above areas by going to the LEC website at <http://libguides.okcu.edu/lec>. The LEC is open Monday through Thursday, 10 a.m.-7 p.m., and Friday 10 a.m.-5 p.m. and is located on the first floor of the Dulaney-Browne Library.

## Disability and Access Services

Disability and Access Services [DAS] are integral to a student's transition to higher education, particularly for those who need environmental adjustments (e.g. academic processes, dietary, and housing).

DAS at Oklahoma City University [OCU] provides a variety of services to students with disabilities based on individual need and documentation. OCU's responsibility is to provide reasonable accommodations on a case-by-case basis and to assist the University in providing an equal and equitable opportunity for students with disabilities to participate in the institution's programs, activities, and services. DAS is the official contact for students with documented disabilities who wish to request appropriate accommodations to mitigate the impact of certain environmental barriers. It is the responsibility of students to identify themselves and to make requests to DAS to receive the appropriate accommodations. The DAS staff also serve as a conduit between the faculty and staff of the University and the students in the event any questions or concerns arise.

Because disability related needs are individualized and determined through an interactive, case-by-case process, a full accommodation needs assessment is critical to this process. To engage in the interactive process, students must self-identify and connect with DAS in the following ways:

- Access and complete the "OKCU Campus Disability Registration Form" on the DAS website <https://www.okcu.edu/campus/resources/das>
- Email [das@okcu.edu](mailto:das@okcu.edu)

## Computer and Information Resources

**Campus Technology Services** maintains a centrally-located area dedicated to assist students with technology-related questions and issues. The Help Desk is located on the lower level of the McDaniel University Center, Room 136, and is staffed by trained technicians familiar with both Microsoft and Apple operating systems. The center offers a variety of student support services including:

- Walk-in and telephone support
- Technology-related consultation
- Virus and malware removal
- Installation of campus-licensed software applications such as Microsoft Office
- Assisted hardware upgrades
- Training
- A web-based issue and support tracking system

Finding a computer to use on campus is easy with many computer labs and public computers in locations spread conveniently across campus. Hours vary by location. Microsoft Office and other productivity tools are available in these locations. Printing and copying services can be found in the library and throughout campus. Each semester students receive an allotment for printing via their OCU ID cards. All students are issued a user ID and password, which are required to log into the campus network to use the labs and access printing services.

Email accounts are provided to all students and can be accessed through a web browser and most email applications. Additionally, all students are provided cloud storage space to easily store and access their important files from anywhere on the Internet.

Most residence hall rooms have wired network connections. Wireless network connectivity is available throughout the campus, including dorm rooms. Personal wireless access points, routers, and switches affect the accessibility and

strength of the campus wireless network and are therefore prohibited in order to maintain the integrity of the campus wireless network.

Additional information regarding technology resources, support and questions can be found at [www.okcu.edu/technology](http://www.okcu.edu/technology) or by calling (405) 208-5555. A “Student Quick Start Guide” is available at this same website to provide new students information they need to know to get up and running with IT services quickly. Students should also familiarize themselves with the “Computer Use Policy” and the “Network and Data Security Policy” found at this website.



# Petree College of Arts and Sciences

*Dr. Amy E. Cataldi, Dean, Dr. Karen Schiler, Acting Associate Dean*

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# Petree College of Arts and Sciences

## Academic Policies

The following academic policies apply only to the graduate programs in the Petree College of Arts and Sciences— Master of Arts in nonprofit leadership, Master of Fine Arts in creative writing, Master of Arts in criminology, Master of Science in criminology, Master of Science in computer science, and Master of Education. Please see specific program descriptions for more details on policies in each program.

## Transcript Requirements

No student will be admitted to a graduate program in the Petree College of Arts and Sciences without submitting complete, official transcripts from all institutions attended with evidence of an undergraduate degree or equivalent to a United States bachelor's degree. Failure to submit all transcripts will result in immediate dismissal.

## Maximum Number of Transfer Credits Accepted

Six credits may be accepted for transfer from other regionally accredited institutions. In exceptional cases, more credits may be transferred with the approval of the program director and dean.

Master's degree programs in the School of Liberal Arts and Sciences will accept a maximum of 6 credit hours of approved courses from other graduate degree programs at Oklahoma City University.

## Age of Transfer Credit Accepted

Generally, only course work completed within five years of admissions to Oklahoma City University will be accepted for transfer credit. In exceptional cases, course work completed within ten years of admission may be transferred with the approval of the program director and dean.

## Minimum Residency Requirements

The minimum number of hours in residence for each program may be calculated by subtracting the number of transfer credits allowed from the total number of hours needed to graduate. Transfer credits are not accepted after a student

has begun a graduate program except with approval of the program director and dean.

## Maximum Number of Below B- Grades Allowed

A maximum of 6 credit hours below B- are allowed. No grades below C- will be accepted.

## Maximum Number of Repeat Courses

A course may be repeated only once. Students may have only two repeats in a graduate program. If, after repeating a course, a student fails to receive at least a C-, the student will be automatically dismissed from the university.

## Academic Probation Policy

Programs in the Petree College of Arts and Sciences follow the university's academic probation policy. See the Academic Regulations section of this catalog.

## Academic Appeals

The university academic appeals process will be followed by the graduate programs of the Petree College of Arts and Sciences, with one notable exception. A Graduate Programs Committee composed of the graduate program directors, the associate dean, and the dean will hear all grievances. An appeal to this committee will take the place of an appeal to the dean in the academic appeals process. The dean will chair the Graduate Programs Committee.

## Applying for Readmission

A student who has been dismissed from the university must wait a full academic year before applying for readmission.

## Maximum Course Load

Students may enroll in a maximum of 12 hours in each of the fall and spring semesters, 6 hours in each of the summer terms. In exceptional cases, a student may enroll in more hours if approved by the program director and dean.

## Independent Study/ Directed Reading Hours

The maximum number of combined independent study and directed readings hours allowed during graduate studies is 6 hours. In exceptional cases students may take more

than 6 hours of independent study/directed readings with approval of the program director and dean.

## Incomplete Policy

Petree College of Arts and Sciences follows the university's incomplete policy. In addition to the normal university requirements, all students must sign a contract with their professors regarding assignments to be completed and deadlines for course completion. If course requirements are not completed in the agreed-upon period of time, the I (incomplete) will be removed and converted to a grade indicated in the contract.

## Time to Finish a Degree

Graduate degrees must be completed within six years.

# School of Liberal Arts and Sciences

*Dr. Amy E. Cataldi, Dean, Dr. Karen Schiler, Acting Associate Dean*

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# School of Liberal Arts and Sciences

## Master of Education in Applied Behavioral Studies

**Director:** Farha

**Adjunct Faculty:** Dunlevy, Faughty, Murunga, Pfaff, Tassey

The one year, 33-hour fast-track master's degree in applied behavioral studies is designed for pre-counseling and related professionals who are involved in the fields of learning, development, and group processes in human behavior settings such as mental health facilities; government, business and industry; and organizational contexts. This program has been approved by the Oklahoma Department of Mental Health and Substance Abuse Services and the Oklahoma Healthcare Authority to meet educational requirements to become a Certified Behavioral Health Case Manager. Those interested in becoming a Licensed Professional Counselor (LPC) can do so through participation in this 33-credit hour program and by taking five additional courses.

Examples of those who might be interested in this degree would include workers in mental health, human development, consulting, teaching, adult learning, human resources, training and development, human services, and student personnel.

The program is designed for fall admission (first 8-week term) and is "fast-track" in that most of the courses are offered in a once-per-week, eight-week session. Most classes require a one weekend seminar. This allows full-time students beginning in the fall to finish the 33-hour program in one year and part-time students beginning in the fall to finish in two years. Some summer course work is required. The full-time student will take two courses at a time, and the part-time student takes one course at a time.

### Academic Honesty

Graduate students in the applied behavioral studies programs are expected to conduct themselves in an ethical and professional manner at all times. When submitting academic work, students must abide by the academic honesty policy stated in this catalog. Any act that violates the academic honesty policy will incur a penalty up to and including expulsion from the graduate program and the university.

## Master of Education in Applied Behavioral Studies

### Degree Requirements

**Credit Hours: 33**

#### Core Courses

**21**

ABS 5703	Behavior Pathology	3
ABS 5314	Assessment I	4
ABS 5713	Counseling Theories	3
ABS 6813	Personality & Human Development	3
ABS 6975	Professional Orientation/Ethics	5
ABS 6903	Research Methods	3

#### Approved Electives

**12**

ABS 5091-6	Independent Study	1-6
ABS 6513	Sociocultural Foundations	3
ABS 6743	Group Process	3
ABS 5363-4	Topics	3-4
ABS 5503	Addictions	3
ABS 5813	Career Development	3
ABS 5313	Sexual Issues in Counseling	3
ABS 5413	Crisis Intervention	3
ABS 5513	Death and Dying	3
ABS 5213	Issues in Mental and Physical Health	3
ABS 5613	Gerontology	3
ABS 5564	Marriage and Family Therapy	4

[curriculum/sequence subject to change]

Because this is a "pre-counseling" program, the philosophy section of the professional counseling track also applies to the 33 hour applied behavioral studies curriculum.

## M.Ed. in Applied Behavioral Studies—Professional Counseling

The Petree College of Arts & Sciences at Oklahoma City University offers the Master of Education (M.Ed.) in Applied Behavioral Studies—Professional Counseling. It is designed to train students to become professional counselors in Oklahoma and render services to individuals, groups, and families experiencing normal adjustment difficulties of a personal, social, or career nature in settings such as community counseling centers, mental health clinics, guidance centers, human service agencies, drug and alcohol treatment facilities, university counseling centers, abuse shelters, religious counseling centers, and private practice (once licensure is attained). Students are encouraged to secure internships in settings consistent with their specific areas of professional interest.

### Structure

To attain the professional counseling concentration, the student must accrue at least 60 credit semester hours, including field experience. Because space is limited, not all qualified applicants are admitted. The sequenced, mental health program of study is designed to meet the Oklahoma academic requirements to become a Licensed Professional

Counselor (LPC) as set forth and granted by the State Board of Behavioral Health.

**Portability Statement:** It is the responsibility of the prospective student/applicant/student to determine degree portability to another state.

Students first meet academic requirements for the 33 hour M.Ed. in Applied Behavioral Studies (ABS), then complete five more courses (including field experience) to have the “Professional Counseling” designation added to their transcript. This brings the total to 60 credit hours (as required by statute).

Most courses are offered in the evening, but flexible day-time schedules are necessary for Practicum and Internship. The program is designed for fall admission and is “fast-track” in that most of the courses are offered in a once-per-week, eight-week session. This allows full-time students beginning in the fall to finish in two years (and part-time students beginning in the fall to finish in about four years; a 3-year plan of study is also available for those starting full-time, then changing to part-time, or vice-versa). Some courses, such as Practicum and Internship will be offered in the traditional 15-week semester. Each 3 credit hour course requires a one-weekend seminar, while 4 credit hour courses will require more. Some summer course work is required.

## Philosophy

Emphasizing a practitioner-wellness model, counseling at Oklahoma City University is viewed as an integration of art and science. As such, the counselor’s effectiveness becomes a product, in part, of personal awareness and creativity. The “experiential” philosophy of the program reflects this belief by emphasizing students’ personal growth and development as critical in the training of counselors. It is therefore assumed that students not only desire, but also *intend* to pursue the inspection of their personal identity, growth, and development—both inside and outside the classroom—as an integral part of their graduate studies in counseling at Oklahoma City University.

## Applied Behavioral Studies—Professional Counseling

### Degree Requirements

#### Core Courses

ABS 5703	Behavior Pathology	3
ABS 5314	Assessment I	4
ABS 6314	Assessment II	4
ABS 5713	Counseling Theories	3
ABS 6714	Advanced Counseling Techniques	4
ABS 6813	Personality & Human Development	3
ABS 6975	Professional Orientation/Ethics	5
ABS 6903	Research Methods	3
		<b>Credit Hours: 60</b>
		<b>44</b>

ABS 6776	Practicum	6
ABS 6979	Internship	9

### Approved Electives

ABS 5091-6	Independent Study	1-6
ABS 6513	Sociocultural Foundations	3
ABS 6743	Group Process	3
ABS 5363-4	Topics	3-4
ABS 5503	Addictions	3
ABS 5813	Career Development	3
ABS 5313	Sexual Issues in Counseling	3
ABS 5413	Crisis Intervention	3
ABS 5513	Death and Dying	3
ABS 5213	Issues in Mental and Physical Health	3
ABS 5613	Gerontology	3
ABS 5564	Marriage and Family Therapy	4

## Continuation and Candidacy

At any point during the ABS program, if the academic unit has reason to believe the student has demonstrated impairment or “fitness” for clinical studies is questioned, the unit reserves the right to suspend, terminate, or impose remedial work.

Near completion of the 33 hour M.Ed. in Applied Behavioral Studies, students will be evaluated and must “advance to candidacy” in order to continue study toward the professional counseling concentration (for those seeking the LPC). This requires grades of at least 3.00 in each course as well as a pleasant personality and demeanor and demonstration of a high degree of professionalism, judgement, ethical behavior, and a noncombative, nonabrasive attitude on campus with faculty and students as well as off-campus with supervisors. An oral candidacy interview may also be requested. Some information from ABS 5314 Assessment I may be used in the candidacy process. Satisfactory Criminal History Report (comprehensive) is required.

## Ineligibility for Violent Crime and Other Criminal Convictions

Persons convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for candidacy. Persons convicted of other felony crimes and some misdemeanor crimes, may also be ineligible for candidacy.

## Probation Policy

If a student’s GPA falls below a 3.00 before or after candidacy, he or she will be placed on academic probation with one semester to raise the GPA to 3.00 or higher. A

student placed on probation twice may be disqualified from continuation.

## **Ineligibility for Violent Crime and Other Criminal Convictions**

Persons convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for candidacy. Persons convicted of other felony crimes and some misdemeanor crimes, may also be ineligible for candidacy.

## **Drug Policy**

Please refer to the “Alcohol and Other Drug Policies” in the Student Handbook.

## **Graduation Requirements**

Students must earn at least a 3.00 cumulative GPA and be in good standing in order to graduate. Only one course grade below B- is acceptable. Under no circumstances is a grade below C acceptable.

## **Admission Criteria for ABS**

- 1 An earned bachelor’s degree from a regionally accredited college or university recognized by the U.S. Department of Education (or its foreign equivalent recognized by the country in which the degree is granted).
- 2 Minimum undergraduate GPA of 3.00. Students may be admitted on probation, at the discretion of the program director, with a cumulative GPA of 2.75 to 2.99.
- 3 Two electronically completed recommendation letters from college instructors. If bachelor’s degree is more than three years old, a significant sample of former scholarship can be submitted in lieu of one instructor’s letter. In this case, the other letter may be from a supervisory person from applicant’s employment.
- 4 Official transcripts from all academic institutions attended.
- 5 Ability to effectively communicate in English (both written and oral).
- 6 A personality/disposition deemed suitable for the helping and crisis intervention disciplines.
- 7 Students whose native language is other than English must demonstrate proof of English language proficiency. Required: TOEFL internet-based test (iBT) score of 79 or higher, an overall IELTS score of 6.5 with, at least, a 6.0 on each sub-band.

- 8 Individuals may be asked to supplement their application. Supplemental materials may include, but are not limited to, interviews, writing samples, and course work.
- 9 Applicants who are admitted can only start in the first 8-week term of the fall semester. The deadline to submit completed applications for fall admission will be exactly three weeks prior to the beginning of the semester. For those who could qualify for admission on academic probation (due to GPA), the deadline is exactly one month prior to the beginning of the semester. Be advised that because the ABS admissions committee has to convene, realistically, application should be submitted well before the deadline.

## **Admission on Probation**

Students admitted on probation to the program must achieve a cumulative GPA of 3.00 or higher in the first 9 credit hours taken and earn a “B” or better in each course in order to continue in the program. Students admitted on probation must enroll on a part-time basis until these conditions have been met.

## **Master of Science in Computer Science**

**Director:** Maxwell

**Faculty:** Aboudja

The Master of Science in computer science degree offers professional development and enhancement of skills, in-depth study of computers, and a balance of abstract knowledge and practical understanding. The program is designed to aid and encourage professional development for persons in computer or computer-related fields. It is designed for students who desire to enhance their computer skills, extend their expertise into computer science as a new field, enhance their credentials, enter the job market as a computing professional, or pursue a Ph.D. in computer science. The curriculum is structured to permit students to strengthen their understanding of the complexities of computers and computer applications.

## **Undergraduate Prerequisites**

All graduate students, depending on their undergraduate background, may be required to complete undergraduate courses as prerequisites, specifically Operating Systems, Discrete Mathematics, and Data Structures. Transcripts will be evaluated on an individual basis by the graduate advisor.

## Master of Science in Computer Science

<b>Degree Requirements</b>	<b>Credit Hours: 33</b>
<b>Core Requirements</b>	<b>21</b>
CSCI 5003	Object-Oriented Programming Design and Patterns 3
CSCI 5403	Software Engineering 3
CSCI 5413	Algorithm Design and Analysis 3
CSCI 5603	Database Design 3
CSCI 6583	Internship <i>or</i>
CSCI 6883-6	M.S. Degree Project <i>or</i>
CSCI 6983-6	M.S. Degree Research 3-6
CSCI	CSCI Elective outside of chosen track 3
CSCI	CSCI Elective outside of chosen track 3

Choose one of the following tracks:

<b>Cybersecurity Track</b>	<b>12</b>
CSCI 6113	Cryptography 3
CSCI 6123	Cloud Security 3
CSCI 6133	Offensive Coding 3
CSCI 6143	Defensive Coding 3

<b>Data Science Track</b>	<b>12</b>
CSCI 6213	Data Science Fundamentals 3
CSCI 6223	Practical Data Science 3
CSCI 6233	Machine Learning 3
CSCI 6243	Artificial Intelligence 3

<b>Web Development Track</b>	<b>12</b>
CSCI 6313	HTML/CSS/JavaScript 3
CSCI 6323	Server Web Development 3
CSCI 6333	Frontend Web Development 3
CSCI 6343	Cloud Development 3

<b>Mobile Development Track</b>	<b>12</b>
CSCI 6413	iOS Development 3
CSCI 6423	Android Development 3
CSCI 6433	Hybrid Development 3
CSCI 6443	Mobile Game Development 3

## Students with Four-Year Degrees in Fields Other than Computer Science

All students with four-year degrees in disciplines other than computer science will be required to complete a minimum of 18 hours of undergraduate courses from the courses listed below. Some students may be required to take all of the courses listed below.

<b>Prerequisite Courses</b>	
MATH 2004	Calculus and Analytic Geometry I 4
CSCI 1514	Algorithm Design and Programming I 4
CSCI 1614	Algorithm Design and Programming II 4
CSCI 3114	Data Structures 4
CSCI 3503	Discrete Mathematics 3
CSCI 4313	Operating Systems 3

## Students with Three-Year Undergraduate Degrees in Computer Science

Before a student with a three-year undergraduate degree is admitted to the graduate program, he or she must complete 32 hours of undergraduate course work. These courses may include no more than 9 hours from any one discipline other than computer science in order to ensure a broad academic background. The student may enroll in a limited number of graduate courses during this time with the permission of his or her advisor.

Students with three-year undergraduate degrees may wish to select undergraduate courses such that he or she also earns an undergraduate degree from Oklahoma City University. He or she must complete the courses necessary to complete the general education requirements, the minimum hours for the degree, and all computer science major requirements. Completion of an undergraduate degree from Oklahoma City University is not necessary to gain admission to the graduate program.

## Students with Three-Year Undergraduate Degrees in Fields Other than Computer Science

Prior to beginning graduate course work, 32 hours of undergraduate class work are required. These courses are taken from the following, as needed:

	<b>Credit Hours: 32</b>
Math 2004	Calculus and Analytic Geometry I 4
CSCI 1514	Algorithm Design and Programming I 4
CSCI 1614	Algorithm Design and Programming II 4
CSCI 3114	Data Structures 4
CSCI 3503	Discrete Mathematics 3
CSCI 4313	Operating Systems 3
CSCI 3613	Database Design and Management 3
Other upper-division computer science courses	7+

## Master of Fine Arts in Creative Writing (M.F.A.)

**Administration:** English Department

**Director:** Roensch

### Program Description

The Master of Fine Arts in creative writing is a terminal degree in creative writing. Students work with faculty mentors to create a manuscript-length work of creative prose in fiction, nonfiction, poetry, or another creative genre with approval of the program director. Students also undertake



critical work in the form of analysis of writing craft and readings in masterworks of their genres. Students may elect to pursue secondary genre study and/or strands in pedagogy, or professional writing.

## Structure of the Program

This is a two-year program which includes five online residencies—one each summer and each winter, plus one at the end of the program—for periods of 10 days. Students will complete 12 hours of course work each fall and spring semester for two years, for a total of 48 credit hours. The final residency will include a public reading and defense of the thesis.

## Learning Outcomes

Students pursue holistically designed writing craft courses and electives according to a curricular plan co-devised with their academic advisor. Learning outcomes are those which strengthen and fulfill each student’s stated goals, which may vary from personal enrichment to career development as teachers, editors, or authors.

## Admission Requirements

In addition to the general graduate admission requirements established by Oklahoma City University, all students seeking admission to the Master of Fine Arts in creative writing must submit the following:

- 1 A sample of creative work in the genre (poetry, creative nonfiction or fiction, including genre fiction and YA) in which she or he wishes to work, no more than 20 pages long.
- 2 A two- to three-page personal statement responding to each of the following prompts:
  - 1 Write about a book that you have read recently. Explain, with specific references to the book and to craft elements\*, why that book did or did not work for you.
 

\* (Craft elements: plot, characterization, setting, scenes, metaphor, line breaks, imagery, sonics, etc.).
  - 2 Explain your preparation (academic or personal) for an MFA program. Explain why an online residency program will work for you.
  - 3 Two confidential letters of recommendation. Please request reference letters from professors, co-workers,

supervisors, colleagues, or other people who can describe you in terms of the following characteristics:

- Self-discipline (being a “self-starter”).
- Ability to take criticism and follow guidance.
- Ability to plan for and meet deadlines.
- Camaraderie/ability to work with others.

Reference letters which do not respond to the characteristics listed above will not be considered.

Admissions decisions will be made by a committee including the Program Director and faculty members who teach in the writing sample’s genre. Applications are ranked, in order, by writing sample quality, personal statements, and letters of recommendation. For more information, contact the MFA director by email: [MFADirector@okcu.edu](mailto:MFADirector@okcu.edu)

## Master of Fine Arts in Creative Writing

### Degree Requirements

**Credit Hours: 48**

### Core Requirements

**21-33**

ENGL 5623, 5626 Creative Workshop I	3(6)
ENGL 5723, 5726 Creative Workshop II	3(6)
ENGL 5713 Poetics (for poetry students) <i>or</i>	
ENGL 5813 Elements of Prose (for prose students)	3
ENGL 6683, 6686 Creative Thesis I	3(6)
ENGL 6783, 6786 Creative Thesis II	3(6)
ENGL 6883 Critical Thesis I <i>or</i>	
ENGL 6673 Research for Writing	3
ENGL 6983 Critical Thesis II <i>or</i>	
ENGL 6163 Criticism and Theory for Creative Writers	3

### Electives

Select 15–27 credit hours below to complete the 48 credit hours for the major

ENGL 5663 Craft Elements I	3
ENGL 5693 Individual Study I	3
ENGL 5753 Major Works I	3
ENGL 5923 Secondary Genre Study I	3
ENGL 6163 Criticism and Theory for Creative Writers (if not taken above)	3
ENGL 6263 Pedagogy Strand I - Composition	3
ENGL 6363 Professional Writing Strand I - Publication Prep	3
ENGL 6463 Pedagogy Strand II - Creative Writing	3
ENGL 6473 Professional Writing Strand II - Practicum	3
ENGL 6563 Craft Elements II	3
ENGL 6573 Pedagogy Strand III - Practicum	3
ENGL 6633 Pedagogy Strand IV - Practice Teaching	3
ENGL 6663 Craft Elements III	3
ENGL 6673 Research for Writing (if not taken above)	3
ENGL 6693 Individual Study II	3
ENGL 6853 Major Works II	3
ENGL 6863 Professional Writing Strand III—Platform and Career	3
ENGL 6873 Literary Magazine Editing	3
ENGL 6923 Secondary Genre Study II	3
ENGL 6973 Literary Magazine Production	3

# Master of Arts and Master of Science in Criminology

**Associate Director:** Green

**Faculty:** Meinhart

**Adjunct Faculty:** Buckley, Cochran, Horn, Warehime, Wolf

The mission of the Criminology department at Oklahoma City University is to provide a curriculum that offers a broad view of crime and justice. Students pursuing a master's degree in criminology receive a strong background in the study of crime and justice that integrates theory, research, and practice.

The faculty adopts a holistic approach to the study of crime and justice. All of our full-time faculty hold terminal degrees in criminal justice, sociology, or justice studies. Our program offers an interdisciplinary approach that helps students understand the causes, correlations, and consequences of crime. Criminology students challenge normative assumptions regarding crime and justice through critical thinking and writing.

Students gain mastery of the knowledge, methods, and intellectual skills pertaining to the study of the causes, consequences, and responses to crime and its interaction with other areas of inquiry.

For further information on graduate policies, see the Graduate Academic Policies for the Petree College of Arts and Science.

## Procedure for Admission

The application for admission to the program may be obtained from the Office of Graduate Admissions. The completed form, along with official transcripts of all previous college work and two letters of recommendation, should be returned to the Office of Graduate Admissions. The final decision for admission rests with the faculty in the sociology and criminal justice department. After the student receives notice of admission to the program, an interview should be arranged with the graduate advisor for advisement. Students must have taken an undergraduate statistics course and an introductory criminal justice course before beginning the Master of Arts or Master of Science in Criminology program. Students can be admitted under a conditional admit, while students take the undergraduate courses, during the first semester of the graduate program.

## Admission Requirements

**Unconditional Admission:** Applicants must have an overall GPA of 3.00 and an undergraduate degree in one of the social sciences, including, but not limited to, psychology, sociology, criminal justice, corrections, police science, prelaw, political science, or history.

Persons convicted of violent crimes, as defined in Title 57, Section 571, of Oklahoma Statutes, (or comparable crimes as defined by the laws of any jurisdiction) are ineligible for admission to this program. Persons convicted of other felony crimes and some misdemeanor crimes, may be ineligible for admission to this program. If you have questions regarding convictions and program admissibility, please contact the program director.

## Master's Thesis Requirements

All graduates of the Master of Science in Criminology must successfully complete and defend a master's thesis. Further information on thesis policies is available in this Graduate Catalog. Upon admission to the program, a student will determine a Course of Action Plan to successfully complete the requirement.

## Practicum and Field Study Requirements

All graduates of the Master of Arts or Master of Science in Criminology must successfully complete three credit hours of either a practicum or field study. For a practicum, students must provide services to an entity working within the sphere of criminology. This will balance the theoretical underpinnings of many courses in the program with the application of the field of criminology. Students can earn a tuition waiver for prior work experience within the criminology field. We will allow student to receive three hours of course credit for five years of relevant work experience (four consecutive years) and six hours of course credit for ten years of relevant work experience (eight consecutive years). Relevant work experience is defined by the department as meeting the following criteria:

- Work within the criminal justice system: law enforcement, courts, and/or corrections
- Work outside of clerical positions

To qualify for this plan, students will provide a portfolio for review of the department outlining the work experience as it relates to criminology. Then, the student must provide a presentation to undergraduates in the Sociology and Criminal Justice department discussing the connections of the MSC

program to work experience. Upon admission to the program, a student will determine a Course of Action Plan to successfully complete the requirements.

## Master of Arts in Criminology

**Degree Requirements** **Credit Hours: 36**  
**Core Requirements** **27**

MSC 5103	Crime Victims	3
MSC 5363	Theories of Justice	3
MSC 5603	Advanced Research Methods	3
MSC 5713	Resocialization of Law Violators	3
MSC 5823	Diversity and Crime	3
MSC 5863	Advanced Studies in Criminology Theory	3
MSC 6103	Critical Issues in Justice	3
MSC 6563	Leadership in Criminal Justice	3
MSC 6873	Practicum or Field Study	3

**Core Electives** **9**

MSC 5063	Selected Topics in Criminology	3
MSC 5091-6	Independent Study	1-6
MSC 5273	Law and the Social Sciences	3
MSC 5403	Elite Deviance	3
MSC 5513	Juvenile Justice	3
MSC 6303	Statistical Applications in Criminal Justice	3
MSC 6403	Police and Society	3
MSC 6871-6	Directed Readings	1-6

## Master of Science in Criminology

**Degree Requirements** **Credit Hours: 36**  
**Core Requirements** **30**

MSC 5103	Crime Victims	3
MSC 5363	Theories of Justice	3
MSC 5603	Advanced Research Methods	3
MSC 5713	Resocialization of Law Violators	3
MSC 5823	Diversity and Crime	3
MSC 5863	Advanced Studies in Criminology Theory	3
MSC 6103	Critical Issues in Justice	3
MSC 6873	Practicum or Field Study	3
MSC 6886	Master's Thesis Hours	6

**Core Electives** **6**

MSC 5063	Selected Topics in Criminology	3
MSC 5091-6	Independent Study	1-6
MSC 5273	Law and the Social Sciences	3
MSC 5403	Elite Deviance	3
MSC 5513	Juvenile Justice	3
MSC 6303	Statistical Applications in Criminal Justice	3
MSC 6403	Police and Society	3

## Accelerated Format and Time to Complete the Program

Courses in the Master of Science or Master of Arts in Criminology degree are taught in an accelerated eight-week format in which classes meet once per week in the evening.

Full-time students in the graduate degree program will typically be enrolled in two classes during each eight-week session. This will enable full-time students who are making satisfactory progress to complete their degree in one calendar year. Students may choose to complete the degree at a slower pace than this.

## Course Calendar

The following calendar of course offerings is provided for planning purposes. Consult the program director for information about completing the degree at a different pace.

### Master of Arts in Criminology

#### Fall Semester

##### Term I

MSC 6103	Critical Issues in Justice
MSC 5103	Crime Victims

##### Term II

MSC 5603	Advanced Research Methods
MSC	Core Elective

#### Spring Semester

##### Term III

MSC 5863	Advanced Studies in Criminology Theory
MSC 5823	Diversity and Crime

##### Term IV

MSC 5363	Theories of Justice
MSC	Core Elective

#### Summer Semester

##### Term V

MSC 5713	Resocialization of Law Violators
MSC 6873	Practicum or Field Study

##### Term VI

MSC	Core Elective
MSC 6383	Leadership in Criminal Justice

### Master of Science in Criminology

#### Fall Semester

##### Term I

MSC 6103	Critical Issues in Justice
MSC 5103	Crime Victims

##### Term II

MSC 5603	Advanced Research Methods
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## Fall Semester

MSC Core Elective

## Spring Semester

### Term III

MSC 5863 Advanced Studies in Criminology Theory

MSC 5823 Diversity and Crime

### Term IV

MSC 5363 Theories of Justice

MSC Core Elective

## Summer Semester

### Term V

MSC 5713 Resocialization of Law Violators

MSC 6873 Practicum or Field Study

### Term VI

MSC 6886 Master's Thesis Hours

# Education

## Master of Arts in Teaching: Elementary Education

Chair: Sparks

### Program Description

**Note:** *This program is currently suspended. For more information, please contact the department chair at [hspark@okcu.edu](mailto:hspark@okcu.edu).*

The Master of Arts in Teaching Elementary program at Oklahoma City University is designed for adults who have completed a bachelor's degree in any subject and are seeking to become certified teachers in elementary schools. There are two portions of the program, the certification portion and the master's portion.

The certification portion consists of 30 hours of coursework and field experiences during the summer, fall, and spring sessions of the first academic year. Upon successful completion of the state certification exams, a program portfolio, and the coursework/field experiences, teacher candidates are prepared to teach elementary children across the curriculum and are eligible for state certification/licensure.

The master's portion of the program is designed to be taken the second academic year when candidates are teaching in elementary schools. It consists of two courses in which candidates will learn research methodology and conduct action research projects in their own classrooms.

## Admission Requirements

- Bachelor's degree with cumulative GPA of 3.00
- Personal statement regarding interest in the program
- Two letters of recommendation

Please contact the Office of Graduate Admission to facilitate your application to this program. Call (405) 208-5351 or email [gadmissions@okcu.edu](mailto:gadmissions@okcu.edu).

## Master of Arts in Teaching: Elementary Education (M.A.)

### Degree Requirements

Credit Hours: 36

MATE 6013	Theories of Learning and Development	3
MATE 6113	Literature and the Arts	3
MATE 6213	Literacy Development and Instruction	3
MATE 6323	Methods Across the Curriculum	3
MATE 6423	The Assessment/Instruction Loop	3
MATE 6523	Classroom Management and Collaboration	3
MATE 6623	Teaching the Whole Curriculum	3
MATE 6733	Internship I	3
MATE 6833	Internship II	3
MATE 6963	Capstone Seminar	3
GRE 6903	Research Methods	3
MATE 6083	Master's Research Project	3

### Curriculum for Certification Only

Credit Hours: 30

MATE 6013	Theories of Learning and Development	3
MATE 6113	Literature and the Arts	3
MATE 6213	Literacy Development and Instruction	3
MATE 6323	Methods Across the Curriculum	3
MATE 6423	The Assessment/Instruction Loop	3
MATE 6523	Classroom Management and Collaboration	3
MATE 6623	Teaching the Whole Curriculum	3
MATE 6733	Internship I	3
MATE 6833	Internship II	3
MATE 6963	Capstone Seminar	3

## Requirements for Certification

Students may have already taken these courses in their bachelor's programs. Additional courses may be taken at the undergraduate or graduate levels.

- Twelve credit hours each in English Language Arts, Social Studies, Science, and Mathematics.
- Six credit hours in a single foreign language.

# Master of Arts in Nonprofit Leadership

**Director:** Adele

**Adjunct Faculty:** Bliss, DeMoss, Hardiman, Holmes, Kuhlmann, Macon, Sauer, Spinks, Templeton, Thompson

## Program Description

Nonprofit organizations are a powerful third sector, standing alongside the for-profit businesses and governmental entities that drive our economy and contribute to the quality of life we all enjoy. In today's complex world, nonprofit organizations play an integral role in almost every facet of our society and those working and volunteering in this sector demonstrate servant leadership in its purest form. Oklahoma City University is proud to offer several innovative options for those interested in enhancing their skills as leaders, either as paid employees or volunteers, in the not-for-profit sector.

For those interested in a 36 credit hour Master of Arts degree, we are pleased to offer a customizable approach that allows each student to select from one of three specialized tracks. For those wanting a smaller commitment, our 15 credit hour certificate options are designed to boost your understanding of specific sections of the nonprofit sector.

Oklahoma City University offers a Master of Arts degree in Nonprofit Leadership designed to develop the moral, ethical, professional, and scholarly knowledge, skills, and abilities of future servant leaders in the nonprofit sector. Today's nonprofit executive is required to lead organizations through the complicated maze of increasing accountability requirements, new laws and regulations, and changing accounting rules. Nonprofit leadership has become a profession that demands prepared leaders with finely honed skills that are unique to the work. This program partners with community leaders and organizations who want to invest in the future of nonprofits.

Each student specializes in one of three targeted tracks:

- **Social and Voluntary Services Administrative Track** - designed for those interested in working in, and ultimately leading, nonprofit organizations working on causes related to animals, education, the environment, health, human services, international affairs, public society benefit, and religion.
- **Arts Administrative Track** - designed to explore nuances specific to arts, culture, and humanities-focused organizations.

- **Fundraising Track** - crosses all disciplines and is designed to support those who wish to pursue a career in nonprofit fundraising.

Oklahoma City University currently offers two certificate options as an alternative to a full degree. Both the Nonprofit Leadership and Nonprofit Fundraising certificate programs are designed so that students learn best practices in the respective areas by completing a series of carefully curated classes. Our certificate programs are the perfect complement to an existing degree or for those looking to slowly acclimate into a classroom setting. Busy professionals enjoy this option because classes are scheduled in the evenings so as not to impact the workday. All classes are now offered both in person and via live streaming to better meet our student's needs.

## Admission Requirements

Admission to the Nonprofit Leadership program requires completion of a bachelor's degree from a regionally accredited college or university with a minimum GPA of 3.000 on a 4.000 scale. Probationary admission is considered, on a case-by-case basis, for applicants whose GPA is between 2.750 and 2.999. Please contact the Graduate Admissions office for further details and to start the application process. New students are admitted each fall and spring semester.

## Master of Arts in Nonprofit Leadership

### Social and Voluntary Services Administration

Degree Requirements		Credit Hours: 36
NONP 5413	Nonprofit Financial Oversight	3
NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6113	Sociology of Leadership II	3
NONP 6213	Resource Mobilization and Development	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3
NONP 6993	Professional Project	3

## Master of Arts in Nonprofit Leadership

### Arts Administration

Degree Requirements		Credit Hours: 36
NONP 5223	Resource Mobilization and Development in the Arts	3
NONP 5413	Nonprofit Financial Oversight	3
NONP 5873	Grant Writing	3
NONP 5923	Marketing for the Arts	3
NONP 6013	Sociology of Leadership I	3
NONP 6123	Sociology of Leadership II: Arts Focus	3

NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6823	Advocacy for the Arts	3
NONP 6993	Professional Project	3

## Master of Arts in Nonprofit Leadership

### Fundraising

Degree Requirements		Credit Hours: 36
NONP 5313	Introduction to Fundraising and Donor Behavior	3
NONP 5413	Nonprofit Financial Oversight	3
NONP 5513	Fundraising in Practice	3
NONP 5613	Planned Giving	3
NONP 5713	Fundraising Management and Accountability	3
NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3
NONP 6993	Professional Project	3

### Certificate in Nonprofit Leadership

Requirements		Credit Hours: 15
NONP 5413	Nonprofit Financial Oversight	3
NONP 5873	Grant Writing	3
NONP 6213	Resource Mobilization and Development	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6913	Marketing for Nonprofits	3

### Certificate in Nonprofit Fundraising

Requirements		Credit Hours: 15
NONP 5313	Introduction to Fundraising and Donor Behavior	3
NONP 5513	Fundraising in Practice	3
NONP 5613	Planned Giving	3
NONP 5713	Fundraising Management and Accountability	3
NONP 5873	Grant Writing	3

### Accelerated Format and Time to Complete the Program

Oklahoma City University's Master of Arts in Nonprofit Leadership program can be completed in either one or two years, depending on each student's specific goals. Offered both in-person and via live-streaming, all classes are held in the evenings and are taught by experts actively working in the nonprofit sector. Classes are offered in 8-week blocks allowing students to complete as many as four classes per semester while never juggling more than two classes at any given time. Sample schedules and our suggested course sequence is available by visiting [okcu.edu/nonprofit](http://okcu.edu/nonprofit).

## Joint J.D./M.A. in Law and Nonprofit Organizations and Leadership

The School of Law, in conjunction with Oklahoma City University's Petree College of Arts and Sciences (PCAS), offers a J.D./M.A. joint degree program designed to provide a meaningful combined experience for students with an interest in law and nonprofit organizations. The program culminates in the award of both the Juris Doctor and the Master of Arts in Nonprofit Leadership. The joint degree program allows candidates to earn the J.D. and M.A. in less time than would be required if the degrees were earned concurrently, but separately.

To participate in the program, students must be admitted to both schools. All of the usual entrance requirements apply. There is no required sequence for admission: students may apply and matriculate at either school first.

Students admitted to the School of Law who would like to be considered for the joint degree program should notify the law school's admissions office. Their law school application file will then be forwarded to the university's Graduate Admissions Office for possible admission to the PCAS' Master of Arts in Nonprofit Leadership.

Current law students may apply to the PCAS at any time during the first two years of law school. Full-time law students must complete the first three semesters of law school without interruption and may not begin their M.A. coursework before the fourth semester of law school. Part-time law students must complete their first six semesters of law school without interruption but may begin their M.A. course work during the sixth semester of law school.

A PCAS student must begin law school in the first August following his or her admission to the J.D. program and complete the first three semesters of the J.D. program without interruption.

Students who have been admitted to both the university's J.D. program and the university's M.A. program in Nonprofit Leadership should notify the School of Law's registrar in order to receive the benefit of the joint program's reduced number of credit hours for the J.D. degree. Students may do this by checking the appropriate box on their work statements during an enrollment period.

Joint degree candidates must complete 84 credit hours in the School of Law and 30 credit hours in the PCAS. This compares with 90 hours required in the School of Law and 36 hours required in the PCAS if the degrees were pursued separately.

In the School of Law, joint degree candidates must complete Nonprofit Organizations, Taxation of Charities and

Nonprofit Organizations, and the Corporate Counsel Externship program (with a placement in a nonprofit setting). Candidates are encouraged (but not required) to complete Agency and Unincorporated Business Associations, Contract Drafting, and Client Representation in Negotiation and are also encouraged (but not required) to complete their upper-class writing requirement through a seminar paper dealing with nonprofit organizations. In the PCAS, joint degree candidates are exempt from taking Law and Nonprofits, Professional Project and Capstone.

## Master of Arts and Juris Doctorate in Nonprofit Organizations and Leadership

### Petree College of Arts and Sciences

Degree Requirements		Credit Hours: 30
NONP 5873	Grant Writing	3
NONP 6013	Sociology of Leadership I	3
NONP 6113	Sociology of Leadership II	3
NONP 6213	Resource Mobilization and Development	3
NONP 6313	Law and Nonprofit Organizations	3
NONP 6513	Strategic Planning and Program Development for Nonprofits	3
NONP 6613	Research Data in Nonprofits	3
NONP 6713	Nonprofit Program Evaluation	3
NONP 6813	Advocacy for Social Change	3
NONP 6913	Marketing for Nonprofits	3

### School of Law

Degree Requirements		Credit Hours: 84
Required Courses		41
LAW 7071	Legal Analysis	1
LAW 8303	Civil Practice and Procedure I	3
LAW 7103	Contracts I	3
LAW 5223	Legal Research and Writing I	3
LAW 7504	Torts	4
LAW 8403	Civil Practice and Procedure II	3
LAW 7223	Contracts II	3
LAW 7023	Criminal Law	3
LAW 5232	Legal Research and Writing II	2
LAW 7404	Property	4
LAW 7080	Legal Analysis II	0
LAW 7123	Constitutional Law	3
LAW 8133	Evidence	3
LAW 8143	Legal Profession	3
LAW 7090	Legal Analysis III	0
LAW 7233	Constitutional Law II	3

In addition to the fixed courses above, students must complete at some time in law school all of the following (a-g):

a) LAW 8433	Corporations	3
b) LAW 9293	Legislation and Regulation	3
c) The four Core Courses listed below, subject to the GPA exception explained below:		
LAW 7013	Agency and Unincorp Business Associations	3

LAW 7323	Criminal Procedure	3
LAW 8203	Secured Transactions	3
LAW 2044	Will, Trusts and Estates	4

*Students with a GPA at or above 2.900 after both their second and third semester are exempt from this core course requirement.*

d) Upper-class writing requirement, which students must satisfy before their last semester in law school.

e) Either a clinic or an externship for academic credit

f) At least six credit hours of courses identified as experiential courses on the course schedules of the School of Law

g) Advanced Bar Studies I and II, unless the student has a GPA at or above 3.250 at the time of registration for Advanced Bar Studies I.

Participants who are enrolled as full-time students in the school of Law must complete their first three semesters of law school without interruption.

In the School of Law, participants must complete Nonprofit Organizations, Taxation of charities and Non-Profit Organizations, and the Corporate Counsel Externship program (with a placement in a nonprofit setting).

Participants are encouraged (but not required) to complete Agency and Unincorporated Business Associations, Contract Drafting, and Client Representation in Negotiation and are also encouraged (but not required) to complete their upper-class writing requirement through a seminar paper dealing with nonprofit organizations.

## Doctor of Psychology

**Director:** Hakman

### Program Description

The Doctor of Psychology (PsyD) in Clinical Psychology provides advanced training in the scientific practice of professional psychology with commitment to evidence-based practice. This 120 hour degree program prepares students to provide evidence-based psychological services in a variety of settings to address a range of client mental health needs. A Master of Science degree is conferred after a student has completed their first 2 years of coursework (51 hours) in the program, including successful completion of a master's research project. The conferral of this degree serves as an indicator of progress toward the PsyD. While the PsyD program is designed to lead to licensure as a psychologist upon completion of required postdoctoral hours, it is the responsibility of prospective or current students to determine degree portability to another state.

