Online Graduation Application Process

1. Go to the [BlueLink landing page](#).

2. Click on the "BlueLink" button to log in with your OCU credentials.

3. Once you have logged in go to your "Student" tab   **Student** — Register, View your academic records.

4. On your "Student" tab you can click on "Apply to Graduate"   **Apply to Graduate** (Excluding Law School)

5. Select the current term from the menu and hit "Submit"

6. Choose your curriculum and "Continue"

   - If you do not see your correct curriculum please stop and contact your academic advisor. They can help to make sure we have the correct information in the system.

   - If you are earning a double degree or a double major you will need to submit multiple applications. Multiple majors (ex. Bachelor of Arts in English and Mass Communications) will only receive one diploma.

7. Choose your graduation date and "Continue"

   - Your graduation date is determined by your dates of attendance. If you will complete your requirements (including CLEP exams, transfer courses, etc.) before the May graduation date you will be a May graduate. If your requirements are not complete until after the May date you will be a Summer graduate.

   - Summer graduates are automatically included in the May Commencement Ceremony

   - Incompletes do not affect graduation dates.

   - If you have a question about which date to apply for please contact your academic advisor

8. Select if you are planning to attend the graduation ceremony

9. Select a name for the diploma. On the next page you can double check spelling and adjust how your name will be displayed on the diploma.

10. Select a mailing address. On the next page you can double check the address and adjust the address if needed.

    - If your diploma mailing address changes after you submit your application you will need to contact the Registrar's Office directly at registrars@okcu.edu.

11. Review the information for the application. If everything is correct click "Submit Request"

12. You should now see a confirmation page. You will also receive a confirmation email to your OCU email address the next morning.

Congratulations!