

# Application for Direct Deposit — PARENT PLUS

All student or Parent refunds are made by direct deposit to a checking or savings account.

## ATTACH VOID CHECK HERE:

A sample voided check form with the following fields: '1001' in the top right corner; '09-765/432' in the top right; '20' in the top right; 'PAY TO THE ORDER OF' followed by a blank line; '\$' followed by a blank box; 'DOLLARS' followed by a blank line; 'MEMO' followed by a blank line; and a MICR line at the bottom: '⑆ 123456789⑆ 0987654321⑆ 1001⑆'.

If you do not have a voided check,  
you may also provide one of the  
these back-up documents:

- ★ Bank Account Information Card
- ★ Direct Deposit Authorization form from bank
- ★ Letter on Bank letter head with account/routing numbers

### Authorization for Direct Deposit

I hereby authorize Oklahoma City University and the Financial Institution (bank) named below to electronically deposit funds to my:

Checking

Savings

Account as indicated below, any **Parent Plus** refunds from my student's Account

Financial Institution (Bank) Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Nine Digit Routing/Transit Number: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

This authorization will remain in effect until Oklahoma City University has received *written notification* from me, the student, of its termination in such time and manner as to afford Oklahoma City University a reasonable opportunity to act on it. In no event shall termination be effective with respect to entries processed prior to receipt of notice of termination.

Parent Name: \_\_\_\_\_ Last 4 of SSN: \_\_\_\_\_

Student Name and OKCU ID Number (B#): \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PARENT ID NUMBER: \_\_\_\_\_ (FOR OFFICE USE ONLY)

### Please return this form AND back-up document in one of the following ways:

- ★ **In Person:** Student Accounts Office—Room 340 of the Administration building
- ★ **By Mail:** Attn: Student Accounts 2501 N. Blackwelder Oklahoma City, Ok 73106
- ★ **BlueLink:** Have your student upload the completed form and back-up document by using the Student Document Upload System in their BlueLink

**EMAILED FORMS WILL NOT BE ACCEPTED**