## General Degree Requirements

To graduate with the PsyD degree, students must complete 120 hours of coursework that is comprised of required courses in 3 areas (clinical core, general psychology core, and research core), elective courses, and applied experiences (practicum hours/yearlong predoctoral internship). Students also have to successfully complete 2 research capstone projects (masters research project and doctoral research project), pass both portions of the comprehensive examination, and meet the minimal level of achievement (MLA) in the areas of discipline specific knowledge (DSK) and profession wide competencies (PWC) as required by APA.

Students in the PsyD program must maintain an overall grade point average of 3.0 for all graduate coursework. In addition to grade requirements set forth in OCU graduate catalog, students are required to make a grade of B- or higher in courses that fulfill DSK and PWC requirements to meet the minimal level of achievement. Should students not meet MLAs, they will have to retake the course to demonstrate competency by making a B- or higher. In course where course grades do not fulfill MLAs, students may only earn one grade below B-, and under no circumstances is a grade below C- acceptable. Should this happen, students will be required to retake the course where it is expected that they will receive a B- or higher. Should students not make B- or higher on the second attempt, meaning that the student has now made two grades ('C-' or below), the student will be dismissed from the program. In addition to the course grade, MLAs for those content areas that are not fully described for the course grade also have to be met.

Student progress in the program is evaluated annually. The purpose of these evaluations is to provide feedback to the student and to assess student proficiency in academic coursework, clinical skills, and progress on capstone projects. Student professional and ethical behaviors, interpersonal dispositions, and overall fitness to provide clinical services are also evaluated. Progress toward meeting the MLA are also evaluated.

At any point in the program, should program officials deem that a student is not meeting program expectations, has violated program policies, is experiencing impairment in current functioning or fitness for clinical practice (current or future), program officials have the right to take action that can include completion of remedial work, suspension, or termination from the program. Individuals convicted of violent crimes, as defined in Title 57, Section 571, of the Oklahoma Statutes, (or comparable as defined by the laws of any jurisdiction) are ineligible for the program. Persons convicted of

other felony or misdemeanor crimes, may also be subject to dismissal from the program.

Professional, ethical behavior is expected at all times throughout the program. It is student's responsibility to comply with the policies and procedures of the university, the program, and practicum sites. Students are expected to adhere to ethical guidelines set forth by the American Psychological Association. Students must also adhere to the academic honesty policy as stated in this catalog which pertains to all academic work, including research projects. Violation of academic policy or ethical guidelines will come will be penalized including possible expulsion from the program.

## Admission Requirements

To be considered for admission, students must:

- 1 Possess a bachelor's degree from a regionally accredited university with a minimum of 18 hours of completed psychology courses with 6 of those hours being courses in research methods and statistics, 3 hours in abnormal psychology or personality, and 3 hours in developmental, social or cognitive psychology. Students lacking some prerequisite courses but presenting with an exceptional undergraduate record may be admitted, but they will be expected to remove all undergraduate deficiencies during their first academic year. Students must possess an overall undergraduate minimum GPA of 3.000 or graduate GPA of 3.250 or higher. However, it should be noted that a GPA of 3.500 or higher places a student in a more competitive position on for admission.

For students who possess a master's degree in a related field and who earned a B- or better in their graduate courses, they can request that their courses be reviewed for transferability. To be considered eligible for possible transfer, courses must have been completed no longer than 7 years prior to program admission. For courses to transfer, it must be demonstrated that the courses had similar coverage in course content (depth and breadth) as the graduate courses in the PsyD program. Students may transfer in no more than 24 hours of approved courses. No practicum or internship courses will be allowed to transfer. Classes which fulfill a DSK or PWC are eligible to transfer except for courses in which the MLA is based on specific elements of a class, and not the overall grade. Students may be asked to take a competency based exam in that area where it is expected that a B- or higher will be made. Students will be requested to provide copies of syllabi and course descriptions to help determine whether courses will transfer.



- 2 Take the Graduate Record Examination (GRE).
- 3 Submit the following application materials: graduate school application for admission form, official college transcripts, 3 letters of recommendations, personal statement (500 to 1000 words) and vita.
- 4 On-campus interviews will be required prior to acceptance being granted. If on-campus interviews are not possible due to extreme circumstances, then interviews will be conducted via Skype or Zoom.
- 5 Consistent with Oklahoma City University's graduate admissions requirement for international students from non-English speaking countries, candidates will demonstrate English proficiency. Please see the graduate admissions section of the OCU graduate catalog for more information.

## Doctor of Psychology (PsyD)

To complete the Doctor of Psychology, a student must complete a total of 120 credit hours beyond the bachelor's degree. Of these hours, 51 hours are completed at a master's level (5000 and 6000) and 69 hours are completed at the doctoral level (7000 and 8000).

### Degree Requirements

**Credit Hours: 120**

#### Clinical Core - Master's Level

**24**

PSYC 5213	Introduction to Evidence Based Interventions	3
PSYC 5313	Adult Psychopathology	3
PSYC 5413	Intellectual Assessment: Theory and Practice	3
PSYC 5513	Ethics and Professional Issues in Clinical Practice	3
PSYC 5613	Diversity in Clinical Practice	3
PSYC 5713	Personality Assessment: Theory and Practice	3
PSYC 5813	Advanced Evidence Based Interventions	3
PSYC 5913	Child and Adolescent Psychopathology	3

#### General Psychology Core - Master's Level

**3**

PSYC 6313	Advanced Lifespan Development	3
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#### Research Core - Master's Level

**6**

PSYC 5113	Advanced Research Design	3
PSYC 6413	Statistical Methods	3

#### Applied Experiences - Master's Level

**6-9**

PSYC 6173	Clinical Psychology Practicum and Seminar I (minimum 6 hours)	6-9
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#### Capstone Projects - Master's Level (min 3 hours required)

**3-6**

PSYC 6183	Masters Research Project	3
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#### Elective hours to meet the 51 Master's level hours

**3-10**

PSYC 5471	Psychological Testing Practicum	1
PSYC 6213	Psychological Interventions and Health	3
PSYC 6513	Clinical Intervention with Families	3
PSYC 6713	Models Psychotherapy	3

### Clinical Core - Doctoral Level

**6**

PSYC 7213	Psychological Consultation and Supervision	3
PSYC 8313	Mental Health Care Administration	3

### General Psychology Core - Doctoral Level

**12**

PSYC 7313	Applied Social Psychology	3
PSYC 7413	Biological Basis of Behavior and Clinical Psychopharmacology	3
PSYC 8513	Cognitive and Affective Basis of Behavior	3
PSYC 8613	History and Systems of Psychology	3

### Research Core - Doctoral Level

**3**

PSYC 7113	Clinical Research Design	3
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### Applied Experiences - Doctoral Level

**27-33**

PSYC 8173	Clinical Psychology Practicum and Seminar II (minimum 12 hours)	12-15
PSYC 8273	Clinical Psychology Internship	15

### Capstone Projects - Doctoral Level (minimum 3 hours required)

**3-6**

PSYC 8183	Doctoral Research Project	3
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### Elective hours to meet the 120 hours total

**12-24**

PSYC 7513	Introduction to Rural Mental Health	3
PSYC 7613	Applied Gerontology: Assessment and Intervention	3
PSYC 7813	Trauma: Assessment and Treatment	3
PSYC 7913	Clinical Perspectives on Trauma	3
PSYC 8113	Addictions: Theory and Research	3
PSYC 8213	Addictions: Assessment and Intervention	3
PSYC 8233	Teaching Practicum	3
PSYC 8413	Advanced Psychological Assessment	3

# Wimberly School of Religion

*Dr. Leslie Long, Director*

**Certification Studies in the United Methodist Church . . . . . 63**

# Wimberly School of Religion

**Faculty:** Betsworth, Enchassi, Long, Wolfe

The mission of the Wimberly School of Religion is to offer religious and theological studies in the United Methodist tradition that unite knowledge and vital piety, explore questions of ultimate concern for the lives of all human beings, and to prepare persons seeking to enter a variety of Christian vocations in service to the church and community.

The purpose of graduate study in religion is to involve students in serious philosophical and theological consideration of the questions of humanity's origin, destiny, meaning, and purpose. This demands highly motivated and qualified students who are interested in exploring critically the ways in which questions of ultimate concern relate to the lives of human beings.

The Wimberly School of Religion is committed to the development of dedicated and competent leaders of Christ's church as the people of God with ministries in God's world. The school seeks to provide the church with educational opportunities for study in all of the disciplines related to the ministry of the church, such as biblical, theological, ethical, educational, and practical ministry studies.

## Certification Studies in the United Methodist Church

Certification is the church's recognition that a person has met the required personal and church qualifications and gained the academic qualifications and work experience necessary to achieve and maintain professional excellence. Certification is available in the United Methodist Church in a variety of areas of specialization. The School of Religion has been approved by the General Board of Higher Education and Ministry of the United Methodist Church to provide the academic programs related to certification in the areas of Christian education and youth ministry.

A person can fulfill the academic requirements of certification studies at Oklahoma City University by earning a bachelor's degree plus five graduate certification courses in the area of specialization, including the course in United Methodist Doctrine and Polity. These courses are Nature and Work in Christian Education, The Bible in Christian Education/Youth Ministry, Relating Theology to Christian

Education/Youth Ministry, Administration and Leadership, and United Methodist Doctrine and Polity.

The following are ways a person can fulfill the academic requirements for associate certification studies at Oklahoma City University:

- 1 Complete a minimum of 24 semester hours in general undergraduate course work and complete five graduate certification studies courses in the area of specialization, including the course United Methodist Doctrine and Polity.
- 2 Complete a minimum of 24 semester hours in the area of specialization (such as the Program for Associate Certification in Youth Ministry or Program for Associate Certification in Christian Education) in the School of Religion.

For additional information on requirements for certification, contact the registrar of the Annual Conference Board of Ordained Ministry, Section of Deacons and Diaconal Ministry.

# Meinders School of Business

*Dr. Sri Beldona, Dean | Dr. Robert A. Greve, Associate Dean*

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# Meinders School of Business

## A Broad View of Management

Accredited by the Association to Advance Collegiate Schools of Business (AACSB) placing it in the top 4.5% internationally, the Meinders School of Business is committed to providing quality business education at the undergraduate and graduate levels. Curricula are designed to provide students a broad-based view of business and management: a view that emphasizes leadership ethics, entrepreneurship, critical thinking, and creativity in the workplace; and a view of management that will enable students to work effectively in the challenging global business environment. Course work features practice as well as theory and helps to provide students with the knowledge and skills necessary for effective leadership. Theoretical foundations are balanced by practical applications and real-world experiential learning opportunities.

## An Educational Environment That Serves the Student

The Meinders School of Business offers students a wide variety of learning opportunities outside of the classroom. These enrichment activities provide valuable insights into the business world and augment traditional classroom study. These learning opportunities, such as industry visits, internships, and career coaching, focus on helping students develop strategies to reach their personal career goals.

## Outstanding Facilities

The business school is located in the Meinders School of Business building, a \$20 million facility. The three-story, 80,000 square-foot building includes features that focus on student success and add value to students' academic experiences. The facility includes classrooms with state-of-the-art technology, breakout study rooms for small groups, and a student/faculty lounge. The building houses faculty offices, the Bloomberg Terminal Computer Lab, the Meinders Accounting Center of Student Collaboration and Research, and a 230-seat tiered auditorium capable of hosting video-conferences, guest speakers, and seminars.

## Busey Institute for Enterprise and Leadership

The Busey Institute for Enterprise and Leadership brings an exclusive blend of leadership programming to Meinders School of Business and the Oklahoma City metroplex. Programming includes leadership assessments, coaching, professional development and educational opportunities, as well as conferences and speaker forums offered for the benefit of students as well as regional businesses. These unique programs incorporate specially developed curriculum, highly interactive workshops, leading-edge materials, and activities all committed to the personal growth, professional development, and career success of our students and business managers across the Oklahoma City metro.

## Continuing Professional Education Program

The Continuing Professional Education Program offers students and working professionals certification courses in many demanding fields including Authentic Leadership, Executive Coaching, Project Management Professional (PMP), Petroleum Land Management (PLM), Government Contract Management Certificate Program, Professional in Human Resources (PHR) Senior Professional in Human Resources (SPHR), and Tribal Law. The Meinders School of Business also meets the dynamic needs of regional businesses by providing customized on-site programs for groups. The Meinders School of Business specializes in program development, handling everything from entire program assessment and delivery to all administrative functions. Meinders School of Business continuing education courses and programs are open-enrollment providing you an efficient, individualized, and hassle-free application and enrollment. Classes offer numerous start dates throughout the year and are offered in a variety of formats including live on-campus and online to maximize your scheduling flexibility. For more information or to enroll in a course, visit [www.okcu.edu/business/professional-education](http://www.okcu.edu/business/professional-education).

## Steven C. Agee Economic Research and Policy Institute

The Steven C. Agee Economic Research and Policy Institute is recognized as the principal source of unbiased, data-driven, applied economic research and consulting expertise for a diverse constituency including local, statewide, and regional multi-state business communities, governments, and regulatory agencies. The institute is comprised of three individual, highly integrated centers: 1) Center for Regional

Economic Forecasting, Development, and Policy Analysis; 2) Center for Native American and Urban Studies; and 3) Center for Data Analytics.

Institute staff bring the benefits of extensive experience to their roles and are each recognized as leaders in their areas of knowledge and expertise. As a contributing unit within the Meinders School of Business, the institute also provides undergraduate and graduate students opportunities to be directly involved in applied economic research through the Institute Scholars Program. To learn more about the institute, see [www.okcu.edu/business](http://www.okcu.edu/business) or contact Russell Evans, Executive Director, at [rrevans@okcu.edu](mailto:rrevans@okcu.edu).

### **Meinders School of Business offers graduate degree programs:**

- Leadership Master of Business Administration (M.B.A.)
- Master of Business Administration—Healthcare Administration (M.B.A.)
- Master of Science in Accounting (M.S.A.)
- Master of Science in Energy Management (M.S.)
- Master of Science in Energy Legal Studies (M.S.)

## **Master of Business Administration (M.B.A.)**

### **Accelerate your career by developing your leadership and business capabilities**

Accelerate your career by joining the Leadership M.B.A.—an internationally top-ranked program carefully designed to support and enhance your professional goals. Only the Leadership M.B.A. provides you the unique blend of courses emphasizing your individual leadership development and creativity integrated with theory-based business knowledge, analytical skills, and decision-making competencies required for success in today's dynamic and competitive business environment.

The Leadership M.B.A. combines face-to-face classroom or online experiences, a motivated and knowledgeable faculty, real-world learning experiences, and an engaged community of students from a variety of fields and backgrounds. Graduate with the skills, confidence, global perspectives, and professional network to accelerate your career and take on leadership roles within your organization and community.

At the Meinders School of Business, you'll develop and build on these skills throughout your M.B.A. program.

The Leadership M.B.A. enables students to master theory and then apply that theory to the opportunities and problems that drive businesses in today's global competitive

environment. Gain the skills you need and the skills employers want: lifelong skills you need to succeed throughout your professional and personal life. It is this balance of leadership, management, analysis, and people skills that will give you a career advantage in any industry or job function.

## **You can get an M.B.A. anywhere ... But only here can you get the Meinders Experience**

### **What is the Meinders Experience?**

- High quality program ranked in top 4½% world wide
- Hands-on, active learning experiences connected to and engaged with the real-world
- Exclusive integration of the Authentic Leadership Program with leadership assessments, coaching, and continuing development
- Small class sizes that enable networking and collaborating with faculty and student peers
- Field-based learning opportunities – the chance to work on real projects and solve actual problems
- Knowledgeable faculty who work with you and care about your success—both today and in the future
- Experience and self-insight through personalized leadership assessment, feedback, and coaching
- Less rote memorization and busy work ... MORE opportunities for creative and critical thinking
- More chances for both excitement and frustration which facilitate your mastery learning
- Events where you can interact with business professionals & get advice to help advance your career

### **The M.B.A. is available on campus or online:**

#### **1-Year M.B.A.**

The full-time 1-Year M.B.A. is a cohort-based, on-campus, daytime program for recent college graduates and for career changers. While students typically complete the program within 12 months, they have up to five years to complete the program if needed. Cohorts begin each August. No work experience is required.

#### **Professional M.B.A.**

A part-time, cohort-based, on-campus, evening M.B.A. program providing the flexibility to earn your degree while working and designed for students having a wide range of educational and professional experience. Students continue working and can apply their new skills while earning their degree. Cohorts start in January and August. While the

program is designed to be completed in 24 months, students have up to five years to complete the program if needed. Applicants should have two or more years of relevant work experience.

Professional M.B.A. classes meet one night each week utilizing the business school's state-of-the-art executive classrooms. Students interact with peers and instructors in real-time, creating a rich and engaging learning experience.

#### Online M.B.A.

Designed for busy professionals, this 100% Online M.B.A. provides the flexibility to fit seamlessly into your individual and dynamic work and personal schedules. The Online M.B.A. offers the valuable networking benefits of a cohort based program and incorporates active, experiential learning within the classes to provide the theoretical understanding while building mastery of applying the business concepts. The program can be completed in as little as two years and can help prepare you to make an immediate impact on important business opportunities and challenges faced by your organization today.

## The M.B.A. Curriculum

Classes in the M.B.A. emphasize the practical application of business theory for making decisions and solving problems. Guided by highly experienced and knowledgeable faculty, you will master the course concepts and then master the application of these concepts through real-world decision-making scenarios and projects.

#### No Prerequisite Courses.

While applicants are not required to have undergraduate business degrees nor previous study in the field of business, they must demonstrate the likelihood of success in a rigorous graduate program. Applicants are expected to have a basic understanding of statistics and analytical techniques and the ability to express and communicate ideas precisely and coherently.

#### Master of Business Administration Leadership M.B.A.

##### Degree Requirements

**Credit Hours: 36**

MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3

MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
MGMT 5713	Strategic Leadership of the Organization	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3
<b>Advised Electives</b>		<b>3</b>

## M.B.A. Scholarships

Limited, competitive scholarships are available for MBA students. To be considered the student must have taken the GMAT earning a competitive score and completed a Free Application for Federal Student Aid (FAFSA). Students must also submit a two paragraph scholarship statement explaining what qualities make them a chosen candidate for the scholarship and address their financial need. Scholarship statements may be sent via email to [gadmissions@okcu.edu](mailto:gadmissions@okcu.edu). The priority deadline for scholarship consideration for is July 1 for fall admission and November 1 for spring admission.

## J.D./M.B.A.—OCU School of Law and Meinders School of Business

Students and faculty affiliated with the OCU School of Law and the Meinders School of Business collaborate on a variety of issues at the intersection of law and business. Those students who are particularly interested in this intersection, and ambitious with regard to their academic track, may apply to both the JD and the MBA programs. The applications will be reviewed by each school separately for decisions involving admission to their respective programs. Typically, students accepted by both schools earn both (separate) degrees within a three to four-year time period. For more information on applying to the Meinders School of Business, contact OCU Graduate Admissions at [gadmissions@okcu.edu](mailto:gadmissions@okcu.edu). For more information on applying to the OCU School of Law, contact [lawadmit@okcu.edu](mailto:lawadmit@okcu.edu).

To earn the MBA degree of the paired MBA/JD program, students must complete 30 credits of the MBA requirements. Students will not be required to complete MGMT 5703 Ethical, Societal, and Legal Environment of Business and MBA 5113 Special Topics in Business. Requirements for the JD will be designated by the School of Law.

#### Master of Business Administration (M.B.A.)

##### Degree Requirements

**Credit Hours: 30**

MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3

ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MGMT 5713	Strategic Leadership of the Organization	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3

## M.B.A. Healthcare Administration

The Leadership MBA in Healthcare Administration was developed in collaboration with leading medical practitioners and institutions to prepare healthcare professionals to become resilient, strategic, innovative, communicative, high-level leaders prepared to navigate the challenges of today's healthcare system. Make a positive impact on your career and stand out in healthcare leadership by joining an internationally accredited, top-ranked program purposefully designed to support and enhance your professional career goals in this rapidly expanding industry.

This cohort-based program is offered in a 100% online format with curriculum aligned with the competency models from the National Center of Healthcare Leadership (NCHL) and the Healthcare Leadership Alliance (HLA). The 36-credit hour program consists of twelve, three-credit hour courses. Participants simultaneously receive the double benefits of dual healthcare credentials: (1) the Leadership MBA in Healthcare Administration and (2) the Master Certificate in Healthcare Practice Management.

### Master of Business Administration in Healthcare Administration

Degree Requirements		Credit Hours: 36
MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MGMT 5713	Strategic Leadership of the Organization	3
MGMT 6643	Capstone Experience: Integrating and Applying Business Knowledge	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MKTG 6143	Healthcare Marketing and Client Satisfaction	3
FIN 6333	Healthcare Financial Strategies & Decision Making	3
MGMT 6723	Medical Law and Regulation	3
MGMT 6703	Strategic Management of Healthcare Organizations	3

**Advised Electives** 3

### Concentrations within the M.B.A.

The Leadership M.B.A. offers additional opportunities to focus on particular areas of study. Areas of concentration include Corporate Accounting, Data Analytics, Financial Analytics and Energy.

### Master of Business Administration in Corporate Accounting

Degree Requirements		Credit Hours: 36
MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
ACCT 5913	Special Topics in Accounting*	6
ACCT 5133	Financial Statement Analysis	3
ACCT 5323	Principles of Fraud Examination	3

\*Must take a course in Cost Accounting and Accounting Information Systems and Data Analytics to complete this requirement

### Master of Business Administration in Data Analytics

Degree Requirements		Credit Hours: 36
MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
IT 5113	Computer Programming for Data Scientists	3
IT 5213	Data Engineering	3
IT 5313	Data Visualization	3

### Master of Business Administration in Financial Analytics

Degree Requirements		Credit Hours: 36
MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3



MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
IT 5113	Computer Programming for Data Scientists	3
FIN 5113	Computational Finance and Financial Modeling	3
FIN 5213	Portfolio and Risk Management	3

## Master of Business Administration in Energy

### Degree Requirements Credit Hours: 36

MBA 5123	Effective Leadership and Communication	3
ACCT 5213	Accounting for Business Decision Making	3
MGMT 5213	Business Strategy for Creating Value	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5723	Leadership and Management in the Energy Industry	3
ELAW 5703	Legal and Ethical Environment of the Energy Industry	3
MGMT 6743	Internal and External Communication in the Energy Industry	3
ELAW 5453	Negotiation and Dispute Resolution	3
FIN 6373	Energy Management Capstone Experience	3

## M.B.A. Admissions

M.B.A. students must demonstrate the likelihood of success in a rigorous graduate program to be considered for admission. Several factors may be evaluated when reviewing an application, including the undergraduate GPA, GMAT and GRE exam scores, letters of recommendation, academic and professional accomplishments, professional work experience, and TOEFL/IELTS scores (international students). Other accepted graduate admissions tests may also be considered.

Official transcripts of all previous college or university studies are required and should be sent directly to the graduate admissions office. Applicants to the Meinders School of Business graduate programs must have, at a minimum, a bachelor's degree in any field of study from a regionally accredited college or university, or be eligible for admission to graduate programs under the United Kingdom system. Students must meet the admissions standards for the catalog year in which they are admitted to the university. See the section on admission procedure in this catalog.

## International Students

English language proficiency is required in all courses. An applicant who meets one of the following conditions prior to admission will be considered to have sufficient reading and writing English language proficiency:

- Completed his/her undergraduate studies at an approved institution where English was the language of instruction
- Demonstrated a score of at least 83 iBT on the Test of English as a Foreign Language (TOEFL)
- Scored at least 6.5 overall with a minimum 6.0 on each band score on the IELTS
- Achieved level 112 in the ELS program

## Domestic and International Special Considerations

Those who do not meet the above admissions criteria may be considered on an individual basis for conditional admission by the Graduate Studies Committee.

## Pre-M.B.A. Program Admission

Applicants holding academic diplomas recognized by the country in which the diploma is granted as equivalent to a baccalaureate degree (a three-year, 90-hour program) may be conditionally admitted to the M.B.A. program upon successful completion of the following 30 hours of undergraduate courses:

### Pre - Master of Business Administration

#### Degree Requirements Credit Hours: 30

ACCT 2113	Financial Accounting	3
ACCT 2213	Managerial Accounting	3
ECON 2013	Principles of Macroeconomics	3
ECON 2113	Principles of Microeconomics	3
ECON 2123	Business Statistics	3
IT 1003	Introduction to Information Technology	3
MGMT 2023	Business Communication and Technical Writing	3
MGMT 3123	Principles of Management and Organization	3
FIN 3023	Business Finance	3
MKTG 3013	Marketing Principles	3

Pre-M.B.A. students are not permitted to waive any of the 30 hours of required classes. Students who can demonstrate prior completion of one or more of the required pre-M.B.A. courses at a regionally accredited university may elect to complete a higher level undergraduate course in the appropriate area(s) of study. Students may not enroll in M.B.A. courses until they have successfully completed the pre-M.B.A. program, and have been officially admitted to the M.B.A. program. Upon successful completion of the pre-M.B.A. program, the student will be awarded a certificate but not a B.B.A.

# M.B.A. Educational Partnership with the Chickasaw Nation

Oklahoma City University, the Meinders School of Business, and the Chickasaw Nation have partnered together to provide a unique graduate, business management educational experience for Chickasaw Nation citizens and/or employees admitted to the Meinders School of Business Master of Business Administration (“MBA”) program. This exclusive program allows select Chickasaw Nation citizens and/or employees who have successfully completed the Native American Enterprise Management Certificate Program (NAEM) and/or the Chickasaw Leadership Academy (CLA) to utilize one, or both, of those completed certificate programs as transfer credits fully completing one or two of the twelve courses comprising the Meinders’ Leadership MBA.

## Native American Enterprise Management Concentration

The curriculums and learning experiences of the NAEM and CLA certificate programs are specifically focused on the Chickasaw Nation and Native American managerial, operational, and regulatory knowledge and competencies. Through this educational partnership, their inclusion as equivalent courses within the Leadership MBA effectively provides participants with a concentration in Native American Enterprise Management within the MBA. While the transcript will include the individual course notations, including the specifics of the transfer credits, the official degree title conferred and detailed on the transcript and diploma will be “Master of Business Administration.”

As illustrated below:

- Participants documenting successful completion of the NAEM can receive equivalency transfer credit for the MBA course, MBA 5113 – Special Topics: Native American Enterprise Management (3 credit hours).
- Participants documenting successful completion of the CLA (including the Authentic Leadership Program) can receive equivalency credit for the MBA course, MBA 5123 – Effective Leadership and Communication (3 credit hours).
- Participants documenting successful completion of both the NAEM and the CLA (including the Authentic Leadership Program) can receive credit for both the MBA courses, MBA 5113 – Special Topics: Native American Enterprise

Management (3 credit hours) and MBA 5123 – Effective Leadership and Communication (3 credit hours).

Chickasaw Nation Continuing Education Programs	MBA Course
<p><b>Native American Enterprise Management Certificate Program (NAEM)</b> (a Meinders School of Business Program)</p> <p><b>Chickasaw Leadership Academy (CLA)</b></p> <ul style="list-style-type: none"> <li>• Bronze Level</li> <li>• Silver Level</li> <li>• Gold Level</li> <li>• Authentic Leadership Program</li> </ul> <p>(a Meinders School of Business Program)</p>	<p><b>MBA 5113</b> Special Topics: Native American Enterprise Management (3 credit hours)</p> <p><b>MBA 5123</b> Effective Leadership and Communication (3 credit hours)</p>

## Concurrent Enrollment

While not encouraged due to the increased workload of simultaneous full-time work and family responsibilities along with the demands of managing the NAEM or CLA and MBA coursework, concurrent enrollment is permitted. Participants may concurrently enroll in and complete the NAEM and/or CLA programs for transfer credit along with MBA courses.

## Documentation of Chickasaw Nation Program Curriculum and Participant Completion

### For the CLA Certificate Program:

The Chickasaw Nation will provide OCU official documentation detailing CLA program curriculum satisfactorily completed by the student.

### For the NAEM Certificate Program:

As the NAEM is taught and managed by Meinders School of Business with participants’ record of completion transcribed by OCU, the needed documentation for NAEM will be provided internally by OCU and MSB.

## Applicable Timeframe for NAEM and CLA Completion for Transfer Credit

To be considered for transfer credit satisfying either or both MBA courses, the NAEM and CLA programs must have been completed within five years of enrolling in the MBA. Previously completed NAEM and CLA programs must have documented equivalency to those detailed and evaluated in

this OCU – Chickasaw Nation Agreement to be considered for transfer credit.

## Master of Science in Accounting (M.S.A.)

**Faculty:** Journey, Murray, Walker, Wang

Upon successful completion of the M.S.A. program, most students will have met the educational requirements to sit for the Certified Public Accountant exam in most states. Students who have fulfilled all prerequisites before matriculating may complete the degree in 30 credit hours of study.

### Prerequisite Requirements

The following prerequisite courses must appear on the student's undergraduate transcript with a minimum grade of C- and may be taken at Oklahoma City University:

<b>Master of Science in Accounting</b>		<b>Credit Hours: 21</b>
ACCT 2113	Financial Accounting	3
ACCT 2213	Managerial Accounting	3
ACCT 3113	Intermediate Accounting I*	3
ACCT 3123	Intermediate Accounting II*	3
ACCT 3413	Introduction to Taxation*	3
ACCT 4313	Auditing*	3
MGMT 2213	Business Law* <i>or</i>	
MGMT 5703	Ethical, Societal and Legal Environment of Business	3

\* Must be taken at an accredited U.S. school.

All waivers and agreements are subject to compliance with the appropriate graduate catalog or approval of the dean. None of the undergraduate prerequisite courses are applied to the master's degree.

### Degree Requirements

#### Master of Science in Accounting

<b>Degree Requirements</b>		<b>Credit Hours: 30</b>
ACCT 5123	Accounting Theory and Research	3
ACCT 5313	Advanced Auditing and Assurance Services	3
ACCT 5413	Income Taxation of Entities	3
7 elective courses*		21

\*At least three must be in accounting other than CPA Exam Review (see list of approved electives below); remainder with approval of Accounting Chair.

#### Approved Accounting Electives for M.S.A.

ACCT 5133	Financial Statement Analysis	3
ACCT 5143	Government and Not-for-Profit Accounting	3
ACCT 5163	Energy Accounting	3
ACCT 5223	Forensic Accounting	3
ACCT 5323	Principles of Fraud Examination	3
ACCT 5423	Tax Procedure	3

ACCT 5433	Advanced Taxation of Business Entities	3
ACCT 5443	Estate and Gift Taxation	3
ACCT 5453	Digital Forensics	3
ACCT 5613	Accounting Ethics	3
ACCT 5713	CPA Exam Review Part I	3
ACCT 5723	CPA Exam Review Part II	3
ACCT 5911-3	Special Topics in Accounting	1-3
ACCT 5921-3	Applied Research or Internship in Accounting	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5703	Ethical, Societal and Legal Environment of Business	3
MBA 5123	Effective Leadership and Communication	3
ECON 5253	Forensic Economics	3
FIN 5353	Current Issues in Financial Fraud	3

### Optimal Program for M.S.A. Students without an Undergraduate Accounting Degree

Many of our M.S.A. students are adults who did not major in Accounting as undergraduates and want to prepare for the CPA Exam. The M.S.A. program will allow such students to obtain an M.S.A. and prepare for the CPA Exam in a highly focused manner. Assuming students have completed basic Financial Accounting and Managerial Accounting, an optimal program for CPA Exam preparation would be as follows.

<b>Prerequisites (4 courses)</b>		<b>Credit Hours: 12</b>
ACCT 3113	Intermediate Accounting I	3
ACCT 3123	Intermediate Accounting II	3
ACCT 3413	Introduction to Taxation	3
ACCT 4313	Auditing	3

#### M.S.A. Courses (10 courses)

ACCT 5123	Accounting Theory and Research	3
ACCT 5133	Financial Statement Analysis	3
ACCT 5313	Advanced Auditing and Assurance Services	3
ACCT 5413	Income Taxation of Entities	3
ACCT 5613	Accounting Ethics	3
ACCT 5913	Special Topics: Consolidations	3
ACCT 5913	Special Topics: Accounting Systems and Data Analytics	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 5703	Ethical, Societal and Legal Environment of Business	3
ACCT 5713	CPA Exam Review Part I	3

### M.S.A. Admission

Applicants to the M.S.A. program are evaluated on an individual basis with consideration given to several criteria:

- Have, at a minimum, a Bachelor's degree, from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- Relevant work experience in an accounting position.

- Professional resume including academic and professional accomplishments.
- Personal statement and purpose for seeking the degree.
- Two letters of recommendation.
- GMAT score, if available.
- International applicants must meet English proficiency requirement: TOEFL iBT  $\geq$  83 or IELTS  $\geq$  6.5 overall with no subscale below 6.0.

Applicants not meeting the above admissions criteria may be considered on an individual basis for conditional admission by the Graduate Studies Committee.

## Master of Science in Energy Legal Studies (Online)

The Master of Science in Energy Legal Studies is a 30 credit hour program (10 courses) delivered online and designed for busy working professionals. Each course is presented in an accelerated course format over a nine-week cycle. As with most leading programs, two on-campus residencies, one at the beginning and one at the end of the program are required. These short but critical residencies allow for students to network with fellow cohort members, alums, faculty, and energy industry leaders during each two-day session.

Energy professionals understand the collaborative nature of success in the industry amongst all the disciplines and how each discipline regularly encounters the legal environment of acquisitions & divestitures, surface and sub-surface property rights, regulatory compliance, infrastructure, government relations, and much more.

M.S. Energy Legal Studies was created at the request of and through the continuing involvement of energy industry leaders. The program focuses on the legal principles that underlie the energy industry: contract law, property law, environmental law, administrative/regulatory law, corporate law, and natural resources law. Along with acquiring this significant, substantive knowledge, Energy Legal Studies enhances students' abilities to write, speak, and think critically, and to engage in successful negotiations in their careers in energy.

M.S. Energy Legal Studies students represent many disciplines to be found in the energy industry: acquisitions and divestitures, accounting, regulatory, health, safety and environment, legal relations, government relations, public relations, financial analysts, and others. Professionals with these backgrounds realize their career path will lead them to positions that will address difficult legal and regulatory compliance issues. Earning a graduate degree in Energy Legal Studies will ensure they will have the working knowledge

needed to be successful in those roles as they advance in their careers.

### Master of Science in Energy Legal Studies

#### Degree Requirements

Credit Hours: 30

MGMT 5723	Leadership and Management in the Energy Industry	3
ELAW 5703	Legal and Ethical Environment of the Energy Industry	3
ELAW 5353	Fundamentals of Contracts	3
ELAW 6523	Fundamentals of Property Law	3
ELAW 6533	Legal Principles of Oil and Gas	3
ELAW 6543	Environmental Law and Regulatory Compliance	3
ELAW 6613	Energy Contracts and Issues	3
ELAW 5453	Negotiation and Dispute Resolution	3
ELAW 5153	Legal Research and Citation	3
ELAW 5253	Legal Writing and Analysis	3

### M.S. in Energy Legal Studies Admission Requirements

- Has, at a minimum, a Bachelor's degree from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- Minimum of two years of relevant work experience preferred.
- Personal statement addressing your background in the energy industry, business experience, and purpose for seeking the degree.
- Two letters of recommendation from employers/supervisors.
- Transcripts will be evaluated on an individual basis.
- Professional resume.
- International students must satisfy English proficiency requirement with a 92 or higher iBT TOEFL score.

## Master of Science in Energy Management (Online)

**Oklahoma City University is recognized by US News and World Report as having one of the best online, non-business graduate business programs in the nation.**

The Master of Science in Energy Management is a 30 credit hour program (10 courses) delivered online and designed for busy working professionals. Each course is presented in an accelerated course format over a nine-week cycle. As with most leading programs, two on-campus residencies, one at the beginning and one at the end of the program are required. These short but critical residencies allow for

students to network with fellow cohort members, alums, faculty, and energy industry leaders during each two-day session.

Energy professionals know the changing landscape of the industry. Whether evaluating new energy financing models, or shifts in fuel sources in transportation and power generation, comprehensive knowledge of the entire energy industry business is required.

Developed at the request of and through the continuing involvement of energy industry leaders, the M.S. Energy Management degree provides a challenging energy-centered, graduate business curriculum. Energy professionals seeking to advance their careers in this dynamic environment within a company or those seeking to start their own private venture, often find their previous education did not provide them with the necessary foundation in management, accounting, finance, economics, communications, and operations. The M.S. Energy Management degree program educates and develops tomorrow's energy leaders with its concentration on the core business elements of the energy industry.

M.S. Energy Management students have the opportunity to utilize these functional concepts immediately in their day-to-day careers and in a development collaboration in the capstone experience. The curriculum is taught in an applied approach by seasoned faculty with years of experience in their field providing a wealth of knowledge and a unique perspective.

## Master of Science in Energy Management

<b>Requirements</b>		<b>Credit Hours: 30</b>
MGMT 5723	Leadership and Management in the Energy Industry	3
ELAW 5703	Legal and Ethical Environment of the Energy Industry	3
MGMT 6743	Internal and External Communication in the Energy Industry	3
ELAW 5453	Negotiation and Dispute Resolution	3
ACCT 5593	Accounting for Managers in Energy Business	3
ECON 6213	Energy Economics	3
FIN 5303	Financial Strategy and Decision Making	3
MGMT 6713	Energy Operations Management	3
MGMT 5733	Essentials of Oil and Gas Legal Principles	3
FIN 6373	Financing Energy Development and Capstone	3

## M.S. in Energy Management Admission Requirements

- Has, at a minimum, a Bachelor's degree from a regionally accredited college or university with a cumulative GPA of 3.00 or above.
- Minimum of two years of relevant work experience preferred.

- Personal statement (minimum 500 words) addressing your background in the energy industry, business experience, and purpose for seeking the degree.
- Two letters of recommendation from employers/supervisors.
- Qualifying GMAT/GRE score (score may be waived based on work experience and academic performance).
- Transcripts will be evaluated on an individual basis.
- Professional resume.
- International students must satisfy English proficiency requirement with a 92 or higher iBT TOEFL score.

## Master Certificate in Business Leadership

### Master Certificate in Business Leadership

<b>Certificate Requirements</b>		<b>Credit Hours: 12</b>
<b>Core Requirement</b>		<b>3</b>
MBA 5123	Effective Leadership and Communication	3
<b>Core Electives (Choose three)</b>		<b>9</b>
MGMT 5213	Business Strategy for Creating Value	3
MGMT 5713	Strategic Leadership of the Organization	3
ACCT 5213	Accounting for Business Decision Making	3
ECON 5313	Data Analysis for Business Decisions	3
ECON 5413	Managing at the Crossroads: The Global Economic Environment	3
MKTG 5103	Strategic Marketing Decisions for Creating Value	3
FIN 5303	Financial Strategy and Decision Making	3
IT 5603	Advanced Data Analytics and Artificial Intelligence	3
MGMT 5703	Ethical, Societal, and Legal Environment of Business	3
MBA 5113	Special Topics in Business	3

## Master Certificate in Financial Fraud and Forensic Accounting

Five graduate courses (15 credit hours) focused on participants' development of competencies in white-collar crime prevention and detection. Includes forensic and investigative principles/practices in accounting, finance, and digital devices. Courses may also be used toward preparation for internationally recognized professional certification testing such as: Certified Fraud Examiner (CFE); Certified in Financial Forensics (CFF); and Certified Valuation Analyst (CVA).

### Master Certificate in Financial Fraud and Forensic Accounting

<b>Requirements</b>		<b>Credit Hours: 15</b>
ACCT 5323	Principles of Fraud Examination	3
ACCT 5223	Forensic Accounting	3

ACCT 5453	Digital Forensics	3
ECON 5253	Forensic Economics	3
FIN 5353	Current Issues in Financial Fraud	3

## Master Certificate in Financial Fraud and Forensic Accounting Admission:

- Has, at a minimum, a Bachelor degree from a regionally accredited college or university with a cumulative GPA  $\geq$  3.00 or a 3.00 in business courses.
- Basic principle knowledge in accounting and finance is required or additional classes may be taken to satisfy the requirement after admission.
- Two years or more of relevant, professional work experience preferred but not required.
- Completion and submittal of the application for OCU Graduate Admission.
- Students admitted to the Meinders School of Business program get preferential treatment in admission to the Master Certificate in Financial Fraud and Forensic Accounting.

## Master Certificate in Healthcare Practice Management

Designed in extensive collaboration with leading medical practitioners, the Master Certificate in Healthcare Practice Management is designed to prepare today's healthcare professionals to become high-level leaders through its specific healthcare administration focus on business and leadership competencies applicable across healthcare-related fields. The curriculum is aligned with the outcome competency models from the National Center of Healthcare Leadership (NCHL) and Healthcare Leadership Alliance (HLA).

The certificate program consists of five, three-credit hour masters-level courses delivered in an online format. Courses may be completed over a one-year period. Each course qualifies for three CME credits. The graduate-level academic credit earned through the satisfactory completion of the fifteen credit-hour certificate can be transferred as credit hours toward the thirty-six credit-hour MBA degree – participants satisfactorily completing the certificate program can complete the M.B.A. Healthcare Administration degree with only seven additional courses.

### Flexibility for the Working Professional

Participants can continue meeting the demands of their careers while earning a graduate certificate from one of the best business schools in the world. Reflecting the realities of participants' disparate work schedules and widespread

locations, the program is offered in a cohort-based, online format. Each course will be taught online in an accelerated 9-week course cycle with only one course being offered at a time. This allows participants to focus on one specific course over each 9-week period and allows the five course certificate program to be completed within a one-year period.

## Master Certificate in Healthcare Practice Management

Requirements	Credit Hours: 15	
MBA 5123	Effective Leadership and Communication	3
MKTG 6143	Healthcare Marketing and Client Satisfaction	3
FIN 6333	Healthcare Financial Strategies & Decision Making	3
MGMT 6723	Medical Law and Regulation	3
MGMT 6703	Strategic Management of Healthcare Organizations	3

## Master Certificate in Healthcare Practice Admission:

- Has, at a minimum, a Bachelor's degree from regionally accredited college or university with cumulative GPA  $\geq$  3.00.
- Two years or more of relevant, professional work experience.
- Completion and submittal of the application for OCU Graduate Admission.

## Meinders School of Business Academic Regulations

- 1 To graduate, each student must meet the following criteria:
  - complete any assigned undergraduate prerequisites satisfactorily
  - complete the course work required with a minimum 3.00 GPA
- 2 A student is admitted to degree candidacy when he or she has completed all undergraduate prerequisites. While enrolled in undergraduate prerequisites and not yet admitted to candidacy, a student may enroll in other undergraduate courses and, with permission, graduate courses.
- 3 All undergraduate or preparatory courses must be completed with a grade of C or better.
- 4 All graduate courses must be completed with a grade of C (2.00) or better. Students must maintain a minimum GPA of 3.00 in all graduate courses. No more than two graduate courses may have a grade of less than B-.

- 5 Upon entry, the student may transfer no more than two graduate courses totaling no more than 6 semester credit hours from other colleges or universities. Transfer credit may be granted for courses completed at a regionally accredited college or university for graduate credit with a grade of B or better. Such courses must not have been used to fulfill requirements for a degree from the previous institution. Transfer credit will be granted only for courses on a student's approved course of study and only with the approval of his or her academic Dean
- 6 Any graduate courses completed more than five years prior to the awarding of an M.B.A. or an M.S. degree may not be used to satisfy departmental requirements for that degree.

## Graduation Requirements

Students must earn at least a 3.00 cumulative GPA to graduate. Any course with a grade below C (2.00) cannot be used as part of the minimum number of semester credit hours required for the degree. No more than two grades below B- (2.75) are acceptable on course work.

## Degree Requirements

Students are required to obtain approval of a course of study from a graduate faculty advisor. Each student must complete graduate course work with a minimum graduate GPA of 3.00, and no more than two grades of C or C+ (2.00 or 2.25).

## General Policies for Earning a Graduate Degree from the Meinders School of Business

### Academic Advising

Upon receiving a letter of admission, a student should contact the student services office at the Meinders School of Business. A student services specialist will assist the student with enrollment. Contact information for the student services specialists is available in the Admissions Office.

### Transfer Policy

The Meinders School of Business may accept transfer credit at entrance only. A maximum of 6 credit hours of graduate-level business courses may be eligible for transfer if completed at a regionally accredited university within the five years prior to the student's entry date into the Meinders School of Business, provided they have not been credited

toward a previous degree. Any course accepted for transfer credit must have been completed with a grade of B or better.

Requests for transfer credit hours will be considered and processed only if a written petition form accompanied by a course description, list of texts used, and official transcript of the final grade assignment are submitted. This information must be submitted to the dean at or prior to initial registration. If approval is granted, credit for the hours will be reflected on the official Oklahoma City University transcript. Grades earned for transferred work do not count toward the graduate degree cumulative GPA.

### Candidate for Degree

A student accorded candidate for degree status is expected to complete the MSB graduate degree. While still subject to probation, if warranted, a degree candidate will be allowed to complete all course work (except in cases of gross violation of the university's rules and regulations), subject to the following conditions:

- Completion of 12 hours of graduate study with a cumulative GPA of 3.00
- Satisfaction of all prerequisites
- No other impediments

### Probation Policy

A student may be placed on probation at admission; whenever his or her cumulative GPA falls below 3.00; whenever he or she receives more than two grades below B-; whenever he or she receives a grade below C; or for violation of other academic norms, standards, or behavior as determined by the university or the school. All probationary students will have 9 credit hours to remedy the deficiencies. A cumulative 3.00 GPA is required by the end of 9 credit hours. Failure to receive a grade of C or higher in any class in any enrollment term while on probation and/or failure to achieve a cumulative 3.00 GPA by the end of the 9 credit hours will result in dismissal from the university.

All students placed on probation must make an appointment within the first two weeks of the next course session with their academic advisor. Students failing to meet this criterion may be subject to enrollment cancellation.

Any student receiving probationary status due to more than two grades of C (**Note:** A grade of C includes C+ and C.), or any grade of C- or below must retake that course within his or her next enrollment term or as soon as it is offered again within the program of study.

Traditional on-campus probationary students may not take more than 9 credit hours in each of the fall and spring

semesters and 3 credit hours in each summer session. Professional program probationary students may not take more than 3 credit hours per cycle.

## Dismissal Policy

The student who is on probation must earn a grade of C or higher in any other MSB graduate course completed and maintain a cumulative 3.00 GPA or better by the end of the probationary 9 credit hour period. At the end of this probationary period, the student must be in good academic standing or will be dismissed from the university. A student is in good standing when the cumulative GPA is at or above a 3.000 without having more than two grades below a B- and no grades below a C (2.00).

Following the 9 credit hour probation and a period of good standing, whenever the student has more than two grades below B-, whenever the student receives a grade below C, or for violation of other academic norms, standards, or behavior as determined by the university or the school, the student will have 6 hours to return to good academic standing or will be dismissed from the university. The dismissal decision may be appealed with the Student Probation and Petition Committee.

## Academic Appeal Process

A student may appeal decisions affecting his or her academic progress as follows:

- 1 The student initiates an appeal by filing a written petition with the school's academic dean.
- 2 The academic dean reviews the petition and determines if a meeting with the student petitioner is necessary.
- 3 The student petitioner will be informed in writing of the decision on the merits of his or her petition.
- 4 If the student does not agree with the decision, he or she may continue the appeal process with the assistant provost.

## Attendance Policy

Students are expected to attend classes and arrive no later than the designated starting time for all classes. Absenteeism and tardiness may lead to a grade reduction, at the professor's discretion.

## Academic Load

Students may not take more than 12 credit hours during fall and spring semesters and 6 credit hours during summer terms. Professional program students may not take more

than 6 credit hours per cycle. Students on probation may not take more than 9 credit hours in the fall or spring semesters and 3 credit hours in each summer term. Any exceptions to this policy must be approved by the dean of the Meinders School of Business.

## Eligibility for Graduation

A student is eligible for graduation when the following conditions are satisfied:

- 1 All required graduate course work has been completed with a minimum graduate GPA of 3.00
- 2 The student has no grade below C (2.00)
- 3 The student does not have more than two grades lower than B-
- 4 The student is not on academic probation
- 5 There are no other impediments
- 6 M.B.A. students must take and pass the M.B.A. Multi-Field Assessment Test (MFAT) by achieving a total score greater than or equal to 75 percent of the maximum of 300 points. This equates to a minimum threshold score of 225 points. A student who fails to pass or take the MFAT at the required time must do the following:
  - Take or retake the test at his or her own expense. There is no limit to the number of retakes allowed, and only the highest score will be recorded.
  - Engage with faculty members for review and preparation to retake the MFAT.





# School of Law

*Jim Roth, Dean*

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# School of Law

The School of Law is located at 800 N. Harvey Avenue, in downtown Oklahoma City. An Oklahoma City University School of Law education is built upon a curriculum based on the values of the liberal arts tradition, blending theory with practical experience to prepare graduates for a wide variety of careers.

The School of Law prepares students to become responsible professionals through a rigorous program of instruction that focuses on students' intellectual and professional development and enables them to become leaders in law, business, government, and civic life. The School of Law also contributes to the improvement of law and legal institutions through research and scholarship. Our curriculum focuses on national issues, and our graduates practice in all 50 states, the District of Columbia, and several foreign countries.

The School of Law is fully approved by the American Bar Association and is a member of the Association of American Law Schools. The academic year consists of two semesters and an optional summer term. A minimum of 90 credit hours is required for completion of the J.D. degree. The school offers both full-time and part-time options. Successful completion of the course of study leads to the degree of Juris Doctor.

## Admissions

Admission to the School of Law is a competitive and selective process. To be considered for admission, an applicant must take the Law School Admission Test (LSAT) prepared and administered by the Law School Admission Council, hold an undergraduate degree or be scheduled to complete one prior to matriculation at the School of Law, and have the potential for academic success and leadership.

A student in good standing at another law school approved by the American Bar Association, or a graduate of an accredited law school outside the United States, may be admitted to the J.D. program with advanced standing by approval of the faculty's Admissions Committee at its discretion.

## School of Law Catalog

The catalog for the School of Law is published separately. Interested persons should visit the website at [law.okcu.edu](http://law.okcu.edu) or email, write, or call the Admissions Office: Oklahoma City University School of Law Admissions Office, 800 N. Harvey, Oklahoma City, OK 73102, [lawadmit@okcu.edu](mailto:lawadmit@okcu.edu), (405) 208-5354 or (800) 230-3012. Applications for admission to the School of Law and pertinent financial and other information are available at [law.okcu.edu](http://law.okcu.edu).

# Wanda L. Bass School of Music

*Mark Edward Parker, Dean | Dr. Mark Belcik, Associate Dean*

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# Wanda L. Bass School of Music

The Wanda L. Bass School of Music offers programs of private study, courses, and research leading to the Master of Music (M.M.). Concentrations are offered in music composition, instrumental and vocal performance, multiple woodwind performance, opera performance, conducting, vocal coaching, and music theater. The administration of these programs is under the supervision of the dean, the coordinator of graduate studies, and the graduate commission of the school.

## Mission

The School of Music provides a professional education within the liberal arts curriculum and develops musicians equipped to make significant artistic contributions to society. Critical thinking, open inquiry, and artistic expression are fostered through the study of traditional intellectual disciplines and applied skills.

## Core Beliefs & Values

### Student Success and Excellence

We believe in an education that is student-driven. We believe that priorities and resource allocation should reflect what is best for the student. We believe that effective student learning includes ongoing feedback and the demonstration of learned skills. Our success is demonstrated by the professional achievements of our students and alumni.

### Faculty Excellence

We believe that our discipline requires lifelong learning and that this concept must be - and is - demonstrated to students through public performances, scholarship and professional development. While our faculty is performance-oriented, we believe all faculty must be teachers first and foremost. We believe faculty should be caring and involved in the educational and professional development of their students.

### Service to the Community

We believe in service to a global community. We believe that serving the community through music helps students

become sensitive to and have respect for changing and diverse communities. We strive to educate students in their responsibility of service to the community now and in the future.

## Commitment to the Future of Music

We believe that the process of music making is organic. We prepare versatile students who can succeed in an ever-changing marketplace.

## Admission Requirements

For regular admission, the applicant must have a minimum undergraduate GPA of 3.00 and hold an appropriate Bachelor of Music from an NASM-accredited institution with undergraduate preparation related to the graduate music curriculum. Adequacy of this preparation will be determined through transcript evaluation and advisory examinations in music theory, history, keyboard (for conductors and composers), foreign language diction (for singers, vocal coaches, and choral conductors), and in the proposed field of performance. Exams are given at the beginning of each semester. In addition, composition students must submit a composition portfolio and schedule an interview with the faculty of the composition area.

## Procedure for Admission

An application for admission to the M.M. program may be secured from the Office of Graduate Admissions. The completed form, together with an official transcript of college credits and two letters of recommendation, should be returned to the Office of Graduate Admissions prior to the scheduled audition. Graduate credits from other institutions will be accepted only by special permission (normally not exceeding 8 hours). All students must complete a successful audition and satisfy all university admission requirements before they will be admitted to the school. See [www.okcu.edu/music/admissions/auditions](http://www.okcu.edu/music/admissions/auditions) for current audition requirements.

Admission means only that the student will be permitted to enroll for courses in the graduate program. It does not imply acceptance to candidacy. Admission is in concert with the university's graduate program admission policy.

## Advisory Examination and Audition

The advisory examination and leveling audition are scheduled at the beginning of each semester during the regular academic year. Students are urged to review music history,

literature, theory, and keyboard skills before taking this examination. Diction examinations are required for students in vocal performance, opera performance, music theater, choral conducting and vocal coaching.

Students receiving less-than satisfactory evaluation in the music history examination are required to complete and pass an online review course during the first semester of graduate study. Students receiving less-than satisfactory evaluation in the music theory examination are required to enroll in a graduate level theory review course during the first semester of graduate study. Each student is required to give a 10-minute prepared performance as part of the advisory exam the first semester at Oklahoma City University. At this time an entrance performance level is determined. The coordinator of graduate studies can provide detailed information.

## Seniors and Graduate Courses

Senior students who are graduating at the end of a semester or summer session may take courses for graduate credit under the following conditions: The credits must not be required or needed for the bachelor's degree; the total registration must not exceed 16 hours for a semester or 6 hours for a summer session; the student must complete the requirements for the bachelor's degree either at the end of the semester or session or be within 12 semester credit hours of completing the requirements for the bachelor's degree at the beginning of the semester or summer session in which graduate credit is requested; admission to courses taken for graduate credit must have the approval of the dean of the Bass School of Music; and not more than 9 semester hours taken while a senior may be approved for graduate credit.

## Acceptance to Candidacy

A student will be admitted to degree candidacy when he or she has met the following criteria:

- 1 Removed deficiencies.
- 2 Successfully completed 12 hours with an average of B (3.00) or above toward the degree and not less than 3 hours in the major subject. One semester of major applied study must be included.
- 3 Given satisfactory evidence of ability to complete all degree requirements.
- 4 Filed the application for candidacy form with the coordinator of graduate studies and received approval. This application should be filed following completion of 12 hours of graduate study and no later than November 1 for May graduation or April 1 for December graduation.

- 5 Reached performance level of G7 (see Applied Music Attainment Level section). Conducting majors must have reached G5 in their major instrument.

## Graduate Committee

Following acceptance to candidacy, students work under the guidance of their graduate committee. The committee includes three faculty members assigned by the coordinator of graduate studies.

## Comprehensive Review

The comprehensive review is administered by the student's committee prior to the required recital and takes the form of a preview recital and oral examination on the recital paper or written exam. The comprehensive review for the composition major includes submission of recordings of recital rehearsals as well as an oral examination of the thesis composition. This examination takes place at least 15 days prior to the scheduled recital. Any proposed change to the recital program after the comprehensive review must have committee approval.

## Recital/Comprehensive Project

Students with a performance concentration (instrumental, vocal, multiple woodwind, opera, music theater) present a full recital (48-53 minutes of performing time) and complete a graduate comprehensive exam. Students with a conducting concentration present a 30-minute conducting recital and complete a comprehensive graduate exam. Students with a composition concentration present a full recital (50 minutes) of their works and submit a thesis composition as the graduate comprehensive project. Note that it is not a requirement that the thesis composition be performed in the recital. However, a separate reading or performance of the thesis is encouraged.

Regardless of the number of applied hours earned toward the degree, a student must be studying for a minimum of one credit hour during the semester or summer term in which the graduate recital is presented.

The acceptability of the recital and the comprehensive exam or thesis will be determined by the student's graduate committee.

# Applied Music Attainment Level

## Master of Music in Performance

- G3 Minimum performance requirement for graduate credit
- G4 Normal graduate entering level
- G7 Level needed to submit applications for candidacy and recital
- G8 Level needed for recital performance and graduation

## Master of Music in Conducting

- G2 Piano level for graduation
- G5 Level needed on applied major to submit application for candidacy
- G6 Applied major level needed for graduation

## Master of Music in Composition

- G2 Piano level for graduation

# Academic Regulations

The degree of Master of Music is conferred upon fulfillment of the following requirements:

- 1 All work following candidacy must be taken at Oklahoma City University.
- 2 Students must maintain a minimum GPA of 3.00 in order to remain in good standing. A student must be in good standing to graduate.
- 3 No grades below C (2.00) are acceptable toward degree requirements. A maximum of 3 credits below B- are acceptable toward degree requirements. Students may not graduate with a grade of D or F on the transcript.
- 4 A course may be repeated only once. Students may have only two course repeats in graduate degree requirements. If, after repeating a course, a student fails to receive at least a C (2.00), the student will be automatically dismissed.
- 5 Graduate music students whose cumulative GPA drops below 3.00 at the end of the semester will receive written notification from the registrar that they have been placed on academic probation for the next semester. Should the student fail to raise the cumulative GPA above 3.000 during the next semester, he or she will be dismissed from the university.
- 6 All courses and requirements must be completed within six years of the initial enrollment in the master's program.
- 7 The student must comply with the established thesis or project submission policy and the master's thesis and capstone project enrollment and grading policy. These

policies are stated in the Academic Regulations section of this graduate catalog.

- 8 All new entering graduate students in performance, music theater, opera performance, and conducting are required to perform an audition for level in their instrument or voice. This audition is separate from the audition or submission of portfolio for admission to the university. Students should have a 10-minute recital prepared, along with typewritten copies of repertoire for each member of the jury. Composition and conducting students will also be leveled in piano. A new level will be determined at each subsequent jury.
- 9 Students must present proof of completing and passing all remedial online coursework as determined by the advisory exam. Evidence of satisfactory completion must be submitted to the coordinator of graduate studies prior to commencing the second semester of coursework.
- 10 All voice students are required to audition for all opera and music theater productions and perform in them if cast. Performing in productions is by audition and therefore performance is not guaranteed to any student.
- 11 Students enrolled for credit in applied music must take a final exam ("jury").

Approved exceptions:

1. At the discretion of the applied teacher, students who have achieved the required performance level for graduation may be exempt from a jury during the semester in which the graduate recital is performed.
2. At the discretion of the applied teacher, music composition majors taking a secondary instrument may be exempt from a jury.
- 12 Music students must receive permission from their applied music teachers and the dean prior to accepting musical engagements outside of the university. Permission to Perform Off-Campus forms are available on SharePoint.
- 13 In addition to the policies and procedures outlined in this catalog, Bass School of Music students are expected to be familiar with and adhere to the policies and procedures in the graduate Music Students Handbook found on [myokcuedu.sharepoint.com](http://myokcuedu.sharepoint.com) under the Wanda L. Bass School of Music's Student Services section.

## Electives

Electives must fall within approved guidelines and must carry a graduate course number. No elective course may be used to correct a deficiency (i.e., a remedial course) and at the same time be used for elective credit toward the degree.

## Enrollment Restriction

Enrollment in excess of the normal 9 hours per semester is not encouraged. Enrollment in excess of 12 hours will be sanctioned only by action of the graduate commission.

## Master of Music in Music Composition

**Faculty:** Knight

**Program of Study** **Credit Hours: (33) 35**  
**Core Curriculum** **(8)10**

AMA 5371-2	Piano (G2 level)	(2)
MUS 5102	Musicological Methods	2
MUS 5153	The Performing Teacher-Scholar	3
MUS 5523	Wind Literature Seminar <i>or</i>	3
MUS 5623	Orchestral Literature Seminar <i>or</i>	
MUS 5723	Organ Literature Seminar <i>or</i>	
MUS 5823	Keyboard Literature Seminar <i>or</i>	
MUS 6023	Guitar Literature Seminar	

**Two of the following courses** **6**

MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

**Specialized Courses in Major Field** **15**

MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Project	2
MUS	Composition I (MUS 5011 + 5012 or 5013)	3
MUS	Composition II (MUS 5071 + 5072 or 5073)	3
MUS	Composition III (MUS 5611 + 5612 or 5613)	3
MUS	Composition IV (MUS 5811 + 5812 or 5813)	3

**Electives** **4**  
 Electives are selected with the counsel of the composition faculty and typically include courses in theory, literature, orchestration, conducting, applied music, and instrumental methods courses.

## Master of Music in Music Theater

**Faculty:** Christensen, Crouse, Herendeen, Holleman, Holst, Keller, McDaniel, Miller, Picon, West

**Program of Study** **Credit Hours: 35(36)**  
**Required Courses** **19**

OMT 5223	Music Theater Analysis	3
AMV 5372-5472	Applied Voice	8
MUS 5583	Music Theater Literature Seminar	3
OMT 5482	Graduate OMT Acting	2
THRE 5503	Acting V: Shakespeare	3

**One of the following courses is required** **3(4)**

MUS 5133	Nineteenth-Century Analysis <i>or</i>
MUS 5213	Twentieth Century Music, Style, and Structure <i>or</i>
MUS 5163	Analytical Techniques <i>or</i>
MUS 5323	Opera History I (1600–1850) <i>or</i>
MUS 5023	Opera History II (1850–present)

**OR two of the following courses are required**

MUS 5422	Vocal Literature Seminar I: German Leider
MUS 5532	Vocal Literature Seminar II: French Melodies
MUS 5632	Vocal Literature Seminar III: Italian and Spanish Song
MUS 5732	Vocal Literature Seminar IV: Songs in English

**Other Requirements** **13**

OMT 5661	Music Theater Workshop	2
AMGT 5742	Contracts and Management for Performers	2
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
DANC	Electives approved for graduate credit	4

Students must attend dance leveling sessions at the beginning of each semester to enroll in any dance course other than a basic dance course.

Music theater students must demonstrate competency in English diction and must demonstrate competency in basic acting skills prior to enrolling in the graduate acting sequence. Students with advanced acting skills will be allowed to level into advanced acting courses.

## Master of Music in Opera Performance

**Faculty:** Christensen, Crouse, Herendeen, Holleman, Holst, Keller, McDaniel, Miller, Picon, West

**Program of Study** **Credit Hours: 36**

**Basic Opera Studies/Development** **18**

MUS 5033	Advanced Vocal Pedagogy	3
DICT 5352	Advanced German Diction <i>or</i>	
DICT 5652	Advanced French Diction	2
AMV 5372-5472	Applied Voice	8
OMT 5482	Graduate OMT Acting	2
THRE 6503	Acting IV: Intermediate Acting, Chekhov	3

**Integration of Elements of Opera Performance** **4**

OMT 5262	Opera Studio	2
AMGT 5742	Contracts and Management for Performers	2

**History and Theory** **9**

MUS 5323	Opera History I (1600-1850)	3
MUS 5023	Opera History II (1850-present)	3

**One of the following courses** **3**

MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3



MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3
<b>Other Requirements</b>		<b>5</b>
MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2

Opera performance students must demonstrate competencies in English, French, German, and Italian diction.

\* Opera performance students must demonstrate competency in basic acting skills prior to enrolling in the graduate acting sequence. Students with advanced acting skills will be allowed to level into advanced acting courses.

## Master of Music in Performance

**Faculty:** Anderson, Christensen, Clarkson, Crouse, Denman, Dobbs, Holleman, Holst, Kachouee, Keller, McDaniel, Monteiro, Owens, Picon, Plamann, Pritchett, Schimek, West, Zieba

**Adjunct Faculty:** Belanus, Davis, O'Neal, Patterson, Resnick, Shute, Yuan

### Instrumental Performance

**Program Requirements** **Credit Hours: 32**

**Required Courses** **11**

MUS 5153	The Performing Teacher-Scholar	3
MUS 5372-5472	Applied Music: Major Performance Medium	8

**Two of the following courses** **6**

MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

**One of the following courses** **3**

MUS 5523	Wind Literature Seminar	
MUS 5623	Orchestral Literature Seminar	
MUS 5723	Organ Literature Seminar	
MUS 5823	Keyboard Literature Seminar	
MUS 6023	Guitar Literature Seminar	

**Other Requirements** **12**

MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		7

### Vocal Performance

**Program Requirements** **Credit Hours: 32**

**Required Courses** **17**

MUS 5113	Theory in Perspective <i>or</i>	
MUS 5133	Nineteenth-Century Analysis	3
MUS 5153	The Performing Teacher-Scholar	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5372-5472	Applied Music: Major Performance Medium	8

**Two of the following courses are required** **4**

MUS 5422	Vocal Literature Seminar I: German Leider	
MUS 5532	Vocal Literature Seminar II: French Melodies	
MUS 5632	Vocal Literature Seminar III: Italian and Spanish Song	
MUS 5732	Vocal Literature Seminar IV: Songs in English	

**Other Requirements** **11**

MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		6

Vocal performance students must demonstrate competencies in English, French, German, and Italian diction.

## Master of Music in Conducting

**Faculty:** Belcik, Ellefson, Grogan, Mailman

**Program of Study** **Credit Hours: 34-38**

**Required Courses** **19(20)**

MUS 5153	The Performing Teacher-Scholar	3
MUS 5142	Conducting Seminar I	2
MUS 5242	Conducting Seminar II	2
MUS 5342	Conducting Seminar III	2
MUS 5542	Conducting Seminar IV	2
AMA 5371-5472	Piano (G2 Level)	2(1)
MUS 5143	Score Reading and Analysis	3
MUEN	Major Ensemble	1
MUS 5033	Advanced Vocal Pedagogy (choral track only)	3

**Two of the following courses** **6**

MUS 5113	Theory in Perspective	3
MUS 5133	Nineteenth-Century Analysis	3
MUS 5213	Twentieth-Century Music, Style, and Structure	3
MUS 5163	Analytical Techniques	3

**One of the following courses** **3**

MUS 5223	Choral Literature Seminar <i>or</i>	
MUS 5623	Orchestral Literature Seminar <i>or</i>	
MUS 5523	Wind Literature Seminar	

**Other Requirements** **6-9**

MUS 5102	Musicological Methods	2
MUS 6071	Recital	1
MUS 6072	Graduate Comprehensive Review Project	2
Electives selected with advisor		1-4

Conducting students must complete a piano proficiency.

Choral conducting students must demonstrate competencies in English, French, German, Italian and Latin diction.

# Master of Music in Vocal Coaching

**Faculty:** McDaniel, Koslowski

**Adjunct Faculty:** Fitzgerald

**Program of Study** **Credit Hours: 35**

**Vocal Coaching Development** **8**

MUS 5422 Vocal Literature Seminar I: German Lieder 2

MUS 5532 Vocal Literature Seminar II: French Mélodies 2

MUS 5632 Vocal Literature Seminar III:

Italian and Spanish Song 2

MUS 5732 Vocal Literature Seminar IV: Songs in English 2

**In consultation with the advisor,  
select 4 hours from the following** **4**

DICT 5352 Advanced German Diction 2

DICT 5652 Advanced French Diction 2

DICT 5452 Advanced Italian and Spanish Diction 2

DICT 5252 Advanced English Diction 2

**Applied Music** **12**

AMA 5372-5472 Piano (8 credit hours) 8

MUS 5572 Keyboard Skills 2

OMT 5882 Opera/Musical Theater Coaching Project 2

**Select 6 credit hours from the following  
with a minimum of 3 hours from the theory area** **6**

MUS 5113 Theory in Perspective 2

MUS 5133 Nineteenth-Century Analysis 2

MUS 5163 Analytical Techniques 2

MUS 5213 Twentieth-Century Music, Style, and Structure 2

MUS 5153 The Performing Teacher-Scholar 2

MUS 5323 Opera History I (1600-1800) 2

MUS 5023 Opera History II (1800–present) 2

MUS 5583 Musical Theater Literature Seminar 2

**Other Requirements** **5**

MUS 5102 Musicological Methods 2

MUS 6071 Recital 1

MUS 6072 Graduate Comprehensive Review Project 2

**Language Proficiency:** Demonstrated proficiency in pronunciation and translation of English, French, German, and Italian, and thorough knowledge of the International Phonetic Alphabet are required before the student may enroll in MUS 6072 Graduate Comprehensive Review Project. Demonstrated fluency in English and a knowledge of Italian, French, or German equivalent to two years of undergraduate-level study are required before applying for graduation.

# Master of Music in Multiple Woodwind Performance

**Faculty:** Kachouee, Maczko, Owens

**Adjunct:** Davis, Resnick

**Program of Study** **Credit Hours: 37**

**Required Courses** **3**

MUS 5153 The Performing Teacher/Scholar 3

**Two of the following courses** **6**

MUS 5113 Theory in Perspective 3

MUS 5133 Nineteenth-Century Analysis 3

MUS 5213 Twentieth-Century Music, Style, and Structure 3

MUS 5163 Analytical Techniques 3

**Choose from the following Applied Music courses** **12**

AMF 5371/5372 Applied Flute 2

AMO 5371/5372 Applied Oboe 2

AMC 5371/5372 Applied Clarinet 2

AMX 5371/5372 Applied Saxophone 2

AMB 5371/5372 Applied Bassoon 2

**Other Requirements** **12**

MUS 5102 Musicological Methods 2

MUS 5222 Jazz Improvisation *or* 2

AMJ 5371/5372 Graduate Applied Jazz 2

MUEN 5261 Graduate Jazz Arts Ensemble 1

MUS 6071 Graduate Recital 1

MUS 6072 Graduate Comprehensive Project 2

MUEN Music Ensemble 4

**In consultation with the advisor, select 4 hours of electives** **4**



# College of Health Professions

*Dr. Gina Crawford, Interim Dean*

## Schools and Majors

### Kramer School of Nursing

#### **Master of Science in Nursing (M.S.N.)**

Community-based Public Health  
Nursing Education  
Nursing Leadership

#### **Doctor of Nursing Practice (D.N.P.)**

Adult-Gerontology Acute Care Nurse Practitioner  
Clinical  
Community-based Public Health  
Executive Leadership  
Family Nurse Practitioner  
Psychiatric Mental Health Nurse Practitioner

#### **Doctor of Philosophy (Ph.D.) in Nursing**

#### **Post Master's Certificate**

Adult-Gerontology Acute Care Nurse Practitioner  
Family Nurse Practitioner  
Nursing Education  
Nursing Leadership  
Psychiatric Mental Health Nurse Practitioner

### Physician Assistant Studies

#### **Master of Physician Assistant Studies (M.P.A.S)**

### Physical Therapy

#### **Doctor of Physical Therapy (D.P.T.)**

# College of Health Professions

# Kramer School of Nursing

*Dr. Gina Crawford, Interim Dean*

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<b>Doctor of Nursing Practice (D.N.P.)</b> .....	92
<b>Doctor of Philosophy (Ph.D.)</b> .....	97

# Kramer School of Nursing

## Role and Responsibility of the Oklahoma Board of Nursing

The Oklahoma City University Kramer School of Nursing is approved by the Oklahoma Board of Nursing. Graduates of this state-approved program are eligible to apply to write the National Council Licensure Examination (NCLEX) for (registered or practical) nurses. Applicants for Oklahoma licensure must meet all state and federal requirements to hold an Oklahoma license to practice nursing. In addition to completing a state-approved nursing education program that meets educational requirements and successfully passing the licensure examination, requirements include submission of an application for licensure, a criminal history records search, and evidence of citizenship or qualified alien status [59 O.S. §§567.5 & 567.6]. To be granted a license, an applicant must have the legal right to be in the United States (United States Code Chapter 8, Section 1621). In addition, Oklahoma law only allows a license to be issued to U.S. citizens, U.S. nationals, and legal permanent resident aliens. Other qualified aliens may be issued a temporary license that is valid until the expiration of their visa status, or if there is no expiration date, for one year. Applicants who are qualified aliens must present to the Board office, in person, valid documentary evidence of:

- 1 A valid, unexpired immigrant or nonimmigrant visa status for admission into the United States;
- 2 A pending or approved application for asylum in the United States;
- 3 Admission into the United States in refugee status;
- 4 A pending or approved application for temporary protected status in the United States;
- 5 Approved deferred action status; or
- 6 A pending application for adjustment of status to legal permanent resident status or conditional resident status.

The Board has the authority to deny a license, recognition or certificate; issue a license, recognition or certificate with conditions and/or an administrative penalty; or to issue and otherwise discipline a license, recognition or certificate to an individual with a history of criminal background, disciplinary action on any professional or occupational license or certification, or judicial declaration of mental incompetence

[59 O.S. §567.8]. These cases are considered on an individual basis at the time application for licensure is made, with the exception of felony convictions. Potential applicants to state-approved education programs, with a criminal history, may obtain an initial determination of eligibility for licensure or certification from the Oklahoma Board of Nursing for a fee. The initial determination of eligibility for licensure petition can be accessed at <http://nursing.ok.gov/initialdeterm.pdf>.

## Master of Science in Nursing

The Master of Science in Nursing (M.S.N.) extends and expands the fulfillment of the missions of the university and Kramer School of Nursing (KSN) already begun by the undergraduate nursing programs by preparing nurses to become effective leaders in service to their communities.

Three functional tracks are available for the M.S.N.:

- **Nursing education:** Designed to prepare the nurse to teach in postsecondary nursing programs, including schools of practical nursing, associate degree programs, and baccalaureate and higher degree programs; and to provide comprehensive patient and/or staff education within the health-care system.
- **Nursing leadership:** Designed to prepare the nurse to serve in middle- and upper-management roles, including executive leadership, within healthcare organizations. Part-time or full-time study is available.
- **Community-based Public Health:** Designed to prepare nurses to assume leadership roles in assessing communities and populations, identifying high risk groups, and in partnership with communities, consumers, and stakeholders, developing culturally-sensitive, evidence-based, and population appropriate nursing interventions to positively impact the determinants of health.

The M.S.N. tracks provide a core of knowledge essential for advanced nursing related to nursing theory, research, and role preparation. Courses in the functional specialties complete the degree and prepare the graduate nurse for advanced practice as a nursing leader or educator.

All nursing courses are taught by doctorally prepared nurses or nursing leaders with post-master's education who are advanced specialists in their fields. The program also makes use of practicing professionals from within key areas as adjunct professors who possess doctoral degrees or other special qualifications. In this way, the program achieves the highest level of instruction and mentoring possible to assure an educational experience for students that leaves no doubt

of their readiness to assume the role of nurse educator or leader.

## Admission Requirements and Prerequisites

In order to be admitted to the M.S.N. program, the applicant must meet the following qualifications:

- Admission to the university, including resume and personal statement
- B.S.N. from a nationally accredited nursing program (or a bachelor's degree in any field for the R.N.-M.S.N. track)
- Undergraduate cumulative GPA of 3.00 or better or prior completion of a master's degree in another field
- Completion of a course in health assessment
- Completion of a course in statistics before NURS 6323
- Two letters from professional references, such as those from employers, co-workers, or nursing school faculty members who had the applicant as a student
- One of the following if proof of English proficiency is required
  - An iBT TOEFL score of 80 total and a score of at least 20 on the speaking portions
  - IELTS score of 7.0 on the speaking portion and a 6.5 on the other sub-bands

### R.N.-to-M.S.N. Option

Registered Nurses, who have a completed bachelor's degree in a non-nursing field from an accredited institution recognized by Oklahoma City University and meet the Master of Science in Nursing requirements, may bypass the Bachelor of Science in Nursing and progress directly to the Master of Science in Nursing courses by first taking the following B.S.N. level courses and earning grades of, at least, a "C" (2.0).

NURS 4403	RN-BSN Health Assessment
NURS 4605	RN-BSN Community Health Nursing
NURS 4805	RN-BSN Nursing Leadership

### MSN Post-Master's Certificate Tracks

- Successful completion of a prior Master's degree in Nursing from a nationally accredited nursing program
- Graduate cumulative GPA of 3.00 or better
- Registered Nurse licensure

## Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University's Kramer School of Nursing program, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations

including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty's evaluation of a student's ability to perform the skills necessary to complete the course objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the M.S.N. student is admitted to the program: health requirements specified by each agency where clinical and practical experiences will occur, including immunizations, background check, drug screening, and health tests.

## Academic Probation

Kramer School of Nursing graduate students are subject to the Oklahoma City University graduate probation policy.

## Nursing Tracks

### Nursing Education Track

#### Program Requirements

**Credit Hours: 33-38**

#### Graduate Nursing Core

**Credit Hours: 12**

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6323	Research Integration in Nursing Practice	3
NURS 6503	MSN Professional Practicum	3
NURS 6603	Master's Project	3

#### Role Preparation

**15**

NURS 5203	Curriculum Development in Nursing Education	3
NURS 5222	Technology Strategies in Digital and Online Courses	2
NURS 5232	Teaching Strategies for Simulation in Nursing Education	2
NURS 5402	Teaching Strategies for Nursing Education	2
NURS 5703	Educational Ethics and Healthcare Policy	3
NURS 6153	Nursing Education Evaluation Strategies	3

#### One of the following selections

**4(6)**

NURS 6203	Advanced Pathophysiology <i>and</i>	3
NURS 6213	Pharmacology for Advanced Practice	3
<i>or</i>		
NURS 6414	Advanced Pathophysiology and Pharmacology for Nurse Educators	4

#### One of the following selections

**2(5)**

NURS 6215	Advanced Health Assessment and Diagnostic Reasoning <i>or</i>	5
NURS 6412	Advanced Health Assessment for Nurse Educators	2

## Nursing Leadership Track

### Program Requirements

Credit Hours: 33

### Prerequisites

#### Graduate Nursing Core

Credit Hours: 12

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6323	Research Integration in Nursing Practice	3
NURS 6503	MSN Professional Practicum	3
NURS 6603	Master's Project	3

#### Role Preparation

21

NURS 5202	Technology Management in Nursing Leadership	2
NURS 5302	Quality Improvement and Safety in Nursing Healthcare Leadership	2
NURS 5804	Leadership Ethics, Law and Healthcare Policy	4
NURS 6303	Contemporary Healthcare Organizations	3
NURS 6403	Evolving Healthcare Systems	3
NURS 6314	Healthcare Economics and Financial Management	4
NURS 6413	Emerging Complex Healthcare Systems	3

## Community-Based Public Health Track

### Program Requirements

Credit Hours: 33

### Graduate Nursing Core

Credit Hours: 12

NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6323	Research Integration in Nursing Practice	3
NURS 6503	MSN Professional Practicum	3
NURS 6603	Master's Project	3

#### Role Preparation

21

NURS 6303	Contemporary Healthcare Organizations	3
NURS 6314	Healthcare Economics and Financial Management	4
NURS 6803	Advanced Health Promotion and Risk Reduction	3
NURS 6813	Foundations of Community-based Public Health Nursing	3
NURS 6814	Introduction to Epidemiology and Data Management	4
NURS 6824	Ethics, Law and Healthcare Policy in Community-based Public Health	4

## Master's Certificates

### Certificate in Nursing Education

#### Certificate Requirements

Credit Hours: 18-23

NURS 5203	Curriculum Development in Nursing Education	3
NURS 5222	Technology Strategies in Digital and Online Courses	2
NURS 5232	Teaching Strategies for Simulation in Nursing Education	2
NURS 5402	Teaching Strategies for Nursing Education	2
NURS 6153	Nursing Education Evaluation Strategies	3

#### One of the following selections

4(6)

NURS 6203	Advanced Pathophysiology <i>and</i>	3
NURS 6213	Pharmacology for Advanced Practice	3
<i>or</i>		
NURS 6414	Advanced Pathophysiology and Pharmacology for Nurse Educators	4

#### One of the following selections

2(5)

NURS 6215	Advanced Health Assessment and Diagnostic Reasoning <i>or</i>	5
NURS 6412	Advanced Health Assessment for Nurse Educators	2

### Certificate in Nursing Leadership

Credit Hours: 15

NURS 5202	Technology Management in Nursing Leadership	2
NURS 5302	Quality Improvement and Safety in Nursing Healthcare Leadership	2
NURS 6303	Contemporary Healthcare Organizations	3
NURS 6314	Healthcare Economics and Financial Management	4
NURS 6403	Evolving Healthcare Systems	3
NURS 6413	Emerging Complex Healthcare Systems	3

## Master's Capstone Project

All M.S.N. students in the Education, Leadership and Community-based Public Health tracks are required to complete a project related to the role function track.

## Academic Regulations

M.S.N. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. M.S.N. students must earn at least a B- (2.75) in courses with a NURS prefix; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. In any other required course, the student must have a C (2.00) or higher. The student may have a grade of C (2.00) or C+ (2.25) in only two non-NURS courses required for the degree. Students may repeat only one nursing course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required nursing course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute official withdrawal.

## Doctor of Nursing Practice (D.N.P.)

The D.N.P. program facilitates achievement of the university mission by creating expert clinicians with the abilities to affect healthcare of clients positively, provide leadership in health policy, and translate research into evidence-based practice. Students are provided the opportunity to expand



and refine clinical skills by designing advanced practicum experiences that meet their goals.

## Admission Requirements and Prerequisites

The Graduate Record Examination (GRE) is not required for admission to a D.N.P. program. Applicants must demonstrate competency in word processing, basic spreadsheet use, presentation software, and internet skills.

### ***B.S.N.-to-D.N.P. Admission Criteria for the Family Nurse Practitioner Track and the Psychiatric Mental Health Nurse Practitioner Track (4-Year Tracks)***

- Admission to the university
- Graduate of an accredited baccalaureate nursing program with a cumulative grade point average of at least 3.00
- Current active licensure as a Registered Nurse in Oklahoma or a multi-state compact license
- Three letters from professional references, such as an employer, a coworker, or a nursing school faculty member who had the applicant as a student
- An iBT TOEFL score of 83 or higher with a score of at least 26 on each section if proof of English proficiency is required
- B.S.N.-level health assessment course
- B.S.N.-level statistics course
- A personally written essay of 750 words or less describing the role of the nurse practitioner and how the D.N.P. degree will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

### ***B.S.N.-to-D.N.P. Admission Criteria for the Adult-Gerontology Acute Care Nurse Practitioner Track (4-Year Track)***

- Admission to the university
- Graduate of an accredited baccalaureate nursing program with a cumulative grade point average of at least 3.00
- Current active licensure as a Registered Nurse in Oklahoma or a multi-state compact license
- ACLS certified, prior to acceptance in program
- Two years of Adult Acute Care work experience; preferably in an Intensive Care or Emergency Department setting.
- Three letters from professional references, such as an employer, a coworker, or a nursing school faculty member who had the applicant as a student
- An iBT TOEFL score of 83 or higher with a score of at least 26 on each section if proof of English proficiency is required
- B.S.N.-level health assessment course

- B.S.N.-level statistics course
- A personally written essay of 750 words or less describing the role of the nurse practitioner and how the D.N.P. degree will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

## D.N.P.-Completion Track Admission Criteria for Post-Master's Students

In addition to the 30-32 course credits, each student must complete 1,000 hours of post BSN supervised practicum. Accumulated practicum hours from MSN programs are accepted towards the 1,000 DNP practice hours. Opportunities to earn clinical hours are integrated in the post MSN DNP curriculum. Additional credits may be required if you have less than 500 practicum hours in your former MSN program.

### **Clinical Track**

**Credit Hours: 30**

- Admission to the university
- Current active Advanced Practice Registered Nurse (APRN) license or approved national certification (international students will be considered on a case-by-case basis relevant to their country's equivalent)
- A master's degree in nursing (or related field for the executive leadership or community-based public health tracks)
- Graduate GPA of 3.250 or higher
- An iBT TOEFL score of 80 or higher with a score of at least 20 on each section if proof of English proficiency is required
- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Verification of the number of supervised clinical hours from the director of the MSN program
- Interview with Admission committee

### **Leadership Track**

**Credit Hours: 30**

- Admission to the university
- A master's degree with a major in nursing in a nursing administration/management program accredited by CCNE or NLNAC, *or* a master's degree in a related field tied to an administrative or leadership focus
- ANCC (NEA-BC) certification or eligibility for certification
- Verification of the number of supervised leadership practicum hours from the director of the MSN program
- Graduate GPA of 3.250 or higher

- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

Advanced Assessment from a ACEN or CCNE accredited Nursing program

- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the post-master's FNP certificate will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

## Community-based Public Health Track

Credit Hours: 32

- Admission to the university
- A bachelor's degree in nursing from an accredited nursing program
- A master's degree with a major in nursing in a nursing program accredited by CCNE, ACEN, *or* a master's degree in a related field tied to a public health focus
- Verification of the number of supervised practicum hours from the director of the MSN program
- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the D.N.P. will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

Oklahoma Board of Nursing standards for English proficiency is required with the following scores for students educated in a nursing program in a country outside the United States and U.S. territories and who do not have a United States nursing license:

TOEIC	Reading 725, Speaking & Writing 140
IELTS	Academic 6.5, Spoken Band 7.0
TOEFL-iBT	Speaking 26, Total 83
MELAB	Speaking 3, Total 81

## Advanced Practice Certificate Admission Criteria for Post-Master's Students

### Family Nurse Practitioner Certificate and the Psychiatric Mental Health Nurse Practitioner Certificate

Credit Hours: 21/23

- Admission to the university
- Current active licensure with Advanced Practice Registered Nurse (APRN) in Oklahoma as an Adult APRN, Pediatric APRN, Acute Care APRN, or other Advanced Practice role with current national certification; evaluation on a case-by-case basis
- A master's degree in nursing with graduate level coursework in Advanced Pathophysiology, Pharmacology and

### Adult-Gerontology Acute Care Nurse Practitioner Certificate

Credit Hours: 22

- Admission to the university
- Current active licensure with Advanced Practice in Oklahoma as an Adult APRN, Pediatric APRN, Family APRN, or other Advanced Practice role with current national; evaluation on a case-by-case basis
- A master's degree in nursing with graduate level coursework in Advanced Pathophysiology, Pharmacology and Advanced Assessment from a ACNE or CCNE accredited nursing program
- Graduate GPA of 3.250 or higher
- A personally written essay of 750 words or less describing how the post-master's AGACNP certificate will help the applicant achieve life and career goals
- A current curriculum vitae
- Interview with Admission committee

## Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University's Kramer School of Nursing programs, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty's evaluation of a student's ability to complete the course objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the D.N.P. student has been admitted to the program: health requirements specified by each agency where practicum experiences will occur, which may include immunizations, background check, drug screening, and health tests.

## Academic Probation

Kramer School of Nursing doctoral students are subject to the Oklahoma City University graduate probation policy.

## B.S.N. – D.N.P (Family Nurse Practitioner) Courses

### Degree Requirements

Credit Hours: 66

NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6223	Health Promotion and Primary Care of Adults	3
NURS 6233	Adult and Geriatric Primary Care I	3
NURS 6242	Health Promotion and Primary Care of Women	2
NURS 6253	Health Promotion and Primary Care of Children	3
NURS 6342	Women's Primary Care	2
NURS 6352	Children's Primary Care	2
NURS 6362	Adult and Geriatric Primary Care II	2
NURS 6254	Primary Health Care in Advanced Practice Settings	4
NURS 6323	Research Integration in Nursing Practice	3
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

## B.S.N. – D.N.P (Adult-Gerontology Acute Care Nurse Practitioner) Courses

### Degree Requirements

Credit Hours:67

NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6323	Research Integration in Nursing Practice	3
NURS 6513	Management of Adult-Gerontological Health Problems I	3
NURS 6523	Management of Adult-Gerontological Health Problems II	3
NURS 6533	Management of Adult-Gerontological Health Problems III	3
NURS 6613	Adult-Gerontological Advanced Practice I	3
NURS 6643	Adult-Gerontological Advanced Practice II	3
NURS 6653	Adult-Gerontological Advanced Practice III	3
NURS 6704	Adult-Gerontological Advanced Practicum	4

NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

## B.S.N. – D.N.P (Psychiatric Mental Health Nurse Practitioner) Courses

### Degree Requirements

Credit Hours:68

NURS 5004	Health Communication and Informatics in Advanced Practice	4
NURS 5103	Theoretical Foundations of Advanced Nursing Practice	3
NURS 6203	Advanced Pathophysiology	3
NURS 6213	Pharmacology for Advanced Practice	3
NURS 6215	Advanced Health Assessment and Diagnostic Reasoning	5
NURS 6323	Research Integration in Nursing Practice	3
NURS 6902	Foundations of Psychiatric Mental Health for Advanced Practice	2
NURS 6903	Advanced Psychopharmacology	3
NURS 6913	Psychiatric Mental Health Nursing for Advanced Practice I	3
NURS 6914	Psychiatric Mental Health for Advanced Practice Practicum I	4
NURS 6923	Psychiatric Mental Health Nursing for Advanced Practice II	3
NURS 6924	Psychiatric Mental Health for Advanced Practice Practicum II	4
NURS 6934	Psychiatric Mental Health for Advanced Practice Practicum III	4
NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8413	Population Health	3
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 9103	DNP Project I	3
NURS 9102	DNP Project II	2

## D.N.P. Completion Clinical Track

### Degree Requirements

Credit Hours: 30

NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice	4
NURS 7213	Transcultural and Global Health Care	3

NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 7453	Healthcare Information Management <i>or</i>	
NURS 8603	Applied Epidemiology and Biostatistics	3
NURS 8343	Advanced Resource Management in Complex Systems <i>or</i>	
NURS 8423	Clinical Practice Management and Information Systems	3
NURS 8413	Population Health	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

## D.N.P. Completion Executive Leadership Track

**Degree Requirements** **Credit Hours: 30-34**  
**Required Core Courses** **Credit Hours: 18 (21)**

NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8343	Advanced Resource Management in Complex Systems	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 8453*	Advanced Clinical Practicum II	(3)
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

Choose one track below: **12-13**

### Organizational Leadership Track **12**

NURS 7113	Advanced Health Care Policy	3
NURS 7243	Organizational and Leadership Theory	3
NURS 7453	Health Care Information Management	3
NURS 8413	Population Health	3

### Educational Leadership Track **13**

NURS 7114	Policy, Organizations and Leadership Theory	4
NURS 7503	Higher Education Issues and Trends	3
NURS 7543	Assessment and Evaluation of Educational Effectiveness	3
NURS 8543	Nursing Education Administration	3

\* If needed

## D.N.P. Completion Community-Based Public Health Track

**Degree Requirements** **Credit Hours: 32**

NURS 7113	Advanced Health Care Policy	3
NURS 7124	Philosophy and Theory for Advanced Practice Nursing	4
NURS 7213	Transcultural and Global Health Care	3
NURS 7253	Translational Research and Evidence-Based Practice	3
NURS 8343	Advanced Resource Management in Complex Systems	3

NURS 8413	Population Health	3
NURS 8443	Advanced Clinical Practicum I	3
NURS 8603	Applied Epidemiology and Biostatistics	3
NURS 8612	Community Dimensions and Systems Development	2
NURS 9103	DNP Project	3
NURS 9102	DNP Project II	2

## Post-Master's Certificate Courses

### Family Nurse Practitioner Track Courses **Credit Hours: 21**

NURS 6223	Health Promotion and Primary Care of Adults	3
NURS 6233	Adult and Geriatric Primary Care I	3
NURS 6242	Health Promotion and Primary Care of Women	2
NURS 6253	Health Promotion and Primary Care of Children	3
NURS 6254	Primary Health Care in Advanced Practice Settings	4
NURS 6342	Women's Primary Care	2
NURS 6352	Children's Primary Care	2
NURS 6362	Adult and Geriatric Primary Care II	2

### Adult-Gerontology Acute Care Nurse Practitioner Track Courses **Credit Hours: 22**

NURS 6513	Management of Adult-Gerontological Health Problems I	3
NURS 6523	Management of Adult-Gerontological Health Problems II	3
NURS 6533	Management of Adult-Gerontological Health Problems III	3
NURS 6613	Adult-Gerontological Advanced Practice I	3
NURS 6643	Adult-Gerontological Advanced Practice II	3
NURS 6653	Adult-Gerontological Advanced Practice III	3
NURS 6704	Adult-Gerontological Advanced Practicum	4

### Psychiatric Mental Health Nurse Practitioner Track Courses **Credit Hours: 23**

NURS 6902	Foundations of Psychiatric Mental Health for Advanced Practice	2
NURS 6903	Advanced Psychopharmacology	3
NURS 6913	Psychiatric Mental Health Nursing for Advanced Practice I	3
NURS 6914	Psychiatric Mental Health for Advanced Practice Practicum I	4
NURS 6923	Psychiatric Mental Health Nursing for Advanced Practice II	3
NURS 6924	Psychiatric Mental Health for Advanced Practice Practicum II	4
NURS 6934	Psychiatric Mental Health for Advanced Practice Practicum III	4

## Post-DNP Certificate

### Clinical Research Method **Credit Hours: 15**

NURS 8103	Qualitative Research	3
NURS 8203	Quantitative Research	3
NURS 7403	Statistical Analysis I	3
NURS 8403	Statistical Analysis II	3
NURS 9203	DNP Clinical Research Practicum	3

## Residency Requirements for D.N.P.-Completion Students

The D.N.P.-completion program is designed for individuals who work full-time and who may or may not be geographically located within driving distance of Oklahoma City University. Therefore, the residency requirement will be met by maintaining year-round (including summers) continuous enrollment (unless on an approved leave of absence) and by coming to campus for all the following:

- On-campus class meetings held once a semester
- Oral defense of D.N.P. project
- Other visits to campus required by faculty that are approved by the program chair

## D.N.P. Project

D.N.P. students are to complete a clinical project based on translational research and evidence-based practice. Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

## Academic Regulations

D.N.P. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. D.N.P. students must earn at least a B- (2.75) in all required courses; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. Students may repeat only one nursing course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute an official withdrawal.

D.N.P. practicum hours are calculated on a ratio of 60 clock hours per credit hour. The D.N.P. must be completed in five years.

## Doctor of Philosophy (Ph.D.)

The Ph.D. facilitates achievement of the university mission by preparing expert nurses in the roles of education and research to serve the community, state, and nation in

the formation of future nurses and in the advancement of nursing knowledge. While the primary focus of the Ph.D. at Kramer School of Nursing is nursing education, students may opt for a different specialty cognate.

The Ph.D. is 90 credits post-baccalaureate. Students may enter post-B.S.N. or post-master's. Up to 33 credits from a master's degree may be applied to the 90 credit total, subject to approval. The Ph.D. program is designed for the working professional. A student taking the recommended six credit hours per semester, including summers, will typically complete the program in 10-12 semesters post-master's. Students must complete the Ph.D. within 10 years.

All courses in the doctoral programs are taught by doctorally prepared nurses or terminally degreed professionals in their respective fields. The highest standards in doctoral education are maintained.

## Admission Requirements and Prerequisites

In order to be admitted to the Ph.D. program, the graduate must meet the following requirements:

- Admission to the university
- Registered Nurse licensure or the international equivalent
- For the B.S.N.-to-Ph.D., a B.S.N. degree from a nationally accredited ("recognized") nursing program. For the post-master's Ph.D., a bachelor's degree and a master's degree, one of which must be in nursing. Applicants who hold a bachelor's degree in nursing may have a master's degree in a field related to nursing.
- Graduate GPA at or above 3.50 on a 4.00 scale if post-master's. For B.S.N.-to-Ph.D., a cumulative undergraduate GPA of 3.50 or better or completion of a master's degree in another field.
- One of the following three options: 1) the Graduate Record of Examination (GRE); 2) an approved scholarly paper; or 3) an approved article/paper published in a refereed journal. The GRE score or quality of the paper option selected will be taken into consideration.
- An iBT TOEFL score of 80 or higher with a score of at least 20 on each section if proof of English proficiency is required
- A personally written essay describing how the Ph.D. will help the applicant achieve life and career goals
- A current curriculum vitae
- Oklahoma Board of Nursing standards for English proficiency is required with the following scores for students educated in a nursing program in a country outside the United States and U.S. territories and who do not have a United States nursing license:

- **TOEIC** Reading 725, Speaking & Writing 140
- **IELTS** Academic 6.5, Spoken Band 7.0
- **TOEFL-iBT** Speaking 26, Total 83
- Conditional admission may be extended to international applicants contingent upon meeting the language requirement prior to enrollment in nursing courses.

## Eligibility Statement

Due to the strenuous nature of nursing and practice orientation of Oklahoma City University's Kramer School of Nursing programs, the school reserves the right to determine the eligibility of any student to enroll or continue in the nursing program. This decision is based on considerations including, but not limited to, characteristics required of a professional nurse. Eligibility is determined by the faculty's evaluation of a student's ability to complete the course objectives, and includes attitudinal and behavioral components. These elements are re-evaluated each semester.

Although not required for admission, the following requirements must be met as specified once the Ph.D. student has been admitted to the program: health requirements specified by each agency where any clinical practicum experiences may occur, which may include immunizations, background check, drug screening, and health tests.

## Academic Probation

Kramer School of Nursing doctoral students are subject to the Oklahoma City University graduate probation policy.

## Ph.D. Courses

### Degree Requirements

#### Required Doctoral Courses

		<b>Credit Hours:57</b>
NURS 7103	Philosophy of Science	3
NURS 7114	Policy, Organizations, and Leadership Theory	4
NURS 7123	Advanced Theory Development	3
NURS 7213	Transcultural and Global Health Care	3
NURS 7303	Advanced Bioethics	3

#### Required Research Courses

NURS 7403	Statistical Analysis I	3
NURS 8103	Qualitative Research Methods	3
NURS 8203	Quantitative Research Methods	3
NURS 8403	Statistical Analysis II	3

#### Choose from the following Education, Research, Leadership, or Elective courses below:

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#### Education Courses:

NURS 7503	Higher Education Issues and Trends
NURS 7543	Assessment and Evaluation of Educational Effectiveness
NURS 8503	Testing and Measurement
NURS 8513	Technology in Instructional Design

NURS 8543 Nursing Education Administration

#### Research Courses:

NURS 7253	Translational Research and Evidence-Based Practice
NURS 8102	Advanced Application of Qualitative Research
NURS 8302	Mixed Methods Research
NURS 8402	Feminist Research Paradigms
NURS 8502	Survey Methodology

#### Leadership Courses:

NURS 7453	Health Care Information Management
NURS 7503	Higher Education Issues and Trends
NURS 8343	Advanced Resource Management in Complex Systems
NURS 8543	Nursing Education Administration

#### Elective Courses:

NURS 7002	Knowledge Synthesis in Nursing Science
NURS 7232	Grant Writing
NURS 8413	Population Health

#### Required Dissertation Courses

NURS 9903	Dissertation Seminar	12	3
NURS 9913	Dissertation I	3	3
NURS 9923	Dissertation II	3	3
NURS 9933	Dissertation III	3	3
NURS 9941-3	Dissertation IV*	(1-3)	

\* If needed

B.S.N.-to-Ph.D. students must also complete master's level courses leading to the M.S.N. in Nursing Education to satisfy the 90 post-baccalaureate credit hours required to complete the Ph.D. program.

## Residency Requirements

The post-master's Ph.D. program is designed for individuals who work full-time and who may or may not be geographically located within driving distance of Oklahoma City University. The B.S.N.-to-Ph.D. and post-master's Ph.D. residency requirement will be met by maintaining year-round (including summers) continuous enrollment (unless on an approved leave of absence) and by coming to campus for all the following:

- On-campus class meetings
- Oral defense of candidacy exam
- Oral defense of dissertation proposal
- Oral defense of dissertation
- Other visits to campus required by faculty that are approved by the program chair

## Candidacy

The purpose of the Candidacy Exam is to demonstrate the student's ability to synthesize information learned in the doctoral courses taken to that point and readiness for the

dissertation. Ph.D. students are to take their candidacy exams after completing all course work, but before taking NURS 9903 Dissertation Seminar and subsequent NURS 9900 level dissertation hours. Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

## Dissertation

All students in the Ph.D. program are required to complete a dissertation. Complete guidelines and requirements are found in the *Kramer School of Nursing Student Handbook*.

## Academic Regulations

Ph.D. students must maintain a 3.00 cumulative GPA to progress without going on KSN probation. Ph.D. students must earn at least a B- (2.75) in all required courses; grades of C+ (2.25) or below are considered failing. This includes independent study nursing courses taken to meet a graduation requirement. Students may repeat only one nursing course. If the student earns a grade of C+ (2.25) or below on the repeated required course or on the first attempt of any other required course, the student will be dismissed from the nursing program. It is strongly recommended that students repeat any failed course at the next available offering. Withdrawal from a nursing course after two-thirds of the semester or session has transpired will be counted as one enrollment toward the course failure requirements described above. Nonattendance of classes does not constitute official withdrawal.

# College of Health Professions

## Master of Physician Assistant Studies

*Robert Bosse, Director*

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# Master of Physician Assistant Studies

Oklahoma City University (OCU) has embarked on a major initiative to impact the delivery of health care in Oklahoma through the establishment of a new Physician Assistant (PA) Program. PAs have repeatedly demonstrated their value as competent, flexible and economically prudent medical practitioners in today's society. With Oklahoma ranking near the bottom of states in access to primary care and in metrics of health status, a more robust PA workforce is a vital need for our citizens.

The PA Program received accreditation-continued in March 2020 with the next full program review expected in 2030. The PA Program graduated its first class of physician assistants in 2018. OCU enlisted the assistance of many PAs, physicians and community leaders to develop a Program that will produce graduates with a mission to improve the lives of citizens in the communities they serve through a thorough understanding of disease mechanisms, application of critical thought, community service, servant leadership and life-long learning.

The OCU curriculum provides 28 months of educational training starting with classroom learning presented in an integrated systems-based format. By using this approach, students are able to focus their intellectual energies on cardiology, then pulmonology and so on until all the body's systems have been covered. In addition to the basic and medical sciences, the Program has a specific interest in developing student passion in the medical humanities.

The classroom phase is followed immediately by multiple supervised clinical practice experiences in various medical settings and specialties. A unique aspect of the OCU program involves providing a parallel course of study in business aspects of medicine. This added component provides the OCU PA student a greater understanding of medical practice management which is critical to contributing to a successful practice. The final month of the PA Program is a time for students to demonstrate competence in the art and science of medicine and readiness to enter the PA profession.

## Mission Statement

To prepare physician assistants who are competent in the art and science of medicine so that they may improve lives in the communities they serve.

## Goals

- 1 **To graduate PAs possessing a thorough understanding of disease mechanisms.**

The program provides a comprehensive curriculum of basic and clinical sciences delivered in a systems-based format. During the initial didactic phase, the transition from acquiring medical knowledge to putting it into practice is facilitated by frequent use of simulated patients and an early introduction to patients. Confirmation of knowledge is assessed through objective testing, performance on procedural skills, evaluations from early patient interactions and a summative examination process.

- 2 **To graduate PAs proficient in the application of critical thought to medical decision making.**

More than simply memorizing facts, the art of medicine requires the practitioner to apply logic and reasoning to achieve healing. These principles are taught and practiced in the didactic curriculum in small group discussions, through interactions with simulated patients and through a commitment to the teachings of humanism in medicine. Confirmation that critical thought is developing appropriately is assessed by evaluations on objective written examinations, objective structured clinical examinations and by observations of preceptors in the clinical year.

- 3 **To graduate PAs with an exemplary sense of community service through a team-based model of health care delivery.**

Graduate PAs are in a unique position to have a tremendous impact on the communities in which they live and work. Paramount is their ability to provide compassionate care to marginalized citizens with the breadth of care multiplied through a team-based approach. During their tenure with the PA program, students will participate in such collaborative environments in charitable clinics throughout Oklahoma City. Confirmation that students attain this goal will be accomplished through analysis of survey data from frequent experiences serving the health care needs of the uninsured and working poor alongside physician and PA role models.

- 4 **To graduate PAs who are servant leaders in patient-centered practices.**

Servant leadership is a philosophy based on putting the needs of others first and helping people develop and perform to the best of their abilities. This philosophy is consistent with patient-centered care, which strives to improve outcomes by strengthening the provider-patient relationship, by providing care in consultation

with patients and by replacing the provider-centered system with one from the patient's viewpoint. Students will become familiar with this type of practice in the didactic phase and will gain hands-on experience working directly with PA program faculty who function as servant leaders in charitable clinics in the metro area. Indeed, servant leadership is a strategic initiative of the University and one embodied by the PA Program. Confirmation that students attain this goal will be accomplished through analysis of survey data from frequent experiences in patient-centered care practices.

#### 5 To graduate PAs committed to life-long learning.

Our understanding of medical science increases each day. To keep up, practitioners must commit themselves to constant study throughout their careers. The discipline to maintain this effort begins with matriculation into the program. Students will learn the value of, and how to practice evidenced-based medicine. Being at ease with how to access and interpret the literature will provide the foundation for this way of life for the benefit of the graduate's future patients. Confirmation that students strive for this goal will be assessed by evaluation of their ability to access and discuss the medical literature during the didactic and clinical phases of the program.

## Admissions Information

Note that the OCU Physician Assistant Program does not require the GRE or other standardized tests. The Program also does not require clinical experience prior to the application process.

The Program does not accept advanced standing/placement. Students enrolled in the Program will be required to complete all courses.

The PA Program follows the OCU Graduate Admissions Policy. Please refer to their website for more information: [www.okcu.edu/admissions/graduate](http://www.okcu.edu/admissions/graduate). In addition to the Graduate Admissions Policy, the PA Program considers the following criteria in the selection of students for the PA Program. The Admissions Committee will evaluate the applicant's academic record (overall GPA, science GPA, last 60 hours GPA, level of difficulty) as well as individual qualities that include interpersonal skills, maturity, life experiences, knowledge of the profession, community service and leadership skills.

### Admission Requirements & Prerequisites

- A baccalaureate degree from an institution accredited by the Commission on Colleges of Regional Accrediting

Organization is required. **Applicants must earn a bachelor's degree prior to matriculation.**

- All prerequisite courses must be completed at a national or regionally accredited college or university in the United States. For candidates holding foreign degrees, a total of 60 semester credits (approximately two years) at a national or regionally accredited U.S. college or university must be completed as well, prerequisite credit included. No exceptions.
- A minimum undergraduate or graduate degree GPA of 3.0 on a 4.0 scale is required.
- A minimum of five biological science courses of three semester credits is required. The PA Program recommends courses in anatomy, physiology, cell biology, molecular biology, embryology, immunology, and microbiology. Courses with labs are preferred, but not required. While any one biological science course is not specifically required, completing several upper-level science courses provides a good foundation for the study of medicine and high achievement in the sciences contributes to success in PA education. Note the following courses or areas of study will not count towards the biological sciences prerequisite: kinesiology, nutrition, exercise science, and nursing.
- At least three chemistry courses are required; one of the three must be **biochemistry**.
- Two courses in Psychology are required.
- **All prerequisites** must be completed by August 15th. If you receive an interview, verification of completion of the prerequisites must be shown at the time of the interview in the form of an official transcript containing the course work.

### Applying for Admission

Admissions decisions are based on evidence of academic preparation, a letter of recommendation, your resume and if selected for final consideration, an on-campus interview and brief writing task.

All applicants to the OCU Physician Assistant program must apply through the online application system CASPA (Central Application Service for Physician Assistants).

Applications for each annual admission cycle will be available through CASPA beginning April (check CASPA or the OCU PA Program website for exact dates). To be considered for OCU admission, an applicant must submit their application and all supporting materials including transcripts, letter of recommendation, and resume to CASPA on or before the August 1 deadline. There are no exceptions to the posted deadline.

## Interview Selection Factors and Process

Qualified applicants will be invited for a personal interview conducted at Oklahoma City University. Maintaining a high standard of academic excellence, knowledge of the health care system, personal maturity, self-assurance, good interpersonal skills, volunteering in the community, shadowing a PA, and work experience will weigh strongly in the admission decision.

The PA program has a list of essential applicant qualities on their website: [www.okcu.edu/physician-assistant/prospective-students/interview](http://www.okcu.edu/physician-assistant/prospective-students/interview). Please refer to this page for more specific information.

## Technical Standards for Physician Assistant Program Admissions

A candidate for the MPAS degree as a Physician Assistant shall have abilities and skills in the areas of observation, communication, motor function, conceptual and analytical thinking, and normative behavioral and social attributes. Technological accommodations can be made for some disabilities in certain of these areas, but the role of the Physician Assistant in the delivery of health care necessitates that he/she shall be able to perform in an independent manner. Please see the department website for more specific information on each of these areas:

[www.okcu.edu/physician-assistant/prospective-students/standards](http://www.okcu.edu/physician-assistant/prospective-students/standards).

## Grading Policies

The program will require students in the didactic phase to perform at or above C in all courses and in each concentration averaged over the didactic phase with the exception that students must earn a C or above in the clinical medicine concentrations when averaged over each semester. Clinical courses are graded as Credit, Credit with Honors, or No Credit; the clinical course PA 6094 Preceptorship and Summative Process receives a letter grade. Students who fail to attain a C or better in any didactic course, concentration, or the clinical course PA 6094 Preceptorship and Summative Process or who fail to achieve a score of at least Credit on all other clinical courses will be evaluated and managed by the program's Advancement Committee according to the policies and procedures outlined in the program's Academic Standards. All didactic courses and concentrations must successfully remediated before entering the clinical phase of the program.

## Master of Physician Assistant Studies (M.P.A.S.)

### Required Courses

Credit Hours: 115

PA 5118	Introduction to Human Form	8
PA 5123	Head, Eyes, Ears, Nose, Oral Cavity and Throat	3
PA 5132	Hematology	2
PA 5143	Pulmonology	3
PA 5154	Cardiology	4
PA 5161	Geriatrics	1
PA 5213	Urinary System	3
PA 5223	Women's Health	3
PA 5234	Endocrinology	4
PA 5243	Neurology	3
PA 5252	Behavioral Health	2
PA 5313	Musculoskeletal System	3
PA 5322	Dermatology	2
PA 5334	Gastroenterology	4
PA 5342	Infectious Diseases	2
PA 5355	Acute Care	5
PA 5361	Nutrition	1
PA 5372	Pediatrics	2
PA 5383	Capstone	3
PA 6014	Family Medicine	4
PA 6024	Internal Medicine	4
PA 6034	Medicine	20
PA 6044	Surgery	4
PA 6054	Pediatrics	4
PA 6064	Women's Health	4
PA 6074	Behavioral Health	4
PA 6084	Emergency Medicine	4
PA 6094	Preceptor and Summative Process	4
PA 6111	Operationalizing a Medical Practice	1
PA 6121	Finances of a Medical Practice	1
PA 6211	Accessing the Community	1
PA 6311	Reimbursement, Documentation of Care, Coding and Billing	1
PA 6321	Contracts and Medical Law	1

# College of Health Professions

## Doctor of Physical Therapy

*Dr. Maria Jones, Director*

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# Doctor of Physical Therapy

The Doctor of Physical Therapy program includes a combination of didactic and clinical education experiences. Courses cover basic/foundational sciences, clinical sciences, leadership, research, and clinical education. The 135-credit hour degree program prepares students as entry-level generalists who are capable of working in a variety of settings and pursuing a specialty area within the physical therapy profession.

Effective October 29, 2019, the Doctor of Physical Therapy Program at Oklahoma City University has been granted Candidate for Accreditation status by the Commission on Accreditation in Physical Therapy Education (3030 Potomac Ave., Suite 100, Alexandria, VA, 22305-3085; phone: 703-706-3245; email: accreditation@apta.org). If needing to contact the program/institution directly, please call (405) 208-6280 or email ptprogram@okcu.edu.

Candidate for Accreditation is an accreditation status of affiliation with the Commission on Accreditation in Physical Therapy Education that indicates the program may matriculate students in technical/professional courses. Achievement of Candidate for Accreditation status does not assure that the program will be granted Initial Accreditation.

## Mission Statement

The Doctor of Physical Therapy Program at Oklahoma City University prepares graduates who make a positive impact on the health and wellbeing of individuals and communities through service, leadership, and scholarship.

## Program Goals

- 1 To graduate autonomous practitioners who are leaders in the profession and community capable of treating diverse populations as members of interprofessional teams
- 2 To support faculty excellence in service, leadership, and scholarship
- 3 To collaborate with stakeholders to improve health care by promoting health and well-being and addressing health disparities through service, leadership, and scholarship.

## Admission Requirements and Prerequisites

Admission to the Doctor of Physical Therapy Program is a competitive and selective process. To be considered for admission, an applicant must meet the following:

- Completion of an undergraduate (bachelor's) degree from a regionally-accredited college or university in the United States.
  - Minimum cumulative undergraduate GPA of 3.00 on a 4.00 scale
  - Minimum Science GPA of 2.75 on a 4.00 scale
- Completion of 8 out of the 10 prerequisite courses by the Fall semester before program matriculation. Students who complete any pre-requisites during the Spring semester MUST show proof of enrollment at the time of program interviews.
  - **Chemistry:** 2 Chemistry Courses (for science majors) with labs
  - **Physics:** 2 Physics Courses (for science majors) with labs
  - **Statistics OR Biostatistics:** 1 course
  - **Biological Courses:** 3 Courses
    - Human Anatomy (with lab)
    - Human Physiology (with lab)
    - OR--
    - 2 combined Anatomy & Physiology courses with labs
    - Any additional Biology course with or without lab
  - **Psychology:** 1 Psychology course with an emphasis on individual behavior (i.e., General, Abnormal, or Developmental)
  - **Behavioral Science:** 1 course with an emphasis on group behavior (i.e., sociology, cultural anthropology)
- Graduate Record Examination (GRE) scores (Quantitative, Verbal, and Analytical Writing)
  - **Must be taken within the last 5 years at the time of application**
  - **If multiple GRE exams are taken, the best scores from each section will be considered. If you have multiple GRE scores, please notify the Office of Graduate Admissions.**
- Recommendations: One each from the following:
  - **Licensed Physical Therapist whom the applicant has observed working with patients in a PT setting AND who holds a current U.S. PT license**
  - **Science professor/instructor**
  - **Additional Professor, health professional, or recent/current employer or supervisor**

- International students, or domestic students with credentials from institutions outside of the U.S. must:
  - **Complete all pre-requisite courses from a regionally-accredited U.S. university**
  - **Have evaluation of credentials by WES or ECE**
  - **Report English Language proficiency: TOEFL OR IELTS**
- Observation/Volunteer Hours
  - **A minimum of 48 hours total, divided among 4 settings of at least 12 hours in each of the following settings (24 hours must be completed prior to application):**
    - In-Patient Settings:** Minimum of 12 hours in a hospital, rehabilitation facility, or skilled nursing facility;
    - Out-Patient Settings:** Minimum of 12 hours in a setting such as orthopedics, sports medicine, hospital clinic, or PT clinic;
    - Additional Setting:** Minimum of 12 hours in an additional setting such as long-term care facility, school, home health, or specialty care PT clinic;
    - Service/Community Project:** Minimum of 12 hours as an active participant in a service or community based project. Examples include after-school programs, food banks, women's shelters, or engaging in community improvement projects.
- Recommended: Applicants are encouraged to complete coursework, or have experience, in professional writing and oral communication. Examples include writing intensive courses, grant-writing, professional publication(s), public speaking, Toastmasters, etc.

## Applying for Admission

Admissions decision are based on evidence of academic preparation, letters of recommendation, your CV/resume and, if selected for final consideration, an interview.

All Doctor of Physical Therapy (DPT) applicants must apply through the Physical Therapy Central Application Service (PTCAS). Application instructions for PTCAS are found at PTCAS.ORG. In addition, all applicants must submit an online OCU Supplemental Application to the OCU Office of Graduate Admissions.

Applications for each annual admissions cycle will be available through PTCAS. The admission cycle will be available from July 1st through November 1st each year. All application documents must be submitted no later than November 1st.

## Interview Selection Factors and Process

Approximately 100 of the most qualified applicants will be invited for a personal interview. Maintaining a high standard of academic excellence, knowledge of the profession and health care system, interpersonal skills, PT observation hours and community service, and work experience will be considered in the admission decision.

## Essential Functions

Physical Therapy is an intellectually, physically, and psychologically demanding profession. In addition to the academic requirements for admission, candidates for the DPT degree must exhibit mastery of essential functions for this field in each of the following categories: observation, communication, sensory/motor, intellectual, behavioral/social and ethical.

The abilities that a physical therapist must have to practice safely are those described in accreditation standards for the physical therapy program. Candidates for the degree must meet these minimum standards for successful completion of degree requirements. Similarly, failure to meet these minimum standards may result in the DPT Program not admitting a student to the program or dismissing enrolled students from the program.

### Standards

*Observation:* Observation requires the functional use of vision, hearing and somatic sensations. A student must be able to participate in lecture and laboratory demonstrations, and must be able to observe a patient accurately, observe digital and waveform readings and other graphic images to determine a patient's condition.

*Communication:* Communication includes speech, language, reading, writing and computer literacy. Students must be able to communicate effectively and sensitively with patients to elicit information regarding mood and activities, as well as perceive non-verbal communications. Students must also be able to communicate effectively and efficiently with other members of the health care community to convey information essential for safe and effective care. These skills include hearing, reading, computer literacy, and the appropriate use of oral and written English.

*Sensory and motor function:* Students are required to possess sufficient motor skills to directly perform palpation, auscultation, muscle testing, range of motion and other examination procedures. Students must be able to execute motor

movements required to provide general and therapeutic care, such as positioning heavy and/or immobile patients, gait training using therapeutic aids and orthotics, positioning and performing manual mobilization techniques, performing non-surgical wound debridement, and placing electromyography electrodes. These skills require coordination of both gross and fine muscular movement, equilibrium, the integrated use of touch and vision.

*Intellectual abilities:* To effectively solve problems, students must be able to measure, calculate, reason, analyze, integrate and synthesize information in a timely fashion. The student must be able to synthesize knowledge and integrate the relevant aspects of a patient’s history and examination findings to develop an effective treatment program.

*Behavioral and Social Attributes:* A student must possess the psychological ability required for the full utilization of their intellectual abilities, for the exercise of good judgment, for the prompt completion of all responsibilities inherent to diagnosis and care of patients, and for the development of mature, sensitive, and effective relationships with patients. Students must be able to tolerate physically and mentally taxing workloads and function effectively under stress. They must be able to adapt to a changing environment, display flexibility and function in the face of uncertainties inherent in the clinical problems of patients. Students must demonstrate ethical behavior both in the classroom and during clinical experiences.

## Academic Policies

The DPT Program’s grading system is as follows:

Grade	Grade Point	Score
A	4.00	90-100
B	3.00	80-89
C	2.00	70-79
D	1.00	60-69
F	0	Below 60

### Progression

All academic and clinical coursework has to be successfully completed in sequence. Demonstrated competence in both academic and clinical components of the curriculum will be required to progress to the next semester. Academic competence will be demonstrated through satisfactory performance in coursework, assignments, professional behaviors and practical exams.

Students will be required to pass all safety criteria defined on practical exams by 100%. This assures faculty and clinical sites that students are safe to continue into clinical experiences.

To continue in good standing, students must receive no grades lower than a C in any course.

### DPT Program Probation

The DPT Program defines probation as a designated period of time during which a DPT student must show satisfactory improvement in GPA, exam scores, academic or clinical performance, and/or professional behavior. The following are examples of situations that may result in probation at any time:

- 1 **Unsatisfactory academic achievement**
- 2 **Unsatisfactory clinical achievement**
- 3 **Academic Dishonesty**
- 4 **Unprofessional behavior**

### Unsatisfactory Academic Achievement

Unsatisfactory academic achievement includes earning less than a 2.500 cumulative GPA or earning less than a C or Fail in any course. Students must successfully complete all academic coursework in sequence. Students placed on probation for a cumulative GPA of less than 2.500 may be allowed to progress to the next semester; however, if the cumulative GPA is less than 2.500 by the end of the subsequent semester, the student may receive an extension of the probationary period or may be dismissed from the program. A student placed on probation at the end of the semester must meet with assigned advisor during the first week of the subsequent semester to discuss a plan to improve future academic performance.

Students who earn less than a C or Fail in any single course may be offered an opportunity to remediate the course. In such cases, the highest grade possible for the course is a C. Students who earn less than a C or Fail in more than one course will not be allowed to progress to the next semester due to unsatisfactory academic achievement and must re-take course(s) when the program next offers the course(s).

### Unsatisfactory Clinical Achievement

Included as failing safety criteria on practical exams, failing a clinical education course or exhibiting unsafe practice during clinical experiences. Students must successfully complete all clinical coursework and are required to pass all safety criteria defined on practical exams. Students placed on probation for unsatisfactory clinical achievement may not be allowed to progress to the next semester and may be

required to re-take course(s) when the program next offers the course(s).

## Academic Dishonesty

Includes, but is not limited to taking of information, tendering of information, plagiarism, conspiracy, misrepresentation, or bribery. A student who engages in academic dishonesty will be placed on probation for academic dishonesty.

## Unprofessional Behavior

Unprofessional behavior includes, but is not limited to, the following: 1) failure to comply with program rules and regulations regarding attendance, punctuality; 2) more than one unexcused absence during a clinical experience; 3) excessive excused absences during clinical experiences; 4) excessive tardiness during clinical experiences; 5) unauthorized departure from the clinical setting; failure to perform assigned tasks and responsibilities; 6) unacceptable dress in the clinical setting; 7) academic or personal dishonesty; 8) failure to accept constructive criticism; 9) performing unauthorized procedures or administering services not permitted by the supervisor, the facility, or the DPT program; 10) violation of the Health Insurance Portability and Accountability Act (HIPAA); 11) failure to identify oneself as a student physical therapist; 12) failure to report all observed unethical conduct by other members of the health profession, including other students; 13) insensitivity to a patient's culture, age, gender, or abilities; 14) endangering the health and welfare of any patient; or 15) failure to submit an incident report both to the program and the clinical site.

A student who demonstrates unprofessional behavior will be placed on probation for unprofessional behavior. Any student who is not in compliance with the professional standards will meet with the Program Director, who in conjunction with Academic Standards and Progression Subcommittee will determine the terms of the probationary status. The student will also meet with his/her academic advisor to discuss the probation and requirements for remediation. A student who is on probation will be expected to comply with the written plan for probation remediation.

## DPT Probationary Procedures:

- 1 The DPT Program Academic Advancement and Progression Subcommittee will recommend probation to the DPT Program Director.**
- 2 The DPT Program Director will notify the student and assigned advisor, in writing, of the reason for the probation.**

- 3 If the student meets the conditions of DPT Probation, the Program Director will terminate the probation and send written notification to the same persons receiving the initial notice.**
- 4 If student does not meet the conditions of DPT Probation, the DPT Program Director and the assigned advisor will meet with the student and discuss the consequences. The same persons who received the initial report will receive a written notice of the meeting.**
- 5 If the student does not meet the conditions of DPT Probation, the DPT Program Director will recommend extension of the probationary period or dismissal of the student from the DPT Program to the Provost. Only the Provost can dismiss a student from the DPT program.**

## Maximum Time for Program Completion and Leave of Absence

A student must complete all requirements of the program within 48 months. A leave of absence may be granted for extraordinary personal or family problems or illness. Academic difficulty itself is not a sufficient reason to request a leave of absence. Leave of absence may be granted for up to one year, but requires review and approval by the Program Director. Failure to re-enter the program after one year will result in automatic dismissal from the program. The request must be submitted in written format to the Program Director. The program will define a schedule to make up missed work before a student is allowed to progress to the clinical phase. This schedule may range from defining times in the student's current didactic year to submit missed assignments and take assessments as agreed to by the involved course coordinator(s), spending time completing coursework at the first of the year after the year in which the work was missed, or repeating the entire semester.

Leaves of absence in the clinical phase are addressed in the clinical phase section later in the standards. A leave of absence will affect a student's full time status and financial aid package/loans. It is the student's responsibility to contact the financial aid office if a leave of absence is granted.

## Dismissal

Upon the recommendation of the DPT Advancement and Progression Subcommittee, the DPT Program Director in collaboration with the Dean of the College of Health Professions will recommend student dismissal from the DPT Program for the following reasons:

- Immediate dismissal - Examples for this action include but are not limited to:
  - **felony conviction;**



- **pleading no contest for behaviors that would prohibit the granting of a physical therapy license;**
- **behaviors that jeopardize the welfare of the patients they will care for or other behaviors that are determined to be non-remediable.**
- Dismissal - Examples for this action include but are not limited to:
  - **A student who earns a final course grade that is below a “C” or “Credit” fails to earn a final course grade of “C”, or better, upon re-taking the course**
  - **Unsafe practice during lab or clinical experiences.**
  - **Professional behaviors that are remediable, however, the student has been unable or unwilling to remediate.**
  - **Inability to rectify probationary status and inability to remediate documented shortcomings in the areas of academic, clinical, or professional behaviors.**

DPT 7262	Research II: Evidence-Based Practice	2
DPT 7313	Pharmacology and Systems Pathophysiology	3
DPT 7413	Foundational Musculoskeletal Sciences	3
DPT 7513	Gait and Motor Learning	3
DPT 7613	Management of Individuals with Cardiovascular and Pulmonary Conditions	3
DPT 7712	Psychosocial Considerations in Clinical Reasoning	2
DPT 7811	Differential Diagnosis	1
DPT 8023	Management of Individuals with Integumentary Conditions	3
DPT 8061	Interprofessional Seminar	1
DPT 8122	Assistive Technology/Orthotics and Prosthetics	2
DPT 8123	Geriatric Considerations in Clinical Reasoning	3
DPT 8126	Management and Interventions - Individuals with Musculoskeletal Conditions I	6
DPT 817A	Clinical Experience: Full-Time I	12
DPT 8213	Leadership Development II: Health Policy	3
DPT 8215	Management and Interventions - Individuals with Neuromuscular Conditions II	5
DPT 8226	Management and Interventions - Individuals with Musculoskeletal Conditions II	6
DPT 8271	Clinical Experience: Part-Time II	1
DPT 8312	Leadership Development III: Management	2
DPT 8324	Pediatric Considerations in Clinical Reasoning	4
DPT 8331	Service Learning III	1
DPT 8362	Research III: Critical Inquiry and Appraisal	2
DPT 8462	Research IV: Research Intensive	2
DPT 927A	Clinical Experience: Full-Time II	12
DPT 937A	Clinical Experience: Full-Time III	12
DPT 9412	Leadership Development IV: Life-Long Leadership	2
DPT 9561	Research V: Knowledge Translation	1

## Graduation Requirements

To qualify for the degree of Doctor of Physical Therapy from the Oklahoma City University DPT Program the following degree requirements must be accomplished:

- 1 Successful fulfillment of all graduate requirements of Oklahoma City University**
- 2 Successful completion of the minimum number of the prescribed graduate credits (135 credits) and all required courses**
- 3 Successful completion all clinical education experiences with a grade of “Credit”**
- 4 Achievement of a cumulative GPA of 2.000 or better within four years of the student’s initial admission into the program. No student will graduate with an incomplete grade in a course.**

## Doctor of Physical Therapy (D.P.T.)

### Required Courses

**Credit Hours: 135**

DPT 7013	Health Promotion Across the Lifespan	3
DPT 7014	Neuroscience	4
DPT 7015	Clinical Anatomy	5
DPT 7113	Leadership I: Foundations of Leadership Development	3
DPT 7123	Clinical Examination and Interventions I	3
DPT 7125	Management and Interventions - Individuals with Neuromuscular Conditions I	5
DPT 7131	Service Learning I	1
DPT 7145	Applied Anatomy and Physiology	5
DPT 7163	Research I: Research Methods	3
DPT 7171	Clinical Experience: Part-Time I	1
DPT 7224	Clinical Examination and Interventions II	4
DPT 7231	Service Learning II	1

# School of Theatre

*Mark Edward Parker, Dean | Jerome Stevenson, Associate Dean*

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# Master of Fine Arts in Screen Acting

The School of Theatre offers a Master of Fine Arts in Screen Acting in partnership with Richmond University in London. This terminal degree is an intensive two-year program, with one year delivered in Los Angeles and one year in London. The degree requires completion of 60 hours of coursework, equivalent to 240 credits in the UK educational system. MFA in Screen Acting is designed to prepare graduates to work professionally in film, television and related recorded media. Students will gain invaluable experience working alongside, and networking with, industry professionals, including actors, directors, casting directors, writers, agents, and producers, in both LA and London. Students will also learn how to concept, develop, pitch, and produce their own original content. The program culminates in the development, production, and presentation of a thesis production project.

**OCU Los Angeles Campus** Students will spend one year in Culver City, the heart of the film industry in Los Angeles. Courses will be delivered by OCU faculty and guest industry professionals. During this year they will be introduced to a systematic and holistic approach to preparing a role for the screen. Alongside this foundational study of acting technique, students will engage in the creation and development of multiple digital media projects; a range of workshops and events with industry professionals; and a research project on an aspect of screen history or film/TV theory.

## Oklahoma City University - LA Campus

OCU School of Theatre-Los Angeles  
3535 Hayden Ave  
Culver City, CA 90232  
Phone: OCU Main Campus 405-208-5000  
School of Theatre 405-208-5700  
Culver City Campus 424-226-0857

## Richmond University—London Campus

One year of the M.F.A. in Screen Acting program is delivered by OCU and Richmond University faculty and staff in London. The primary function of this year is the acquisition and application of a range of specific technical skills in voice, movement, stage combat and character work. Students will work on “historically distanced” content and a variety

of material and acting styles outside of contemporary realism, requiring physical, vocal, and cultural transformation. Professionalization and connection with industry will continue to be a priority during students’ time in London.

## Richmond, The American International University in London

Queen’s Road  
Kensington Campus  
London  
W8 5ED  
United Kingdom

## Admission Requirements

For regular admission, the applicant must have a minimum undergraduate GPA of 3.00 and hold an appropriate bachelor degree, preferably in theatre, but other degrees will be considered, from an accredited institution with undergraduate preparation related to graduate study in screen acting. Adequacy of this preparation will be determined through transcript evaluation, audition, and interview.

## Procedure for Admissions

An application for admission to the MFA program may be secured from the Office of Graduate Admissions. The completed form along with an official transcript of college credits and two letters of recommendation, should be returned to the Office of Graduate Admissions prior to submitting an audition video. Graduate credits from other institutions will only be accepted by special permission (normally not exceeding 8 credit hours). All students must complete a successful audition, callback and interview and satisfy all university criteria before they will be admitted to the program.

## Audition Requirements

Please refer to the School of Theatre web-site ([www.okcu.edu/mfa-screen-acting](http://www.okcu.edu/mfa-screen-acting)) for current audition procedures, requirements and deadlines.

## Articulation and Transfer Agreements

OCU has not entered into any articulation or transfer agreements with other institutions to accept prior coursework, achievement tests, challenge examinations or any form of unearned credit. Due to the specialized nature of this program, transfer credit will not be accepted

## Academic Regulations

- Students must maintain a minimum GPA of 3.000 in order to remain in good standing. A student must be in good standing to graduate.
- No grades below C (2.000) are acceptable toward degree requirements. A maximum of 3 credits below B- are acceptable towards degree requirements. A student may not graduate with a D or F on the transcript. With the exception of the Thesis Project, students may not elect credit/no credit grading.
- A course may be repeated only once.
- MFA students whose cumulative GPA drops below 3.000 at the end of a semester will receive written notification from the registrar that they have been placed on academic probation for the next semester. Should the student fail to raise the cumulative GPA above 3.000 during the next semester, they will be dismissed from the university.
- Students must comply with the established thesis or project submission policy and the master's and capstone project enrollment and grading policy. These policies are stated in the Academic Regulations section of the graduate catalog.

## Cancellation, Withdrawal and Refund Policies

A student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. MFA Screen Acting students may cancel this enrollment agreement or withdraw from Oklahoma City University and receive the applicable refund by contacting Oklahoma City University, Attn: Student Accounts, 2501 N. Blackwelder Ave., Oklahoma City, OK 73106 or by e-mail at: [studentaccounts@okcu.edu](mailto:studentaccounts@okcu.edu).

Approximately the third week of class each semester, if the student's account is paid in full, any excess personal, state, private, or federal financial aid awarded will be refunded to the student. The charges to be paid include, but are not limited to, tuition, fees, room and board, and traffic fines. If aid includes proceeds from Parent PLUS loans, any excess funds MUST be returned to the parent unless otherwise indicated on the application. Only then can the refund go to the student. Oklahoma City University processes refunds by direct deposit. Contact the Student Accounts Office for details.

Additional Information related to specific questions can be obtained from the Registrar's Office.

TERMS	ADD/ DROP DATE	LOAN DISBURSEMENT RATE	REFUND DATE
FALL	9/30/2022	10/10/2022	10/20/2022
AUGUST - DECEMBER 2022			
SPRING	1/20/2023	1/23/2023	1/27/2023
JANUARY - APRIL 2023			

If you have received federal student financial aid, you are entitled to a refund of moneys not paid from the federal financial aid funds.

Student attendance in a course does not affect the tuition reduction. The date the completed form is processed by the Registrar's Office is the determining factor.

Courses dropped through the 100 percent refund date will not appear on the student's permanent record. Changes in class schedule become effective on the day the form is processed by the Registrar's Office.

The final date to drop a course is listed in the academic calendar. Students dropping courses before the final drop date will receive a W (withdrawal). After the final drop date, a student must receive approval from his or her instructor. The instructor must assign a grade of WP (withdrawal passing) or WF (withdrawal failing) for the course. (A grade of WF will be calculated into the student's grade point average as a failing grade.) The student then must receive approval from his or her advisor, academic dean, and the provost/VPAA before the change in class schedule can be processed. No course may be dropped after the last day of classes.

A student who is completely withdrawing from the university must obtain a withdrawal form from the Office of the Registrar, International Student Office, Financial Aid Office, or his or her dean's office. Once this form is properly completed and processed through the Office of the Registrar and Student Accounts, the withdrawal becomes effective on the date it is validated by Student Accounts. A "W" (withdrawal) will be assigned for each course. Nonattendance of classes does not constitute official withdrawal. Withdrawal will be permitted up to and including the final regular day of classes for all semesters or terms. No withdrawals are permitted during finals week.

## Resources for Students

### *Dulaney-Browne Library*

Students in this program will have access to library resources. Students can communicate directly with librarians via e-mail, phone, online chat, or Zoom web

conferencing. They can also access on-line research databases that include full-text documents and request items through Inter-library Loan (ILL). For further information, please visit the library web-site at <https://www.okcu.edu/students/libraries>.

While in London, students will have access to two libraries at Richmond University: Taylor Library, Richmond Campus and Library in 37 High Street, Kensington facility. More info can be found at: <https://www.richmond.ac.uk/about-richmond/library/>.

## Master of Fine Arts in Screen Acting (M.F.A.)

### Required Courses

Credit Hours: 60

THRE 5331	Critical Approaches to Film and Television	1
THRE 5516	Actor's Core I	6
THRE 5526	Actor's Core II	6
THRE 5614	Independent Project I	4
THRE 5625	Independent Project II	5
THRE 5712	Bridges to Industry I	2
THRE 5722	Bridges to Industry II	2
THRE 5752	Acting for Commercials	2
THRE 5773	Actor Industry Lab	3
THRE 6314	Research Methods (Richmond Campus)	4
THRE 6324	Visual Cultures (Richmond Campus)	4
THRE 6414	Digital Storytelling (Richmond Campus)	4
THRE 6434	Edutainment Video Essays (Richmond Campus)	4
THRE 6512	Styles and Techniques I	2
THRE 6522	Styles and Techniques II	2
THRE 6613	Production Project	3
THRE 6626	Thesis	6

### Additional information required by the Bureau for Postsecondary Education of California

[https://www.bppe.ca.gov/lawsregs/ppe\\_act.pdf](https://www.bppe.ca.gov/lawsregs/ppe_act.pdf).

As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement.

**Catalog Coverage Dates:** May 8, 2022 – May 7, 2023. The OCU Catalog is updated annually and as changes are needed.

**Approval to Operate:** Oklahoma City University is a private institution that is approved to operate in California by the Bureau for Private Postsecondary Education. This approval to operate means that OCU is compliant with the state standards set forth in the CEC and 5, CCR.

**Accreditations:** Oklahoma City University is accredited by the Higher Learning Commission and is eligible for federal

financial aid. The MFA in Screen Acting program is not individually accredited and is not accredited by an agency recognized by the Department of Education. There are no licensure requirements with this degree program. Graduates from it will not be eligible to sit for the applicable licensure exam in California and other states or become certified or registered as required for the applicable profession, occupation, trade, or career field in California. Additionally, the program is not accredited by the state of California and is not recognized for some employment positions, including, but not limited to, positions with the State of California.

**Questions:** Any questions or problems concerning this school which have not been satisfactorily answered or resolved by the school should be directed to the Bureau for Private Postsecondary Education at:

P.O. Box 980818, West Sacramento, CA 95798-0818

Web site Address: [www.bppe.ca.gov](http://www.bppe.ca.gov)

Telephone: (888) 370-7589 or (916) 574-8900

Fax: (916) 263-1897

**Complaints:** A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 or by completing a complaint form, which can be obtained on the bureau's Internet Web site ([www.bppe.ca.gov/enforcement/complaint.shtml](http://www.bppe.ca.gov/enforcement/complaint.shtml)).

**Locations:** The class sessions will be held at 3535 Hayden Avenue, Culver City, CA 90232 and Queen's Road, Kensington Campus, London, W8 5ED, United Kingdom.

**Tuition and Fees:** Tuition and fees for this program are \$936 per credit hour with a Special Program Fees of \$225 per credit hour. The total estimated cost for the 60-Credit Hour MFA is \$69,660. The year of study in London will require a passport and a Visa which can cost \$900 or more and take 3 months to obtain.

### Itemized Costs

Tuition	\$14,040 (based on 15 credit hours)
Registration fees	N/A
Equipment	N/A
Lab supplies	N/A
Textbooks or other learning media	N/A
Uniforms of other special protective clothing	N/A

In-resident housing	Not offered by the institution
Tutoring	N/A
Assessment fees for transfer of credits	N/A
Fees for transfer credit	N/A
Student Tuition Recovery Fee (non-refundable)	\$7.02 (based on \$926 per credit hour and 15 credit hour enrollment)
Institutional Fees (Special Programs Fee)	\$3,375 (\$225 per credit hour) (based on 15 credit hours per semester)
Charges paid to an entity other than the institution that is specifically required for participation in the educational program	N/A

**Loans:** If a student obtains a loan to pay for an educational program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund. If a student defaults on a federal or state loan, both the following may occur:

- (1) The federal or state government or a loan guarantee agency may take action against the student, including applying any income tax refund to which the person is entitled to reduce the balance owed on the loan.
- (2) The student may not be eligible for any other federal student financial aid at another institution or other government financial assistance until the loan is repaid.

**Housing:** No campus housing is available. The rent in Culver City ranges from \$1,000 a month for a studio apartment to \$2,000 for a 1 bedroom. Shared housing in Culver City and the surrounding neighborhoods begins at \$600. This is a non-residential program and Oklahoma City University will not be able to assist students in finding or acquiring housing at either the California or London locations. Housing is the responsibility of the student.

**Financial Stability:** Oklahoma City University does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, or has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.

**Retention of Student Records:** California State law requires Oklahoma City University to maintain school and student records for five (5) years. In addition, all transcripts are kept indefinitely in digital form.

## NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION

The transferability of credits you earn at Oklahoma City University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the Master of Fine Art you earn in Screen Acting is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending Oklahoma City University to determine if your credits or degree will transfer.

## California Disclosures

- No experiential learning will be applied to this program.
- Oklahoma City University will offer visas to students after the second year of enrollment
- Instruction will only occur in English.

**Occupational Classification:** This program prepares its graduates for the following occupation codes based on the United States Department of Labor's Standard Occupational Classification codes:

27-2000 Entertainers and Performers, Sports and Related Workers

27-2010 Actors, Producers, and Directors

27-2011 Actors

27-2012 Producers and Directors

**Student Tuition Recovery Fund (STRF):** The State of California established the STRF to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

It is important that you keep copies of your enrollment agreement, financial aid documents, receipts, or any other information that documents the amount paid to the school. Questions regarding the STRF may be directed to the Bureau for Private Postsecondary Education, , P.O. Box 980818, West Sacramento, CA 95798-0818, (916) 574-8900 or (888) 370-7589.

To be eligible for STRF, you must be a California resident or are enrolled in a residency program, prepaid tuition, paid or deemed to have paid the STRF assessment, and suffered an economic loss as a result of any of the following:

- The institution, a location of the institution, or an educational program offered by the institution was closed or discontinued, and you did not choose to participate in a teach-out plan approved by the Bureau or did not complete a chosen teach-out plan approved by the Bureau.
- You were enrolled at an institution or a location of the institution within the 120 day period before the closure of the institution or location of the institution, or were enrolled in an educational program within the 120 day period before the program was discontinued.
- You were enrolled at an institution or a location of the institution more than 120 days before the closure of the institution or location of the institution, in an educational program offered by the institution as to which the Bureau determined there was a significant decline in the quality or value of the program more than 120 days before closure.
- The institution has been ordered to pay a refund by the Bureau but has failed to do so.
- The institution has failed to pay or reimburse loan proceeds under a federal student loan program as required by law, or has failed to pay or reimburse proceeds received by the institution in excess of tuition and other costs.
- You have been awarded restitution, a refund, or other monetary award by an arbitrator or court, based on a violation of this chapter by an institution or representative of an institution, but have been unable to collect the award from the institution.
- You sought legal counsel that resulted in the cancellation of one or more of your student loans and have an invoice for services rendered and evidence of the cancellation of the student loan or loans.

To qualify for STRF reimbursement, the application must be received within four (4) years from the date of the action

or event that made the student eligible for recovery from STRF.

A student whose loan is revived by a loan holder or debt collector after a period of non-collection may, at any time, file a written application for recovery from STRF for the debt that would have otherwise been eligible for recovery. If it has been more than four (4) years since the action or event that made the student eligible, the student must have filed a written application for recovery within the original four (4) year period, unless the period has been extended by another act of law.

However, no claim can be paid to any student without a social security number or a taxpayer identification

# Graduate Course Descriptions

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\* Denotes cross-listed course      + Denotes dual-listed course



## Course Offering Key

<b>(Fall)</b>	This course is offered every fall.
<b>(Fall, odd)</b>	This course is offered every other fall on the odd numbered years.
<b>(Fall, even)</b>	This course is offered every other fall on the even numbered years.
<b>(Spring)</b>	This course is offered every spring.
<b>(Spring, odd)</b>	This course is offered every other spring on the odd numbered years.
<b>(Spring, even)</b>	This course is offered every other spring on the even numbered years.
<b>(Summer)</b>	This course is offered in the summer.
<b>(TBA)</b>	This course is not offered on a regular cycle. Students should contact their academic advisors for more information.

- \* Denotes cross-listed course (different departments)
- + Denotes dual-listed course (different levels)

Course offering designations are offered only as a guide for long-range planning. All course offerings are subject to change without prior notice. Students are encouraged to contact their academic advisors or the Registrar's Office for current information on course offerings.

The last number of each course number indicates the number of credit hours; e.g., ACCT 2113 is a three-credit-hour course.

## Accounting (ACCT)

### 5123 Accounting Theory and Research 3

Study and evaluation of alternative theory, practices, and generally accepted accounting principles of financial accounting; Learning to apply financial accounting standards through research using the Accounting Standards Codification. Prerequisite: ACCT 3123. (Fall)

### 5133 Financial Statement Analysis 3

Survey of International Financial Reporting Standards (IFRS) and other topics related to international accounting. Learning to apply financial statement analysis for decision making using case studies of U.S. and International companies. Using data analytics to forecast, analyze and value companies based on a variety of commonly used valuation models and techniques. Prerequisite: ACCT 3123. (Spring)

### 5143 Government and Not-for Profit Accounting 3

Course develops students' understanding of the governmental, not-for profit, and partnership accounting concepts. Coverage includes accounting transactions for the listed entities and basic financial statement preparation and information provided therein. Prerequisite: ACCT 3123. (TBA)

### 5163 Energy Accounting 3

Acquaints students with accounting in the Energy industry, including acquisition, production/depletion and retirement of oil and gas properties. Topics include differences between full cost and successful efforts accounting methods; accounting for joint ventures; and analysis of financial statements and disclosures issued by oil and natural gas firms. Introduction to related tax issues. Prerequisites: ACCT 2113 and ACCT 2213. (Spring)

### 5213 Accounting for Business Decision Making 3

Emphasis on the application of accounting information for financial reporting and the use of accounting information in managerial decision making. This course is for M.B.A. students only and cannot be credited toward the M.S.A. (Fall, Spring)

### 5223 Forensic Accounting 3

Forensic accounting combines accounting, auditing and investigative skills to identify, investigate, and communicate evidence and analysis that could be suitable to courts of judicature. Students will learn the rudiments of civil/criminal procedure, rules/care of evidence, and expert witnessing. Students will learn how forensic accounting provides the basis for negotiation, settlement or other decision-making in business situations (e.g., litigation support, property/economic valuation/damages, etc.). Prerequisite: ACCT 4313. (TBA)

### 5313 Advanced Auditing and Assurance Services 3

Application of technical auditing skills and techniques based on mastery and interpretation of AICPA and PCAOB auditing

standards and pronouncements as well as fraud prevention and detection. Topics include latest methods involved in audit planning, control structure review, data analytics, procedures selection, procedural execution, and communication of audit findings and results. Prerequisite: ACCT 4313. (Fall)

### 5323 Principles of Fraud Examination 3

Develops the main topics in fraud examination, including: the nature and motivations for fraud; fraud prevention, detection, and investigation; various types of fraud; and, some of the more infamous fraud cases. Utilizes an open-ended, seminar format in which students actively participate in gathering materials and discussion. Prerequisite: ACCT 3113 (Fall)

### 5413 Income Taxation of Entities 3

Introduction to income taxation issues unique to C corporations, S corporations, partnerships, and estates/trusts, including preparation of entity returns. Prerequisites: ACCT 3413 and ACCT 4413. (Fall)

### 5423 Tax Procedure 3

Examines federal tax procedure at the administrative level and in litigation; organization of the I.R.S.; legal and practical aspects of Treasury regulations; administrative rulings; closing and compromise agreements; deficiency and jeopardy assessments; waivers; refund claims; mitigation of statute of limitations; tax collections; civil penalties; and the rights and privileges of the taxpayer. Prerequisite: ACCT 3413, ACCT 4413, or permission. (TBA)

### 5433 Advanced Taxation of Business Entities 3

Income tax consequences of doing business in corporate, partnership, or limited liability form. Emphasis given to tax consequences of formation of the entity, transfers of property between entity and owners of entity, and dissolution of the entity. Advantages and disadvantages of each form of doing business are considered. Prerequisite: ACCT 5413. (TBA)

### 5443 Estate and Gift Taxation 3

Federal excise tax imposed on the transfer of wealth, whether in the form of a lifetime gift or transfer at death. Prerequisite: ACCT 3413 and ACCT 4413. (TBA)

### 5453 Digital Forensics 3

Digital forensics (a/k/a digital forensic science) is a branch of forensic science offering professionals a systematic approach to the recovery and investigation of material found in digital devices, often aimed at solving computer crimes or other crimes utilizing digital devices. The needs for digital forensic experts are growing in corporations, accounting and law firms, insurance companies and law enforcement. Digital forensics investigations have a variety of applications - most commonly to provide supportive or refuting evidence before criminal or civil courts (as part of the discovery process). This work would include retrieval procedures that follow proper investigative procedures. Forensics may also provide support for internal corporate investigations or intrusion

\* Denotes cross-listed course + Denotes dual-listed course

investigations (i.e., a specialist probe into the nature and extent of an unauthorized network intrusion). This course will cover both the principals and practice of digital forensics. (TBA)

**5593 Accounting for Managers in Energy Business 3**

Accounting skills needed for the acquisition, production/depletion and retirement of oil and gas properties. Differences between full cost and successful efforts accounting methods. Discussion of accounting for joint ventures, taxation of oil and gas properties, analysis of financial statements and disclosures issued by oil and natural gas firms. (Spring)

**5613 Accounting Ethics 3**

Survey of professional ethics standards and personal ethics as applied to the practice of accounting. Prerequisite: MGMT 2213. (Spring)

**5713 CPA Exam Review – Part I 3**

Prepares the student to sit for the CPA Exam by systematically reviewing topics covered on the exam. The primary goal of the course is to take the rules and concepts studied in the Accounting curriculum and incorporate them into a comprehensive understanding of the Accounting framework. (Fall, Spring, Summer)

**5723 CPA Exam Review – Part II 3**

Prepares the student to sit for the CPA Exam by systematically reviewing topics covered on the exam. The primary goal of the course is to take the rules and concepts studied in the Accounting curriculum and incorporate them into a comprehensive understanding of the Accounting framework. (Fall, Spring, Summer)

**5911-3 Special Topics in Accounting 1-3**

A variable-credit course designed to meet the needs of students with specific interest in a specialized accounting topic. (TBA)

**5921-3 Applied Research or Internship in Accounting 1-3**

Variable credit course. Applied research, independent study, or work experience integrating knowledge and abilities gained in accounting courses. Number of hours determined by contract. Prerequisites: Senior or graduate standing, 6 hours of upper-level accounting, and accounting chair approval. (TBA)

## Applied Behavioral Studies (ABS)

**5091-6 Independent Study**

**5213 Issues in Mental and Physical Health 3**

This course will explore issues regarding the relationship between physical and emotional health—primarily from mental health, coping, and counseling perspectives. The roles of

adjustment, lifestyle, and social factors on stress and wellness are discussed.

**5313 Sexual Issues in Counseling 3**

This course will focus on psychosexual development throughout the life span, interviewing and counseling techniques, and ethical sexual therapy for sexual dysfunctions, addictions, paraphilias, and challenges related to aging and illness. Prerequisite: ABS admission.

**5314 Assessment I 4**

Survey tests and measurements for adults and children. Extra fees may be required. Prerequisite: ABS admission.

**5363-4 Topics 3-4**

**5413 Crisis Intervention 3**

Special intervention strategies relevant to counseling will be discussed which may include posttraumatic stress, sexual assault, partner violence, grief and bereavement, and workplace violence.

**5503 Addiction 3**

An overview of the addiction process, what constitutes an addiction, and the treatment methods available through counseling and other means.

**5513 Death and Dying 3**

As the last stage in life span development, Death and Dying is an important course to take and an important concept to adjust to. We'll explore a variety of issues such as coping with chronic illness, death awareness, stages of dying, hospice, suicide, euthanasia, funeral customs, children's experience, and traumatic death—and their impacts on each individual. Where possible, we will arrange relevant field trips.

**5564 Marriage and Family Therapy 4**

An overview of the major marriage and/or family counseling theories for use in a variety of settings. Prerequisite: ABS 5713 and permission.

**5613 Gerontology 3**

Understanding of developmental experiences and their impacts on adjustment. Mental health issues and community resources will be a primary focus. Intervention strategies from a counseling perspective will be discussed.

**5703 Behavior Pathology 3**

This course further investigates abnormal human behavior and dysfunction as it relates to the DSM disorders. Schizophrenia, neurosis, psychosis, multiple personality, and depression are among the topical issues studied. Prerequisite: ABS admission.

**5713 Counseling Theories 3**

Traditional theories and techniques of counseling will be covered as well as the personality theory underlying them. This course

\* Denotes cross-listed course + Denotes dual-listed course

will address how to move from theory to practice. Development of basic counseling skills and awareness of self will be covered. Extra fees may be required. Prerequisite: ABS admission.

**5813 Career Development 3**

This course will focus primarily on life style and career choice, the decision making process, career counseling, and vocational choice. Prerequisite: ABS admission.

**6314 Assessment II 4**

Administration, scoring, and interpretation of tests. Primarily for adults and children. Extra fees may be required. Prerequisite: ABS 5314.

**6513 Socio-Cultural Foundations 3**

This course will explore multi-cultural counseling, socio-cultural theories, research, and practice in society. Other areas covered will be the inherent diversity of individuals including gender, race, culture, religion, communication and work styles, beliefs, values, and socioeconomic status, as well as the impact of society and culture on behavior. Prerequisite: ABS admission.

**6714 Advanced Counseling Techniques 4**

A more detailed investigation of theories and techniques of counseling. This course will focus on the more structured and systematic techniques for psychotherapeutic intervention. For graduate students in counseling. Prerequisite: ABS 5713 and permission.

**6743 Group Process 3**

This course includes a theoretical and experiential component to group process, group dynamics, and group counseling. Examples of skills and concepts discussed include group formation, communication, stages of group growth, problem solving, cohesion, team building, leadership, decision making, and conflict resolution. Prerequisite: ABS admission.

**6776 Practicum 6**

Field experience in professional counseling whereby students will provide introductory counseling services in a mental health clinic, counseling center, or other human services agency. A minimum of 150 clock hours are required. Prerequisite: 33 ABS hours, plus candidacy status.

**6813 Personality and Human Development 3**

This human growth and development course will cover personality and development throughout the entire life span. Prerequisite: ABS admission.

**6903\* Research Methods 3**

See GRED 6903. Prerequisite: ABS admission.

**6975 Professional Orientation/Ethics 5**

Relevant ethical issues studied will include confidentiality, privacy, multiple relationships, supervision, the counseling relationship, and research. Codes of ethics, standards of practice, and

preparation will be covered. This course will also include the capstone project. Prerequisites: 24 hours of ABS course work.

**6979 Internship 9**

Advanced field experience in counseling whereby students will provide direct face-to-face intervention and diagnostic assessment with clients under the auspices of an on-site supervisor. The internship is to be taken toward the end of the master's degree in counseling. A minimum of 300 clock hours are required. Prerequisite: ABS 6776.

## Arts Management (AMGT)

**5742 Contracts and Management for Performers 2**

For the student planning a professional performance career, this course is designed to provide basic but important information about contract law for performers, organizational structures in the performing arts, performing arts unions, artist agents and managers, unemployment insurance, and workers' compensation. As required by graduate degrees. (Fall)

## Computer Science (CSCI)

**5003 Object-Oriented Programming Design and Patterns 3**

Advanced study of object-oriented programming, design concepts, and patterns as they apply to real-world problems: concepts of polymorphism, dynamic bindings and creational/structural/behavioral patterns.

**5103 Theory of Computing 3**

A course on the theoretical foundations of computation. Topics include finite-state machines, regular languages, context-free grammars, push-down automata, Turing machines, decidability, and complexity theory. Prerequisites: one language beyond Basic (C or C++ preferred) and MATH 3503. (Fall)

**5203 Logic for Computer Science 3**

A survey of historical and modern logic with emphasis on applications in computer science. Topics include Boolean algebra, truth tables, verification of argument validity, development of proofs using propositional and first-order predicate logic, the correctness and completeness of first-order logic, normal forms, and Herbrand's theorem. Automated proof techniques such as resolution and unification are covered. Additional material covered may include topics such as fuzzy logic and multivalued logics. Prerequisites: CSCI 3503. (Fall)

**5303 Embedded and Real-Time Operating Systems 3**

A continuation of CSCI 4313. Additional topics include device I/O, interrupts, timers, task scheduling, and hardware OS. Two hours of lecture and one hour of lab each week. Prerequisite: CSCI 4313. (TBA)

\* Denotes cross-listed course + Denotes dual-listed course

**5403 Software Engineering 3**  
Study of the principles and techniques for methodical construction of quality software: project plan and management, software process, software requirements analysis, programming paradigms, module specification techniques, testing and validation procedures, and proof of program correctness. Includes a team project. Prerequisite: CSCI 5003. (Spring)

**5413 Algorithm Design and Analysis 3**  
Analysis of algorithms and the application of analysis on the design of efficient algorithms, both theoretical and practical: sorting, tree structures, graph algorithms, NP-completeness, dynamic programming, greedy, string-matching, encryption, and generic algorithms. (Fall)

**5503 Computer Organization and Architecture 3**  
A study of the structure, organization, and logical design of computers from an advanced perspective. Topics include digital arithmetic and logic, computer structures, machine cycles, interrupts, memory organization, I/O schemes, the integration of operating systems, instruction sets, and addressing. No prior knowledge of electronics is presumed. Two hours of lecture and two hours of lab each week. Prerequisite: At least one programming language. (Spring)

**5513 Computer System Architecture 3**  
A study of high-performance computer architectures. Topics may include a study of instruction set architecture, instruction execution, synchronization, micro-operations, global memory, parallel processing, overlap and pipeline processing in a von Neumann type architecture, "RISC" architectures, and supercomputers. Prerequisite: CSCI 5503. (TBA)

**5603 Database Design 3**  
Quantitative study of the tools and methodology of database design. Design conceptual database, specify implementation, and predict system performance: database structures and schemas, advanced query languages; relational, graph and document databases. (TBA)

**5803 Computer Graphics 3**  
An integrated study of the software, data structures, mathematics, and algorithms of image manipulation, computer graphics, and computer-assisted design. Topics include raster techniques, geometric transformations of two and three dimensions, object modeling, illumination models, shading models, basic animations, and strategies for creating representations of three dimensional objects. Two hours of lecture and two hours of lab each week. Prerequisite: MATH 2104 or equivalent proficiency in calculus and analytic geometry. (TBA)

**6003 Computer Science Graduate Capstone 3**  
A capstone course required of all graduate computer science students. Students are required to develop a presentation on some current topic in computer science. The course also includes

assessment and assessment-oriented topics. Should be taken in the student's final semester. (Spring)

**6063 Current Topics in Computer Science 3**  
Graduate-level study of emerging topics in computer science; subject and prerequisites may vary. (TBA)

**6113 Cryptography 3**  
History of Cryptography and modern practices to secure systems: ciphers, encryption, hashing, RSA, public key encryption, protecting personally identifiable information (PII) and best practices.

**6123 Cloud Security 3**  
Hands-on introduction to securing your code and cloud infrastructure in the cloud: authentication, authorization, firewall, gateway and API security.

**6133 Offensive Coding 3**  
Ethical Hacking/Pen Testing; simulate cyberattacks to evaluate computer systems: social engineering, physical security, application vulnerabilities and vulnerability assessments.

**6143 Defensive Coding 3**  
Write code to guard against the most common hacker attacks: OWASP Top 10, secure authentication, storing data securely, input validation, and vulnerability management.

**6203 Advanced Object-Oriented Programming 3**  
An advanced study of object-oriented programming and design concepts. Subjects include classes, methods, polymorphism, inheritance, and object-oriented design. C++ and Smalltalk are studied in depth. Other object-oriented languages discussed include Java. A group project is required. Two hours of lecture and two hours of lab each week. Prerequisites: CSCI 5403 and Proficiency in C++ or CSCI 4303.

**6213 Data Science Fundamentals 3**  
Introduction to probability and statistical inference used in data science; random variables, sampling distributions, statistical significance, analysis of variance, hypothesis testing, regression and classification.

**6223 Practical Data Science 3**  
Hands-on introduction to the complete data science pipeline; Python data acquisition and cleansing, data storage and exploration, missing data treatment, feature engineering, modeling, interpretation and visualization.

**6233 Machine Learning 3**  
Machine learning including Scikit-learn techniques and algorithms; classification and regression modeling, cross validation, hyperparameter tuning, overfitting and underfitting, supervised learning methods (linear models, polynomial regression, regularization, support vector machines, decision trees and random

Course #	Course Name	Credit Hours	Course #	Course Name	Credit Hours
	forests) and unsupervised learning algorithms (clustering, density estimation and anomaly detection).				
<b>6243</b>	<b>Artificial Intelligence</b>	<b>3</b>	<b>6433</b>	<b>Hybrid Development</b>	<b>3</b>
	Covers deep learning and neural networks using TensorFlow and Keras: neural network architectures, convolution neural networks for image recognition, recurrent neural networks, natural language processing, autoencoders, generative adversarial networks, and reinforcement learning. Prerequisite: CSCI 6233. (TBA)			Building application for iOS and Android using Xamarin, Flutter, and React Native: types of hybrid applications, performance and compatibility considerations, and limitations.	
<b>6303</b>	<b>Distributed Operating Systems</b>	<b>3</b>	<b>6443</b>	<b>Mobile Game Development</b>	<b>3</b>
	A continuation of CSCI 4313. Additional topics include telecommunications, networking, naming, consistency and replication, fault tolerance, and security. The client/server architecture is covered in detail. Encoding, entering, and running programs comprise a significant part of the course. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 4313. (Spring)			Build interactive mobile games using Unity: Gyroscope, In-App Purchases, Multiplayer, and ARKit.	
<b>6313</b>	<b>HTML/CSS/Java Script</b>	<b>3</b>	<b>6503</b>	<b>Computer Network Architecture</b>	<b>3</b>
	Advanced review of HTML5, Cascading Style Sheets (CSS), and JavaScript: responsive design for web and mobile, online/offline, and jQuery.			An advanced study of the architectural principles and specific mechanisms required for the exchange of data among computers, terminals, and other data processing devices. Topics include architecture, access protocols, and internetworking. Two hours of lecture and two hours of lab each week. Prerequisites: CSCI 4313 and CSCI 5503. (TBA)	
<b>6323</b>	<b>Server Web Development</b>	<b>3</b>	<b>6583</b>	<b>Internship</b>	<b>3</b>
	Build websites with server technologies: PHP, Java/C# or Node.js: server side websites, REST APIs, and securing websites.			Supervised experiential learning. Integrates knowledge and theory learned in the classroom with practical application and skills development in a professional setting. Includes one or more forms of structured and deliberate reflection contained within learning goals or objectives. May take place on-campus or with an off-campus work supervisor. (TBA)	
<b>6333</b>	<b>Frontend Web Development</b>	<b>3</b>	<b>6603</b>	<b>Postrelational Database Systems</b>	<b>3</b>
	Client-side development; browser: JavaScript, TypeScript, Angular, ReactJS, Vue and Web Assembly.			A study of emerging database technologies. Topics selected from object-oriented databases, multidatabase systems, data warehousing, Web-enabled databases, intranet databases, XML databases, and/or other new database developments. Prerequisites: CSCI 3114 and CSCI 5603. (TBA)	
<b>6343</b>	<b>Cloud Development</b>	<b>3</b>	<b>6613</b>	<b>Intelligent Database Systems</b>	<b>3</b>
	Implement cloud solutions to enhance applications in the cloud: database, queues, hubs, serverless, and web servers.			A continuation of CSCI 5603. This course presents advanced database system concepts, including current and future trends. Programming projects and library research are required. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5603. (TBA)	
<b>6403</b>	<b>Advanced Algorithm Design</b>	<b>3</b>	<b>6703</b>	<b>Knowledge Discovery Techniques</b>	<b>3</b>
	A study of advanced techniques in algorithm design. This course has a primary focus on the issues and techniques of parallel programming. The lab component of the course provides for practice of the examined techniques and algorithms. Topics include string processing, compression, encryption algorithms, and integral transformations. Other topics may include geometric algorithms, parsing, probabilistic algorithms, and linear programming. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5413. (TBA)			This course presents the mathematical basis of a variety of knowledge discovery techniques and their implementation on computers to model multidimensional data. In the laboratory, students analyze large matrix and database data using application programs and programs they write in C++, Matlab, and Oracle. Two hours of lecture and two hours of lab each week. Prerequisite: CSCI 5203. (TBA)	
<b>6413</b>	<b>iOS Development</b>	<b>3</b>	<b>6881-6</b>	<b>M.S. Degree Project</b>	<b>1-6</b>
	Build mobile applications for iOS using Swift: XCode, Constraints, TableView, Tabs, and Deploying to Apple Store.			Major computer science project completed under the supervision of CSCI graduate faculty. Project proposal must be approved by graduate faculty prior to course enrollment. Course may be repeated for a maximum of six semester hours of credit. Permission of CSCI director required. (TBA)	
<b>6423</b>	<b>Android Development</b>	<b>3</b>			
	Build mobile applications for Android using Kotlin: Android Studio, Constraints, RecyclerView and deploying to the Google Play Store.				

\* Denotes cross-listed course      + Denotes dual-listed course

**6981-6 M.S. Degree Research 1-6**  
Research to be completed under the supervision of a member of the graduate faculty. The research proposal must be approved by the graduate faculty prior to enrollment in the course. The course may be repeated for a maximum of 6 semester hours of credit. (TBA)

## Creative Writing (ENGL)

**5623-6 Creative Workshop I 3-6**  
Craft of creative writing studied and practiced with guidance of faculty mentor. (Fall, spring)

**5633 Pedagogy Strand 3**  
Education and practice in teaching writing. Students responsible for creating own teaching experiences (with assistant of faculty mentor). (TBA)

**5663 Craft Elements I 3**  
Continued study in writing craft elements with guidance of faculty mentor. (Fall, spring, summer)

**5693 Individual Study I 3**  
In-depth study in writing-related topic designed by student and mentor. Content will vary for each individual study. Individual study restricted to six hours total during graduate studies. (Fall, spring, summer)

**5713 Poetics 3**  
Study of poetry history, terms, forms, scansion, and other topics in poetics. Required first semester for all poetry students. Online seminar.

**5723-6 Creative Workshop II 3-6**  
Craft of creative writing studied and practiced with guidance of faculty mentor. New work, and revision of it, emphasized. (Fall, spring)

**5763 Major Works I 3**  
Study of major authors and/or literary periods/canons.

**5813 Elements of Prose 3**  
Study of terms, forms, genres, craft elements and other topics in foundational prose elements. Required first semester for all prose students.

**5863 Professional Writing Strand 3**  
Study in the various skills necessary to a professional writer: creating book proposals, self-editing, creating a public presence, etc. (TBA)

**5923 Secondary Genre Study I 3**  
In-depth study of secondary creative writing genre.

**5963 Individual Study 3**  
Course designed with a mentor to cover a student's interest in genre, craft, professionalism, etc. (TBA)

**6163 Criticism & Theory for Creative Writers 3**  
Reading, study, research, and practice in criticism and theory of creative writing.

**6263 Pedagogy Strand I—Composition 3**  
Theory, skill development, and classroom management in teaching first-year college writing. Required prerequisite for all other pedagogy courses. Pedagogy strand requires a minimum of two courses in area.

**6363 Professional Writing Strand I—Publication Prep 3**  
Research, study, and practice in preparing creative writing for publication, revising/manuscript prep, cover letters, submission engines, book proposals, publication biographies, market research, and other publication-related skills necessary to a professional writer. Professional Writing strand requires a minimum of two courses in area.

**6463 Pedagogy Strand II—Creative Writing 3**  
Theory, skill development, and classroom management in teaching creative writing. Pedagogy strand requires a minimum of two courses in area.

**6473 Professional Writing Strand II—Practicum 3**  
Various topics in professional writing; may include internships. Professional writing strand requires a minimum of two courses in area.

**6563 Craft Elements II 3**  
Intermediate topics in primary-genre creative writing craft elements studied and practiced with guidance of faculty mentor.

**6573 Pedagogy Strand III—Practicum 3**  
Advanced skill development in teaching first-year college and/or creative writing. Pedagogy strand requires a minimum of two courses in area.

**6633 Pedagogy Strand IV—Practice Teaching 3**  
Skill development and practice in teaching first-year college and/or creative writing. Pedagogy strand requires a minimum of two courses in area. (TBA)

**6663 Craft Elements III 3**  
Advanced topics in primary-genre creative writing craft elements studied and practiced with guidance of faculty mentor. (TBA)

**6673 Research for Writing 3**  
Research methods for creative writing research goals and design, management of research products, utilization of research products in creative and critical writing.

\* Denotes cross-listed course + Denotes dual-listed course

**6683-6 Creative Thesis I** 3-6  
Craft of creative writing in primary genre and creative thesis preparation, studied and practiced with guidance of faculty mentor. New work and revision of existing work emphasized. (TBA)

**6693 Individual Study II** 3  
In-depth study in writing-related topic designed by student and mentor. Content will vary for each individual study. Individual study restricted to six hours total during graduate studies. (TBA)

**6773 Major Works** 3  
Defense of critical thesis at final residency. (TBA)

**6783-6 Creative Thesis II** 3-6  
Craft of and creative thesis preparation, studied and practiced with guidance of faculty mentor. new work, and revision of existing work emphasized. (TBA)

**6853 Major Works II** 3  
Advanced study of major authors and/or literary periods/canons. Prerequisite: ENGL 5753.

**6863 Professional Writing Strand III—Platform and Career** 3  
Guided research and practice in building a platform, applying for jobs within and outside academia, and creating post-MFA professional goals. Professional writing strand requires a minimum of two courses in area. (TBA)

**6873 Literary Magazine Editing** 3  
With faculty mentor guidance, edit the MFA journal, Red Earth Review. First in a two-course sequence. (Fall, spring)

**6883 Critical Thesis I** 3  
Crafting and editing the critical introduction to the thesis. First of a two-part course sequence.

**6923 Secondary Genre Study II** 3  
Advanced in-depth study of secondary creative writing genre.

**6973 Literary Magazine Production** 3  
With faculty mentor guidance, design and produce the MFA journal, Red Earth Review. Second in a two course sequence. Prerequisite: ENGL 6273. (Fall, spring)

**6983 Critical Thesis II** 3  
Advanced research for and writing of critical introduction to creative thesis. Second of a two course sequence. Prerequisite: ENGL 6883.

## Criminology (MSC)

**5063 Selected Topics in Criminology** 3  
Selected Topics generally consists of current issues facing the criminal justice system. (TBA)

**5091-6 Independent Study** 1-6  
Generally, working with a professor, students study one particular aspect of the criminal justice system.

**5103 Crime Victims** 3  
Analysis of the victimology model. Emphasis is on the victim, the academic institutional perspective, the criminal justice perspective, and the statistical approach.

**5263 International Criminal Justice Systems** 3  
The growth of the extended economic and cultural orders demands that students be well versed in diverse approaches to common social problems and social solutions. Through comparisons of varied criminal justice systems, students assess the effectiveness of each and gain insights into the cultural influences at work in different parts of the world. Participants will meet with criminal justice experts to discuss cross-cultural comparisons between the U.S. and other nations.

**5273 Law and the Social Sciences** 3  
In this course, students analyze the theories underlying diverse studies of law and society and explore the creation and administration of laws. Students examine the connections between law, criminal justice and social justice to understand the implications of law for professionals in criminal justice and social service professions. (Fall)

**5363 Theories of Justice** 3  
This course explores one of the most prominent theoretical constructions of justice compared to other concepts of justice: John Rawl's Theory of Justice.

**5403 Elite Deviance** 3  
The study of corporate crime in America and abroad. Students discuss and apply major criminologists' theories and analyze existing policies.

**5413 Community Sanctions** 3  
This course examines approaches to both the theoretical assumptions and the practical techniques of probation and parole. A review of research findings in probation and parole is presented.

**5513 Juvenile Justice** 3  
An overview of the theories developed to explain juvenile delinquency as well as an assessment of the relationship between the system of juvenile justice and the delinquent. An analysis of various strategies that may be effective in preventing juvenile



delinquency or diverting individuals from the criminal justice system.

**5603 Advanced Research Methods 3**

In this course students create, synthesize, and defend one of four types of a mixed method research design, students are expected to have had a basic research course, which included qualitative and quantitative data methods.

**5613 Selected Topics in Criminal Justice 3**

**5713 Resocialization of Law Violators 3**

A major objective of correctional agencies has been to change persons convicted of crime so that they are reformed, resocialized, treated, or modified. This course deals with the issue of such changes and examines techniques of producing changes. (Summer)

**5803 Norm Violation 3**

Examination of the social changes and pressures that encourage greater social deviance such as civil disobedience, delinquency, and extensive rejection of prevalent values and norms of society.

**5823 Diversity and Crime 3**

This course critically examines major theories, research findings, policies, and controversies concerning race/ethnicity, gender, class, sexuality and crime. (Spring)

**5863 Criminological Theory 3**

This course is an advanced theory course on criminological theory. Students complete an in-depth analysis of contemporary theories. (Spring)

**5903 Deviance and Social Control 3**

An examination of major theoretical statements regarding social control as a determining force in social organizations. Emphasis is on internal mechanisms of social control and fundamental institutions of social control. (Summer)

**6103 Critical Issues in Justice 3**

This course analyzes contemporary issues confronting the criminal justice system. The topics change over-time, reflecting current issues facing the system, e.g., the death penalty, restorative justice, or ethics. (Fall)

**6213 Criminal Justice Evaluation 3**

The study of the role of evaluation in criminal justice agencies. The case for evaluation, models for evaluation, tools for evaluation and planning, evaluation and planning agencies and departments, and grants are all given consideration. (Fall)

**6303 Statistical Applications in Criminal Justice 3**

Students learn to use statistical analysis in their research. Computer application and statistical interpretation are stressed. (Spring)

**6403 Police and Society 3**

This course is a general study of substantive criminal law. It includes problems in defining crimes, conspiracy, intent, attempts, justification, criminal responsibility, and sentencing. (Spring)

**6563 Leadership in Criminal Justice 3**

Focuses on leadership and administration of criminal justice institutions. Topics include ethics, organizational change, power and influence, conflict and communication.

**6871-6 Practicum or Field Study 1-6**

Students sign a contract and are placed with criminal justice agencies for a minimum of forty hours per credit hour. Students will keep field notes, be evaluated at the practicum site, and write a paper directly related to the practicum assignment. (TBA)

**6886 Master's Thesis Hours 6**

Crafting and editing the master's thesis consisting of original research in the field of criminology and approval of the student's thesis committee. Final course prior to graduation from program. Course may be repeated until master thesis is completed and defended according to departmental standards.

**6983-6 Problem in Lieu of Thesis 3-6**

Recommended for students intending to pursue graduate studies beyond the master's level. Involves two semesters of work. (TBA)

## Dance (DANC)

**5091+ Partnering 1**

The study of finely balanced maneuvers performed by a female dancer with the assistance of a male partner. This class is offered both for the classical ballet technique and for the music theater stage. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5111+ Basic Movement: Ballet, Jazz, Tap 1**

**5311+ 1**

**5511+ 1**

Introductory courses to ballet, jazz, or tap technique for the beginner. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5211+ Beyond Basic Movement: Ballet, Jazz, Tap 1**

**5411+ 1**

**5611+ 1**

Prerequisite: Basic Movement class in the same technique. Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

\* Denotes cross-listed course + Denotes dual-listed course

**5191+ Pointe** 1  
Pointe technique taught with specific attention to uses in American music theater dance sequences. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (TBA)

**5193+ Ballet A** 3  
Leveled technique classes concerned with ballet especially as it relates to the American musical theater stage. Classes are taught as movement labs and include academic assignments. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5293+ Ballet B** 3  
Leveled technique classes concerned with ballet, especially as it relates to the American music theatre stage. Classes are taught as movement labs and include academic assignments. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5391-2+ Jazz A** 1-2  
Leveled courses designed to familiarize students with the styles and innovations of twentieth-century American jazz dance. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5491-2+ Jazz B** 1-2  
Leveled courses designed to familiarize students with the styles and innovations of twentieth-century American jazz dance. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5591+ Tap A** 1  
Leveled courses using the techniques and terminology of tap steps, combinations, and dances as used in music theater. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5551+ Tap B** 1  
Leveled courses using the techniques and terminology of tap steps, combinations, and dances as used in music theater. Prerequisite: Open to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

**5991+ Theater Dance** 1  
This course is designed to expose the dancer to the dynamic style pieces used in music theater choreography. One section focuses on rhythm tap and tap improvisation. Prerequisite: Open

to students with dance degree requirements only. Leveling and approval by Dance Department required. (Fall, spring)

## Early Childhood Education (ECED)

**5022 Materials, Project, & Observation I** 2  
The goals of this course are to enable teachers to observe young children objectively and to design materials to offer a more individualized approach to learning for Early Childhood teachers. (Fall)

**5113 Sensory Motor Learning** 3  
This course examines the relationships among motor, intellectual, psychological, and social development in children ages two and a half to six. Activities designed for independence and responsibility are presented with opportunities for teachers to structure these activities for their classrooms. An introduction to movement exploration for young children is part of the course. (Summer)

**5163 Montessori Seminar I** 3  
Weekend seminar taken with approved Montessori internship only. Permission of the Montessori coordinator is required. (Fall)

**5172 Materials, Project, & Observation II** 2  
The goals of this course are to enable teachers to observe young children objectively and to design materials to offer a more individualized approach to learning for early childhood teachers. This course focuses specifically on children age two and a half to six. (Spring)

**5203 Perceptual Development** 3  
This course explores perceptual development in children two and a half to six years of age, including visual, auditory, and kinesthetic perception. The Montessori sensorial activities are demonstrated and teachers of preschool, kindergarten, and primary children are shown activities they can use in their classrooms to enhance perceptual development. (Summer)

**5213 Language and Reading Development** 3  
This course examines the developing abilities of children between the ages of two and a half to six to use oral and written symbol systems as effective means of communication. The writings of Montessori, Piaget, Vygotsky and others are discussed. The interfaces among speaking, reading, and writing are explored. Montessori language materials are demonstrated, as well as activities that can be used in the classroom to enhance and support language and literacy development. (Summer)

**5263 Montessori Seminar II** 3  
Weekend seminar taken with approved Montessori Internship only. Permission of the Montessori coordinator is required. (Spring)

**5504 Psychological Bases of Learning and Guiding Young Children** 4  
This course examines the many variables involved in learning and the relationship between learning and development. Contrasts between behaviorist, nativist, and constructivist approaches to development and learning will be examined. The interrelationships between physiological, emotional, cognitive, and moral development are explored. An analysis of how Marie Montessori's theory and practices relate to the views of other developmental theorists will provide insight for a teacher in evaluating various methodologies in the classroom. (Summer)

**5513 Psychology and Evaluation of Young Children** 3  
This course provides an understanding of the evaluative process of young children. Various tests and diagnostic instruments are presented that assess the social maturity, developmental levels, and intellectual ability of young children. The student learns to analyze the course is evaluation of the current issues related to the testing of young children. A comprehensive diagnostic and prescriptive case study is developed.

**5603 Basic Concepts of Primary Mathematics** 3  
This course focuses on ways to enhance the development of mathematical ideas in young children two and a half through six years of age. Ways to design "mathematical environments" within a teacher's classroom are discussed and useful materials are examined. (Summer)

## Economics (ECON)

**5253 Forensic Economics** 3  
Forensic economics introduces students to methods of policy analysis most common to litigated situations. These methods and their economic rationales are extended to intrduce models of personal damage estimation, including harm to individuals and property that have long-term impacts on economic returns. Finally, the course will offer a survey of developing topics in the field of forensic economics relevent to the aspiring practitioners. Students in the course should be comfortable with the principles of microeconomics and basic functionality of Microsoft Excel. (Fall)

**5313 Data Analysis for Business Decisions** 3  
Focuses on the identification and access of information sources and analyzing the information to make informed decisions and solve managerial problems. Among the topics included are numerical and graphic description of data, confidence intervals, hypothesis testing, regression analysis and predictive modeling, linear allocation models and allocating resources, forecasting,

and decision analysis. The course utilizes spreadsheet, statistical and simulation software. (Fall, Summer, Spring)

**5413 Managing at the Crossroads: The Global Economic Environment** 3  
Emphasizing the perspective of managers in the private sector, course focuses on the interactions of economic principles at work at the inter-firm, intra-industry, and inter-industry levels (microeconomics), at the economy-wide level (macroeconomics), and at the global level (international economics). Integrated framework explains the effects that micro, macro, and international economics have on the growth and prosperity of individual business organizations and how managers make adjustments to create and capture value. (Fall, Spring)

**6213 Energy Economics** 3  
Basic overview of energy economics. Short- and long- term resource management by a firm, alternative energy sources and their economic management including nuclear, solar, wind, and geothermal power. Sustainability, economics of the hydrocarbon industry, calculation of net present value of futures reserves. (Fall)

## Elementary Education (MATE)

**6013 Theories of Learning and Development** 3  
History of education in America; physical, social, intellectual, and emotional development; current issues in educational psychology; development of initial teacher's creed. (Summer)

**6083 Master's Research Project** 3  
Develop and conduct an action research project; participate in a research group; provide peer feedback for other action research projects. Prerequisite: MATE 6963 and GRED 6903. (Spring)

**6113 Literature and the Arts** 3  
Developing a love of literature in elementary students; genres of children's literature; children's literature across the curriculum; methods for integrating visual arts, health, and movement in elementary classrooms. Prerequisite: MATE 6013. (Summer)

**6213 Literacy Development and Instruction** 3  
Language development; instructional methods for reading, writing, speaking, viewing, visually representing; methods to address phonemic awareness, phonics, vocabulary, fluency, and comprehension; supporting English language learners; use of specialized professional association (IRA, NCTE) standards to support all learners. Prerequisite: MATE 6013. (Summer)

**6323 Methods Across the Curriculum** 3  
Content and methodology for teaching mathematics, science, social studies in elementary schools; use of specialized professional association (NCTM, NSTA, NCSS) standards to support all

\* Denotes cross-listed course + Denotes dual-listed course

learners; 20-hour practicum. Prerequisites: MATE 6113 and 6213. (Fall)

**6423 The Assessment/Instruction Loop 3**

Best practices in assessment; connecting assessment and instruction across the elementary curriculum teaching students with exceptionalities; basic statistics for educational settings; tutoring an elementary student in literacy and mathematics; 25-hour practicum. Prerequisites: MATE 6113 and 6213. (Fall)

**6523 Classroom Management and Collaboration 3**

Classroom management and organization; collaboration with families, colleagues, and the community to support elementary children. Prerequisites: MATE 6323 and 6423. (Fall)

**6623 Teaching the Whole Curriculum 3**

Developing and teaching thematic units; advanced study of methodology making informed decisions about technology use; coteaching as a methodology to support all learners; 30-hour practicum. Prerequisites: MATE 6323 and 6423. (Fall)

**6733 Internship I 3**

An experiential apprenticeship in an early elementary classroom (grades 1 through 3) designing and delivering instruction through a coteaching model. School placements will be made through the Department of Education. Prerequisites: MATE 6523 and 6623. Corequisites: MATE 6833 and 6963. (Spring)

**6833 Internship II 3**

An extension of the elementary school experiential apprenticeship in grades 4 through 6. School placements will be made through the Department of Education. Prerequisite: MATE 6733. Corequisite: MATE 6963. (Spring)

**6963 Capstone Seminar 3**

Professionalism in education; reflection and evaluation; the legal environment of education; completion of Teacher Work Sample. Prerequisites: MATE 6523 and 6623. Corequisites: MATE 6733 and 6833. (Spring)

## Energy Legal Studies (ELAW)

**5153 Legal Research and Citation 3**

Teaches the sources and techniques for legal research and proper citation of those sources. Focuses on the comprehensive, thorough research path necessary to complete the Legal Writing paper and project. (TBA)

**5253 Legal Writing and Analysis 3**

Develops and hones students' ability to analyze and write about a complex energy and legal issue. This course will serve as the culmination of the entire program wherein students will receive guidance in writing a research paper and prepare a presentation. The

students will work in groups, prepare an energy industry "white paper," and present their work. Prerequisite: ELAW 5153 (TBA)

**5353 Fundamentals of Contracts 3**

Covers fundamental principles of contract liability; offer and acceptance; consideration; statute of frauds; contract remedies; the parol evidence rule; performance of contracts; conditions; effect of changed circumstances; and other issues related to contract formation and enforcement. Prerequisite: ELAW 5703. (TBA)

**5453 Negotiation and Dispute Resolution 3**

Designed to improve students' understanding of the negotiation process and their practical skills as participants in energy deals and negotiations. Integrates intellectual and experiential learning by combining reading and lectures with exercises, role plays, presentations, and in-depth class discussion. (Spring)

**5703 Legal and Ethical Environment of the Energy Industry 3**

Provides an overview of the law, ethics and legal analysis. Examines areas of law and ethics that relate to the contemporary business environment in the energy industry. Areas of study include contracts, torts, crime, business organizations, and the legal and ethical responsibilities of energy industry leaders. (Fall)

**5713 International Legal Issues In Energy 3**

Provides an overview of the legal and ethical issues within the international energy sector. Examines differing types of legal structures and areas of law related to contemporary business environment in the global energy industry. (TBA)

**6523 Fundamentals of Property Law 3**

Study of the fundamentals of property: property interests in land and in wealth other than land; formation of interests in land; the estate concept; possessory and non-possessory interests; concurrent interests; the lessor-lessee relation; the allocation and development of land resources. Prerequisite: ELAW 5353. (TBA)

**6533 Legal Principles of Oil and Gas 3**

Nature of property interests in oil and gas; conveyancing of interests in oil and gas; legal interests created by oil and gas leases; validity of leases; habendum, drilling, and rental clauses; assignment of interests of lessor and lessee; rents and royalties; and conservation of oil and gas. Prerequisites: ELAW 5353 and ELAW 6523. (Spring)

**6543 Environmental Law and Regulatory Compliance 3**

Introduction to the legal regulation of environmental quality and its intersection with the energy industry. Course considers the foundations of environmental regulation; the scientific predicate for environmental regulation; the objectives of environmental regulation; and the choice of regulatory tools, such as state and federal administrative regulation, taxes, and permit schemes, liability rules, and informational requirements. Analyzes the principal environmental statutes, particularly the Clean Air Act, the Clean

\* Denotes cross-listed course + Denotes dual-listed course

Water Act, the Resource Conservation and Recovery Liability Act, and the National Environmental Protection Act. Prerequisite: MGMT 5703. (TBA)

**6613 Energy Contracts and Issues 3**

Applies the fundamentals developed in Contracts and Property and examines contracts used in the energy industry for exploration, production, and development and for investment; the nature of the relationships created by such contracts; the rights and duties of the parties; and governmental regulation of such contracts. Examines the importance of identification of the identity, entity, estate or individuals involved in the ownership, investment or participation in an energy deal and the implications thereof. Prerequisite: ELAW 6533. (TBA)

## Finance (FIN)

**5113 Computational Finance and Financial Modeling 3**

Introduces Excel VBA, Monte Carlo simulation, efficient frontier, portfolio optimization, asset pricing models, capital budgeting decisions, yield curves and bond strips.

**5213 Portfolio and Risk Management 3**

Course incorporates programming and data analytics. Calculate portfolio performance parameters, conduct security fundamental analysis with ratios and build optimized portfolios using the Index Model. Risk measures such as Value at Risk (VaR), Conditional Tail Expectations (CTE), and Lower Partial Standard Deviation (LPSD) discussed. Risk management strategies through hedging also covered.

**5303 Financial Strategy and Decision Making 3**

Fundamental concepts such as time value of money and risk-return relationships in finance are presented in detail. Financial decisions faced by modern business enterprises are analyzed in the framework of financial theories. These decisions include capital budgeting, long-term financing, dividend policy, short-term financial management, and performance evaluations. (Fall, spring)

**5353 Current Issues in Financial Fraud 3**

Survey course discussing some of the most common and current forms of fraudulent practices in the finance world (e.g., investments, banking, real estate and insurance) in an effort to raise awareness of such harmful behavior, and to arm the students with the knowledge and skills to fight against them. (TBA)

**6313 Investments Management 3**

Analysis of capital markets in the U. S., their functions, the participants in the market, and the laws pertaining to participating in those markets. Technical and fundamental investment strategies are examined as are portfolio risk management techniques. Prerequisite: FIN 5303. (TBA)

**6323 Money and Capital Markets 3**

Sources, uses, and flow of funds in the money markets and the capital markets are analyzed, with explicit attention to the financial instruments and financial institutions involved. Encompasses an understanding of the processes of money creation and capital formation in an advanced commercial society. Prerequisite: FIN 5303. (TBA)

**6333 Healthcare Financial Strategies & Decision Making 3**

Establishes a mastery understanding and ability to apply basic financial management principles within the emerging patient-centered care environment and in a variety of healthcare operational settings. A wide range of healthcare financial management topics are covered, including healthcare accounting systems, financial analysis, revenue planning, resource management and allocation, third-party reimbursement, regulation, legislation, and contemporary healthcare finance problems. (TBA)

**6343 Corporate Financial Strategies 3**

This course involves theory and procedure of finance functions of individual business firms, fund raising, planning, and controlling firm finances from the treasurer's point of view. Prerequisite: FIN 5303. (TBA)

**6353 Special Topics in Finance 3**

Involves individual or small-group research of special topics or current issues in finance. Prerequisite: FIN 5303. (TBA)

**6363 Internship in Finance 3**

The internship allows students to gain practical work experience while integrating knowledge and abilities gained in earlier finance courses. The intern must work with the internship coordinator and a faculty member, along with the sponsor for an organization external to the university, to develop an internship proposal. A written research report is required. Prerequisites: completion of all required finance courses, advanced standing in the M.B.A. program, and completion of an approved proposal. (TBA)

**6373 Energy Management Capstone Experience 3**

Culminating the MS program, students integrate concepts from each of their courses to address emerging issues and challenges facing energy organizations. Based on their research and analysis, students will provide justified recommendations in written reports and professional presentations to stakeholders as they critically examine cutting-edge issues in the energy industry. Prerequisite: Final class in the M.S. Energy Management program. (TBA)

**6523 Multinational Corporate Finance 3**

Explores financial policies and practices of companies involved in international operations. Foreign exchange markets, forecasting exchange rate, risks of foreign exchange fluctuation, and hedging techniques are reviewed. Fundraising in international money and capital markets, working with capital management, and investment practices of multinational firms are considered. Other topics include capital budgeting, financial structure, and

cost of capital for multinational corporations. Prerequisite: FIN 5303. (TBA)

## Graduate Education (GRED)

### 6903\* Research Methods 3

This course is designed to introduce the student to research methods relevant to applied behavioral studies and counseling. A statistical component is included. Cross-listed with ABS 6903 and ESS 5503.

## Information Technology (IT)

### 5113 Computer Programming for Data Scientists 3

A course designed to teach the fundamentals of programming as it relates to the development of data science and analytics solutions. May include software platforms Python or R.

### 5213 Data Engineering 3

An integrated study of systems for collecting, storing and retrieving data with a particular emphasis on relational databases. Software may include Snowflake, SQL SERVER, MySQL.

### 5313 Data Visualization 3

Course on communication of analytical and data science results using visualization software. Software may include Tableau, PowerBi and other visualization packages.

### 5603 Advanced Data Analytics and Artificial Intelligence 3

Expand students' knowledge of the role of technology and data in the decision making process and in the planning and management of organizations. Students gain understanding of business intelligence, analytics, data science, artificial intelligence (AI), decision support systems (DSS), data mining, machine learning, predictive analytics, big data, cloud computing, robotics, group DSS, collaboration systems, and the internet of things(IoT). (Fall, spring)

### 6613 Systems Analysis and Design 3

This course exposes students to structured systems analysis and design through implementation of the systems development life cycle. Students prepare a comprehensive group case involving systems proposal, cost estimation, interpersonal interviewing techniques, process modeling, data modeling, network modeling, interface design, file and database construction, security concerns, and maintenance issues. Prototyping and rapid development techniques are discussed. Prerequisites: IT 5603 and permission of the instructor. (TBA)

### 6623 Advanced Database Management 3

This course provides students with skills required to develop data structures in order to store organizational memory. The course

begins with review of SQL through comprehensive assignments, followed by instruction in Oracle, and then database management and development techniques. Topics include flat file, hierarchic, network and relational database models; data modeling using Logical Data Structures; Structured Query Language; data normalization; storage concerns and data warehousing; and distributed database systems. Upon completion of this course, the student will be able to conceptualize, develop, test, and maintain a complete database system on either microcomputer or mainframe systems. Large blocks of time will be spent in the lab and working directly with the instructor. Prerequisites: IT 6613 and IT 2313 or other programming language and permission of the instructor. (TBA)

### 6633 Strategic Information System Management 3

This course examines the use and implementation of information systems for strategic and competitive advantage in an organization. The focus is on analysis of frameworks, which provides students understanding of the elements of competitive advantage from an upper-management perspective. This foundation of frameworks is linked to the organization's information systems through the use of case studies and augmented with real-world examples. Topics include a sampling of Commercial Enterprise Software packages and various implementation methodologies. Students are required to develop a Request For Proposal for the acquisition of an Enterprise Software package and to evaluate multiple alternatives to meet the needs of a case study organization. Prerequisite: IT 5603. (TBA)

### 6643 Advanced Networking 3

This course is a conceptual and technological survey of the structure of distributed information systems architectures, operating systems, network operating systems, data management systems, application development environments, peripheral technology, and user interfaces. Interoperability between these architectural components is explored and technology and trends in each architectural element are reviewed. Students learn how a network group works in an information technology department within an organization. Students are exposed to home pages, graphics, search engines, and other internet items. We discuss accomplishing electronic commerce over the internet and how businesses will evolve with the use of the internet. Prerequisite: IT 5603. (TBA)

### 6653 Electronic Commerce 3

Creating a winning e-business provides students with practical ideas on planning and creating an e-business. No previous e-business knowledge or experience is necessary. The course helps students learn about key business elements of planning and starting an e-business from the ground up. Creating a winning e-business takes a practical case-based and hands-on approach to planning and starting an e-business. Numerous e-business examples are used to illustrate important concepts. A specially designed team project is included. Prerequisite: IT 5603. (TBA)

\* Denotes cross-listed course + Denotes dual-listed course

**6663 Business Systems Internship** 3  
The internship allows students to gain practical work experience while integrating knowledge and abilities gained in earlier information technology courses. The intern must work with the internship coordinator and a faculty member, along with the sponsor for an organization external to the university, to develop an internship proposal. A written research report is required. Prerequisites: completion of all required information technology courses, advanced standing in the M.B.A. program, and completion of an approved proposal. (TBA)

## Management (MGMT)

**5213 Business Strategy for Creating Value** 3  
Focuses upon organizational, competitive, and environmental issues confronting organizations and how firms identify, seize, and defend opportunities in today's dynamic and rapidly changing global economy. Emphasizing the agility of strategic thinking as key to creating value, the course integrates concepts from strategic management, marketing, accounting, finance, and economics to develop understanding and applied mastery of related concepts such as environmental analysis, strategy formulation, sustainable competitive advantage, value-chain analysis, critical success factors, and tactical implementation. (Fall, spring)

**5703 Ethical, Societal and Legal Environment of Business** 3  
This course examines areas of law and ethics that relate to the contemporary business environment. Areas of study include contracts, torts, white collar crime, product liability, anti-competitive practices, consumer protection, employment practices, business organizations, and the legal and ethical responsibilities of business managers. (Summer)

**5713 Strategic Leadership of the Organization** 3  
This course enhances the student's ability to manage organizations and their members. The primary objective is to increase understanding of organizational behavior theory, research and practice at the individual, intragroup, and intergroup levels. Topics covered in the first module include individual differences; values, attitudes, and the perceptual process; motivation theories; and learning and reinforcement theories. Module two includes interpersonal communication, group behavior, leadership, decision-making, power and politics, and conflict and negotiation. The third module comprises organizational structure and design, organizational culture, and organizational change and development. (Spring, summer)

**5723 Leadership and Management in the Energy Industry** 3  
Provides an overview of all sources of energy throughout all generation and delivery cycles. Explores leadership and management in the energy industry with current, high-level energy executives. Evaluates the interactions between land, legal, engineering, geology, geophysics, and product marketing departments of an energy company. Enhances the ability to manage organizations

and members. Organizational structure, design, culture, change and development are studied. Future energy sources, environmental issues, social responsibility, industry ethics, and leadership issues are also examined. (Fall)

**5733 Essentials of Oil and Gas Legal Principles** 3  
Covers nature of property interests in oil and gas; conveyancing of interests in oil and gas; legal interests created by oil and gas leases; validity of leases; habendum, drilling, and rental clauses; assignment of interests of lessor and lessee; rents and royalties; and conservation of oil and gas. Provides managerial issues and applications perspectives in addition to basic legal principles. (Spring)

**6551-3 Seminar in International Business** 1-3  
Advanced topics, current problems, and results of recent research in international business are discussed in detail. Topic areas are assigned to students, each of whom acts as discussion leader. Faculty members from other universities and leaders from business or government are invited to speak at the seminar. The focus of the seminar may vary in different semesters. Topics are announced in advance. Each offering is identified in the current schedule and on the student's transcript. Prerequisites: permission of the instructor and advanced standing in the M.B.A. program. (TBA)

**6563 Special Topics in International Business** 3  
Involves individual or small-group research of special topics in international business selected by students with approval of the instructor and chair of the international business program. The objective of this course is to allow students to develop expertise in a region of the world or a certain industry. It may also aim to develop in-depth expertise about a specific topic in a functional area. Written research report required. (TBA)

**6643 Capstone Experience: Integrating and Applying Business Knowledge** 3  
Using a combination of simulations, cases, and live-case client projects this course integrates principles and concepts from all earlier course work. Emphasizes management of the enterprise as a process of integration using strategic processes and bound by the resources, environmental constraints, and ethical considerations of the enterprise. Must be taken in the semester in which student is graduating. (Summer, fall)

**6703 Strategic Management of Healthcare Organizations** 3  
Emphasizing best practices related to setting up and managing the organization, this course focuses on managerial and operational concepts including strategic planning; quality improvement, organizational strategy and design; individual, interpersonal, and team/group management; along with employment and human resource management topics including selection, staffing, retention, discipline, motivation, productivity, and team building. (Summer)

**6713 Energy Operations Management** 3  
Operational aspects of the energy business. Management of technological research, development, acquisition, and deployment of resources. Development and supply of technologies as a sector within the industry; drilling, services, transportation and distribution chains. (Fall)

**6723 Medical Law and Regulations** 3  
Examines medical ethics, laws and regulations pertaining to the obligations and liabilities of health and healthcare institutions, health agencies, third-party payors, and healthcare providers. Significant emphasis deals with enhancing students' understanding of the Affordable Care Act and its impact on healthcare practice and management. (Spring)

**6743 Internal and External Communication in the Energy Industry** 3  
Social interactions necessary to conduct successful activities both within the energy firm and its external constituencies. Special focus on negotiation methods, marketing issues and communication methods. (Spring)

**6753 Special Topics in Management** 3  
Study of current topics in business and management. (TBA)

**6813 Strategic Human Resources Management** 3  
An examination of the overall role and functions of human resource management in relation to an organization's strategic planning process. Emphasis is on human resource issues of strategic importance to an organization's top management. Course focuses on the broader issues of human resource management policy, practice, and trends. Prerequisite: MGMT 5713. (TBA)

**6823 Employment, Placement, and Personnel Planning** 3  
A review of the basic elements of employee performance, with analysis of the factors involved in employment, placement, and personnel planning. This course blends theory and practice so the student may better understand the policies and procedures required for recruitment selection and personnel planning. Prerequisite: MGMT 6813. (TBA)

**6833 Compensation and Motivation Theory** 3  
An interdisciplinary course designed to study the theories, practices, and techniques involved in developing and implementing total compensation programs for public and private organizations. The relationship of motivation theory to compensation theory is emphasized in an effort to develop the optimum package for employee productivity and satisfaction and organizational costs. Topics include compensation theory, conceptual framework for job satisfaction, job design, relationship of incentive compensation packages, and international compensation. (TBA)

**6843 Training and Development in Organization** 3  
This course acquaints students with aspects of learning in organizations. Begins by discussing organizational learning and then

focuses more narrowly on specific ways in which learning is achieved through the training and development functions. Topics include how learning is linked to organizational strategy, how to determine that training is needed, issues regarding the design of training programs, current training techniques, evaluation strategies, and management development practices. (TBA)

**6853 Global Human Resource Management** 3  
This course provides students with knowledge of human resources in the global environment and includes course work in strategic human resource management, organizational effectiveness and employee development, global staffing, global compensation and benefits, international assignment management, and international employee relations and regulations. Among other text materials, this course uses materials prepared by the Society for Human Resource Management (SHRM) to prepare students for the Global Professional in Human Resources (GPHR) certification examination administered by the Human Resources Certification Institute (HRCI). Those who pass this examination are entitled to use the GPHR designation as a part of their title. Prerequisite: MGMT 6813. (TBA)

## Marketing (MKTG)

**5103 Strategic Marketing Decisions for Creating Value** 3  
This course is concerned with crafting marketing strategies and making marketing decisions. At the end of the course, students should be able to structure and solve rather complex marketing problems. Faced with a business situation, students learn to sort through the myriad facts and data, structure a decision framework of relevant information, and develop a strategy that is comprehensive, detailed, and workable. Students learn to communicate their strategies both in writing and orally. The course relies not only on the decision tools of marketing (concepts, theories, analytical methods, etc.), but also on decision tools from other areas such as statistics, accounting, finance, economics, psychology, and communications. (Fall, summer, spring)

**6113 Buyer Behavior** 3  
Marketing begins and ends with consumers, from determining consumer needs to providing consumer satisfaction. A clear understanding of consumers is therefore critical in successfully managing the market function in any organization. This course introduces students to the study of consumer behavior. In many cases, the perspective is that of a marketing manager who needs an understanding of consumer behavior in order to develop and implement effective marketing strategies. The goal of the course is to provide students with the concepts, frameworks, and tools needed to understand consumption-related behaviors and to evaluate marketing strategies intended to influence those behaviors. Prerequisite: MKTG 5103. (TBA)



**6123 Services Marketing 3**  
Designed for students with career interests in services industries as well as in goods industries with high service components. The course focuses on the unique challenges of managing services and delivering quality service to customers. Course content includes understanding and managing customer expectation and evaluations of services, designing services that meet or exceed customer expectation, managing the effective delivery of services, and communicating realistic and effective services promises to customers. Prerequisite: MKTG 5103. (TBA)

**6133 Marketing Research and Analysis 3**  
A study of the collection, analysis, and reporting of marketing information needed for management decisions. Emphasis is on research procedure and techniques. This course provides students with a broad introduction to the marketing research process and hands-on elementary understanding of how marketing research activities are implemented by professional marketing researchers. Upon completion of this course, students will know the language of marketing research and understand the steps necessary to develop valid and reliable marketing research study to analyze consumers, competition, and various marketing opportunities. Prerequisite: MKTG 5103 and ECON 2123, or M.B.A. advisor approved undergraduate statistics course. (TBA)

**6143 Healthcare Marketing and Client Satisfaction 3**  
Employs leading-edge knowledge from services marketing to integrate key aspects of strategic marketing planning and implementation with the achievement of practice-based objectives for assuring client satisfaction. Topics include organizing for marketing; psychographic, demographic, and epidemiological analysis of the market; analysis of the product, price, place, and promotion; competitor analysis; market opportunity and demand for forecasting; market strategy; along with understanding the nature and antecedents for client satisfaction and the assessment and assurance of client satisfaction objectives. Prerequisite: MKTG 5103. (Fall)

**6153 Special Topics in Marketing 3**  
Involves individual or small-group research of special topics or current issues in marketing. Prerequisite: MKTG 5103. (TBA)

**6163 Integrated Marketing Communication 3**  
Role and importance of marketing communications; planning of marketing activities to work synergistically towards meeting marketing communications objectives and marketing goals; enhancing brand equity by using the tools of an Integrated Marketing Communications program: advertising, sales promotion, packaging and branding strategies, social media, online and mobile advertising, direct marketing, public relations, personal selling, word-of-mouth buzz creation, sponsorship, and point-of-purchase displays. Prerequisite: MKTG 5103. (TBA)

**6173 Sales Force Leadership 3**  
This course deals with the responsibilities and decisions confronting today's sales manager in the context of the theory, principles, and practice of sales force leadership for manufacturing, wholesaling, and service enterprises. The comprehensive discussion topics include selling strategies, organizing the selling unit, territory analysis and planning, recruiting and selection, coaching and training, motivating achievement, forecasting and quotas, assessing performance, and compensating and rewarding the sales force. Experiential projects, case study, role-playing, and professional speakers enhance the learning experience. Prerequisite: MKTG 5103. (TBA)

**6513 Multinational Marketing Management 3**  
A study of the scope, challenges, and strategies of international marketing. The structures of multinational markets, including economic factors, foreign cultures, nationalism, and government regulations, are covered. Emphasis is on foreign market research, international distribution channels, international product policy, international promotion, and pricing policy. Marketing problems arising from differing degrees of foreign involvement such as exporting, licensing, and establishing foreign subsidiaries are examined. Prerequisite: MKTG 5103. (TBA)

## Master of Business Administration (M.B.A.)

**5113 Special Topics in Business 3**  
Rotating variable topics course allowing students to develop expertise in a current business topic. (Fall, summer, spring)

**5123+ Effective Leadership and Communication 3**  
Facilitates the development of interpersonal and team skills leaders need to function effectively. Focuses on integrated behavioral competencies demanded in organizations today: self-awareness, communication, negotiation, collaboration, and relationship building. Students will work through individual leadership profile assessments, evaluate effective leadership behaviors, and explore techniques and processes to communicate and negotiate effectively within organizations. Dual-listed with MGMT 4123. (Fall, Spring)

## Music Applied Courses

**5371, 5372 Applied Music - Bass Clarinet (AMY) 1-2**  
**5471, 5472 1-2**

**5371, 5372 Applied Music - Bassoon (AMB) 1-2**  
**5471, 5472 1-2**

\* Denotes cross-listed course + Denotes dual-listed course

<b>5371, 5372 Applied Music - Cello (AMM)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - Clarinet (AMC)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - English Horn (AMQ)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - Euphonium (AME)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - French Horn (AMH)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - Guitar (AMI)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - Harp (AMZ)</b> 5471, 5472	1-2 1-2
<b>5371, 5372 Applied Music - Harpsichord (AMHC)</b> 5471, 5472	1-2 1-2

Applied lessons in harpsichord, focusing on technique, historical performance practice, and harpsichord repertoire, primarily that of the pre-Baroque and Baroque eras. Study of harpsichord construction, design, and tuning as they pertain to repertoire studied. Functional keyboard skills required.

## Music Conducting (MUS)

<b>5142 Conducting Seminar I</b> Advanced conducting and score reading techniques. Prerequisite: permission of the instructor. (Offered on demand)	2
<b>5242 Conducting Seminar II</b> Prerequisite: 5142 or permission of the instructor. (Offered on demand)	2
<b>5342 Conducting Seminar III</b> Prerequisite: 5242 or permission of the instructor. (Offered on demand)	2
<b>5542 Conducting Seminar IV</b> Prerequisite: 5342 or permission of the instructor. (Offered on demand)	2

## Music Diction (DICT)

<b>5252 Advanced English Diction</b> In-depth study of lyric English diction, including various theories for approaching the singing of English in opera, art song, and musical theater. Dialect variations are introduced. (Spring, odd)	2
<b>5352 Advanced German Diction</b> In-depth study of German diction. (Fall, odd)	2
<b>5452 Advanced Italian and Spanish Diction</b> In-depth study of lyric Italian and Spanish diction, including dialects. (Fall, even)	2
<b>5652 Advanced French Diction</b> In-depth study of French diction. (Spring, even)	2

## Music Ensemble (MUEN)

<b>5061 Graduate Symphony Orchestra</b> By audition	1
<b>5161 Graduate Wind Philharmonic</b> By audition	1
<b>5261 Graduate Jazz Arts Ensemble</b> By audition	1
<b>5461 Graduate University Singers</b> Large Mixed Choir, by audition	1
<b>5761 Graduate Chamber Choir</b> By audition	1

## Music Theory, Composition, and Literature (MUS)

<b>5011 Composition I</b>	1
<b>5012</b>	2
<b>5013</b> An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)	3
<b>5023 Opera History II (1850–Present)</b> This course is a chronological study of opera, focusing on major operatic centers of development, significant composers, their music, and great singers, including recording and video excerpts. (Fall, even)	3

**5033 Advanced Vocal Pedagogy 3**

An in-depth study of the vocal instrument, including vocal anatomy, vocal acoustics and vocal function. Particular attention is paid to solving vocal problems, correcting misuse of the voice, and communicating accurately and efficiently about vocal technique. Prerequisite: MUED 3431 or permission of the instructor. (Spring, even)

**5071 Composition II 1****5072 2****5073 3**

An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

**5102 Musicological Methods 2**

An introduction to current musicological and ethnomusicological issues of research and writing, including historiography, writing styles, critical and cultural theory, and musical analysis. (Fall)

**5113 Theory in Perspective 3**

A survey of the evolution of music through an examination of musical changes as they become evident, with an emphasis on styles and compositional techniques. (Fall)

**5133 Nineteenth-Century Analysis 3**

This course covers the major genres of nineteenth-century music, including, but not limited to, symphony, art song, opera, solo concerto, solo sonata, chamber music, piano character pieces, and tone poem. Any one genre may be privileged more than others during a given semester. (Fall)

**5143 Score Reading and Analysis 3**

The course is designed to explore score reading and analysis techniques through score study, listening, lecture, and class discussion as they relate to musical interpretation. (Spring, odd)

**5153 The Performing Teacher-Scholar 3**

A comprehensive course exploring various challenges and opportunities faced by performing teachers and scholars in the 21st century, prioritizing skills necessary for a variety of career paths. (Fall)

**5163 Analytical Techniques 3**

Introduction to music theory at the graduate level; course will cover a wide range of theoretical approaches regarding harmony and harmonic progression, form and structure, and style periods. (Fall)

**5213 Twentieth-Century Music Style and Structure 3**

A study of twentieth-century pitch organization, rhythm, form, media, techniques, and systems. (Spring)

**5222 Jazz Improvisation 2**

The development of basic techniques used in the art of playing a spontaneous melodic line against a given chord progression. Includes the study of theory and its practical application to the instrument, and the study of jazz styles and the influence on performance.

**5223 Choral Literature Seminar 3**

Introduction to the history of choral music from the Medieval Era to the 21st century. Survey of composers, literature, style, and performance practice; analysis of major works. (Spring, odd)

**5322 Graduate Fretboard Harmony I 2**

Introduction to fingerboard fundamentals, arpeggios, chords, and scales in all keys in the first seven positions, realization of figured bass, harmonization of given melodies, reading lead sheet notation. Graduates are responsible for a written summary outlining an individual approach to teaching fundamentals covered in Fretboard Harmony I. Prerequisite: Graduate Guitar Entrance Exam.

**5323 Opera History I (1600–1850) 3**

This course is a chronological study of opera, focusing on major operatic centers of development, significant composers, their music, and great singers, including recording and video excerpts. (Fall, odd)

**5413 Eighteenth-Century Counterpoint 3**

A specialized approach to the contrapuntal techniques of the eighteenth-century culminating with the writing of two-part inventions and three-voice fugues. (Spring)

**5422 Vocal Literature Seminar I: German Lieder 2**

A survey of German solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Fall, odd)

**5432 Graduate Fretboard Harmony II 2**

Continuation of fingerboard fundamentals, focus on arpeggios, chords, and scales in the remaining positions, realization of figured bass, harmonization of given melodies, reading lead sheet notation, jazz and commercial music harmony. Graduates are responsible for a written summary outlining an individual approach to teaching fundamentals covered in Fretboard Harmony II. Prerequisite: MUS 5322.

**5513 Orchestration 3**

The study of idiomatic writing for the instruments of the orchestra. Arranging of short compositions for small ensembles of varying instrumentation. (Fall)

**5532 Vocal Literature Seminar II: French Mélodies 2**

A survey of French solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Spring, even)

\* Denotes cross-listed course + Denotes dual-listed course

**5572 Keyboard Skills** 2  
Students become equipped with keyboard skills used in many everyday situations as a keyboardist—either as an organist, pianist, or harpsichordist. (Spring, even)

**5583 Music Theater Literature Seminar** 3  
A survey of the history and literature of operetta and musical comedy, with emphasis on the influence of each form upon the others. (Fall, spring)

**5611 Composition III** 1  
**5612** 2  
**5613** 3  
An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

**5623 Orchestral Literature Seminar** 3  
A study of representative symphonic and chamber literature by means of analysis and discussion of form, style, and instrumentation. (Spring)

**5632 Vocal Literature Seminar III: Italian and Spanish Song** 2  
A survey of Italian and Spanish solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Fall, even)

**5723 Organ Literature Seminar** 3  
A specialized study of music for the organ from early periods into the twentieth century. (Offered on demand)

**5732 Vocal Literature Seminar IV: Songs in English** 2  
A survey of English-language solo song literature with representative composers and poets presented in a historical, musical, and literary context. (Spring, odd)

**5811 Composition IV** 1  
**5812** 2  
**5813** 3  
An advanced and comprehensive study of composition in a variety of media. Composition major or permission of instructor. (Fall, spring)

**5822 Guitar Literature Seminar I** 2  
Survey of the repertoire written for the guitars predecessors from the medieval period to the end of the Baroque, reading the various forms of notation used from 1500-1750, how compositional and performance practices changed over the time period, and how the repertoire that is commonly performed by guitarists fits into a wider musical context.

**5823 Keyboard Literature Seminar** 3  
Keyboard Literature Seminar: Introduction to piano literature from the origins of keyboard instruments during the Middle Ages and Renaissance to the 21st Century. (Spring, odd)

**5922 Guitar Literature Seminar II** 2  
Survey of the repertoire written for the guitar from the beginning of the Classical period to the present day, the changes the guitar underwent as it developed into present form, the major composers who have written for the instrument and the musical context in which they worked, and finally the guitar's position in the current musical landscape.

**6071 Graduate Recital** 1  
Students with a performance concentration (instrumental, vocal, opera, music theater) present a full recital (48–53 minutes of performing time). Students with a conducting concentration present a thirty-minute conducting recital. Students with a composition concentration present a full recital (50 minutes) of their works. The work in this course is done with the major teacher and with the approval of the student's graduate committee.

**6072 Graduate Comprehensive Project** 2  
This course represents the culmination of the Master of Music degree. The work in this course is done with the major teacher and with the approval of the student's graduate committee.

## Nonprofit Leadership (NONP)

**5223+ Resource Mobilization and Development for the Arts** 3  
Focus on the organizational, human and financial resources essential to the emergence, evolution and existence of nonprofit organizations Analysis of consistent operational funding and future support through long-term planned giving in art organizations. Emphasis on budgeting and revenue development required in the arts. Dual-listed with NONP 4223

**5313 Introduction to Fundraising and Donor Behavior** 3  
Introduction to modern fundraising practices, definitions, and classifications; heavy emphasis on the professional standards, ethics, and current best practices; examination of donor behavior it relates to patterns and trends in contemporary philanthropy. (Fall)

**5413+ Nonprofit Financial Oversight** 3  
Development of a thorough understanding of organization finances, various reporting responsibilities to existing and potential donors, and compliance with federal reporting requirements. Dual-listed with NONP 4413

**5513 Fundraising in Practice** 3  
Current approaches, issues, and best practices to secure gifts of cash, gifts-in-kind, and other types of donations from individuals, corporations, trusts/foundations, and governmental grant

\* Denotes cross-listed course + Denotes dual-listed course

programs; direct response fundraising; major gift fundraising; capital campaigns; events-based fundraising; and crowd-sourcing. (Fall)

**5613 Planned Giving 3**

Current approaches, issues and best practices in planned giving; motivation behind legacy/memorial/tribute gifts; stewardship; tax implications and barriers to bequest giving; demographic, attitudinal, and behavioral characteristics of donors who leave charitable gifts via their personal estates. (Fall)

**5713 Fundraising Management and Accountability 3**

Current approaches, issues, and best practices for motivating, assessing, and recognizing fundraising professionals, volunteers, and groups; budgeting; documenting and recognizing gifts; reporting and compliance requirements; effective stewardship. (Fall)

**5873 Grant Writing 3**

This course provides students with a basic understanding of grant research and development, and the specific writing skills needed for successfully writing grant proposals for external funding.

**5923+ Marketing for the Arts 3**

Application of marketing strategies, including working with press to promote success stories for nonprofit organizations, marketing organizational needs while highlighting successes in accomplishing their mission, encouraging the support of potential volunteers and donors, and reinforcing their niche among competing groups. Emphasis on effectively marketing arts programming, performance promotion, and audience development and community engagement. Dual-listed with NONP 4923.

**6013 Sociology of Leadership I 3**

In this course students will assess the sociology of leadership and multi-disciplinary approaches to nonprofit leadership. This course will focus on the role of volunteers in nonprofit organizations and the implications for nonprofit organizations and leaders. Nonprofit executives must deal with the paradox of both leading and being led by volunteers (e.g., board of directors). The course will integrate multidisciplinary perspectives on volunteerism and civic engagements, and include the fundamentals of board development and relationships as well as the recruitment, development, and management of volunteers. Required.

**6073 Practicum in Nonprofits 3**

This course provides students with experiential learning in nonprofit organizations. The Practicum in Nonprofits is an elective for students interested in an internship with a local nonprofit organization. Elective.

**6113 Sociology of Leadership II 3**

Sociological perspectives and classical case studies in organizations and leadership will provide a conceptual framework for the

class. Students will also learn the fundamentals associated with managing employees and organizational resources. Required.

**6123 Sociology of Leadership II: Arts Focus 3**

Focus on leading an arts organization and personnel management (boards, staff, artists). Students develop critical and creative thinking about managing the arts and guiding adaptation to changes in the industry.

**6213 Resource Mobilization and Development 3**

Organizational, human, and financial resources are essential to the emergence, evolution, and existence of nonprofit organizations. In this course, students will analyze consistent operational funding and future support through long-term, planned giving in nonprofit organizations. Required.

**6313 Law and Nonprofit Organizations 3**

This course will examine the implications associated with law for nonprofits and their leadership. Students will become familiar with legal issues and ethics and will learn how to relate to the legal community through board counsel. Required.

**6513 Strategic Planning and Program Development for Nonprofits 3**

This course will cover the various models for planning in nonprofits and how those plans translate into the programs offered by the organization. Strategic planning is fundamental to any organization's success. This course draws upon information in the sociological foundations area of nonprofits to teach students the application of nonprofit planning and development.

**6613 Research Data in Nonprofits 3**

This course provides an overview of research methods and will demonstrate how to find, interpret, and apply data from secondary sources. In addition, nonprofit leaders will learn how to conceptualize and implement a research plan for their organization. Required.

**6713 Nonprofit Program Evaluation 3**

This course covers the essentials of evaluating nonprofit organizations and teaches students how to develop comprehensive plans to conduct (or oversee) successful program evaluations. Conducting summative and formative evaluations is essential for nonprofits in meeting reporting requirements, marketing the program, seeking funding, evaluating the program, and designing new programs. Required.

**6813 Advocacy for Social Change 3**

Information about the opportunities and restrictions that nonprofit leaders face when working toward social, political, and legal change. Covers rules and restrictions in advocating for and development of changes in social policy that shape organizational philosophy, planning, and processes.

**6823 Advocacy for the Arts** 3  
Information about the opportunities and restrictions that non-profit leaders face when working toward social, political, and legal change. Covers rules and restrictions in advocating for and development of changes in social policy that shape organizational philosophy, planning, and processes. Emphasis on advocacy required by arts nonprofit organizations to stimulate, educate and build support for the arts, and building strong community and corporate relationships.

**6913 Marketing for Nonprofits** 3  
This applied course addresses various marketing strategies, including working with press to promote success stories for nonprofit organizations. Students will learn how to balance marketing organizational needs with promoting successes in accomplishing their mission. Nonprofit leaders require information to develop marketing strategies that promote the organization, encourage the support of potential volunteers and donors, and reinforce their niche among competing groups. Required.

**6993 Professional Project** 3  
This course provides students with experience developing a final project focusing on program development, improvement, or evaluation of a nonprofit organization. Classes throughout the program will incorporate assignments that will assist students in this final directed project. Required.

## Nursing (NURS)

**5004 Health Communication and Informatics in Advanced Practice** 4  
Professionalism is written, electronic, and verbal communications. Synthesis of research literature, document design, formatting styles, and manuscript preparation. Issues related to copyright law and plagiarism. Use of technology and media formats in professional presentations, database management, and media formats.

**5053 Scholarly Writing Strategies for Capstone Projects** 3

**5103 Theoretical Foundations of Advanced Nursing Practice** 3  
Analysis and evaluation of the philosophical and theoretical basis for professional nursing. Emphasis placed on continued theory development and application to practice, administration, education, and research.

**5202 Technology Management in Nursing Leadership** 2  
Introduction to emerging technologies within healthcare organizations. Examines the usage, integration, and surveillance of AI and Smart Technology in healthcare settings from the perspective of nursing leaders.

**5203 Curriculum Development in Nursing Education** 3  
Domains of learning and curriculum theory, design, implementation, and evaluation of nursing education curricula. Analysis of selected curricula using established standards.

**5222 Technology Strategies in Digital and Online Courses** 2  
Introduction to digital learning modalities such as asynchronous, synchronous, blended, MOOCs, etc. Coursework involves facilitation and evaluation of online courses. Analysis of professional, ethical, and legal implications. (Fall, Spring, Summer)

**5232 Teaching Strategies for Simulation in Nursing Education** 2  
Introduction to the concepts of simulation pedagogy in nursing education. Simulation-based educational strategies are introduced preparing course participants to function independently in simulation environments. Analysis of professional, ethical and legal implications of simulation.

**5302 Quality Improvement and Safety in Nursing Healthcare Leadership** 2  
Principles and tools of quality improvement processes and programs. Gain knowledge, skills and attitudes to construct a safe healthcare environment for clients, families, and staff. (Fall, Spring, Summer)

**5402 Teaching Strategies for Nursing Education** 2  
Educational theories and strategies for teaching and learning are integrated to address diverse needs and learning styles. The influence of legal and ethical issues on education will also be addressed.

**5603+ Servant Leadership** 3  
A transcultural approach: introduction to the beliefs and practices of various cultures. Opportunity to provide servant leadership in an underserved area. Humanities focus via examination of various rituals and practices across cultures. Assessment and communication techniques in a transcultural setting. Dual-listed with NURS 3701-3. Open to all majors.

**5703 Educational Ethics and Healthcare Policy** 3  
Nursing and healthcare public policy development from agenda setting, policy formation, policy implementation, and policy evaluation at the national, state, and local levels. The influence of ethical issues on policy development will be considered.

**5803 Leadership Ethics and Healthcare Policy in Nursing** 3  
Nursing and healthcare policy development from agenda setting, policy formation, policy implementation, and policy evaluation at the national, state, and local levels. The influence of ethical issues on nursing leadership and policy development are examined.

**5804 Leadership Ethics, Law and Healthcare Policy** 4  
Nursing and healthcare policy development from agenda setting, policy formation, policy implementation, and policy evaluation at

\* Denotes cross-listed course + Denotes dual-listed course

the national, state, and local levels. Legal, political, and regulatory aspects of healthcare organizations and providers; critical issues encountered by nursing leadership. The influence of ethical issues on nursing leadership and policy development are examined.

**6001-3 Independent Study in Advanced Nursing** 3  
Variable course content designed to meet specific student needs. Requires permission of professor.

**6103 Healthcare Law and Regulations** 3  
Legal, political, and regulatory aspects of healthcare organizations and providers; critical care issues encountered by nursing leadership.

**6153 Nursing Education Evaluation Strategies** 3  
Theories and strategies for evaluation of learning in classroom and clinical environments.

**6201-4 Advanced Topics in Advanced Practice** 1-4  
Variable course content designed to meet specific student needs.

**6203 Advanced Pathophysiology** 3  
Principles of biochemistry, molecular biology, genetics, and nutrition are applied to disease processes. Focus on principles, theories, and current research related to physiological and pathophysiological system alterations across the lifespan.

**6213 Pharmacology for Advanced Practice** 3  
Focus on pharmacology and therapeutics used in the treatment of selected health conditions. Emphasis on the decision making process utilized to prescribe safely and effectively, and monitor pharmacotherapeutics appropriate to the client situation.

**6215 Advanced Health Assessment and Diagnostic Reasoning** 5  
Application of advanced health assessment principles and skills with focus on deviations from normal in populations across the lifespan. Opportunities provided to perform comprehensive and problem-specific psychosocial, developmental, cultural, and physical assessments. Analysis of collected client data used to determine client health status, identify health problems, and formulate diagnoses. Prerequisites: NURS 6203 and NURS 6213.

**6223 Health Promotion and Primary Care of Adults** 3  
Health promotion, diagnosis, and management of common illnesses in primary healthcare practice with adult and elderly clients. Prerequisites: NURS 6243 and NURS 6244. Corequisite: NURS 6233.

**6233 Adult and Geriatric Primary Care I** 3  
Health care of adult and geriatric patients presenting with acute and chronic primary health care needs. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation

skills integrated into clinical practice. Prerequisites: NURS 6223, 6243 and NURS 6253.

**6242 Health Promotion and Primary Healthcare of Women** 2  
Conceptual and theoretical foundation for advanced nursing assessment, diagnosis, and management of selected healthcare concerns. Emphasis is on primary healthcare of women and role development in clinical practice.

**6253 Health Promotion and Primary Healthcare of Children** 3  
Conceptual and theoretical foundation for advanced nursing assessment, diagnosis, and management of selected healthcare concerns. Emphasis is on primary healthcare of children and role development in clinical practice.

**6254 Primary Healthcare in Advanced Practice Settings** 4  
Management of increasing complex client care with increasing independence. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation skills integrated into clinical practice. Theoretical concepts of organizational systems, healthcare politics, and policy used to identify and solve complex problems. Four credit hours of practicum. Prerequisites: NURS 6223, 6233, 6242, 6342, 6252, 6352, and NURS 6362.

**6303 Contemporary Healthcare Organizations** 3  
Business and human relationship skills to guide the operation of contemporary healthcare organizations. Evidence-based practice management strategies to enhance leadership effectiveness in a variety of healthcare settings.

**6314 Healthcare Economics and Financial Management** 4  
Management of financial resources in the healthcare industry, public and private healthcare funding, applied financial management, management resource systems, budgeting, and nursing resource allocation are examined and applied to modern health systems. (Fall, Spring, Summer)

**6323 Research Integration in Nursing Practice** 3  
Development of an evidence-based project to enhance practice, education, or administration. Analysis of quantitative and qualitative research methodologies, models of evidence-based practice, and application of problem-solving in professional practice. Prerequisites: Statistics and NURS 5103.

**6342 Women's Primary Care** 2  
Clinical experience in management of care of women in the child-bearing years and gynecologic care across the lifespan.

**6352 Children's Primary Care** 2  
Clinical experience in well-child care and management of common pediatric problems in primary care settings.

\* Denotes cross-listed course + Denotes dual-listed course

**6362 Adult and Geriatric Primary Care II** 2  
Health care of adult and geriatric patients presenting with acute and chronic primary health care needs. Collaborative strategies used in the implementation and evaluation of accepted medical and nursing interventions. Research, teaching, and consultation skills integrated into clinical practice. Prerequisite: NURS 6223, NURS 6233

**6403 Evolving Healthcare Systems** 3  
Explore innovation, accountability, relationship building, and leading change to function effectively in a rapidly evolving health-care environment. Nurse advocacy promoted by planning for the future while meeting current expectations. Prerequisite: NURS 6303.

**6406 Management of Adult-Gerontology Acute Care Health Problems I** 6  
Examines the advanced practice nurse's role in client-centered acute care of adult and geriatric population with acute health needs. This course prepares students to diagnose, treat, and follow clients with acute/critical health problems. Applies advanced practice nursing skills for the Adult-Gerontology Acute Care Nurse Practitioner.

**6412 Advanced Health Assessment for Nurse Educators** 2  
Application of advanced health assessment principles and skills across the lifespan. Opportunities provided to perform comprehensive psychosocial, spiritual developmental, cultural, and physical assessment. Provides graduate students in the nurse educator track with graduate level theoretical and clinical knowledge required to teach health assessment to students enrolled in basic nursing education programs. Does not transfer to nurse practitioner tracks.

**6413 Emerging Complex Healthcare Systems** 3  
Critical insights from complexity science underpin examination of new ways of thinking about individual and organizational behaviors and performance. Traditional and contemporary management strategies will be analyzed from the perspective of complex systems theory.

**6414 Advanced Pathophysiology and Pharmacology for Nurse Educators** 4  
Study of physiologic concepts, adaptations, and alterations that occur in selected disease processes using a systems approach. Principles of pharmacology in relation to various patient populations and disease processes. Builds upon previously learned principles of physiology, pathophysiology, and pharmacology. Provides graduate students in the nurse educator track with graduate level theoretical and clinical knowledge. Applies this knowledge to educational delivery in undergraduate nursing education programs. Does not transfer to nurse practitioner tracks.

**6416 Management of Adult-Gerontology Acute Care Health Problems II** 6  
Examines the advanced practice nurse's role in client-centered acute care of adult and geriatric populations with emergent health needs. Emphasis is placed on advancing competency in the formation and evaluation of comprehensive evidence based plans of care for complex and multi-system disorders in adult and geriatric clients. Applies the advanced practice nurse's role in client-centered care of adult and geriatric populations.

**6503 MSN Professional Practicum** 3  
Seminar and practicum experiences designed and arranged by the student with faculty approval, to provide guided practice in student's area of specialization. Prerequisite: Completion of at least 18 credit hours toward the M.S.N.

**6513 Management of Adult-Gerontology Acute Care Health Problems I** 3  
Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring medical interventions.

**6523 Management of Adult-Gerontology Acute Care Health Problems II** 3  
Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring medical interventions.

**6533 Management of Adult-Gerontology Acute Care Health Problems III** 3  
Development of advanced theoretical knowledge in acute and critical care settings necessary for the care of clients requiring critical care, emergent, or trauma service interventions.

**6603 Master's Project** 3  
Completion of the scholarly project developed in NURS 6323 that includes well developed recommendations. Prerequisites: NURS 6323 and completion of at least 18 credit hours toward the M.S.N.

**6613 Adult-Gerontology Acute Care Advanced Practice I** 3  
Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring medical interventions.

**6632 Clinical Nurse Leader Practicum I** 2  
Introduction to the CNL role and supervised clinical practicum for CNL students. Affords an opportunity to practice health assessment at the highest level for diverse clients with varied needs while collaborating with an interdisciplinary team at the microsystem level.



**6633 Clinical Nurse Leader Practicum II** 3  
Clinical experience in assessment and management of selected client populations in acute and tertiary care settings. Accountability for evaluation and improvement of point-of-care outcomes, including the synthesis of data and other evidence to evaluate and achieve optimal outcomes. Manages lateral integration of care for individuals and cohorts of clients involving intra- and inter-disciplinary practice.

**6634 Clinical Nurse Leader Practicum III** 4  
Clinical experience in assessment and management of selected client populations in acute and tertiary care settings. Team leadership, management and collaboration with other health professional team members. Emphasis on use of social justice principles in stewardship and leveraging human, environmental, and material resources to achieve optimal client outcomes.

**6643 Adult-Gerontology Acute Care Advanced Practice II** 3  
Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring surgical interventions.

**6653 Adult-Gerontology Acute Care Advanced Practice III** 3  
Development of advanced clinical skills in acute and critical care settings necessary for the care of clients requiring critical care, emergent, or trauma service interventions. Prerequisites: NURS 6513, 6523, 6533, 6613, and 6643.

**6701-3 Master's Project (continued enrollment)** 3  
Implementation of the project developed in Advanced Nursing Research with production of a final scholarly product. Prerequisites: NURS 6323 and completion of at least 18 credit hours toward the M.S.N.

**6704 Acute Care Adult-Gerontology Practicum** 4  
Integration of advanced adult-gerontology theoretical knowledge and clinical skills in acute and critical care settings. Prerequisite: NURS 6653.

**6803 Advanced Health Promotion and Risk Reduction** 3  
Conceptual and theoretical foundation for advanced nursing assessment and management of selected healthcare concerns/client populations in acute care settings. Emphasis is on development of expertise in risk anticipation for individuals and cohorts of clients and design and implementation of evidence-based practice(s) for specific client population(s).

**6813 Foundations of Community-based Public Health** 3  
Examination of the core competencies necessary for successful public health delivery based on community needs. Examines historical and theoretical background of community-based public health. The impact of political, economic, social, environmental, and cultural concerns on the health of populations is explored. (Spring)

**6814 Introduction to Epidemiology and Data Management** 4  
Introduces the basic concepts of epidemiology and biostatistics as applied to public health problems. Emphasis is placed on the principles and methods of epidemiologic investigation, appropriate summaries and displays of data, and the use of classical statistical approaches to describe the health of populations. (Fall)

**6824 Ethics, Law and Healthcare Policy in Community-based Public Health** 4  
Nursing and health care ethics, law and policy advocacy at the national, state, and local levels are the focus of this course. The influence of ethical, political, regulatory, and legal issues on nurses in community-based public health settings are examined.

**6902 Foundations of Psychiatric Mental Health for Advanced Practice** 2  
Introduction to advanced practice psychiatric mental health nursing to include theoretical foundations, the development of the therapeutic relationship, and assessment and diagnosis of psychiatric illnesses.

**6903 Advanced Psychopharmacology** 3  
Focus on therapeutic principles of psychopharmacology, neurochemical communication circuits, and the effects of psychotropic drugs. Emphasis on the indications and actions of specific psychotropic medications in the management of mental illness across the lifespan.

**6913 Psychiatric Mental Health Nursing for Advanced Practice I** 3  
Focuses on the diagnosis and management of acute and chronic psychiatric disorders. Emphasis on individual and group psychotherapy across the lifespan.

**6914 Psychiatric Mental Health for Advanced Practice Practicum I** 4  
Emphasis on application of theories, concepts, and skills to assess, diagnose, and manage acute and chronic psychiatric disorders using evidence-based methodologies. Prerequisite: NURS 6902 and 6903

**6923 Psychiatric Mental Health Nursing for Advanced Practice II** 3  
Focus on various theories for care for vulnerable populations, across the lifespan, experiencing mental and emotional distress, including co-occurring disorders.

**6924 Psychiatric Mental Health for Advanced Practice Practicum II** 4  
Emphasis on application of treatment interventions including medication management and individual and group psychotherapy for the child/adolescent and elderly client with acute, chronic, and co-occurring disorders. Prerequisites: NURS 6913 and 6914

**6934 Psychiatric Mental Health for Advanced Practice Practicum III** 4  
Emphasis on application of concepts of advanced-practice mental health nursing with patients across the lifespan. Focus on

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continuing development and refinement of treatment interventions, including assessment, diagnosis, and management of psychiatric disorders. Prerequisite: NURS 6924

**7001-3 Knowledge Synthesis in Nursing Science 1-3**

Variable course content designed to meet specific doctoral student needs.

**7113 Advanced Healthcare Policy 3**

This course focuses on advanced healthcare policy formulation and trends at local, state, national, and international levels. Students interpret multiple complex influences on the regulation, funding, and delivery of healthcare. These influences may include economics, culture, the media, healthcare reform, politics and special interests, environment, ethics, and other issues. Special attention is given to political and professional strategies for creating and enacting effective policy change.

**7114 Policy, Organizations and Leadership Theory 4**

Examines organizational culture and leadership in nursing academic environments. Uses a theoretical basis to explore behaviors displayed by organizations, the personnel within them, and leadership strategies for producing successful outcomes. Analyzes current health care policy trends that impact nursing education. Considers the influence nurse educators have on local, state, national, and international health care, education, and practice policy.

**7124 Philosophy and Theory for Advanced Practice Nursing 4**

Focuses on understanding current methods of epistemology as interpreted through the history of science. Explores various approaches to theory development including theory construction, application, evaluation, and testing as well as the relationships between theory development and research. Students develop a midrange theory on a topic relevant to the advanced practice nursing role.

**7212 Transcultural and Global Healthcare 2**

This course explores meanings and expressions of person, health, illness, nursing, and caring in clients with diverse cultural backgrounds. Patterns of human interaction that foster health and quality of life are analyzed. Health-damaging patterns of interaction, such as stereotyping, discrimination, and marginalization are examined within a theoretical framework and submitted to ethical reflection. Students engage in dialogue and networking with providers and consumers to understand the context of transcultural healthcare.

**7213 Transcultural and Global Healthcare 3**

Focuses on diverse cultural perspectives in health and illness. Health-damaging patterns of interaction, such as stereotyping, discrimination, and marginalization are examined within a theoretical framework and submitted to ethical reflection. Enhances understanding of the global dimensions of health and disease,

various strategic health initiatives, and correlating healthcare interventions.

**7231-3 Grant Writing 1-3**

This course deals with the search for and procurement of funds from both public and private grant funding sources. Topics include interpretation of instructions, producing a successful proposal, the proposal review process, managing grants received, and writing reports.

**7243 Organizational and Leadership Theory 3**

This course examines the theoretical basis for behaviors displayed by organizations and the personnel within them. Students explore leadership strategies for producing successful outcomes by analyzing organizational structure, change theory, reward systems, environmental psychology and culture, and other related factors. Patterns and predictors of behaviors within and between formal organizations are analyzed and interpreted by the application of theory and research findings.

**7253 Translational Research and Evidence-Based Practice 3**

This course integrates research into practice with a focus on identifying, summarizing, and appraising evidence for best practices. Students explore such issues as the identification of practice and system problems, evaluation of research studies and systematic reviews, development and implementation of evidence-based practice guidelines, and use of evidence-based practice to improve outcomes for clients and healthcare systems.

**7303 Advanced Bioethics 3**

This course applies philosophical approaches to the development of bioethical reasoning in terms of metaethics and normative ethics. Students consider how the interplay of abstract thinking and cognitive science in themselves and others influences ethical practices.

**7403 Statistical Analysis I 3**

This course covers intermediate statistical analysis, including the logic of statistical inference, probability and sampling, tests of statistical hypotheses, error theory, confidence interval estimates and procedures, introduction to analysis of variance, and selected nonparametric methods. The content also addresses bivariate correlation techniques, measures of association, and simple linear regression. Students use selected statistical computing software for relevant data analysis. Prerequisite: an introductory statistics course.

**7453 Health Care Information Management 3**

Examines the role of nurse leaders in shaping emerging technology in user-centered ways that support nursing commitments to ethical and compassionate care.

**7503 Higher Education Issues and Trends 3**

This course focuses on issues in post-secondary education in the United States and abroad. Students explore the history of higher

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education, trends, legal concerns, the evolution of curriculum and educational philosophies, private versus public funding, college and university governance, tenure, academic freedom, and other topics.

**7543 Assessment and Evaluation of Educational Effectiveness 3**

This course focuses on development and implementation of various methodologies for evaluation of educational effectiveness. Integration of professional, ethical, and legal implications facilitates development of methods and strategies that advance the quality of the educational environment. Analysis of research concerning the impact of evaluation processes provides a foundation for evidence-based practices. Prerequisite: M.S.N. with an education focus or nurse educator certification.

**8102 Advanced Application of Qualitative Research 2**

Designed to familiarize doctoral students intending to conduct qualitative research with the epistemological and methodological foundations of their chosen qualitative design.

**8103 Qualitative Research Methods 3**

This course examines qualitative research as an approach to the generation of knowledge. Students will analyze philosophical foundations and relationships between research questions and specific qualitative methods. Threats to reliability and validity of qualitative research are evaluated. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisite: NURS 6323.

**8203 Quantitative Research Methods 3**

This course examines research designs for description, exploration, correlation, and causal inference. Threats to research validity are analyzed, as are issues of design sensitivity and power, in experimental, quasi-experimental, and non-experimental methods. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisites: NURS 6323, introductory statistics, and NURS 7403.

**8302 Mixed Methods Research 2**

This course examines research designs that incorporate the strengths of both qualitative and quantitative methods. Philosophical and practical elements of design are analyzed as are rigor and threats to validity. Integrated into all aspects of research are considerations of ethics, human and animal protections, and scientific integrity. Prerequisite: NURS 8103, NURS 8203

**8343 Advanced Resource Management in Complex Systems 3**

Advanced techniques of resource allocation within healthcare systems including evidence-based practice and evaluation of resource development, dispersal, and expenditures within unit-based and aggregate settings.

**8402 Feminist Research Paradigms 2**

Review of critical feminist theory and its operationalization in qualitative and quantitative research methods.

**8403 Statistical Analysis II 3**

This course deals with selected multivariate procedures including, but not limited to, multifactor analysis of variance and covariance; complex hypothesis testing; multiple, partial, and curvilinear correlation and regression; and sampling theory applied to regression analysis and correlation coefficients. Students expand their ability to use statistical computing software for data analysis of greater complexity. Prerequisite: NURS 7403.

**8413 Population Health 3**

This course examines healthcare issues related to populations. Measures of population health and global health indicators are applied to evaluate the health status of selected populations. Students explore global and lifespan healthcare issues with an emphasis on factors that create vulnerability for specific populations. The influence of moral, ethical, economic, and access issues on the health of populations is examined. The effects of emerging health threats to populations are identified.

**8423 Clinical Practice Management and Information Systems 3**

This course provides an overview of issues relevant to managing a clinical practice. Topics include personnel and facilities management; business and other permits; licensing and liability concerns; vendors and supplies; hazardous waste disposal; contracts with third party payers; billings and collections; marketing and customer service; and other aspects of practice management. Students also learn about medical records systems; data sharing with labs, hospitals, and third party payers; inventory software; computerized financial systems; and other aspects of data management.

**8443 Advanced Clinical Practicum I 3**

This course provides individualized experience that enhances clinical expertise in the selected advanced practice specialty role. The student selects a practice environment with approval of faculty and develops objectives that demonstrate integration of knowledge gained in the program. Prerequisite: completion of at least 18 credit hours.

**8453 Advanced Clinical Practicum II 3**

This course provides an opportunity for the student to continue the Advanced Clinical Practicum I experience or develop a new focus. The student selects a practice environment with approval of faculty and develops objectives that demonstrate synthesis of knowledge gained in the program. Prerequisite: NURS 8443.

**8502 Survey Methodology 2**

Addresses theoretical and practical issues in survey methods, survey development, evaluation of survey questions, survey interviewing, as well as response rates, alternative methods of data collection, survey measurement, and post collection processing

\* Denotes cross-listed course + Denotes dual-listed course

of survey data, with a particular focus on primary sources of error in survey research: measurement, sampling, coverage, and response.

**8503 Testing and Measurement 3**

This course examines the processes of testing and measurement in the educational environment. Methodological and statistical analysis of instruments and evaluation results is emphasized. Professional, ethical, and legal implications are examined in the development and selection of effective testing and measurement instruments. Analysis of research concerning testing and measurement tools provides a basis for development and selection of instruments. Prerequisites: M.S.N. with an education focus or nurse educator certification; NURS 8203; NURS 7403.

**8513 Technology in Instructional Design 3**

This course explores technology that is available to enhance instructional design. The theoretical aspect of instructional technology is examined. Current technologic instructional methods are discussed and the influence of instructional technology on learning outcomes is examined based on theoretical support. Each student has the opportunity to design and evaluate curricular materials that include technologic innovations.

**8543 Nursing Education Administration 3**

This course focuses on personnel, financial, regulatory, and operations management of nursing education units in a variety of settings including academia, healthcare agency education departments, and client education agencies. Students examine the relationship of the education unit to the parent organization.

**8603 Applied Epidemiology and Biostatistics 3**

Application of epidemiology and biostatistics concepts; use of information technology; determinants of health and disease; personal and environmental risk factors; incidence and prevalence of health problems. Examination of relationship between population level data and health outcomes. (Spring)

**8612 Community Dimensions and Systems Development 2**

Utilization of cross-sectorial environmental, policy, and systems level actions; emphasis on community engagement, empowerment, and organizational partnering; explores relationship between healthcare economics, health policy, program development, and population based care; explores roles and responsibilities of governmental organizations to improve health status. (Fall)

**9000 Candidacy Exam 0**

Candidacy exams are taken by PhD students after completing all required courses, but before taking NURS 9903 Dissertation Seminar and Dissertation hours. PhD students are enrolled in this course in the semester they will take candidacy exams. It serves as the mechanism for communicating candidacy information and electronic submission of the exam. Prerequisite: All required

courses in PhD program or concurrent enrollment in last semester of coursework.

**9102 D.N.P. Project II 2**

Continuation of NURS 9103. The student designs and implements a doctoral nursing practice project related to a selected population or practice environment.

**9103 D.N.P. Project I 3**

The student designs and implements a doctoral nursing practice project related to a selected population or practice environment. Prerequisite: completion of all coursework except NURS 8443 and NURS 8453.

**9112 D.N.P. Project III 2**

Continuation of NURS 9102 for students needing additional semester for project completion. The student designs and implements a doctoral nursing practice project related to a selected population or practice environment.

**9203 DNP Clinical Research Practicum 3**

Conducts original research with statistical analysis of data or conducts statistical analyses of previously collected data. Application of research skill and knowledge. Students work with course faculty to plan and conduct individualized research project.

**9903 Dissertation Seminar 3**

During this course the student engages in the writing of the dissertation proposal and prepares it for defense. Prerequisite: satisfactory completion of the Candidacy Exam.

**9913 Dissertation I 3**

**9923 Dissertation II 3**

**9933 Dissertation III 3**

**9941-3 Dissertation IV 1-3**

During this series of courses the student proceeds with data collection and analysis, interpretation of results, and writing and defense of the final dissertation. A minimum of 9 credit hours (NURS 9913, 9923, and 9933) is required for the dissertation. The student registers for each course consecutively and may enroll in not more than 6 credit hours of dissertation in one semester. If the dissertation and defense are not completed by the end of NURS 9933, the student must enroll every semester thereafter in NURS 9941-3 until the dissertation is completed. Prerequisites: NURS 9903 and formal approval of the dissertation proposal.

## Opera and Music Theater (OMT)

**5223 Music Theater Analysis** 3  
In-depth study of literary and other source materials of musical theater composition and those compositions. (Spring)

**5262 Opera Studio** 2  
**5362** 2  
This course addresses the particular challenges of the singing-acting process through group exercises and the preparation and presentation of opera arias and scenes. Emphasis is on expanding the performers' expressive capacity. Methods of role preparation and scene analysis are applied to arias and opera scenes. (Fall, spring)

**5482 Graduate OMT Acting** 2  
Develops acting skills with special emphasis on strategies for preparing scenes and monologues and on Viewpoints training. The class will use a variety of approaches including the work of Stanislavski, Sanford Meisner, Anne Bogart and Tina Landau. The students will apply class exercises and script analysis to the rehearsal and performance of scenes and monologues. (Fall)

**5661 Music Theater Workshop** 1  
This course addresses the particular challenges of the singing-acting process through group exercises and the preparation and presentation of musical theater songs and scenes. Emphasis is on expanding the performers' expressive capacity. Methods of lyric, song, and scene analysis are applied to musical theater literature. (Fall, spring)

**5882 Opera/Musical Theater Coaching Project** 2  
This course, along with the Recital/Paper, represents the culmination of the Master of Music in vocal coaching. The work in this course, which involves serving as musical director for a production of opera or musical theater, is done with the major teacher and with the approval of the student's graduate committee. (TBA)

## Physical Therapy (DPT)

**7013 Health Promotion Across the Lifespan** 3  
Prevention, wellness, fitness, and disease management services; exercise physiology, foundationl knowledge, and clinical skills to select, perform, and interpret selected tests and measures; design appropriate plans of care to improve health, wellness, and fitness across the lifespan; impact of health care policy on physical therapy practice across the lifespan. (Summer)

**7014 Neuroscience** 4  
Human nervous system; central nervous system structure and function; peripheral nervous system; autonomic nervous system; concepts of neuroplasticity; basic neurologic examination. (Fall)

**7015 Clinical Anatomy** 5  
Basic and clinical human anatomy; detailed study of the upper extremities, lower extremities, pelvis, spine, head, neck, thoracic cavity, head and abdominal and pelvic cavities; relationships between osteology, arthrology, myology, neurology, and vasculature of these regions. (Summer)

**7113 Leadership I: Foundations of Leadership Development** 3  
Develop professional practice knowledge, skills, and behaviors as an entry-level doctor of physical therapy. Foundational aspects of the profession and professional interaction including the history of the profession, core values, ethics and jurisprudence, communication skills and strategies, history taking, documentation, and cultural competence. (Summer)

**7123 Clinical Examination and Interventions I** 3  
Patient/client management for a variety of medical conditions in the context of positioning, posture, bed mobility, transfers, wheelchair mobility, and gait; skills necessary for effective prescription, fitting, and training of assistive devices; discharge planning for individuals across the continuum of care. (Fall)

**7125 Management and Interventions - Individuals with Neuromuscular Conditions I** 5  
Examination, evaluation, diagnosis, prognosis and assessment of outcomes for individuals with neurologic conditions; conditions commonly encountered by physical therapists such as Parkinson's disease, ALS, spinal cord injury, multiple sclerosis, CVA, concussion syndromes, cerebellar dysfunction, and vestibular dysfunction; etiology, pathophysiology, pharmacologic, and surgical management of these conditions; effective clinical decision making in the selection and application of examination and intervention strategies; intervention strategies focusing on assistive technology, integumentary, and functional training/self-care for individuals with neurological conditions; measuring outcomes and monitoring and adjusting a plan of care in response to an individual's status; accurate coding and billing of services rendered. (Spring)

**7131 Service Learning** 1  
Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Summer)

**7145 Applied Anatomy and Physiology** 5  
Basic physiology and histology as they apply to function, medical diagnoses, and movement dysfunction; physiology and

\* Denotes cross-listed course + Denotes dual-listed course

application of systems knowledge; assessment of function, comorbidities, muscle function, and spinal function. (Fall)

**7163 Research I: Research Methods 3**

Basic concepts of research methodology; using research literature to inform clinical practice and to conduct research in the clinical environment; foundational aspects of research methodology including research design, research methods, outcome measures, research validity, statistical analysis, and ethical considerations and challenges of research. (Summer)

**7171 Clinical Experience: Part-Time I 1**

Provide opportunities for the student to apply foundational classroom learning; potential environments include acute care, sub-acute care, long-term care, home health, outpatient clinics (neurologic, orthopedic, pediatric), inpatient rehabilitation, specialty clinics, and schools. Graded as Credit/No-Credit. (Spring)

**7224 Clinical Examination and Interventions II 4**

Orthopedic examination, therapeutic exercise intervention; soft tissue mobilization intervention across the lifespan, examination and intervention skills necessary to address a variety of impairments, activity limitations, and participation restrictions across a variety of patient/client populations, with emphasis on musculoskeletal system dysfunction; effective management strategies, focusing on the therapeutic exercise and soft tissue mobilization; clinical reasoning and evidence-based practice skills; select, perform, and interpret selected tests and measures; design appropriate plans of care to improve range of motion, muscle performance, balance, agility, and occupational and recreational function. (Spring)

**7231 Service Learning II 1**

Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Spring)

**7262 Research II: Evidence-Based Practice 2**

Critically evaluating, analyzing, and synthesizing evidence for the purpose of providing evidence-based physical therapy services; developing search strategies to access best available evidence; begin to appraise selected literature; utilize information to facilitate clinical decision making. (Fall)

**7313 Pharmacology and Systems Pathophysiology 3**

Pathophysiology of medical and surgical conditions frequently encountered in physical therapy practice; disorders of the cardiac, pulmonary, gastrointestinal, genitourinary, endocrine, metabolic, hepatic, and immune systems; the impact of selected acute

and chronic medical and surgical conditions on the delivery of physical therapy services. Principles of pharmacology; relevant components of history taking; systems review. (Fall)

**7413 Foundational Musculoskeletal Sciences 3**

Human tissue biomechanics; the response of bone, joint, muscle, and other soft tissue to stress, injury, and disease; the normal repair process and the effects of rest, stress, immobilization, nutrition, aging, and exercise; the relationship between basic musculoskeletal sciences and clinical practice; clinical reasoning strategies to integrate musculoskeletal sciences into elements of patient/client management; establishing a safe and effective plan of care; utilization of a PTA; the effects of physical agents on tissue recovery from injury. (Fall)

**7513 Gait and Motor Learning 3**

Mechanics and pathomechanics of human movement through the lifespan; theories of motor control and learning; biomechanical principles of human posture and movement; observational analysis of functional movement tasks; normal and abnormal gait; commonly seen movement impairments. (Spring)

**7613 Management of Individuals with Cardiovascular and Pulmonary Conditions 3**

Anatomic and physiologic basis of cardiovascular and pulmonary conditions; examination, evaluation, diagnosis, prognosis, and management strategies including therapeutic interventions of individuals with cardiovascular and pulmonary pathologies; the spectrum of cardiovascular and pulmonary diseases from primary, secondary, and tertiary prevention to long-term rehabilitation. (Spring)

**7712 Psychosocial Considerations in Clinical Reasoning 2**

Effects of chronic illness, pain, and/or disability; characteristics of the patient's/client's personal, family, socioeconomic, culture, environment; psychiatric conditions and disabilities. (Spring)

**7811 Differential Diagnosis 1**

Medical screening; differential diagnosis; systems review; medical referral; electronic medical records; clinical decision-making; effective interprofessional communication. (Spring)

**8023 Management of Individuals with Integumentary Conditions 3**

Prevention and management of issues related to the integumentary system; physical therapy examination, evaluation, diagnosis, prognosis, interventions, and outcomes for the integumentary system; interventions include wound care, hydrotherapy, and electrotherapeutic modalities. (Summer)

**8061 Interprofessional Seminar 1**

Effectively communicating with interprofessional team members; the use of health informatics to gather and share relevant history and findings; practice management; quality improvement approaches. (Spring)

\* Denotes cross-listed course + Denotes dual-listed course

**8122 Assistive Technology/Orthotics and Prosthetics 2**  
Purpose and design of assistive technology, prosthetics, and orthotics; relationship between the use of assistive technology, prosthetics, orthotics, and individual's impairments, activity, and participation; evaluate the need for devices; recommend an appropriate device; evaluate the fit and function of the device; implement an appropriate plan of care. (Summer)

**8123 Geriatric Considerations in Clinical Reasoning 3**  
Physical, psychological, social, legal, and ethical considerations in interacting with an older adult patient/client, the individual's family, and other people important to that patient/client; gains, losses, grief, and death and dying; physiologic system changes and pathologies common to this patient/client population. (Summer)

**8126 Management and Interventions - Individuals with Musculoskeletal Conditions I 6**  
Examination, evaluation, diagnosis, prognosis, performance of health and wellness services, provision of interventions, and assessment of outcomes for diverse patient/client populations with musculoskeletal conditions (both surgical and non-surgical) of the lower half of the body; health promotion, wellness and fitness; differentiating musculoskeletal conditions in the lumbar spine, pelvis, hip, knee, foot, and ankle; clinical reasoning and clinical decision making while incorporating evidence-based practice principles to select appropriate interventions and measure the effectiveness of the interventions; differentially diagnose and screen for medical disease; referral to other health care practitioners; diagnostic imaging procedures as tools to guide and direct management of musculoskeletal conditions; accurate coding and billing for services rendered. (Summer)

**817A Clinical Experience: Full-Time I 12**  
Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. Graded as Credit/No-Credit. (Spring)

**8213 Leadership Development II: Health Policy 3**  
Dynamic influences of healthcare legislation, policy, and payment; documentation; outcomes; risk management; quality improvement; advocacy at state, federal, and professional association levels. (Fall)

**8215 Management and Interventions - Individuals with Neuromuscular Conditions II 5**  
Examination, evaluation, diagnosis, prognosis and assessment of outcomes for diverse patient/client populations with neurologic conditions in a variety of practice settings; Parkinson's disease, Guillain-Barre Syndrome, ALS, spinal cord injury, Huntington's disease, post-polio syndrome, and vestibular dysfunction; etiology, pathophysiology, pharmacologic, and surgical management of these conditions; effective clinical decision making in the selection and application of examination and intervention. (Fall)

**8226 Management and Interventions - Individuals with Musculoskeletal Conditions II 6**  
Examination, evaluation, diagnosis, prognosis, performance of health and wellness services, provision of interventions, and assessment of outcomes for diverse patient/client populations with musculoskeletal conditions (both surgical and non-surgical) of the upper half of the body; health promotion, wellness, and fitness, differentiating musculoskeletal conditions in the cervical and thoracic spine, rib cage, shoulder girdle, elbow and forearm, and the wrist and hand; clinical reasoning and clinical decision making while incorporating evidence-based practice principles to select appropriate interventions and measure the effectiveness of the interventions; differentially diagnose and screen for medical disease; referral to other health care practitioners; diagnostic imaging procedures as tools to guide and direct management of musculoskeletal conditions; accurate coding and billing for services rendered. (Fall)

**8271 Clinical Experience: Part-Time II 1**  
Provide opportunities for the student to apply foundational classroom learning; potential environments include acute care, sub-acute care, long-term care, home health, outpatient clinics (neurologic, orthopedic, pediatric), inpatient rehabilitation, specialty clinics, and schools. Graded as Credit/No-Credit. (Summer)

**8312 Leadership Development III: Management 2**  
Business operations; management across the spectrum of physical therapist practice. (Spring)

**8324 Pediatric Considerations in Clinical Reasoning 4**  
Examination, evaluation, diagnosis, prognosis, intervention, and assessment of outcomes, discontinuation of care for children with various conditions in a variety of practice settings; human development; age-appropriate patient/client management; family-centered care; health promotion and safety; legislation, policy; systems. (Fall)

**8331 Service Learning III 1**  
Service-learning principles of preparation, provision of community service, subsequent reflection; community-based activities related to prevention, health promotion, fitness, and/or wellness to participants in one of three lifespan categories (pediatric, adult, geriatric); professional practice expectations (accountability, altruism, compassion/caring, communication, cultural competence); patient/client management expectations (prevention, health promotion, fitness, and wellness, consultation, and social responsibility, and advocacy). (Fall)

**8362 Research III: Critical Inquiry and Appraisal 2**  
Critical appraisal of research articles representing various aspects of the patient/client management model; clinical applicability of the research appraised. (Summer)

**8462 Research IV: Research Intensive** 2  
Critical appraisal; patient/client application of research; participating in various clinically relevant activities using appraisal of evidence to advance the practice of evidence-based care. (Fall)

**927A Clinical Experience: Full-Time II** 12  
Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. Graded as Credit/No-Credit. (Summer)

**937A Clinical Experience: Full-Time III** 12  
Twelve weeks of full-time experience in a setting representative of one commonly seen in practice. Graded as Credit/No-Credit. (Fall)

**9412 Leadership Development IV: Life-Long Leadership** 2  
Personal and post-professional development to support their role as a leader in practice, in the professional association, and with community organizations. (Fall)

**9561 Research V: Knowledge Translation** 1  
Prepare a case study or case series from Clinical Experience: Full-Time I and/or II; present the results of their case research project at a Department Research Symposium; prepare their case report for dissemination at a local state or national meeting; prepare their findings in a manuscript format for peer review. (Summer)

## Physician Assistant Studies (PA)

### Didactic Courses

**5118 Introduction to Human Form** 8  
The Introduction to Human Form (IHF) course is a comprehensive course utilizing multiple concentrations to provide an understanding of human anatomy and basic guiding principles of disease and healing mechanisms of the body. The IHF course will also introduce methods of patient interaction and physical examination, the historical context of the profession and a primer in medical terminology. Through the following concentrations: Clinical Anatomy, Pathophysiology, Physical Diagnosis, Medical Terminology, Introduction to the Profession and Pharmacology; this course will introduce students to the analytical and technical skills necessary to manage patients in the clinical setting. (Spring)

**5123 HEENT** 3  
The HEENT (head, eyes, ears, nose, oral cavity, and throat) discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of these organ systems. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology,

Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide students with the analytical and technical skills necessary to manage patients in the clinical setting. (Spring)

**5132 Hematology** 2  
The Hematology course covers blood, blood forming elements and hematologic-based diseases. Crucial to understanding hematologic clinical medicine is a thorough understanding of the concentrations of laboratory medicine and pharmacotherapeutics. This section of the course will provide students with the ability to order appropriate testing to interpret hematologic disease. (Spring)

**5143 Pulmonology** 3  
The Pulmonary course offers students a comprehensive understanding of pulmonary disease with lectures in clinical medicine, laboratory medicine, radiology, pharmacotherapeutics, physiology and pathophysiology. Students will also develop clinical reasoning skills and perfect physical examination techniques in small group sessions. At the conclusion of the course, students will have been provided the clinical decision-making and technical skills necessary to address diseases of the pulmonary system. (Summer)

**5154 Cardiology** 4  
The Cardiology discipline is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

**5161 Geriatrics** 1  
The Geriatrics course is designed to provide students with a thorough understanding of the special needs of the geriatric population. The course will focus on pharmacotherapeutics, clinical medicine topics and laboratory medicine specific to the elderly. The course will also present physical diagnostic techniques encountered in geriatric medicine. At the conclusion of the course, students will have an understanding of how to manage the special needs of our senior citizens.

**5213 Urinary System** 3  
The Urinary System course provides a thorough understanding of diseases of the kidneys, ureters, bladder and urethra. Disease of the male reproductive system will also be presented in this course. Basic and clinical science lectures will be provided in clinical medicine, pathophysiology, physiology, laboratory medicine, radiology, and pharmacotherapeutics. Clinical reasoning, physical examination techniques and topics in humanities will also be presented in small group sessions. At the conclusion of the course,

\* Denotes cross-listed course + Denotes dual-listed course



students will have the clinical knowledge and analytical tools to care for patients with urologic disease.

**5223 Women's Health**

3

The Women's Health course is a comprehensive course utilizing multiple concentrations in order to provide a thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting.

**5234 Endocrinology**

4

The Endocrinology course provides students with a thorough understanding of the endocrine system including pancreatic, thyroid, adrenal, and other systems. Students will gain knowledge of numerous discipline concentrations including pathophysiology, radiology, physiology, clinical medicine, laboratory medicine, and pharmacotherapeutics. Students will also participate in small group exercises to hone their clinical reasoning and decision-making skills and to cover topics in the humanities. At the conclusion of the course, students will have acquired the medical and analytical skills to investigate and address endocrinopathies across the lifespan. (Fall)

**5243 Neurology**

3

The Neurology course will provide PA students with an understanding of developmental and acquired diseases of the central and peripheral nervous system. Content will focus on physiology, pathophysiology, imaging studies, pharmacotherapeutics and laboratory medicine related to the neuraxis. Students will also engage in exercises to enhance clinical reasoning and improve their skill and understanding of the physical examination of the nervous system. At the conclusion of the course, students will have a working knowledge to provide medical care to patients presenting with the myriad diseases and syndromes related to the nervous system. (Summer)

**5252 Behavioral Health**

2

The Behavioral Health course will provide students with an understanding of definitions, recognition and treatment of psychiatric conditions. Concentrations will focus primarily on clinical medicine and pharmacotherapeutics. The use of small group discussions will lead to a greater understanding of the humanities and clinical reasoning and interventions. Comprehension of the neuropsych examination will also be integral to the course. At the conclusion of the course, students will have an understanding on how to approach, diagnose and treat a wide range of psychiatric conditions.

**5313 Musculoskeletal**

3

The Musculoskeletal discipline is a comprehensive course utilizing multiple concentrations in order to provide a

thorough understanding of the organ system. Through the following concentrations: Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities; this course will provide the students with the analytical and technical skills necessary to manage patients in the clinical setting. (Fall)

**5322 Dermatology**

2

The Dermatology course is designed to provide students with the ability to recognize many dermatologic conditions and how they are most appropriately managed. Topics in clinical medicine, pathophysiology, and pharmacotherapeutics will be presented. Students will also engage in small group exercises in clinical reasoning, intervention, the humanities and special physical examination techniques. At the conclusion of the course, students will have the knowledge and skills necessary to address a wide range of dermatologic conditions.

**5334 Gastroenterology**

4

The Gastroenterology course is designed to provide students with a comprehensive understanding of diseases of the GI tract, including the associated viscera. In addition to small group exercises in clinical reasoning and intervention, the course will provide a wide range of lectures in clinical medicine, laboratory medicine, pharmacotherapeutics, physiology, radiology and physical examination techniques. At the conclusion of the course, students will have a thorough understanding of management of the myriad of GI pathologies. (Summer)

**5342 Infectious Disease**

2

The Infectious Disease course provides students with knowledge of numerous disease and treatment regimen for infectious processes not covered in the other systems-based courses. The course will rely on lectures in clinical medicine, laboratory medicine and to a great extent, pharmacotherapeutics. Clinical reasoning, intervention and physical examination techniques will also be presented in a small group format. At the conclusion of the course, students will have an understanding of the complexities of treating specific infectious disease processes in the out- and in-patient setting.

**5355 Acute Care**

5

This course covers a wide range of topics pertinent to emergency medicine and critical care practice. It utilizes the concentrations of Clinical Medicine, Lab Medicine, Physiology, Pathophysiology, Radiology, Physical Diagnosis, Pharmacotherapeutics, Clinical Reasoning/Intervention and Medical Humanities to provide students with the analytical and technical skills necessary to manage patients in acute care settings. (Spring)

**5361 Nutrition**

1

The Nutrition course provides the student with a comprehensive understanding of the nutritional demands of metabolism in the health individual and in those with disease. Special emphasis

\* Denotes cross-listed course + Denotes dual-listed course

will be placed on TPN, special diets for DM, CHF, and hepato-renal disease. In addition to covering topics in clinical medicine, students will participate in small group sessions focused on clinical reasoning and intervention related to a patient's specific nutritional needs. At the conclusion of the course, students will have an understanding of how to manage the nutritional needs of patients in the inpatient and outpatient settings.

**5372 Pediatrics 2**

The Pediatrics course is designed to provide students with a thorough understanding of the special needs of the pediatric population. The course will focus on pharmacotherapeutics, clinical medicine topics and laboratory medicine specific to the newborn, infant, and child. The course will also present physical diagnostic techniques specific to the pediatric population, including comprehension of developmental milestones. At the conclusion of the course, students will have an understanding of how to manage the special needs of the child.

**5383 Capstone 3**

The Capstone course is offered during the final three weeks of the didactic phase. The purpose of the course is to provide the student with many procedural skills necessary for success in the clinical phase. Capstone also contains a testing component to assure students are competent in their physical examination skills. As a final component, students will participate in an online curriculum for health professionals known as the Institute for Healthcare Improvement Open School (IHI). The IHI curriculum will develop student's understanding of inter-professional practice, methods to reduce medical errors, health systems, and patient- and family-centered care.

**6111 Operationalizing a Medical Practice 1**

Introduces PA students to models of medical practices, topics in human resources, and strategic planning. Includes evaluation of payer mix, geographical influences on practice location, and provides examples of errors in practice management. Enrollment in the PA program is required.

**6121 Finances of a Medical Practice 1**

Introduces PA students to factors influencing earnings and expenses related to operating a medical practice. Topics include managing costs, acquiring capital, business loans, understanding accounting principles, and W-2 versus 1099 employment considerations. Enrollment in the PA program is required.

**6211 Accessing the Community 1**

Introduces PA students to how a practice interacts with the community. Topics include identifying market forces, demographics, healthcare consumer behaviors, advertising, and marketing strategies to avoid. Enrollment in the PA program is required.

**6311 Reimbursement, Documentation of Care, Coding and Billing 1**

Provides PA students with the processes involved in receiving payments for their services. Topics include procedures to optimize third-party payment, navigating health insurance forms, claims processing, the EOB, understanding the major coding manuals, understanding SoonerCare and CMS reimbursement, handling denials and appeals, and what constitutes insurance fraud. Enrollment in the PA program is required.

**6321 Contracts and Medical Law 1**

Provides students with multiple examples of good and bad employment contracts. Contract topics include salary, benefits, CME, and special provisions. Course also focuses on medical law relating to PA practice. Topics include malpractice, understanding the inter-workings of the OSBMLS, avoiding problems with CDS, and the initial licensure process. Enrollment in the PA program is required.

## Clinical Courses

**6014 Family Medicine 4**

This is an four-week clinical experience in an out-patient setting where students work with board-certified family medicine physicians and, if available, their physician assistants. This supervised clinical practice experience (SCPE) is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of both acute and chronic diseases under direct supervision by their Preceptor. The focus of the SCPE is to use the "Medical Home" philosophy of primary care. This model is described as patient-centered, comprehensive, team-based, coordinated, accessible, and focused on quality and safety (Agency for Healthcare Research and Quality--AHRA). This approach to patient care is emphasized while students participate in the work-up, diagnosis, treatment and education of the family medicine patient and their family.

**6024 Internal Medicine 4**

This is a four-week clinical experience in both in-patient and out-patient setting where students work with board-certified internal medicine physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of general internal medicine patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the general internal medicine patient and their family.

**6034 Medicine--Elective 4**

This is a set of four-week clinical experience in both in-patient and/or out-patient setting where students work with

\* Denotes cross-listed course + Denotes dual-listed course

board-certified physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the patient and their family.

#### **6044 Surgery 4**

This is a four-week clinical experience in the surgical, in-patient, and out-patient setting where students work with board-certified surgeons and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire skills in diagnosis and pre-operative to post-operative management of the surgical patient. The student will assist in the operating room as required. (Spring, Summer, Fall)

#### **6054 Pediatrics 4**

This is a four-week clinical experience in an in-patient and out-patient setting where students work with board-certified pediatricians and their physician assistants. Students will acquire clinical experience in the care of children from birth through adolescence.

#### **6064 Women's Health 4**

This is a four-week clinical experience in an in-patient and out-patient setting where students work with board-certified obstetricians/gynecologists and their physician assistants. Students will acquire clinical experience through evaluation and management of women's health issues throughout the reproductive and post-menopausal years. Participation in surgery, assisting in labor and deliver may be required on this rotation.

#### **6074 Behavioral Health 4**

This is a four-week clinical experience in the in-patient and/or out-patient setting where students work with board-certified psychiatrist and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of psychiatric patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while students participate in the work-up, diagnosis, treatment and education of the psychiatric patient.

#### **6084 Emergency Medicine 4**

This is an eight-week clinical experience in emergency department setting where students work with board-certified emergency medicine physician and their physician assistants. This rotation is designed to provide the student with an interactive, problem-based learning opportunity. Students will acquire clinical experience through evaluation and management of critically ill patients under direct supervision by their Preceptor. The team approach to patient care and safety is emphasized while

students participate in the work-up, diagnosis, treatment and education of the emergency medicine patient and their family.

## **Psychology (PSYC)**

### **5113 Advanced Research Design 3**

Evaluation of group designs; principles and techniques of scientific observation, measurement, and control; Addresses each phase of research process from design, conduct, analysis, and written reporting of research.

### **5213 Introduction to Evidence Based Interventions 3**

Introduction to evidenced based practice with emphasis on beginning stages of therapy. Basic helping skills, scientist-practitioner approach to psychodiagnostic interviewing, treatment planning, and incorporation of motivational interviewing techniques to promote initial behavioral change. Theories of clinical intervention and diversity issues covered. Prerequisite: Admission to the PSYD graduate program.

### **5313 Adult Psychopathology 3**

Covers major forms of adult psychopathology; emphasis on the differential diagnosis and diagnostic classification system (DSM); course, etiology, and recommended treatments of disorders from a biopsychosocial approach; ethics and diversity considerations included. Prerequisite: Admission to the PSYD graduate program.

### **5413 Intellectual Assessment: Theory and Practice 3**

Introduction to the theory and development of individually administered standardized intelligence and achievement tests; administration, scoring, and interpretation of both verbal and nonverbal tests of cognitive functioning for children, adolescents, and adults; ethic and diversity issues in test use and interpretation; covers report writing and case presentation. Prerequisite: Admission to the PSYD graduate program.

### **5471 Psychological Testing Practicum 1**

Practicum in administration, scoring, and interpretation of objective psychological tests under faculty supervision in clinical setting. Report writing and feedback involved. Prerequisite: Admission to the PSYD graduate program.

### **5513 Ethics and Professional Issues in Clinical Practice 3**

APA ethical principles, standards, and laws regulating psychological practice; recommended practices for enhancing ethical decision-making. Prerequisite: Admission to the PSYD graduate program.

### **5613 Diversity in Clinical Practice 3**

Examines impact of gender, social class, race, culture, sexual orientation on clinical practice. Examines bias and values; promotes self-awareness.

\* Denotes cross-listed course + Denotes dual-listed course

**5713 Personality Assessment: Theory and Practice 3**  
Introduction to the theory and development of objective personality tests; test standards and construction; administration, scoring, and interpretation of personality tests for older children, adolescents, and adults; ethics and diversity issues in test use and interpretation; covers report writing and case presentation. Prerequisite: Admission to the PSYD graduate program.

**5813 Advanced Evidence Based Interventions 3**  
Detailed examination of evidence-based psychological interventions for adult, adolescent, and childhood disorders. Cognitive Behavioral interventions and other empirically supported interventions covered. Prerequisite: Admission to the PSYD graduate program.

**5913 Child and Adolescent Psychopathology 3**  
Covers psychological disorders seen in children and adolescents; emphasis on the differential diagnosis and diagnostic classification system (DSM); course, etiology from biopsychosocial approach, and evidence-based treatments; ethics and diversity considerations included. Prerequisite: Admission to the PSYD graduate program.

**6173 Clinical Psychology Practicum and Seminar I 3**  
Applied supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Students are responsible for arranging own transportation to site. Weekly clinical team meetings to cover professional development issues and case staffing. Prerequisite: Admission to the PSYD graduate program.

**6183 Masters Research Project 3**  
Empirical research and writing under direction of faculty member; empirical investigation of a selected topic in psychology; oral presentation of project; submission of written research findings. Prerequisite: Admission to the PSYD graduate program.

**6213 Psychological Interventions and Health 3**  
Provides overview of the research, theory, and practice of health psychology with emphasis on the prevention, promotion, and treatment of health related behaviors through evidence-based practice. Prerequisite: Admission to the PSYD graduate program.

**6283 Masters Research Project Continuation 3**  
Continuance of masters research project. Prerequisite: 6 hours of PSYC 6183.

**6313 Advanced Lifespan Development 3**  
Overview of individual development across the lifespan presents normal developmental issues in the context of changing cultural demands, technological impacts, and innate psychological stages. Prerequisite: Admission to the PSYD graduate program.

**6413 Statistical Methods 3**  
Overview of inferential statistics; hypothesis testing, population sampling, and analysis of regression and prediction. Review of nonparametric and parametric tests. Includes chi square, z-test, t-test, Analysis of Variance, and Analysis of Covariance. Use of computerized software in statistical analysis of data; application of statistical procedures to research design.

**6513 Clinical intervention with Families 3**  
Covers theories and techniques used for providing therapy with families and couples; Covers key concepts in group dynamics and processes; assessment of group dynamics and processes; application of research findings to assessment of family dynamics and evidence-based interventions with families and couples. Prerequisite: Admission to the PSYD graduate program.

**6713 Models of Psychotherapy 3**  
Graduate level exploration of traditional and current models of psychotherapy and associated personality theories.

**7113 Clinical Research and Design 3**  
Theory and methods of behavioral assessment and the use of single subject research designs to assess and monitor treatment effectiveness; Review of behavioral theory and learning principles. Prerequisite: Admission to the PSYD graduate program.

**7213 Psychological Consultation and Supervision 3**  
Examines the theories and empirical underpinnings of the process of providing effective psychological consultation and supervision services to healthcare providers, school personnel, and other professionals who work in a variety of settings. Challenges in providing consultations and supervision services addressed. Prerequisite: Admission to the PSYD graduate program.

**7313 Applied Social Psychology 3**  
Covers research and theories in social psychology; emphasis on the application of social principles in applied settings.

**7413 Biological Basis of Behavior and Clinical Psychopharmacy 3**  
Biological influences of behavior; Covers physiological basis of behavior, perception, emotion, and self-regulation; theoretical and biological basis for psychopharmacological interventions for clinical disorders. Prerequisite: Admission to the PSYD graduate program.

**7513 Introduction to Rural Mental Health 3**  
Introduction to rural mental health; concentration on barriers to mental healthcare in rural communities including geographic, economic, and cultural. Diversity, legal, and ethical issues covered.

**7613 Applied Gerontology: Assessment and Intervention 3**  
Recommended practices in the assessment and treatment of mental health related conditions in older adults; issues of aging,

mental health, and neurocognitive disorders in the elderly; geriatric case management and interdisciplinary consultation; ethical and legal issues. Prerequisite: Admission to the PSYD graduate program.

**7813 Trauma: Assessment and Treatment 3**

Covers the recommended assessment and evidenced-based interventions for victims of trauma; evidence-based approaches for addressing trauma and crisis intervention on multiple levels; applications to case conceptualization and treatment planning. Prerequisite: Admission to the PSYD graduate program.

**7913 Clinical Perspectives on Trauma 3**

Introduction to theoretical and applied issues related to trauma; introduction to various forms of trauma, risk and protective factors within biopsychosocial framework, therapeutic and self-care issues; considerations for special populations; legal and ethical issues. Prerequisite: Admission to the PSYD graduate program.

**8113 Addictions: Theory and Research 3**

Introduction to research, theoretical, and philosophical underpinnings of addictive behavior; dual diagnosis, ethics, diversity issues related to addiction. Prerequisite: Admission to the PSYD graduate program.

**8173 Clinical Psychology Practicum and Seminar II 3**

Advanced applied supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Students are responsible for arranging own transportation to site. Weekly clinical team meetings to cover professional development issues and case staffing. Prerequisite: Admission to the PSYD graduate program, PSYC 6173.

**8183 Doctoral Research Project 3**

Empirical research and writing under direction of a faculty member; empirical investigation of selected topic in psychology; oral presentation of findings; submission of written research findings. Prerequisite: Admission to the PSYD graduate program, PSYC 6183.

**8213 Addiction: Assessment and Intervention 3**

Recommended practices in the assessment and treatment of addictive disorders; selection, administration, and interpretation of assessment methods and techniques; diagnosis and treatment planning; recommended interventions, and treatment related issues. Prerequisite: Admission to the PSYD graduate program.

**8233 Teaching Practicum 3**

Covers recommended teaching methods and problems encountered while teaching at the college level. May concurrently teach a course in introductory psychology, statistics laboratory, or research methods laboratory. Prerequisite: Admission to the PSYD graduate program, completion of 51 graduate hours.

**8273 Clinical Psychology Internship 3**

Completion of yearlong pre-doctoral internships; advanced supervised practice in clinics, specialized training centers, hospitals, and other mental health settings while under supervision. Prerequisite: Admission to the PSYD graduate program, PSYC 6173 and PSYC 8173.

**8283 Doctoral Research Project (Continuation) 3**

Continuance of doctoral research project. Prerequisite: 6 hours of PSYC 8183.

**8313 Mental Healthcare Administration 3**

Role of psychologist as administrator and consultant; referral processes, billing procedures, and issues related to administrative practices; healthcare system, policies, business models, integration of psychologist into primary care, and recommended administrative practices.

**8413 Advanced Psychological Assessment 3**

Advanced course in assessment with more specialized assessment instruments utilized in neuropsychological evaluations and forensic evaluations; diversity, legal, and ethical issues covered. Prerequisite: Admission to the PSYD graduate program, PSYC 5413 and PSYC 5713.

**8513 Cognitive and Affective Basis of Behavior 3**

Investigation of how human behavior is influenced by cognition and affect. Surveys theories and core concepts in learning, memory, affect, emotion, motivation, and executive functions. Critical evaluation, integration, and application of theoretical findings to clinical practice. Prerequisite: Admission to the PSYD graduate program.

**8613 History and Systems of Psychology 3**

Graduate level survey of the historical roots, the development of the discipline, and the processes of psychological investigation and theory.

## Religious Education (REL)

**5103 Old Testament Interpretation 3**

A thorough survey of Old Testament history and literature involving a study of biblical analytical methodology and its application to Old Testament interpretation.

**5123 New Testament Interpretation 3**

An intensive survey of the New Testament followed by consideration of problems and methods related to the interpretation of early Christian literature in the twentieth-century.

**5213 Modern Trends in the World's Religions 3**

A survey of philosophical and theological movements in India, China, and the Middle East, with emphasis on ways in which ideas are expressed in institutions and in the common life of major non-Western religious traditions.

\* Denotes cross-listed course + Denotes dual-listed course

**5223 Critical Issues in Christian Ethics** 3  
An examination of Christian ethical thought vis-a-vis political, economic, and social theory and practice, with a focus on the response of citizens and institutions to critical issues.

**5303 Topics in Church History** 3  
Survey of key periods, personalities, events, movements, and ideas against the sociocultural backdrop of successive periods in the history of Christianity. Attention is given to the relationship of United Methodist traditions to those of other churches and movements.

**5313 History of the United Methodist Tradition** 3  
A survey of the history of Methodism from John Wesley to the present. Major attention is given to persons and situations in American culture that have shaped the movement.

**5403 Major Themes in Theology** 3  
A study of the process by which humans come to understand and articulate faith, drawing upon the Scriptures, tradition, experience, and reason. Attention is given to the work of theologians in the past and to contemporary theological work.

**5413 United Methodist Doctrine and Polity** 3  
A study of United Methodist doctrine and doctrinal standards as contained in the General Rules, Social Principles, and contemporary statements and of the historical development of United Methodist polity, denominational structure, and local church organization.

**5453 Mission of the Church in the Contemporary World** 3  
An exploration of what mission has been in the past, the world to which the church is sent in mission today, and implications for the theology of mission and the way the church may authentically engage in mission in a variety of situations.

**5603 Nature and Work of Christian Education** 3  
A survey of the historical and theological sources for religious education, the context for teaching and learning in the church, and the development of competence in teaching based on theories of teaching-learning. Students begin to develop their self-understanding as educators and their own philosophy of religious education. This course fulfills the teaching-learning certification requirement.

**5633 The Bible in Christian Education** 3  
An examination of relating biblical interpretation and teaching. The course focuses on the nature of interpretation from a developmental perspective in order to determine what it means to teach Scripture to people in different age groups and stages of faith development. Appropriate methodologies for biblical study are analyzed and evaluated.

**5643 Relating Theology to Christian Education** 3  
A study of major theological themes and issues in terms of their relevance and application to Christian education and of ways in which teachers and students may “do theology” as an integral part of the educational process.

**5653 Administration and Leadership** 3  
An examination of facets of administration and leadership in Christian education based on organizational development principles, including group decision making, conflict management, communication, staff relationships, volunteer development, and evaluation of programs and personnel—all with reference to programming at various age levels.

**5663 The Bible in Youth Ministry** 3  
An examination of the task of relating biblical interpretation and teaching in youth ministry.

**5673 Relating Theology to Youth Ministry** 3  
A study of major theological themes and issues in terms of their relevance and application to ministry with youth and of the ways in which teachers and students may “do theology” as an integral part of the educational process.

**5703 Ministry with Children and Families** 3  
An exploration of the church’s ministry with children. Models, resources, and issues in children’s religious education are surveyed. Skills in program planning, implementation, and evaluation of educational programs for children in the church in cooperation with appropriate councils, committees, and organizations are enhanced. Specific educational models and ministries with families are considered.

**5713 Ministry with Youth** 3  
An exploration of ministries with youth. Models, resources, and issues in youth religious education are presented. Skills in program planning, implementation, and evaluation of educational programs for youth in the church in cooperation with appropriate councils and organizations are enhanced.

**5723 Ministry with Adults** 3  
An exploration of ministries to young, middle, and older adults. Models, resources, and issues in adult religious education are presented. Skills in planning, implementation, and evaluation of adult educational programs based on educational theory and practice are enhanced.

**5733 Adolescent World** 3  
The personal, social, and spiritual development of the adolescent in relationship to the Christian faith. The resources of the church directed toward the religious needs of youth.

<b>5763 Rites and Rituals in the Faith Pilgrimage</b>	<b>3</b>
An exploration of the nature and functions of rites of passage and rituals of the church with implications for the congregation's educational ministry.	
<b>5833 Seminar in New Testament</b>	<b>3</b>
Special topics in the New Testament not normally covered in standard courses.	
<b>5843 Seminar in Hebrew Bible</b>	<b>3</b>
Special topics in the Hebrew Bible not normally covered in standard courses.	
<b>5853 Seminar in Church History</b>	<b>3</b>
Special topics in church history not normally covered in standard courses.	
<b>5863 Seminar in Theology</b>	<b>3</b>
Special topics in theology not normally covered in standard courses.	
<b>5873 Seminar in Religion</b>	<b>3</b>
Special topics not normally covered in standard courses.	
<b>5881-3 Seminar in Religious Education</b>	<b>1-3</b>
Special topics not normally covered in standard courses, e.g., attendance at the National CEF conference.	
<b>5891-3 Special Topics</b>	<b>1-3</b>
A variable-credit course designed to meet needs of students such as the Summer School on Chemical dependency. Special topics not normally offered in standard courses.	
<b>5951-3 Readings in Religion/Religious Education</b>	<b>1-3</b>
Extensive reading in the student's field of interest or with respect to problems and issues beyond the usual class format. Students who have approved undergraduate courses in selected fields may, with the director's permission, enroll in advanced reading courses in the topic for graduate credit.	
<b>5981 Internship in Religious Education</b>	<b>1</b>
Experiential education of students working in an appropriate church-related setting. Involves both a weekly class/academic setting and a church setting. Offered as credit/no-credit.	
<b>5993 Research Project/Thesis in Religion</b>	<b>3</b>
The development of a professional project on theoretical research or ministry design and evaluation of its implementation, or the preparation of a master's-level thesis through research into a body of literature or a survey to obtain empirical data. Thesis must be completed within two years of enrollment in REL 5993. In extraordinary cases an extension may be granted.	

## Theatre (THRE)

<b>5331 Critical Approaches to Film and Television</b>	<b>1</b>
This course introduces current critical theories, debates and discourses surrounding film, television, and digital media production and reception. The course will survey major critical lenses through which to analyze and critique a student's individual work and seminal screen texts. The course is delivered by lecture/seminar and culminates in a research paper and verbal presentation of a topic of the student's choosing.	
<b>5503 Acting V: Shakespeare</b>	<b>3</b>
A study of the verse-speaking techniques required in the plays of William Shakespeare, along with an exploration of the Elizabethan culture and style.	
<b>5516 Actor's Core I</b>	<b>6</b>
This course consists of the independent classes Acting I, Voice and Speech I and Movement I. It explores the practical, artistic and interpersonal skills needed to be able to prepare a performance for the camera to a professional standard. Students will be assessed through a working journal, reflective statements, direct observation and small group performances.	
<b>5526 Actor's Core II</b>	<b>6</b>
This course builds upon Actor's Core I and includes the individual classes Acting II, Voice and Speech II and Movement II. This course explores the practical, artistic and interpersonal skills needed to be able to prepare a performance for the camera to a professional standard. Included alongside Voice and Speech II is an intensive Motion Caption module. Students will be assessed through a working journal, reflective statements, direct observation and small group performances.	
<b>5614 Independent Project I</b>	<b>4</b>
This course explores the practical, artistic and interpersonal skills students need to be able to concept, develop, and produce (pre-production, production and post-production) original content for film, television and digital platforms. Students will complete a series of practical creative projects that will vary in genre, style, format, and length. Students will be assessed through a working journal, direct observation of process and small group practical projects.	
<b>5625 Independent Project II</b>	<b>5</b>
This course continues the work of Independent Project I exploring the practical, artistic and interpersonal skills students need to be able to concept, develop, write, and produce original content, with an additional focus on pitching/distributing content. Students will complete a series of practical creative projects that will vary in genre, style, format, and length. Students will be assessed through a working journal, direct observation of process and small group practical projects.	

\* Denotes cross-listed course + Denotes dual-listed course

**5712 Bridges to Industry I 2**

This course explores the business aspects of pursuing a career as an on-camera actor and content creator. Multiple Los Angeles based industry professionals will conduct workshops, panels and masterclasses related to theatrical and commercial casting; agents and managers; unions and contracts; script development processes; and other industry processes and protocols. Students will undertake group and individual research projects focused on aspects of recorded media and industry practices.

**5722 Bridges to Industry II 2**

This course builds upon Bridges to Industry I. Students will continue to explore the business aspects of pursuing a career as an on-camera actor and content creator. Multiple Los Angeles based industry professionals will conduct workshops, panels and masterclasses related to theatrical and commercial casting; agents and managers; unions and contracts; script development processes; and other industry processes and protocols. Students will undertake group and individual research projects focused on aspects of recorded media and industry practices.

**5752 Acting for Commercials 2**

This course introduces you to the technique and skills of auditioning for commercials. The course culminates in a series of masterclasses delivered at a major Hollywood commercial casting office. You will be assessed through a working journal and a series of practical projects.

**5773 Actor-Industry Lab 3**

In this course, small pods of 2-4 industry guests work with students on a biweekly basis. The topic of each industry week varies, including auditions, professional actor materials, scene work and creative projects. Each pod is unique, with guests hailing from different areas of the industry. Students will be assessed through a working journal, contribution to process and the showcase presentation.

**6503 Acting IV: Intermediate Acting, Chekhov 3**

Students are exposed to the concepts of period movement and research, learn the waltz (a metaphor for this historical periods norms of behavior), while finishing their exploration of realistic acting techniques.

**6512 Style and Techniques I 2**

This course explores the practical acting, voice, movement and special skills required to create and sustain a performance of historically-distanced or heavily stylized (non-contemporary) characterizations. Building on the historic strength of British actor training practice, students will learn discrete skills and techniques that will enable them to develop characters and behaviors consistent with stories from the past or outside their own personal cultural milieu.

**6522 Style and Techniques II 2**

This course continues the work of Style and Technique I. Students will explore the practical acting, voice, movement and special skills required to create and sustain a performance of historically-distanced or heavily stylized (non-contemporary) characterizations. Building on the historic strength of British actor training practice, students will learn discrete skills and techniques that will enable them to develop characters and behaviors consistent with stories from the past or outside their own personal cultural milieu.

**6613 Production Project 3**

Through active participation students will prepare, produce and film several short form dramas. The projects will afford the student an opportunity to further apply the acting skills and techniques acquired the acting courses throughout the program.

**6626 Thesis Project 6**

Through active participation in this culminating experience the student will write/devise, act in and create a long form film or multiple episode format. The focus of the film will showcase their acting skills and demonstrate their creative understanding of today's film and TV marketplace. The film will be showcased in a London screen venue and they will have the opportunity to pitch the film as a pilot for an extended series or longer form film project to London industry professionals. The thesis will be assessed by a faculty jury.

## Theatre (Richmond Campus)

**6314 Research Methods 4**

Introduces students to the process of exhibitions and institutional archives and developing skills in visual literacy and academic writing. Students are encouraged to develop independence of thought by discovering, evaluating, and making appropriate use of a wide range of approaches to research and writing. Complementing the courses on theory, this course assists students with the identification of their own interests as they move towards choosing a thesis or professional research project. Using these research methodologies, students will focus on exploring various styles of dress, accoutrements, manners, make-up, and stance that characterize and differentiate between historical periods.

**6324 Visual Cultures 4**

This interdisciplinary course examines a range of contemporary debates around changes in new media and markets as they significantly impact visual forms in today's globalized world. Integrating traditional elements of visual analysis and visual methodologies with new media and transmedia approaches, the course enables students to develop a conceptual framework within which to evaluate the role of the visual in contemporary society and culture. Throughout the course students will examine a range of examples and case studies chosen from conceptual,



performance and installation art, graphic novels, graphic design and comics, design history, film studies, television and moving images, advertising, corporate communication, public art, and other contemporary visually engaged practices.

**6414 Digital Storytelling 4**

This course explores the way digital technology is now evolving our understanding of what storytelling is and is how the fundamental impetus behind creating and engaging with narratives is profoundly changing. Case studies will include 'vfx-spectacle' film, television and games (science fiction and fantasy genres, action-adventure, horror, etc.) and the transmedial platforms that expand these dynamic 'fictional universes'. The course will uncover the way stories are not only projected within a single screen in a theatre, nor even on a single device, but venture across a multi-faceted terrain of narrative practices that incorporate existing and new media items, objects, and platforms. Students will focus on screen acting across and within these platforms.

**6434 Edutainment Video Essays 4**

The video essay has become one of the most dominant forms of education and entertainment for streaming platforms, as 'companion pieces' for the consumption of popular cultural fantasy and sci-fi products, and 'YouTube curation' - the preferred method for media consumption by Generation Z and a substantial demographic of Millennials. This course explores the theory and practice of edutainment as it pertains to fantasy and science fiction story-worlds, the history and evolving trends of this new medium, the phenomenon of Edutainment Video Essays as intrinsic to the consumption of popular fantasy-genre entertainment. The course will culminate in an independent video project that will be worked on across the semester, forming a substantial proportion of the final grade.

\* Denotes cross-listed course + Denotes dual-listed course

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- M.Ed., University of North Texas
- Ed.D., University of North Texas

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*Chief Financial Officer*

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- M.B.A., Wright State University

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*Provost*

- B.A., University at Buffalo
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*University General Counsel*

- B.B.A., Oklahoma City University
- M.B.A., Oklahoma City University
- J.D., Oklahoma City University

## Lynann Sterk-Brooks

*Vice President for University  
Advancement*

- B.A., Oklahoma Baptist University

## Kevin Windholz

*Vice President for Enrollment  
Management and University  
Communications*

- B.A., Fort Hays State University
- M.L.S., Washburn University

# Senior Administrators

## Corey Bray

*Athletic Director*

- B.S., Pacific Lutheran University
- M.S., University of Oregon

## Christopher Day

*Director of Financial Aid*

- B.S., Oklahoma City University

## Gerry Hunt

*Chief Information Officer*

- B.S., M.B.A., Oklahoma City University

## Charles Monnot

*Registrar*

- B.M., Oklahoma City University

# Academic Deans

## Sri Beldona

*Dean, Meinders School of Business,*

- B.S., Gulbarga University
- M.B.A., Pune University
- M.S., Ph.D., Temple University

## Amy E. Cataldi

*Dean, Petree College of  
Arts and Sciences;*

*Professor of Psychology*

- B.A., Boston College
- M.A., Oklahoma City University
- M.S., Ph.D., University of Oklahoma

## Gina Crawford

*Interim Dean, Kramer School of Nursing  
Associate Professor of Nursing*

2012–

- A.A.S., Redlands Community College
- B.S.N., M.S., University of Oklahoma Health Sciences Center
- D.N.P., Oklahoma City University

## Mark Edward Parker

*Dean, Wanda L. Bass School of Music  
Dean, School of Theatre*

- B.M.E., Eastern Michigan University
- M.M., University of Michigan

## Jim Roth

*Dean, School of Law*

- B.A., Kansas State University
- J.D., Oklahoma City University

## Melanie Shelley

*Interim Dean*

*Professor of Arts Management*  
1987–

- B.P.A., M.L.A., Oklahoma City University

**Victoria K. Swinney**

*Director, Dulaney-Browne Library*

- B.A., Wartburg College
- M.L.I.S., University of Oklahoma
- M.A., Middlebury College
- Ph.D., Texas Woman's University

## Assistant/ Associate Deans

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*Associate Dean, Wanda L.*

*Bass School of Music*

- B.M., University of Michigan
- M.M., University of Oklahoma
- D.M.A., University of Texas at Austin

**Jobeth Moad**

*Assistant Dean, Wanda L.*

*Bass School of Music*

- B.A., Oklahoma City University
- M.M., Rice University

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*Associate Dean for Academic*

*Affairs, School of Law*

- A.B., Princeton University
- J.D., Harvard University
- LL.M., New York University

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*Associate Dean, Meinders*

*School of Business*

2004–

- B.B.A., M.B.A., University of Central Oklahoma
- Ph.D., Oklahoma State University

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- B.A., Oklahoma State University
- J.D., University of Oklahoma

**Jennifer Prilliman**

*Associate Dean for Law Administration and Distance Education*

- B.A., University of Central Oklahoma
- J.D., University of Oklahoma
- M.L.I.S., University of Oklahoma

## The Faculty

### *Petree College of Arts and Sciences*

**Amy E. Cataldi**

*Dean*

**Hyacinthe Aboudja**

*Associate Professor of*

*Computer Science*

2008–

- B.S., Technical University at Sofia
- M.S., University of Louisiana
- M.S., Ph.D., University of Arkansas

**Beth Adele**

*Director and Professor of*

*Mass Communications*

2019–

- B.M., M.B.A., University of Central Oklahoma
- Ph.D., University of Texas at Tyler

**Sabina Amanbayeva**

*Associate Professor of English*

2018–

- B.A., American University of Bulgaria
- M.A., Ph.D., University of Delaware

**David L. Berney**

*Visiting Artist for English*

2022–

- B.A., Loyola University
- M.F.A., University of Massachusetts, Amherst

**Lindsay Salliotte Bracken**

*Associate Professor of Exercise*

*and Sport Science*

2012–

- B.A., University of Michigan
- M.S., Ph.D., Oklahoma State University

**Bryan Cardinale-Powell**

*Associate Professor of Film*

2008–

- A.B., Xavier University
- M.S., Boston University

**Amy E. Cataldi**

*Dean, Petree College of*

*Arts and Sciences*

*Professor of Psychology*

1997–

- B.A., Boston College
- M.A., Oklahoma City University
- M.S., Ph.D., University of Oklahoma

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*Professor of Political Science*

2008–

- B.A., Cadi Ayyad University (Morocco)
- M.A., University of

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- Ph.D., University of Oklahoma

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*Wimberly Professor of Social*

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*Professor of Social Ethics*

1997–

- B.A., Oklahoma City University
- M.Div., Emory University
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**Imad Enchassi**

*Associate Professor of Islamic Studies*

2012–

- A.A., A.S., South Plains College
- B.A., Southern Nazarene University
- B.A., M.A., University Institute for Vocation for Islamic Studies
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**David Alan Engebretson**

*Professor of Chemistry*

2006–

- B.S., St. Cloud State University
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*Professor of Education*

1988–

- B.S., M.Ed., University of Central Oklahoma
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*Professor of English*

2010–

- B.A., University of Texas-Austin
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**Helen Gaudin**

*Professor of Biology*

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2003–

- B.S., B.A., Southern Methodist University
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2016–

- B.A., M.C.J., Oklahoma City University

**Mark Griffin**

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- B.S.E., Oklahoma State University
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- B.A., Pepperdine University
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- B.A., Oklahoma City University
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2021–

- B.A., University of San Francisco
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- B.A., M.A., Sangamon State University
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*Professor of Religious Education*

2004–

- B.S., Oklahoma State University
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- B.S., East Central University
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- B.A., University of Colorado
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2014–

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**Meinders School of Business****Sri Beldona**

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2011–

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**Michael Williams**

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2009–

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## *Ann Lacy School of American Dance and Entertainment*

### **Melanie Shelley**

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### **Erin Bond**

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2015–

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### **Shadoe A. Brandt**

*Associate Professor of Dance*

2019–

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### **Susan Cosby**

*Assistant Professor of Arts Management*

2017–

- B.P.A., M.B.A., Oklahoma City University

### **Jessica Fay**

*Professor of Dance*

2010–

- B.P.A., M.F.A., Oklahoma City University

### **Paul Gebb**

*Associate Professor of Dance*

2009–

- B.M., James Madison University
- M.F.A., University of Central Florida
- Ed.D., Oklahoma State University

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*Adjunct Instructor of Dance*

2014–

- B.P.A., Oklahoma City University

### **Tye Love**

*Associate Professor of Dance*

2017–

- B.F.A., M.F.A., University of Oklahoma

### **Alana Martin**

*Instructor in Dance*

2002–

- B.P.A., Oklahoma City University

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*Adjunct Assistant Professor of Arts Management*

1994–

- B.S., University of Central Oklahoma
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*Artist in Residence*

2017–

- B.P.A., Oklahoma City University

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*Assistant Professor of Arts Management*

2022–

- B.F.A., Wright State University
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### **Kari Shaw**

*Instructor in Dance*

2001–

- B.P.A., Oklahoma City University

### **Melanie Shelley**

*Interim Dean*

*Professor of Arts Management*

1987–

- B.P.A., M.L.A., Oklahoma City University

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*Professor of Dance*

2002–

- B.P.A., Oklahoma City University
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### **Jessica Telfer**

*Associate Professor of Arts Management*

2013–

- B.F.A., University of North Carolina

### **Tiffany van der Merwe**

*Professor of Dance*

2002–

- B.P.A., Oklahoma City University
- M.S., Oklahoma State University

### **Cassandra van Houton**

*Associate Professor of Dance*

2015–

- B.F.A., Southeast Missouri State University
- M.F.A., Oklahoma City University

### **Tiffany Warford**

*Professor of Dance*

2005–

- B.P.A., Oklahoma City University

## *Wanda L. Bass School of Music*

### **Mark Edward Parker**

*Dean*

### **Michael P. Anderson**

*Professor of Trumpet*

2004–

- B.M., Illinois State University
- M.M., University of Nebraska

### **Rachel Barnard**

*Adjunct Faculty in Voice*

2002–

- B.F.A., State University of

New York at Purchase

- M.M., Oklahoma City University

### **Brian Belanus**

*Adjunct Faculty in Guitar/Jazz*

2016–

- B.M., University of Central Oklahoma

### **Mark Belcik**

*Associate Dean, School of Music/*

*Associate Professor of Music*

2002–

- B.M., University of Michigan
- M.M., University of Oklahoma
- D.M.A., University of Texas at Austin

### **Mary Brozina Wierick**

*Adjunct Faculty in Voice*

2017–

- B.A., Elon University

### **Claudia Carroll-Phelps**

*Adjunct Faculty in Piano*

1993–

- A.A., Cottey College
- B.M., M.M., University of Oklahoma

### **William N. Christensen**

*Professor of Voice*

2004–

- B.A., M.A., D.M.A., University of California at Santa Barbara

### **Genevieve Clarkson**

*Associate Professor of Music*

2018–

- B.M., James Madison University
- M.M., University of Cincinnati
- D.M., Indiana University

### **Courtney Crouse**

*Professor of Music*

2012–

- B.A., Texas Wesleyan
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### **Michael Davis**

*Adjunct Professor of Saxophone*

2020–

- B.M., University of Iowa
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2022–

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*Assistant Professor of Percussion*

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- B.M., University of North Florida
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*Professor of Music Theory*

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- B.A., Southern Illinois University
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- M.M., Louisiana State University
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*Professor of Music*

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- B.A., Texas Lutheran University
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*Adjunct Instructor in Vocal Coaching*

2018–

- B.M., Washburn University
- M.M., Oklahoma City University

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*Associate Professor of Library*

*Science and Music Librarian*

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- B.M., M.F.A., Arkansas State University
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*Adjunct Instructor of Vocal Coaching*

2017–

- B.A., University of Wisconsin-Eau Claire
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*Adjunct Faculty in Music Education*

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2014–

- B.M., Oklahoma City University
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- B.M., Stephen F. Austin State University
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*Professor of Music*

2005–

- B.M., Illinois Wesleyan University
- M.M., University of Arizona
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*Professor and Director of*

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- B.M., M.M., Oberlin College
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*Professor of Music*

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- B.M., Illinois State University
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- B.A., Luther College
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*Adjunct Faculty of Piano*

2014–

- B.M., Ewha Women's University
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2011–

- B.M., Huntington University
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*Associate Professor of Musicology*

2017–

- B.M., Oklahoma City University
- M.M., University of Oklahoma
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2018–

- B.M., George Mason University
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*Associate Professor of Voice*

1990–

- B.M., M.M., Oklahoma City University

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*Professor of Music,*

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1997–

- B.M.E., Eastern Michigan University
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*Associate Professor of Vocal Coaching*

2008–

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*Adjunct Faculty in Music Theory*

2021–

- B.M., Southeastern Oklahoma State University
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- B.M., M.M., Northwestern University
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2012–

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- B.M.Ed., Oklahoma City University
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*Professor of Music*

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- B.M., Midwestern State University
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- B.A., Macalester College
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College Conservatory of Music

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- B.M., M.M., National School of Music–Federal University of Rio de Janeiro
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- B.M., University of North Texas
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2010–

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- B.M., University of Northern Colorado
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- B.M., University of North Texas
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*Professor of Music Theory*  
2010–

- B.M., Centenary College of Louisiana
- M.M., Southern Methodist University
- Ph.D., Florida State University

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1993–

- B.M.Ed., University of Wisconsin
- M.M., Rice University

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- B.M., Northwestern University
- M.M., Cincinnati College-Conservatory of Music
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- B.Ed., Deakin University
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2014–

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- B.A., University of Scranton
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*Adjunct Theatre Professor*  
2018

- B.A., University of Central Oklahoma

**Jeff Cochran**

*Professor of Theatre*  
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- B.F.A., University of Texas -Arlington
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*Visiting Assistant Professor of Technical Direction*  
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*Professor of Theatre*  
*Head of Design and Production*  
2005–

- B.F.A., University of Oklahoma
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*Assistant Professor of Properties Design and Fabrication*  
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- B.F.A., University of Wisconsin-Whitewater
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2009–

- B.A., Rice University
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- B.A., University of Mobile
- M.F.A., University of Southern Mississippi

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*Associate Professor of Acting*  
2021–

- B.S., Kings College
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*Professor of Theatre*  
2006–

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Program Director and Assistant Professor, Master of Fine Arts in Screen Acting  
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- B.S., Western Kentucky University
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Adjunct Theatre Professor

- B.A., Columbia University
- M.F.A., Kent State University

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Clinical Instructor of Nursing  
2021–

- B.S.N., University of Oklahoma Health Science Center
- M.S.N., University of South Alabama

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Clinical Assistant Instructor of Nursing  
2012–

- B.S.N., Meenakshi College of Nursing
- M.S.N., Oklahoma City University

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Clinical Assistant Professor of Nursing  
2021–

- B.S.N., University of Delaware
- M.S.N., University of Pennsylvania
- D.N.P., Wilmington University

**Dia Campbell-Detrixhe**

Professor of Nursing  
2009–

- B.S.N., M.S., Oklahoma University Health Science Center
- Ph.D., Texas Woman's University

**Janice Carr**

Associate Professor of Nursing  
2018–

- B.S.N., University of Oklahoma
- M.Ed., University of Central Oklahoma
- M.S.N., Oklahoma Baptist University
- D.N.P., Chatham University

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Associate Professor of Nursing  
2018–

- B.S.N., East Central University
- M.S.N., Oklahoma Baptist University
- Ph.D., Oklahoma City University

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Nurse Practitioner  
2015–

- B.S.N., M.S.N., Oklahoma City University
- M.S.N., Samford University

**Elizabeth Diener**

Professor of Nursing  
2009–

- Diploma, Barnes Hospital School of Nursing
- P.N.P., Washington University
- B.S.N., Lindenwood College
- M.S.N., University of Missouri-Kansas City
- Ph.D., University of Missouri-St. Louis

**Christine Fisher**

Assistant Professor of Nursing  
2017–

- B.S.N., Southern Nazarene University
- M.S.N., Grand Canyon University
- Ph.D., Oklahoma City University

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Assistant Professor of Nursing  
2018–

- A.A.S., Murray State College
- B.S.N., M.S.N., Oklahoma City University
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Associate Professor of Nursing  
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- B.S.N., University of Oklahoma Health Science Center
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**Cheryl Frutchey**

Clinical Associate Professor of Nursing  
2010–

- B.S.N., Clarkson College
- M.S.N., Oklahoma City University
- Ph.D., Oklahoma City University

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Clinical Instructor of Nursing  
2021–

- A.A.S., Oklahoma City Community College
- B.S.N., University of Phoenix
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Clinical Assistant Professor of Nursing  
2018–

- A.A.S., Oklahoma State University - Oklahoma City
- B.S.N., M.S.N., Oklahoma City University

**Michelle Johnston**

Assistant Professor of Nursing  
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- A.S., Kapi'olani Community College
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- B.S.N., University of Central Oklahoma
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2012–

- B.S.N., Southern Nazarene University
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*Associate Professor of Nursing*  
2014–

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2021–

- B.S., Oklahoma State University
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- B.S., University of North Texas
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*Clinical Assistant Professor/ Core Faculty, Physical Therapy*  
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- B.S., D.P.T., University of Oklahoma, Health Science Center

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*Director of Physical Therapy Clinical Professor*  
2017–

- B.S., M.S., Ph.D., University of Oklahoma, Health Science Center

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*Clinical Assistant Professor, Core Faculty, Physical Therapy Program*  
2021–

- B.S., University of Florida
- M.P.T., University of St. Augustine for Health Sciences

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*Director of Clinical Education Clinical Assistant Professor*  
2018–

- M.P.T., D.S., University of Oklahoma, Health Science Center

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*Clinical Assistant Professor*  
2018–

- B.S., University of Oklahoma, Health Science Center
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- B.S., University of Oklahoma
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- P.A. - C

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- B.S., University of Central Oklahoma
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- B.S., Auburn University
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- B.S., Southernwestern Oklahoma State University
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- B.S., University of Oklahoma, Health Sciences Center
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**Victoria Swinney**

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**Kristen Burkholder**

*Professor of Library Science*  
2012–

- B.A., Scripps College
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**Robert Dorman**

*Professor of Library Science  
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2006–

- B.A., University of Oklahoma
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*Associate Professor of Library Science*  
2010–

- B.M.E., M.F.A., Arkansas State University
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Theology and Reference Librarian*  
2008–

- B.A., Oklahoma City University
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*Professor of Library Science  
and Archivist and Special  
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2000–

- B.A., B.F.A., Oklahoma State University
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**Emeritus**

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